

**MINUTES OF THE SPECIAL MEETING HELD ON 24 MAY AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL, THE OLD COURT HOUSE, SAFFRON ROAD, BIGGLESWADE**

**Present:** Cllr T Woodward (Chair), Cllr D Albone, Cllr B Briars, Cllr I Bond, Cllr D Lawrence, Cllr Mrs J Lawrence, Cllr Ms S Mulchrone, Cllr Mrs H Ramsay, Cllr R Skinner, Cllr P Vickers, Cllr S Watkins, Cllr G Wilson, Cllr P Woodward, Cllr Mrs W Smith  
Rob McGregor – Town Clerk

**AGENDA**

**1. APOLOGIES**

Apologies were received from Cllr Mrs M Russell

**2. DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Prejudicial interests in any agenda item – there were no prejudicial interests declared
  
- (b)** Personal interests in any agenda item - Cllr P Vickers registered an interest as member of the Central Bedfordshire Management Development Committee in respect of planning applications listed on the agenda.

Cllr P Vickers registered an interest in items 4a (planning application) and 7a and withdrew from the meeting when the second of these items was discussed.

Cllr Mrs W Smith, Cllr T Woodward, Cllr D Lawrence, Cllr Ms S Mulchrone, Cllr Mrs H Ramsay, Cllr S Watkins, Cllr G Wilson and Cllr P Woodward all registered an interest in item 4a (planning application)

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and the Central Bedfordshire Council Development Control Committee.

Cllr T Woodward read out Standing Order 62 to all Councillors.

Cllr Mr H Ramsay asked if Cllrs could ask Town Council staff to photocopy documents.

Cllr T Woodward replied that this is allowed as per Standing Order 59

**3. PUBLIC OPEN SESSION**

There were no items discussed during the public open session.

**4. PLANNING APPLICATIONS**

- a. CB/11/01324/LB – Conservative Club, St Andrews Street, Biggleswade**  
Replacement double glazed windows.

It was **RESOLVED** that the Town Council raise no objection to this application.

- b. **CB/11/01597/FULL – 4 Laurel View, Lawrence Road, Biggleswade**  
Single storey rear extension, lean-to canopy to front & log cabin to front garden (part retrospective)

It was **RESOLVED** that the Town Council raise no objection to this application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed extension to the principle dwelling are complied with in order to eliminate detriment in respect of light and privacy of adjacent residents.

- c. **CB/11/01289/FULL – Eldon Way Industrial Estate, Eldon Way, Biggleswade.**  
The proposal is to erect a 2.4m high fence on the southern boundary. This boundary extends 280m & returns 8m at the easting top end towards the northern direction to meet the building, this will enable a secure site & an installation of an access gate for maintenance purposes (1m wide).

It was **RESOLVED** that the Town Council raise no objection to this application **ON CONDITION** that the fence is Powder Coated **GREEN**

5. **ITEMS FOR CONSIDERATION**

There were no items for consideration.

6. **PUBLIC OPEN SESSION**

There were no items discussed during the public open session.