

Ref: Agenda/PLOS160615

10 June 2015

Dear Sir or Madam

I hereby give notice that a meeting of the **Public Land & Open Space Committee** will take place on **Tuesday 16 June 2015** at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7pm in order to transact the undermentioned items of business.

Yours faithfully

Cllr B Briars  
Chairperson

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Bedfordshire Police  
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Central Bedfordshire Council  
Biggleswade Library  
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Committee Members:

Cllr Mrs H Ramsay  
Cllr I Bond  
Cllr B Briars (Chair)  
Cllr F Foster  
Cllr M Foster  
Cllr D Strachan

Cllr G Wilson  
Cllr P Biernis  
Cllr S Watkins  
Cllr M North (Vice Chair)  
Cllr Ms R Kerfoot  
Cllr G Wilson

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATION OF INTERESTS**

- (a) Disclosable Pecuniary Interests in any agenda item –
- (b) Non-pecuniary interests in any agenda item –

### **3. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this agenda.

### **4. INVITED SPEAKER – Ross Little in support of item 7a – request for a Splash Park in Biggleswade.**

### **5. MINUTES OF MEETINGS**

- a. For Members to receive and approve the minutes of the PLOS meeting held on 17 March 2015

### **6. MATTERS ARISING**

- a. From the PLOS meeting held on 17 March 2015.

## 7. ITEMS FOR CONSIDERATION

### a. Request for a Splash Park in Biggleswade

Members are asked to consider supporting a Splash Park in Biggleswade.

Correspondence has been received from a member of the public requesting that a Kids Splash Park be built in Biggleswade. A copy of the correspondence is attached to this agenda, together with supporting documents.

2 locations have been suggested for the Splash Park:

- Franklin Recreation Ground, near Mill Lane
- Saxon Play Park behind the leisure centre swimming pool off Chambers Way.

He is in touch with a lady who has successfully campaigned for a Splash Park in Royston, which is to be built in the autumn ready for next summer at an approximate cost of £150K.

He is asking if the local developers of the new Retail Park, Kings Reach development or the wind farm could be approached for funding.

A small committee has been started, who are arranging a Float for the Biggleswade Carnival in support of a Splash Park in Biggleswade.

### b. Works to Play Areas

For Members to consider quotes for works to the following play areas. A total of seven companies have been approached to supply quotes for works to play areas. The following quotations have been received for consideration:

#### i) **Kitelands Recreation Ground: Installation of Play Equipment**

Quotations have been requested for the following installation onto a redundant base at Kitelands Recreation Ground, to be funded from **321 EMR Dev Contributions**:

- Remove and dispose of rubber tiles.
- Supply and install 2 off Zig Zag Twister play units
- Install kerb edging and black wetpour 22m<sup>2</sup>

<b>Quote A</b>	<b>Quote B</b>	<b>Quote C</b>
£5,000.00	£4,960.00	£4,198.07

#### ii) **Lakes Recreation Ground: Removal of Toddler Swing Frame and Bases**

At the Town Council meeting of 24 March 2015 it was RESOLVED to seek quotes for the removal of the play equipment and safety surfaces from The Lakes Recreation Ground and relocation of the swings to a more suitable location.

Quotations have been requested for the following works, to be funded from **321 EMR Dev Contributions**:

- Removal of one toddler swing frame from concrete base (to be reinstalled at Poppyfields Play Area 2).
- Removal of one concrete base and rubber tiles – area 18m<sup>2</sup>
- Removal of one concrete base – area 45m<sup>2</sup>
- Make level with topsoil and sow grass seed.

<b>Quote A</b>	<b>Quote B</b>	<b>Quote C</b>
£3,675.50	£1,380.00	£2,425.50

**iii) Poppyfields Play Area 2: Refurbishment of Play Area**

Quotations have been requested for the following works to improve Poppyfields Play Area 2, to be funded from **321 EMR Dev Contributions**:

- Remove the following items: wooden duck springer, static wooden pig, static wooden loch ness monster, rubber tiles including hopscotch.
- Install Toddler swing (relocated from Lakes Recreation Ground)
- Supply and install turnstile play item
- Install Springer item (from our stock)
- Supply and install bench
- Wetpour throughout play area, 81m<sup>2</sup>.

<b>Quote A</b>	<b>Quote B</b>	<b>Quote C</b>
£8,890.00	£5,240.00	£7,988.00

**iv) Litter Bins**

Quotations have been requested for the supply of additional six litter bins to be sited at various recreation grounds, to be funded from current budget.

<b>Quote A</b>	<b>Quote B</b>
£1,614.00	£2,184.00

**c. Improvements to Allotments**

For Members to consider works to improve the Allotments at Kennel Farm Road. Consideration is requested for these items to either be funded from Reserves or to support an application to the Langford and Biggleswade Windfarm Community Fund Group.

**i) Improvements to Allotment Access Road**

For Members to consider works to improve the access road to the Kennel Farm Road Allotments.

Consideration is for the section of road from the black barn to the allotment car park. The condition of this access road continues to deteriorate and has historically been maintained by the application of additional 'MOT Type 1' aggregate material which is used to patch fill holes before being compacted with a roller. This was last done in the autumn 2014 with deliveries of 40 tonnes of material. However the road is in a poor condition once again with deep potholes.

Four companies were approached to provide quotes to improve the road by 'regrading', or scraping the existing road and applying screened road planings, with a vibrating roller being used to bind the materials together. Quotes A and C allow for application of screened road planings. Quote B allows for application of tarmacadam surface.

<b>Quote A</b>	<b>Quote B</b>	<b>Quote C</b>
£2,990.00	£15,261.65	£5,980.00

**ii) Installation of Dip Tanks**

For Members to consider the installation of Dip Tanks for the supply of water for allotment holders.

A dip tank is a large trough with a service box containing a ball valve which enables the trough to be kept topped up and users take water by dipping with buckets or cans. There are

currently four taps at the allotments. Due to the low water pressure and high demand for water in the summer months, users often find that they have to wait for water if more than one tap is in use at a time. Hose pipes are not permitted to be used for irrigating allotments.

Quotations have been requested for the supply of four galvanised dip tanks 8' x 2' x 2' with a capacity of 200 gallons each.

<b>Quote A</b>	<b>Quote B</b>
£1,290.00	£974.22

**d. Vehicles**

At the Public Lands & Open Spaces Committee meeting of 17<sup>th</sup> March 2015, Members were asked to consider quotations for leasing an additional Kubota RTV900 Utility Vehicle for use by the Outside Workforce.

It was RECOMMENDED to ask the Town Clerk to provide further information to include details of the current vehicles, their usage and how an additional vehicle would be used.

A report on the use of vehicles is attached to this agenda.

From quotes received earlier this year it is expected that lease costs would be approximately £450/month for an additional Kubota RTV900.

Following the Town Council's decision to take on an additional member of staff to join the Outside Workforce, Members are asked to consider recommending that up to date quotes for leasing an additional Kubota RTV900 are sought for consideration by Town Council.

**e. Drove Road Cemetery**

For Members to consider a site meeting at Drove Road Cemetery to discuss future works, to include removing or repairing perimeter paths and repointing the cemetery wall and other maintenance work as required.

**f. PLOS Walkabouts**

For Members to consider future dates for site meetings to review play areas and recreation grounds with a view to identifying priorities and specifications for future works.

**8. ITEMS FOR INFORMATION**

**a. Kitelands MUGA**

The installation of the MUGA at Kitelands Recreation Ground was delayed to allow for an application for a Certificate of Lawful Development. The certificate has now been granted by Central Bedfordshire Council and works are expected to proceed in due course.

**b. Brunel Drive Play Area**

The Deputy Town Clerk has reached an agreement with the agents for the developers over the adoption of Brunel Drive, to include the following:

- Boundaries agreed, to exclude all banks.
- Removal of shrubs, bushes, chippings and horticultural membrane within the play area, make levels good with topsoil and lay turf.
- Replacement of swing apparatus to include new frame and swings and make good the safety surface.
- Replacement of wooden fence with metal bow top fence in green around perimeter of the play area.

- Adjust chain lengths on swinging plank to prevent trap hazard where plank fouls on the ground.
- A commuted sum of £26,000.00 payable to Biggleswade Town Council.

**9. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

**10. EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item +issue(s) is discussed.

**There are no exempt items.**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.