



**MINUTES OF THE PUBLIC LAND AND OPEN SPACES COMMITTEE MEETING**  
**HELD ON TUESDAY 18 JUNE 2019 AT 7.00 PM**  
**AT BIGGLESWADE TOWN COUNCIL, SAFFRON ROAD, BIGGLESWADE**

**PRESENT:**

Cllr F Foster (Chairman)  
Cllr K Brown  
Cllr L Fage  
Cllr M Knight  
Cllr R Pullinger  
Cllr M North  
Cllr M Foster  
Cllr D Strachan  
Cllr C Thomas

Mr M Thorn, Deputy Town Clerk  
Mr B Catchpole, Works Manager  
Mrs J Durn, Meeting Administrator

Members of public – Cllr I Bond

**18/06/01**      1.    **APOLOGIES**  
None

**ABSENT:**  
Cllr M Russell

**18/06/02**      2.    **DECLARATION OF INTERESTS**

- 18/06/02.1    a.    Disclosable Pecuniary Interests in any agenda item – None  
18/06/02.2    b.    Non-pecuniary interests in any agenda item – None

**18/06/03**      3.    **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

There were no public comments.

**18/06/04**      4.    **MINUTES OF MEETING**

- 18/06/04.1    a.    Members received and approved the Minutes of the Public Lands and Open Spaces Committee Meeting held on 02 April 2019.

**18/06/05**      5.    **MATTERS ARISING**

From the Minutes of the Public Lands and Open Spaces meeting held on 2 April 2019:

18/06/05.1 a. Page 2: Cllr Strachan: Drove Road Workshop – what is current status?  
The Deputy Town Clerk reported that there has been some movement recently regarding discharge of planning conditions but we are still awaiting specifications, and timescales are uncertain at the moment.

**18/06/06 6. ITEMS FOR CONSIDERATION**

18/06/06.1 a. **Town Entrance Signs**

Members were asked to consider designs for improvements to the town entrance signs, preliminary examples of which were attached to the Agenda for discussion.

Members made various suggestions for alterations. It was **RESOLVED** that the Deputy Town Clerk will take the suggestions forward and incorporate into alternative options to bring back to a future meeting.

18/06/06.2 b. **Brunel Drive Play Equipment**

Members are asked to consider correspondence received from a resident of Brunel Drive requesting additional playground equipment suitable for younger children, age two.

It was **RESOLVED** that the Deputy Town Clerk respond to the resident that this area will be considered when priorities for play equipment are reviewed and to seek suggestions as to the type of play equipment required.

18/06/06.3 c. **PLOS Walkabouts**

The site visits to Brunel Drive, Kayser Court, Franklin Recreation Ground, Drove Road Recreation Ground and Chambers Way Recreation Ground took place on Saturday 8<sup>th</sup> June.

The Deputy Town Clerk will send round dates for future site visits. Members preferred time would be a Saturday morning.

18/06/06.4 d. **Tree Charter**

The Charter for Trees, Woods and People sets out the principles for a society in which people and trees can stand stronger together. The Tree Charter was launched in Lincoln Castle on 6 November 2017; the 800th anniversary of the 1217 Charter of the Forest. The Tree Charter is rooted in more than 60,000 'tree stories' gathered from people of all backgrounds across the UK.

BTC operates good practice on our tree management. The Tree Charter is about the recognition of our commitment to that management.

It was **RECOMMENDED** that the Town Council sign the Charter for Trees

**18/06/07 7. ITEMS FOR INFORMATION**

18/06/07.1 a. **Allotment Management System**

New Allotment software has been installed which will greatly assist in the smooth running of the allotment service.

This information was **NOTED**.

18/06/08

8. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

There were no public comments.

18/06/09

9. **EXEMPT ITEMS**

There were no exempt items.

Date of next Meeting: 17 September 2019