

**MINUTES OF THE SPECIAL MEETING HELD ON 1 JUNE 2010 AT THE OFFICES OF BIGGLESWADE  
TOWN COUNCIL, THE OLD COURT HOUSE, SAFFRON ROAD, BIGGLESWADE**

**Present:** Cllr Mrs W Smith (Chair), Cllr D Smith, Cllr Mrs J Lawrence, Cllr D Lawrence, Cllr T Woodward, Cllr P Vickers, Cllr R Skinner, Cllr G Wilson, Cllr P Rook, Cllr Mrs S Grayston, Cllr Mrs R Forbes  
Juliet Brookes – Finance Assistant  
Jemma McLean - BRCC  
Zoe Ashby - BRCC  
Members of the Public - 8

**1. APOLOGIES**

Apologies were received from Cllr D Albone and Cllr S Watkins

**2. DECLARATION OF INTERESTS**

**(a) Prejudicial interests in any agenda item** - there were no prejudicial interests declared.

**(b) Personal interests in any agenda item** - Cllr PF Vickers registered an interest as a member of the Central Bedfordshire Management Development Committee in respect of planning applications listed on the agenda.

**3. PUBLIC OPEN SESSION**

There were no items discussed during the Public Open Session.

**4. PLANNING APPLICATIONS**

**a. CB/10/00436/FULL – 26 Kingsfield Road, Biggleswade**

Full; Replacement of rear window with French doors

It was **RESOLVED** that the Town Council raise no objection to this application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed extension to the principle dwelling are complied with in order to eliminate detriment in respect of light and privacy of adjacent residents.

**b. CB/10/01673/FULL – 10 Ivel Gardens, Biggleswade**

Full; Conversion of garage into habitable room with pitched roof and alterations to porch with pitched roof and roof lights.

It was **RESOLVED** that the Town Council raise no objection to this application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed extension to the principle dwelling are complied with in order to eliminate detriment in respect of light and privacy of adjacent residents.

**5. ITEMS FOR CONSIDERATION**

**a. 3<sup>rd</sup> Draft of the Town Plan Action Plan Tables**

Members considered 3<sup>rd</sup> Draft of the Town Plan Action Plan Tables as presented by Jemmy McLean, and Zoe Ashby - BRCC.

The following was **AGREED**:

## Transport and Community Safety

**T1** – All Agreed

**T2** – All Agreed

**T3** – All Agreed

**T4** – Issue to be reworded to 'increase promotion of existing bus service to increase usage and ensure viability'. Points 1,2,3, 5,6,7,8 Agreed. Point 4 to be added ..and timetables for the visually impaired

**T5** – Issue reworded to ' Prioritise existing destinations and look into the feasibility of increased destinations that can be reached by the bus service. Point 1 Agreed. Point 2 will be moved to sit under action T4.

**T6** – All Agreed

**T7** – All Agreed

**T8** – All Agreed

**T9** – **Issue needs further discussion.** Point 1 Agreed. Point 2 remove 'and the possibility if pedestrian / cycle use on wider pavements'. Point 3 needs further discussion as no agreement could be reached. Point 4 Agreed.

**T10** – All Agreed

**T11** – All Agreed

**T12** – All Agreed

**T13** – All Agreed

**T14** – All Agreed

**T15** – All Agreed

**T16** – All Agreed

**T17** – **Issue need further discussion.** Point 1 Agreed. Point 2 needs further discussion as no agreement could be reached (discuss also with Master plan team for guidance)

**T18** – All Agreed

**T19** – Issue Agreed. Point 1 Agreed. Point 2 reword to 'Develop a speed reduction strategy for the town as a whole'. Point 3 Agreed. Add Bed Police as a partner on this action

## Housing & Economic Growth And The Natural Environment

**G1** – Issue need to make the location clearer (e.g. Back Meadows from Franklins Mill to Sainsbury's). Point 1 remove words refreshment kiosk and replace with 'look into the feasibility of providing a refreshment kiosk'. Point 2 reword to 'look at the feasibility that if land became available in the future that it could be purchased and made available for community use'. Points 3 and 4 Agreed.

**G2** – All Agreed

**G3** – All Agreed

**G4** – All Agreed. Add Northill Parish Council in as a partner as one side of the road is in their parish.

**G5** – Issue Agreed. Points 1 and 2 Agreed. Point 3 reword to 're-establish the Biggleswade P3 group'

**G6** – All Agreed

**G7** – Issue Agreed. Point 1 Agreed. Point 2 make clear that route along the River Ivel towards Shefford would be separate from the footpath and the possibility of having a cycle path on the other side of the hedgerow would be explored. Alter spelling for Langford.

**G8** – All Agreed. Make clear that working group will be set up to look at action G8 to G12, it will be 1 group not lots of separate groups.

**G9** – All Agreed

**G10** – All Agreed

**G11** – Issue need to make location clearer (ask Gerry). Point 1 Agreed.

**G12** – All Agreed. Make location clearer

**G13** – All Agreed

**G14** – All Agreed

**G15** – All Agreed

**G16** – All Agreed

**G17** – All Agreed

**G18** – All Agreed. Spelling – change prospective to prospectus

**G19** – All Agreed.

**G20** – All Agreed. Remove Town Council as a partner.

## **Community Services and Facilities**

**C1** – Issue needs further discussion. Points 1 and 2 Agreed. Point 3 needs further discussion as no agreement could be reached. Spelling change prospective to prospectus.

**C2** – All Agreed

**C3** – All Agreed

**C4** – All Agreed

**C5** – Under issue add car parks. Points 1 and 2 Agreed.

**C6** – All Agreed

**C7** – All Agreed. Add youth pub as partner.

**C8** – All Agreed

**C9** – All Agreed

**C10** – Issue Agreed. Point 1 Agreed. Point 1 add ‘look into the feasibility of producing a variety...’  
Point 3 add ‘ Look into the possibility of providing a free non-political’. Point 4 Agreed but may need rewording slightly as doesn’t read well.

**C11** – All Agreed

**C12** – All Agreed. Change wording of medical centre to health surgeries.

**C13** – All Agreed. Change wording of Health Centres to Health surgeries.

**C14** – All Agreed.

Further discussions need to take place on the following items;

**T9, T17 and C1**