



**MINUTES OF THE F&GP MEETING**  
**HELD ON TUESDAY 20 NOVEMBER 2018 AT 7PM**  
**AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL**  
**THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE**

**PRESENT:**

- Cllr H Ramsay (Chair)
- Cllr D Strachan (Vice Chair)
- Cllr D Albone
- Cllr I Bond
- Cllr M North
  
- Mr R McGregor Town Clerk, Biggleswade Town Council
- Mr M Thorn Deputy Town Clerk, Biggleswade Town Council
- Mrs J Durn Administrator
- Mr D Kemp Accountant, DCK Accounting Solutions

Members of Public - 0

**20/1101**

**1. APOLOGIES**

- Cllr D Albone
- Cllr M Russell
- Cllr S Patel

**ABSENT**

- Cllr F Foster
- Cllr M Foster

**20/1102**

**2. DECLARATION OF INTERESTS**

- 20/1102.1
- 20/1102.2

- a. Disclosable Pecuniary Interests in any agenda item – none
- b. Non-pecuniary interests in any agenda item – none

**20/1103**

**3. PUBLIC OPEN SESSION**

There were no Members of Public present.

**20/1104**

**4. MINUTES AND RECOMMENDATIONS OF MEETINGS**

20/1104.1

- a. Members received and approved the Minutes of the Finance & General Purpose (F&GP) Meeting held on 16 January 2018, subject to a slight change to record the absence of Cllr M Foster.

**20/1105**

**5. MATTERS ARISING**

There were no matters arising.

**20/1106**      **6.      INVITED SPEAKER**

There was no speaker

**20/1107**      **7.      ITEMS FOR CONSIDERATION**

20/1107.1      **a.      Budgets**

New salary rates based on the National Joint Council, become applicable from 1st April 2019. Provision for the new rates have been included in the draft budget. A paper, has been prepared for presentation to the Personnel Meeting for their approval.

The Council is in a comfortable financial position.

The Budget has been put together considering the last two years activity, and our reserves are now ahead.

Members **RECOMMENDED** that any changes that are required to the draft budget are made before the F&GP meeting 15<sup>th</sup> January 2019, that the draft budget come back to the 15<sup>th</sup> January 2019 meeting for recommendation to the Town Council.

**20/1108**      **8.      ITEMS FOR INFORMATION**

There were no items for information.

**20/1109**      **9.      PUBLIC OPEN SESSION**

There were no questions from Members of the Public.

**20/1110**      **10.      EXEMPT ITEMS**

There were no Exempt Items