

Ref: Agenda/PLOS021214

26 November 2014

Dear Sir or Madam

I hereby give notice that a meeting of the **Public Land & Open Space Committee** will take place on **Tuesday 2 December 2014** at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7pm in order to transact the undermentioned items of business.

Yours faithfully

Cllr Michael North  
Chairperson

Distribution:

All Town Councillors  
Bedfordshire Police  
Notice Boards (2)

Central Bedfordshire Council  
Biggleswade Library  
Biggleswade Chronicle

Biggleswade Advertiser

Committee Members:

Cllr Mrs W Smith  
Cllr I Bond  
Cllr B Briars  
Cllr Ms S Mulchrone  
Cllr Mrs H Ramsay

Cllr G Wilson  
Cllr P Biernis  
Cllr S Watkins (Vice Chair)  
Cllr M North (Chair)

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATION OF INTERESTS**

### **3. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this agenda.

### **4. MINUTES OF MEETINGS**

- a. For Members to receive minutes of Public Lands and Open Spaces meeting held on 16 September 2014

### **5. MATTERS ARISING**

- a. From the meeting held on 16 September 2014

**6. ITEMS FOR CONSIDERATION**

**a. Request to install a bench at Eagle Farm Road recreation ground**

Town Council has received correspondence requesting permission to install a bench at Eagle Farm Road recreation ground in memory of the applicant's father who was a former teacher at Stratton Upper School.

He passed away in August this year, and former students, colleagues and friends have raised over £900 for the bench.

Members are asked to consider this request.

**b. Quotations for works to Play Areas**

Further to the Public Lands and Open Spaces site visit held on 17 September 2014 to Franklin Recreation Ground and Kitelands Recreation Ground (report attached), Members are asked to consider quotations for new safety surfaces, installation of Super Nova and installation of half MUGA. Where quotations include cost of installing bins and benches, these have since been installed from stock items.

- i) For Members to consider the attached quotations for New Surfaces for Senior Swings and Hang Glider at Franklin Recreation Ground.

<b>Quote A</b>	<b>Quote B</b>	<b>Quote C</b>
£8,135.00	£7,712.50	12,408.00

- ii) For Members to consider the attached quotations for New Surfaces for Senior Swings, Roundabout and Super Nova Installation at Kitelands Recreation Ground.

<b>Quote A</b>	<b>Quote B</b>	<b>Quote C</b>
£10,604.00	£9,112.00	£10,401.00

- iii) For Members to consider the attached quotations for Installation of half MUGA at Kitelands Recreation Ground.

<b>Quote A</b>
£1,825

**c. Maintenance costs for Play Areas**

- i) For Members to consider estimates for replacement of Springer Toys at Play Areas

Estimate for Replacement Springer Toys approximately £800 each. Six replacements required. One at Stratton Way, two at Foxglove Drive, one at Poppyfields, and a further two for stock.

- ii) For Members to consider estimates for removal of swings, slide and safety surfaces at Jubilee Recreation Ground.

<b>Quote A</b>
£2,820

**d. Play Area Site Visits**

Members are asked to consider arranging a further two site visits to review Play Areas, in the Spring and Summer of 2015.

**e. Adoption - Brunel Drive**

At a Public land and Open Spaces meeting 29<sup>th</sup> July 2014 the committee made the following recommendation;

It was **RECOMMENDED** that as stated previously, the Town Council do not accept responsibility for some of the grass area (as adopted by Town Council on 24 April 2012). Also the Play Area has not been brought up to the required Health and Safety standards.

The recommendation was approved at the Town Council meeting 12<sup>th</sup> August 2014.

Under standing order 33a, (six month rule), a notice has been received requesting the adoption of Brunel Drive be reconsidered, which bears the name of the following five Councillors: Michael North, Wendy Smith, Hazel Ramsay, Ian Bond, Steven Watkins.

Correspondence has been received from TDS who are acting on behalf of the developer. (All correspondence attached to the agenda).

f. **Allotment Security**

Cllr Peter Biernis has requested an agenda item to discuss recent break-ins at the Kennel Farm Road allotments. The concerns of some of the allotment holders is about the lack of security at the site. It has been suggested to have a combination lock fitted to secure the site as well as reduce fly tipping.

7. **ITEMS FOR INFORMATION**

a. **Dog Fouling signs**

Attached is a list of areas where Town Council has requested that Dog Fouling signs are installed. Total number = 35.

8. **PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.