

**MINUTES OF A MEETING OF THE OFF STREET CAR PARKING COMMITTEE HELD ON 20 OCTOBER
2008 AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL, THE OLD COURT HOUSE, SAFFRON
ROAD, BIGGLESWADE**

Present: Cllr D Lawrence (Chair), Cllr Mrs J Lawrence, Cllr R Skinner, Cllr D Smith, Cllr Mrs W Smith,
Cllr G Wilson, Cllr T Woodward
Also present: Cllr Mrs R Forbes, Cllr P Woodward
Rob McGregor – Works Manager
Sue Crowther – Administration Assistant

1. APOLOGIES

Apologies were received from Cllr D Albone

2. DECLARATION OF INTERESTS

There were no declarations of interests.

3. PUBLIC OPEN SESSION

There were no items discussed during the public open session.

4. ITEMS FOR CONSIDERATION

a. Market

- i. Members considered a budget for promotional exercise every quarter (4 x £1500)

It was **RESOLVED** that the budget of £1500 per quarter be approved.

- ii. Members considered obtaining quotes for new stalls with reduced erection and dismantling time (capital item only)

It was **RESOLVED** that Town Council review contracts of erectors and to obtain uniform sheeting throughout the Market.

- iii. Members considered investigating stall holder self erection with daily rental of equipment (alternative to reduce erection contract charges.

It was **RESOLVED** that no action be taken at this time.

5. PUBLIC OPEN SESSION

There were no items discussed during the public open session.

6. CONFIDENTIAL BUSINESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

