



## **MINUTES OF THE PERSONNEL COMMITTEE MEETING**

**HELD ON THURSDAY 16<sup>th</sup> JANUARY 2020 AT 10.00AM AT BIGGLESWADE TOWN COUNCIL, THE OLD COURT HOUSE, SAFFRON ROAD, BIGGLESWADE**

### **PRESENT:**

Cllr I Bond (Chairman) (left the meeting at 10.38)  
Cllr C Thomas (Vice Chairman)  
Cllr F Foster  
Cllr H Ramsay  
Cllr M Russell (left to attend another meeting at 10.30am)

Members of Public - 0

### **1. APOLOGIES**

Cllr M North

### **2. DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item – None declared.
- (b) Pecuniary interests in any agenda item – None declared.

### **3. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda. (Members of the public will be allowed one three-minute slot).

There were no members of the public present.

### **4. MINUTES OF MEETINGS**

- a. Members received and approved the minutes of the Personnel meeting held on the 28<sup>th</sup> November 2019.

Councillor F Foster denied that the minute was correct. Other Committee members felt it was correct. Councillor F Foster wanted it noted that he objected to the wording of the minute.

- b. Members received and approved the minutes of the Extraordinary Personnel meeting held on the 7<sup>th</sup> January 2020 subject to an amendment to include that Cllr Foster requested that the meeting be deferred as the minutes had not been available prior to the meeting.

## 5. MATTERS ARISING

- a. Matters arising from the Minutes of the Personnel Committee meeting held on the 28<sup>th</sup> November 2019.

**Page 3 item 10b.** Cllr Ramsay asked if the Admin staff are receiving training in order to supply extra cover for the Orchard Centre, bearing in mind that holiday cover might be needed.

- b. Matters arising from the Minutes of the Personnel Committee meeting held on the 7<sup>th</sup> January 2020.

A meeting was taking place with the Clerk, his union rep. and Peninsula this morning.

## 6. ITEMS FOR CONSIDERATION

- a. There were no items for consideration.

## 7. ITEMS FOR INFORMATION

- a. There were no items for information.

## 8. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions. (Members of the public will be allowed **one three-minute slot**).

There were no members of the public present.

## 9. EXEMPT ITEMS

The following resolution was **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(10a Staff matters)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.