

**MINUTES OF A MEETING OF THE PLANNING COMMITTEE HELD ON 11 AUGUST 2009 AT THE  
OFFICES OF BIGGLESWADE TOWN COUNCIL, THE OLD COURT HOUSE, SAFFRON ROAD,  
BIGGLESWADE**

**Present:** Cllr G Wilson (Chair), Cllr T Woodward, Cllr P Vickers, Cllr Mrs R Forbes, Cllr Mrs S Grayston,  
Cllr Mrs R Kerfoot, Cllr D Albone, Cllr R Skinner, Cllr P Rook, Cllr S Watkins.  
Rob McGregor – Deputy Town Clerk/ Works Manager  
Sue Crowther – Administration Assistant  
Members of the Public – 3

**1. APOLOGIES**

Apologies were received from Cllr Mrs J Lawrence, Cllr D Lawrence, Cllr Mrs W Smith, Cllr D Smith and Cllr P Woodward

**2. DECLARATION OF INTERESTS**

(a) **Prejudicial interests in any agenda item** - there were no prejudicial interests declared.

(b) **Personal interests in any agenda item** - Cllr PF Vickers registered an interest as a member of the Central Bedfordshire Management Development Committee in respect of planning applications listed on the agenda.

**3. PUBLIC OPEN SESSION**

Mr Ian Bond spoke to members regarding item 5a listed on the agenda – change of name for part of Fairfield Road to ‘Shortmead Lane’. Mr Bond informed Members that people have trouble finding his property, Shortmead House, including the emergency services. He said the lane leading to the house is not on any map and does not have a postcode, and is requesting that from where the road forks at Fairfield House, the lane be called ‘Shortmead Lane’.

**4. PLANNING APPLICATIONS**

**a. CB/09/005506/FULL – 151 Hitchin Street, Biggleswade.**

Full: Front porch.

It was **RESOLVED** that the Town Council raise no objection to this application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed extension to the principle dwelling are complied with in order to eliminate detriment in respect of light and privacy of adjacent residents.

**b. CB/09/05450/FULL – 2 West Sunderland Farm, Dunton Lane, Biggleswade.**

Full: Single storey rear extension, first floor rear extension & loft extension

It was **RESOLVED** that the Town Council raise no objection to this application.

**c. CB/09/05579/FULL – 46 Northfields, Biggleswade.**

Full: First floor side extension

It was **RESOLVED** that the Town Council raise no objection to this application.

5. **ITEMS FOR CONSIDERATION**

a. **Land adjacent to Shortmead House, Fairfield Road, Biggleswade  
Change of name of part of Fairfield Road to Shortmead Lane**

Members considered correspondence received from Central Bedfordshire Council regarding the above application for Street naming. Mr Ian Bond is experiencing difficulties when people try to find his house. In order to rectify this problem and to enable the house to be easily identified for the benefit of visitors and the Emergency Services, he is proposing the last part of Fairfield Road, that just leads to Shortmead House and Shortmead Cottage (which he is the process of purchasing), be renamed to become: **Shortmead Lane**.

It was **RESOLVED** that the Town Council raise no objection to this request and that letter is written to Susan Price, Central Bedfordshire Council, asking that the street signs are amended to read; **'Fairfield Road leading to Shortmead Lane'**.

b. **Replacement gate at Tennis Court, Drove Road, Biggleswade**

Members considered three quotations that were obtained for the above work:

<b>Quote A :</b>	<b>£762.00 inc VAT</b>
<b>Quote B:</b>	<b>£687.00 inc VAT</b>
<b>Quote C:</b>	<b>£648.00 inc VAT</b>

It was **RESOLVED** that quote 'C' be accepted.

c. **Fencing at Cricket Club, Biggleswade**

Members considered three quotations that were obtained for the above work:

<b>Quote A:</b>	<b>£3984.00 inc VAT</b>
<b>Quote B:</b>	<b>£3672.00 inc VAT</b>
<b>Quote C:</b>	<b>£3436.00 inc VAT</b>

It was **RESOLVED** that quote 'C' be accepted.

d. **Draft copy of Biggleswade Town Plan questionnaire**

A draft copy of Biggleswade Town Plan questionnaire was distributed to members for comments and/or amendments.

Cllr Mrs Grayston informed the meeting that the Town Plan Steering Group had held public functions to speak to the people of Biggleswade, their comments were categorised into sections, working groups were formed and the questionnaire was produced.

Cllr D Albone said the group should be congratulated on the publication of the questionnaire.

It was **RESOLVED** that Members would forward any comments or amendments to Town Council Offices by next Monday 17 August 2009.

**6. ITEMS FOR INFORMATION**

**a. Ivel Bridge Works, Hill Lane, Biggleswade – County Tyres and Exhausts**

Members received correspondence from Central Bedfordshire Council regarding provision of the appropriate type of public open space at the above development.

The developer will be asked to make a contribution towards the relevant open space needs, as identified in the Recreational Open Space Strategy.

***Section 106 Agreement***

This development, (Planning ref 08/00488/Full), will provide the following contributions:

- Off site Play: £3,348
- Off site Sporting Open Space: £3,456

The Section 106 agreement for the above development was signed on 13 May 2009 and it requires the developer to pay the sums stated above, at a given trigger point in the development, which is on the commencement of development. The contributions will be paid initially to the Council, where they will be put into a ring-fenced account which prevents them being used for any other purpose. It is then the Council's responsibility to ensure that they are released in accordance with the legal agreement.

It was **RESOLVED** that this be noted.

**b. Letter from Biggleswade Town Bowls Club**

Biggleswade Town Bowls Club provided Council with a copy of their letter to St John's Moggerhanger, when the donation of £80 that was raised at the Bowls Match on 23 July 2009, was sent.

It was **RESOLVED** that this be noted.

**7. PUBLIC OPEN SESSION**

There were no items discussed during the public open session.