

**MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING**  
**HELD ON TUESDAY 14 FEBRUARY 2017**  
**AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL, THE OLD COURT HOUSE,**  
**4 SAFFRON ROAD, BIGGLESWADE**

**PRESENT:**

Cllr D Albone (Chair)  
Cllr P Biernis  
Cllr I Bond  
Cllr B Briars  
Cllr F Foster  
Cllr M Foster  
Cllr M North  
Cllr Mrs H Ramsay  
Cllr Mrs M Russell  
Cllr D Strachan  
Mr R McGregor - Town Clerk, Biggleswade Town Council  
Mrs J Durn – Meetings Administrator, Biggleswade Town Council

Members of Public – 2

**A14/0201 1. APOLOGIES FOR ABSENCE**

Cllr T Woodward

**ABSENT WITHOUT APOLOGIES**

Cllr S Watkins

**A14/0202 2. DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

A0202.1 a. Disclosable Pecuniary interests in any Agenda item - None

A0202.2 b. Non-Pecuniary interests in any Agenda item - None

**A14/0203 3. TOWN MAYOR'S ANNOUNCEMENTS**

There were no announcements.

**A24/0204 4. PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

- a. Mr Dilley: With reference to item 10d, Highways Rural Match Fund Scheme 2017-18: Living in Chambers Way myself, I was particularly pleased to see the proposal for a mini roundabout, but would however query that a “mini” roundabout is right for a busy road like this? It will surely simply produce a stop-start situation.

The Chairman said that once the design has come to Council, we will be in a position to make comments.

**A14/0205 5. INVITED SPEAKERS**

There were no Speakers.

**A14/0206 6. MEMBERS QUESTIONS**

- A0206.1 a. Cllr M Foster: Has received feedback on the poor surface condition causing an impact to vehicles using the temporary car park on the site of what would have been the old Lawns Nursery.

The Chairman understands that CBC are running this as a “temporary” car park, and we await to hear of long-term plans.

- A0206.2 b. The Town Clerk has received a response to the Members Question raised by Cllr Mrs M Russell regarding planning permission to Baystrait House. (Please refer to Agenda for the quoted response).

It would appear from this response that we are constrained by Government policy. However, CBC is still able to raise objections citing reasons of noise, dangerous road situation, sewerage concerns and conservation area.

**A14/0207 7. MINUTES AND RECOMMENDATIONS OF MEETINGS**

- A0207.1 a. Members received and approved the Minutes of the Biggleswade Town Council Meeting held on 24 January 2017.

**A14/0208 8. MATTERS ARISING**

Matters Arising from the Minutes of the Town Council Meeting held on 24 January 2017:

- A0208.1 a. Page 1, item B0106.1 a) Cllr Mrs H Ramsay asked if there had been any progress regarding the removal of the scruffy Boots and Balfour Beattie banners.

The Chairman reported that these banners are on CBC land, and we await their removal by CBC Highways.

**A14/0209 9. PLANNING APPLICATIONS**

**A0209.1 a. CB/17/00193/FULL – 69A London Road. Biggleswade**

Single storey rear extension

It was **RESOLVED** that the Town Council raise **NO OBJECTION** to this Application, provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with in order to eliminate detriment in respect of light and privacy of adjacent residents.

**A0209.2 b. CB/17/00024/FULL - 15 Sutton Avenue. Biggleswade**

To build a single skin of bricks to the front and left side of the house, on a 300mm wide + 900mm deep concrete footing, tied in with galvanised L shaped Brackets screwed and plugged into existing walls. 450mm height + 450mm + every 225mm on reveals (20mm cavity).

It was **RESOLVED** that the Town Council raise **NO OBJECTION** to this Application.

**A0209.3 c. CB/17/00359/FULL – 15 Sutton Avenue. Biggleswade**

Demolition of existing bungalow and erection of replacement bungalow.

It was **RESOLVED** that the Town Council raise **NO OBJECTION** to this Application, provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwelling is complied with in order to eliminate detriment in respect of light and privacy of adjacent residents.

**A0209.4 d. CB/17/00142/PASD – 1 South View. Biggleswade**

Prior approval for a proposed change of use of shop to a residential dwelling.

It was **RESOLVED** that the Town Council raise **NO OBJECTION** to this Application.

Members asked the Town Clerk to investigate the planning guidelines regarding change of use in relation to the previous query on Baystrait House.

**A0209.5 e. CB/17/00382/FULL – 152 Drove Road. Biggleswade**

Single storey side and rear extension.

It was **RESOLVED** that the Town Council raise **NO OBJECTION** to this Application, provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with in order to eliminate detriment in respect of light and privacy of adjacent residents.

**A0209.6 f. CB/17/00421/FULL – 36 Mead End. Biggleswade**

Demolition of existing garage and construction of one No. 2 storey dwelling house.

It was **RESOLVED** that the Town Council raise **NO OBJECTION** to this Application, on the condition that there is no loss of off- street parking.

- A14/0210 10. ITEMS FOR CONSIDERATION**
- A0210.1 a. **Request from H. Harris & Sons Amusement Caterers**  
 To pull onto the Market Square on Tuesday 20 June 2017 after 6.00pm and pull off Saturday 24 June 2017 during Biggleswade Carnival Week.
- It was **RESOLVED** that Members raise **NO OBJECTION** to this request.
- A0210.2 b. **Internal Audit 2016-17: Interim**
- The current level of Fidelity Guarantee cover has been challenged by the Internal Auditors.
- It was agreed to defer this item to a separate meeting as figures are currently being put together for further discussion.
- A0210.3 c. **One-way Systems – Review of Trial Period**
- The Town Clerk has put forward all BTC proposals received from Members, together with recommendations on parking restrictions, adequate provision for parking, and traffic calming measures. The TMC will review all proposals at the meeting being held on 28 February 2017, at 10.00am, Priory House, Chicksands.
- A0210.4 d. **Highways Rural Match Fund Scheme 2017-18**
- At the TCM Meeting on 29 November 2016, Members identified several points, as listed on the Agenda. It was agreed that the main concerns of:
- Chambers Way junction/London Road mini roundabout
  - Lack of proper footpaths near the Chambers Way Play area and swimming pool
  - will be put forward for investigation by Nick Shaw, Principle Highways Officer.
- A0210.5 e. **East Anglia Air Ambulance – Clothes Bank**
- Members raised **NO OBJECTION** to this request and suitable sites will be suggested.
- A0210.6 f. **High Sherriff's Citizenship Awards. 2017**
- This information is **NOTED.**
- A0210.7 g. **Co-Option – Town Councillor**
- Following discussion, Members suggested amendments to the advertisement. These were noted and the Town Clerk will make the relevant changes.
- A0210.8 h. **Permission Request**
- Members raised **NO OBJECTION** to this request.

**A14/0211 11. ITEMS FOR INFORMATION**

**A0211.1 a. Temporary Road Closure – Lindsell Crescent, Biggleswade**

This information was **NOTED.**

**A0211.2 b. Roadworks Bulletin – Biggleswade**

This information was **NOTED.** However, Members would like clarification of the Shortmead Street Major Road Works notification, as it would seem that the whole of Shortmead Street will be closed, causing considerable disruption to the traffic once again.

**A0211.3 c. Good Neighbours**

Members received the Beds Good Neighbour & Village Care Scheme Network Quarterly Report. This information was **NOTED.**

**A0211.4 d. Crime Statistics – January 2017**

This information was **NOTED.**

**A0211.5 e. Biggleswade CAP**

This information was **NOTED.**

**A0211.6 f. Draft Minutes of the BJC – 25 January 2017**

Members were not happy with the accuracy of the Draft Minutes, and asked that they be reviewed at the next meeting of the Joint Committee.

**A14/0212 12. PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Mr Dilley asked if Residents Parking had been considered.  
Cllr Mrs M Russell said that Residents Parking is available at a cost to the resident.

**A14/0214 13. EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

*Minutes*

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.