

Ref: Agenda/PLOS120312

6 March 2012

Dear Sir or Madam

I hereby give notice that a meeting of the **Public Land & Open Space Committee** will take place on **Tuesday 12 March 2013** at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** in order to transact the undermentioned items of business.

Yours faithfully

Cllr Mrs WP Smith
Chairperson

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Committee Members:

Cllr Mrs W Smith (Chair)
Cllr I Bond
Cllr B Briars
Cllr Ms S Mulchrone

Cllr G Wilson
Cllr R Skinner
Cllr S Watkins
Cllr Mrs J Lawrence

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

3. PUBLIC OPEN SESSION

4. MINUTES OF MEETINGS

- a. For Members to receive minutes of the Public Land and Open Spaces on 11 December 2012.

5. MATTERS ARISING

- a. Public Land and Open Spaces on 11 December 2012.

6. ITEMS FOR CONSIDERATION

a. Works at Eagle Farm Road

Following burst water pipes in the pavilion in 2012, works are required to repair damaged ceilings, fit replacement light fittings and undertake works to supply and fit trace heating system to prevent further incidences of water pipes bursting within the ceiling cavity.

An initial quotation has been obtained that incorporates the above items and also included for some minor external repairs. It is recommended that two further quotations be obtained for these works and the sum of £8000.00 be ringfenced at this stage.

Members are asked to consider if they would wish for further quotations to be obtained for this work

b. Cricket Club Pavilion

A meeting took place with members of Biggleswade Cricket Club on 20th February. Representatives of the cricket club outlined the clubs recent expansion, particularly with additional youth cricket being developed. The club anticipates fielding 5 junior/youth teams and 4 senior teams during the coming season.

The club is currently putting more coaches through training courses and is hoping to achieve Clubmark status during the 2013 season.

The representatives of the club expressed desire that improvements be undertaken at the pavilion and discussed the possibility of the Council providing materials for club members to undertake working parties.

The cricket club have been increasingly working to develop girls participation and explained that for this to further develop provision for separate female changing rooms would be required.

It was agreed that the Cricket Club would provide written details of their short-term priorities for any improvement works and also details of works that could be undertaken through working parties.

Members are asked to consider this request and the attached correspondence.

c. Reinstatement of access gate Kitelands Recreation Ground

Further to the discussion of this matter at the Biggleswade Joint Committee meeting held on 16 January 2013, no response has yet been received from CBC regarding a timescale for the gate to be re-instated.

Members are asked to consider any further action that they would wish to take.

d. Request from Network Rail

Correspondence has been received from Network Rail requesting temporary access across land off Grasmere Road, Biggleswade.

This is to allow installation of a new electrical feeder station that is located on Network Rail owned land with the fence line of the operational railway boundary, close to the railway footbridge leading to Grasmere Road.

Members are asked to consider this request.

7. ITEMS FOR INFORMATION

a. Franklins Recreation Ground

Works to remove the aerial runway were completed during February 2013, with the area now re-instated.

Two replacement litter bins have been installed at The Splash and one additional litter bin within the Recreation Ground.

b. Drove Road Cemetery Chapel Works

Works at the cemetery are nearing completion with the final contract sum expected to total £40,807.00. This is slightly cheaper than the budgeted sum of £43,255.00.

Advice is awaited from CBC Conversation Officer on whether any heating should be installed in line with the Mechanical and Engineering report that was commissioned as part of the condition survey.

It is recommended that quinquennial inspections be introduced every five years, to assess works required and identify priorities for their completion.

c. Development of Memorial Safety Policy

A memorial safety policy is currently being drafted and will shortly be issued to committee members for their consideration.

8. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this agenda.

9. EXEMPT ITEMS

The following resolution will be moved that is advisable in the public interest that the Public and press are excluded whilst the following exempt item issue is discussed.

Pursuant to section 1(2) of the public bodies (Admissions to Meetings) Act 1960 Committee **Resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.