



MINUTES OF THE PUBLIC LAND AND OPEN SPACES COMMITTEE MEETING
HELD ON TUESDAY 18 SEPTEMBER 2018 AT 7.00 PM
AT BIGGLESWADE TOWN COUNCIL, SAFFRON ROAD, BIGGLESWADE

PRESENT:

Cllr B Briars (Chair)
Cllr M North
Cllr D Albone
Cllr F Foster
Cllr M Foster
Cllr I Bond
Cllr D Strachan

Mr M Thorn, Deputy Town Clerk
Miss Helen Calvert, Meeting Administrator

Members of public – 0

18/09/01 1. APOLOGIES

None

ABSENT: Cllr S Patel, Cllr P Sheldon

18/09/02 2. DECLARATION OF INTERESTS

- 18/09/02.1 a. Disclosable Pecuniary Interests in any agenda item – None
18/09/02.2 b. Non-pecuniary interests in any agenda item – None

18/09/03 3. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

No members of the public attended the meeting.

18/09/04 4. INVITED SPEAKER

None

18/09/05 5. MINUTES OF MEETING

- 18/09/05.1 a. Members received and approved the Minutes of the Public Lands and Open Spaces Committee Meeting held on 19 June 2018.

18/09/06 6. MATTERS ARISING

From the Minutes of the Public Lands and Open Spaces meeting held on 19 June 2018.

- 18/09/06.1 a. Item 5a BUFC PLOS Meeting 20th March 2018 - Cllr D Strachan asked for an update on the renewal of the lease for Biggleswade United Football Club.

The Deputy Town Clerk reported that the paperwork for the lease has been signed but there has been no further update on a date for completion.

18/09/07 7. **ITEMS FOR CONSIDERATION**

18/09/07.1 a. **Additional parking at Jubilee Recreation Ground site**

Members considered correspondence from a resident of Sandy View detailing the parking problems that exist in the surrounding area, with a request to consider the idea that additional parking space is made available by using part of the Jubilee Recreation Ground site.

Members felt that this was a reasonable request considering the parking issues currently present at Sandy View and the surrounding area.

However, providing an additional car park would mean losing part of Jubilee Recreation Ground. Members agreed that we would not want to lose part of this green space which we wish to provide to the community. It was also noted that there may be issues in gaining access to the proposed car park as the entrance would be on privately held land.

It was **RESOLVED** to decline the request due to the need to preserve public open space.

18/09/07.2 b. **Parish Schedules – Update to Site Information and Projects for 106 Funding**

Members considered information held on a CBC parish schedule on current and new projects to be funded by section 106 monies. CBC would like to know if there are any amendments or deletions to the list or any leisure projects the Council have planned. Responses are required by Friday 9th November 2018.

It was noted that quite a lot of land listed in the document does not have ownership listed. Members agreed that we need to be clear on who is responsible for which areas of land.

It was **RESOLVED** to hold a working group to examine the schedules in more detail and report to Council in time to respond by the November deadline.

18/09/07.3 c. **Drove Road Cemetery Repairs**

Members considered quotations for repairs to piers in the western boundary wall at Drove Road Cemetery. It is estimated that nine piers need rebuilding.

It was suggested that it may be a more efficient and cost-effective long-term solution to rebuild all walls at Drove Road Cemetery.

It was **RECOMMENDED** that clarifications on materials and methods be sought to ensure that the repairs were in line with conservation requirements and that a comprehensive programme of works should be carried out to include the repairs to walls between the piers and that this matter should be considered by Town Council to prevent any delays to essential works.

18/09/07.4 d. **Replacement Kubota RTVX900**

Members considered replacement of one Kubota RTV 4-wheel drive utility vehicle that is now 6 years old. The capital cost after discount and trade in would be £14,888. The monthly lease hire cost over 36 months is £447.00 per month plus VAT. (For comparison, the monthly lease hire cost of the 2015 model was £463.13 plus VAT).

Members **RESOLVED** to trade in the 2012 RTV model and acquire a new model on 36-month lease hire as quoted but with the addition of a third year's warranty.

18/09/08 8. **ITEMS FOR INFORMATION**

18/09/08.1 a. **Kitelands Ball Court surface**

Members were informed that works to install a new playing surface under the ball court at Kitelands Recreation Ground are now complete.

18/09/08.2 b. **Drove Road Cemetery Footpaths**

Members were informed that works to remove the uneven footpath along the southern perimeter at Drove Road Cemetery and to repair the surface around the chapel is due to be completed this month.

18/09/08.3 c. **Replacement Tractor**

Members were informed that the new tractor has been delivered and is now being put to work by the Public Realm Team.

18/09/09 9. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

No members of the public attended the meeting.

18/09/10 10. **EXEMPT ITEMS**

There were no exempt items.