

Ref: Agenda/PLOS170315

11 March 2015

Dear Sir or Madam

I hereby give notice that a meeting of the **Public Land & Open Space Committee** will take place on **Tuesday 17 March 2015** at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7pm in order to transact the undermentioned items of business.

Yours faithfully

Cllr M North
Chairperson

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Committee Members:

Cllr Mrs W Smith
Cllr I Bond
Cllr B Briars
Cllr Ms S Mulchrone
Cllr Mrs H Ramsay

Cllr G Wilson
Cllr P Biernis
Cllr S Watkins (Vice Chair)
Cllr M North (Chair)

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

3. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this agenda.

4. MINUTES OF MEETINGS

- a. For Members to receive minutes of Public Lands and Open Spaces meeting held on 16 September 2014

5. MATTERS ARISING

- a. From the meeting held on 16 September 2014

6. ITEMS FOR CONSIDERATION

- a. **Development of Sport facilities**

Members are asked to consider requests submitted by Biggleswade United Football Club and Biggleswade Town Cricket Club for support to improve their sports facilities. Central Bedfordshire Council have confirmed that £52,208 is available to spend on “the construction cost for providing the formal sports areas and changing facilities on Site 1”, i.e. at Land East of Biggleswade.

- i) Biggleswade United Football Club has an outline proposal to relocate to Land East of Biggleswade and to adapt the developer’s original plans which will provide improved football facilities at the site.
- ii) Biggleswade Town Cricket Club has a proposal for the development and improvement of cricket facilities at Fairfield Road.

b. Music Festival

For Members to consider setting up a working group to discuss arrangements for a Music Festival in Biggleswade and give recommendations to Council. Initial discussions have been held with the Town Clerk, Deputy Town Clerk, Martin Humberstone, Haley Down and Phil Harnetty (Sound Engineer), and the Biggleswade Academy playing field has been offered as a venue following a preliminary meeting with the school.

c. Community Garden

For Members to consider a proposal from Cllr P Biernis for a Biggleswade Community Garden on the flower bed at Chestnut Avenue: It’s only a very small area and I would be happy to manage this on behalf of the Town Council in conjunction with some local residents. I can get some volunteers from Biggleswade Good Neighbours to help out. I would only be looking to plant some flowers and few shrubs. The other point would we Consider having a sign on the flower bed outside Stratton House? Pointing out this is maintained by the Town Council.

d. Angler Parking Permits

As part of the proposed management of fishing activities on the Town Council owned stretches of the river Ivel, members are asked to consider evening parking permits for use in the Dan Albone Car Park to be issued to anglers who hold a valid fishing permit.

e. Quotations for Play Equipment - Springers

Members are asked to consider quotations for the supply and installation of replacement springers. The requirement is for three springers to be supplied and installed with a further three to be supplied for stock items for future use.

Quotation A	£4,065.00 – allows for supply of 3 and supply/install of 3
Quotation B	£4,568.00 – allows for supply of 3 and supply/install of 3
Quotation C	£3,343.00 – allows for supply only of 6

f. Quotations for repairs to Flood Lighting at Stratton Way Recreation Ground

Members are asked to consider quotations for floodlight repairs at Stratton Way Recreation Ground.

Quotation A	£ 990.00 – allows for replacing lamps and cleaning reflectors and lenses
Quotation B	£1,469.84 – allows for replacing complete head units

g. Quotations for repairs to Stratton Way Pavilion

Members are asked to consider quotations for replacement shower fittings at Stratton Way Pavilion

Quotation A	£2,040.00
Quotation B	£1,080.00
Quotation C	Will be made available at the meeting

h. Play equipment at the Lakes Recreation Ground

Members are asked to consider the removal of play equipment from the Lakes Recreation Ground and to relocate the swings to a more suitable play area. The play equipment is in an unsuitable location due to it being isolated from residential properties and the area is better suited to sports recreation. In addition to football bookings, an outdoor fitness training company is now using the Lakes Recreation Ground for three sessions per week. This arrangement requires minimal administration, does not require pitch markings and complements the existing football bookings schedule.

i. Kubota Utility Vehicle

For Members to consider quotations for leasing an additional Kubota RTV900 Utility Vehicle for use by the Outside workforce.

The Public Land and Open Spaces Committee have been considering the purchase of an additional vehicle for the ground staff since December 2013. The Town Council have in the 2015/2016 budget allowed for recruiting an additional member to join the Outside workforce.

The Town Council currently lease a Kubota RTV900 which will be owned by the Town Council when the lease expires. The Town Council in the past have traded the RTV900 in at the end of the lease period; reducing the overall cost of leasing a new and replacement RTV900.

The Proposal to fund an additional vehicle RTV900.

The RTV900 that is coming to the end of its lease period is retained, this vehicle will be 36 months old at the end of the lease period.

An additional new RTV 900 is leased for a 36 month period to 2018; at the end of its lease period the vehicle is retained.

The initial RTV900 to be traded in when it reaches 72 months old in 2018, against the next replacement RTV900.

This option would provide the additional vehicle that the PLOS committee have been considering.

If the Committee are minded to recommend this proposal, the only additional commitment to the Town Council would be the increase in lease payments for the first 36 month on the new vehicle.

Quotation A	£14,430.00	No part exchange, allows for retention of existing RTV 36 lease payments of £444.00/month
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Quotation B	£15,350.00	No part exchange, allows for retention of existing RTV
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7. ITEMS FOR INFORMATION

a. Update on contracted works to play areas

- i) **Fairfield Recreation Ground.** Installation of new swings, slide and 'solar spinner' were completed in December including installation of new safety surfaces
- ii) **Franklin Recreation Ground.** Installation of new safety surfaces under senior swings and hang glider have been completed in March 2015.
- iii) **Kitelands Recreation Ground.** Installation of 'supernova' and new safety surfaces under senior swings, roundabout and 'supernova' have been completed in March 2015.
- iv) **Jubilee Recreation Ground.** Unsafe swings and slide have been removed. The removal of concrete and rubber bases has been delayed until the ground is firmer to prevent disturbance of the recreation ground by heavy vehicles.

8. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions.