

Ref: Agenda/TCM

28th May 2015

Dear Sir or Madam

I hereby give notice that a meeting of the **Town Centre Management Committee** will take place on **Tuesday, 2nd June 2015**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing after the Council meeting in order to transact the undermentioned items of business.

Yours faithfully

Cllr Mrs M Russell  
Chairman

Distribution:

Committee Members:

Cllr D Albone	Cllr I Bond
Cllr B Briars	Cllr F Foster
Cllr M Foster	Cllr M North
Cllr Mrs H Ramsay	Cllr B Rix (Vice Chair)
Cllr Mrs M Russell (Chair)	Cllr D Strachan
Cllr S Watkins	Cllr G Wilson

All Town Councillors  
Bedfordshire Police  
Notice Boards (2)

Town Clerk  
Biggleswade Library  
Bedfordshire Advertiser

Central Bedfordshire Council  
Biggleswade Chronicle

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary Interests in any agenda item
- (b) Non-pecuniary interests in any agenda item

### **3. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda.

### **4. MINUTES OF MEETINGS**

For members to receive and approve the Minutes of the Town Centre Management meeting held on 17 February 2015 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

5. **MATTERS ARISING**

Matters arising from the Town Centre Management Meeting held on the 17<sup>th</sup> February 2015.

6. **ITEMS FOR CONSIDERATION**

a. **Rose Lane Car Park**

Members are asked to consider obtaining quotations;

- i. To install a disabled ramp.
- ii. To carry out improvement works to the footpath at the northern end of the car park.

b. **Improving Wayfinding and Mapping System in Biggleswade Town Centre.**

Members are asked to consider a report produced by Adam Turney, to improve the mapping systems in Biggleswade.

c. **Biggleswade Saturday Market**

Following the Town Centre Management meeting 17<sup>th</sup> February 2015, where members considered a revised layout for the Saturday market with a view to freeing up additional parking on a Saturday. Members recommended to approach CBC for a TRO for Hitchin Street and the Market Superintendent along with the Town Clerk explore revised layouts for the Market.

Members are asked to consider attached proposals that the Town Clerk and the Market Superintendent feel would allow additional parking on the Saturday Market.

d. **Dan Albone Car Park**

Members are asked to consider a draft Lease for Dan Albone car park – copy attached.

e. **Christmas Lights**

Members are asked to consider a small working group that can meet daytime with a view to looking at contracts for the Christmas lights for 2015/ 2016 and beyond.

f. **Pedestrian Crossing – Shortmead Street**

Members are asked to consider a pedestrian crossing for Shortmead Street.

g. **Sun Street – St Johns Street One Way System**

Central Bedfordshire Council is publishing and consulting on a proposed traffic scheme for Sun Street – St Johns Street one way system. Members are asked for any comments on the proposed traffic scheme. (Attached to this agenda; proposal to introduce no waiting; proposal to introduce a one way system and proposal to introduce a 7.5 tonne weight restriction.

h. **Request to display Model Funfair in Aid of Great Ormond Street**

Members to consider the request from a member of the public to display a model in the White Hart car park – copy attached.

7. **ITEMS FOR INFORMATION**

a. **Biggleswade Parking Strategy**

Members update.

b. **Transport Interchange**

Members Update.

c. **Car Park Management**

Members update.

d. **St Andrews Street and Mill Lane Car Parks**

Members update.

e. **Hitchin Street Reversal**

Members Update.

f. **A Boards**

Members update.

8. **PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

9. **EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(Minutes 17<sup>th</sup> February 2015).

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.