

Ref: Agenda/TCM170215

17 February 2015

Dear Sir or Madam

I hereby give notice that a meeting of the **Town Centre Management Committee** will take place on **Tuesday 17 February 2015**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7 pm in order to transact the undermentioned items of business.

Yours faithfully

Cllr Mrs M Russell
Chairman

Distribution:

Committee Members

Cllr Mrs M Russell (Chair)
Cllr G Wilson
Cllr P Biernis
Cllr B Rix
Cllr M North

Cllr Mrs H Ramsay
Cllr I Bond (Vice Chair)
Cllr D Albone
Cllr S Watkins

All Town Councillors
Bedfordshire Police

Town Clerk
Biggleswade Library
Bedfordshire Advertiser

Central Bedfordshire Council
Biggleswade Chronicle/Notice Boards (2)

AGENDA

1. **APOLOGIES**
2. **DECLARATION OF INTERESTS**
3. **PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda.

4. **MINUTES OF MEETINGS**
5. **MATTERS ARISING**
6. **ITEMS FOR CONSIDERATION**

a. **Improvements Rose Lane – Mill Lane & St Andrews Street Car Parks**

Quotations have been received to carry out drainage, surfacing and marking out of parking bays on Rose Lane car park.

Quotations have also been received to carry out surfacing and marking out parking bays on Mill Lane & St Andrews Street car parks.

Members are asked to consider the quotations,(attached to this agenda).

b. Car Park Management

Quotations have been received for management of Town Council car parks at Railway Station, White Hart, Chestnut Avenue, Mill Lane and St Andrews Street car parks.

Members are asked to consider the quotations attached to this agenda and make recommendations to Town Council.

c. Biggleswade Saturday Market

Correspondence has been received from Biggleswade Chamber of Trade asking members to consider a revamp of the Saturday market below are set out the proposal from the Biggleswade Chamber of Trade.

I wonder as we have now seemingly got the question of the parking problems caused by commuters being addressed at the BJC, can we include on the next Town management meeting the revamp of the town Centre Saturday Market as discussed for the future when the Master plan was discussed. The market being in the Town Councils control.

This being the market on a Saturday being split up between the Market Square itself and the top half of Hitchin Street. This will without doubt increase the Saturday trade in the town for shops and the Market by opening up the Market Street for car parking as is the case for the mid-week market. Estimates for the year could increase trade up to £720.00 per year. It will also help the Town Centre hold its own when the new Retail Centre in London Road is opened.

With the extra parking will encourage the letting of the larger empty shops that are presently vacant, coupled with the present trading being helped to mitigate any future loss of traders?

With the Market being more attractive for the town will also encourage more stall holders.

To this end the Chamber will in discussion with the Town Council help to market by raising funds to help the towns trading.

d. Parking Problems in London Road, Biggleswade

Correspondence has been received from a resident regarding parking in London Road, between the junction of Dells Lane, and Drove Road/Eagle Farm Road.

He proposes that an order is made to prohibit parking on the carriageway into town, between the aforementioned junctions on London Road, and authorize permit parking in the out carriage way from town, also between the aforementioned junctions on London Road.

Members are asked to consider this proposal.

e. Improving Wayfinding and Mapping System in Biggleswade Town Centre

Correspondents have been received from Adam Turney proposing to improve the wayfinding and mapping system in Biggleswade town centre.

Members are asked to consider Adam Turney's proposal.

7. ITEMS FOR INFORMATION

a. Transport Interchange

For Members to receive an update.

b. Sun Street – St Johns Street One Way System

For Members to receive an update.

c. **Dan Albone Car Park**

For Members to receive an update.

d. **Rose Lane Lease**

To inform members that a copy of the lease signed by both parties has now been returned to the Town Council.

e. **Biggleswade Parking Strategy**

For Members to receive an update.

f. **Buskers and Pedlars**

There have been increasing reports of problems with buskers on the Saturday market which has been causing a nuisance. Advice from CBC is that there is no requirement for them to a license if they collect for themselves or if they don't collect at all. However as the Town Council manages the Markets and other events including arrangements for traders a notice has been issued to make this clear and for the Market Superintendent to refer to in the event of any future problems,(copy attached to this agenda).

8. **PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

9. **EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(10a - Contracts)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.