

**MINUTES OF A MEETING OF THE OFF STREET CAR PARKING COMMITTEE HELD ON 1 MARCH 2011
AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL, THE OLD COURT HOUSE, SAFFRON ROAD,
BIGGLESWADE**

Present; Cllr D Lawrence (Chair), Cllr R Skinner, Cllr G Wilson, Cllr Mrs W Smith, Cllr D Smith,
Cllr Mrs J Lawrence, Cllr D Lawrence.
Rob McGregor – Town Clerk
Colin Keeble – Market Superintendent
Also present: Cllr Mrs R Forbes

AGENDA

1. APOLOGIES

Apologies were received from Cllr P Rook.

2. DECLARATION OF INTERESTS

There were no declarations of interest.

3. PUBLIC OPEN SESSION

There were no items discussed during the public open session.

4. ELECTION TO THE OFFICE OF VICE CHAIR

It was **RESOLVED** that Cllr Mrs W Smith be appointed to the office of Vice Chair of the Off Street Car Park Committee for the period 2010/2011.

5. ITEMS FOR CONSIDERATION

a. Hitchin Street proposal

Members were asked to consider the proposal to close Hitchin Street on Tuesdays, between the Market Square and Mill Lane.

The Chair of the O.S.C.P Committee had been approached by the Chamber of Trade who was concerned that the shops in Hitchin Street were struggling. It was felt to encourage trade in Hitchin Street it might be good practice to close the road between the Market Square and Bonds Lane and extend the market to cover this area on not only the Tuesday market but also and more importantly the Saturday market.

It was **RESOLVED** that it would be appropriate to take no action on this proposal, until the Tuesday market trial has been completed, the Strategy and Master Plan has been adopted and the Town Council can negotiate and take complete control of the market square.

b. Traders bins on the Market Square

i) To review fees

It was **RESOLVED** that a letter is sent to the traders who currently use the service, giving two months notice that traders will have to deal direct with Biffa in relation to all future payments for this service.

The compound will still house the bins and the keys will still be issued by the Town Council.

ii) Contracts.

It was **RESOLVED** that the contracts are altered to reflect the proposed new arrangements.