

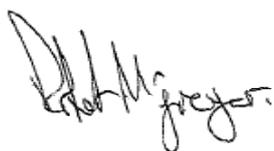
Ref: Agenda/F&GP-20112018

15 November 2018

Dear Sir or Madam

All Members of the **Finance & General Purposes Committee** are hereby summoned to a meeting of the Committee that will take place on **Tuesday 20th November 2018** at the Offices of **Biggleswade Town Council, Saffron Road, Biggleswade** commencing at 7pm, for the purpose of considering and recommending the business to be transacted as specified below.

Yours faithfully



Rob D McGregor
Town Clerk

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Committee Members: Cllr D Albone
 Cllr I Bond
 Cllr F Foster
 Cllr M Foster
 Cllr M North
 Cllr S Patel
 Cllr Mrs H Ramsay (Chairman)
 Cllr Mrs M Russell
 Cllr D Strachan (Vice Chairman)

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

3. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed (one) three-minute slot.

4. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive and approve the minutes of the Finance & General Purpose meeting held on 16 January 2018.

5. **MATTERS ARISING**

Finance & General Purpose meeting held on 16 January 2018.

6. **ITEMS FOR CONSIDERATION**

a. **Budgets**

To consider draft budget papers for the 2019 – 2020 budget (initial budget papers attached). Before recommending the budgets to Council there will be a further opportunity to consider the budgets in January 2019.

7. **ITEMS FOR INFORMATION**

There are no items for information.

8. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be **allowed (one) three-minute slot**.

9. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(None)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



MINUTES OF THE F&GP MEETING
HELD ON TUESDAY 16 JANUARY 2018 AT 7PM
AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL
THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE

PRESENT:

- Cllr H Ramsay (Chair)
- Cllr D Strachan (Vice Chair)
- Cllr D Albone
- Cllr I Bond
- Cllr M North

- Mr R McGregor Town Clerk, Biggleswade Town Council
- Mrs H Hammond Administrator
- Mr D Kemp Accountant, DCK Accounting Solutions
- Mr M Davies Invited Speaker, CCLA Investment Management Ltd

- Staff – 2
- Members of Public - 0

- 16/0101** **1. APOLOGIES**
 Cllr M Russell
 Cllr S Patel
- ABSENT**
 Cllr F Foster
 Cllr M North

16/0102 **2. DECLARATION OF INTERESTS**

- 16/0102.1 **a.** Disclosable Pecuniary Interests in any agenda item – re: 7b, Cllr I Bond, Grant Applications, Biggleswade History Society.
- 16/0102.2 **b.** Non-pecuniary interests in any agenda item – none

16/0103 **3. PUBLIC OPEN SESSION**

There were no Members of Public present and therefore no questions.

16/0104 **4. MINUTES AND RECOMMENDATIONS OF MEETINGS**

- 16/0104.1 **a.** Members received and approved the Minutes of the Finance & General Purpose (F&GP) Meeting held on 21 November 2017, subject to the following change:
 p3, 21/1106.3 (c) should have the duplicate ‘Approve’ removed from the sentence.

16/0105 5. **MATTERS ARISING**

16/0105.1 a. Re: p2, 21/1106.1 (a), Cllr D Strachan asked if the changes had been reviewed by the Accountant. The Town Clerk explained that the Accountant had reviewed the document in a working group, taking into consideration the comments made in the 21 November F&GP meeting. The resulting version of the 'Financial Regulations' document was due to be presented in 7(d) of this meeting.

16/0106 6. **INVITED SPEAKER**

Mark Davies from CCLA Investment Management Ltd, spoke to Members about the Public Sector Deposit Fund (PSDF). CCLA (Churches, Charities and Local Authorities) manage investments on behalf of charities, religious organisations and the public sector and it is part owned by LAMET (the Local Authorities' Mutual Investment Trust), which was established to promote the management of funds for local authorities.

In mitigating future financial risks following the 2008 Icelandic banking crisis, the Public Sector Deposit Fund was established in May 2011. As a cash management fund, it balances the following three requirements:

- Security: PSDF is a AAA Fitch-rated fund, using only Sterling cash deposits in AAA-rated banks
- Liquidity: The fund offers same-day cash withdrawal (dealing deadline is 11.30am). Many clients use it for day-to-day cash-flow.
- Yield: The fund attracts a current yield of around 0.4% (figure taken at day end, and varies daily)

The fees for the account were currently 0.08% with a minimum balance of £25,000.

At present the Council's approximate £800K precept is not covered by the Financial Services Compensation Scheme (FSCS) and so Members were keen to hear about the PSDF which offered a seemingly lower-risk, more secure option for managing the Council's finances.

Members asked a number of questions, about the scheme and around an alternative product CCLA offered – the Local Authorities' Property Fund. Mr Davies pointed out that this was a riskier option requiring a longer-term view and with initial fees higher, this was not an option he would recommend that a council of BTC's size would opt for.

Mr Kemp added that the PSDP is treated as cash for accounting purposes.

For further information, please see: <https://www.ccla.co.uk/investment-solutions/fund/the-public-sector-deposit-fund>

It was **RECOMMENDED** to that this item will go on the next Council agenda for discussion, and in the meantime the Town Clerk will send the PSDF link to Members.

21/1107 7. **ITEMS FOR CONSIDERATION**

21/1107.1 a. **Budgets 2018 – 2019**

Following the resolutions resulting from the Personnel meeting held on 9 January, Members discussed the minor change in the staff budget, balanced out by the use of some of the surplus. However this slight budget allocation change did not affect the overall 2018-2019 precept, which remained the same.

Members **RECOMMENDED** that Council approved the 2018-2019 budgets.

21/1107.2 b. **Grants and Sponsorship**

21/11/07.2i i. Members considered the applications for Community Grants, by looking at the schedule provided with the agenda. The outcome of the review is documented below. It was **RESOLVED** to approve a schedule of grants, a copy of which is attached to these minutes.

Most requests were granted, with the following exceptions:

- Members decided to consider the BRCC application request as a separate agenda item on the next council meeting, as it did not fall within the scope of the grant applications.
- It was not possible to discuss the £10,000 request made by Biggleswade Scout Group for a replacement roof, as the amount requested was over the £10,000 threshold for discussion at the meeting.
- The 'Carers in Bedfordshire' request was rejected as the charity was not Biggleswade-based.
- The St Andrew's Church request rejected as Members felt that the Council were already providing assistance in the form of grounds maintenance work.
- Two requests were removed for consideration under s106 monies instead
 - Biggleswade Town Cricket Club:
The Deputy Town Clerk was asked by Members to see if there was s106 money available for 'outdoor sports'
 - Biggleswade Community Safety Group (BCSG):
Members requested that the Town Clerk /Deputy Town Clerk spoke to PC Bob Meadows and Amanda Cawthorne (of BCSG)
- Biggleswade Town Youth Football Club's request for a £1300 grant was lowered to £1000, to cover costs towards the purchase of a defibrillator.
- The Biggleswade ATC Squadron's grant was upped to £1000 (from £800) to match the £1000 request made by Biggleswade Sea Cadets.

- 21/11/07.2ii ii. Members considered the invitation from Biggleswade Town Cricket Club to sponsor match balls, as in previous years. Members **RESOLVED** that Council approve this request, with the Town Clerk checking how many balls had been sponsored the previous year, and matching that this year.
- 21/1107.3 c. **Salaries Bank Account**
- Members considered a proposal for a separate bank account for the payment of salaries, and **RECOMMENDED** following the recommendations given in the report, namely:
1. To open a separate bank account with Lloyds Bank for the payment of staff salaries, maintaining a balance of £25,000 credited by automatic imprest from the Current Account.
 2. For payment of staff salaries to be authorised by any one of the following officers of the Town Council: Town Clerk, Deputy Town Clerk, Office Manager, up to a maximum of £25,000 per month and the total salary payment to be reported monthly.
- 21/1107.4 d. **Financial Regulations**
- Following the F&GP meeting of 21 November 2017, the Financial Regulations were reviewed in a work group with the Town Council's account, Derek Kemp. Members considered and **RECOMMENDED** to Town Council to adopt the attached draft amended Financial Regulations, subject to a final amendment made by Cllr D Strachan:
- p9, item 6.8, remove the bracketed words '(principally salaries).
- 21/1108 8. **ITEMS FOR INFORMATION**
- There were no items for information.
- 21/1109 9. **PUBLIC OPEN SESSION**
- There were no questions from Members of the Public.
- 21/1110 10. **EXEMPT ITEMS**
- There were no Exempt Items
- Meeting closed at 8.30pm.

Grant Applications 2018.				
Organisation	Grant Required	What the Grant is required for	Award	Comment
BRCC	£11,250	To extend the work of the Community Agent for another year	Defer	Council to review
Biggleswade Scout Group	£10,000	Replacement roof for scout hut	Defer	Further consideration needed
Carers In Bedfordshire	£3,500	To support various carers groups such as carers choir and walking group	Nil	
Biggleswade and Sandy Gateway Club	£500	To continue to provide activities for members	£500	
St. Andrews Church, Biggleswade	£1,000	To help towards the restoration of the pipe organ	Nil	Existing ongoing grounds maintenance commitment
Biggleswade Town Cricket Club	£3,000	Renovation of the wicket and refurbishment of the scoreboard	Nil	Seek S106 Funding
Biggleswade History Society	£750	To conclude the WW1 project and to replace copying equipment	£750	
Biggles FM	£1,850	To help with the running costs of the station	£1,850	
Biggleswade ATC Squadron (2065)	£800	Adventure training equipment such as tents	£1,000	
Keech Hospice Care	£1,000	To cover the running costs of the childrens hospice	£1,000	
East Beds Community Bus Service (Ivel Sprinter)	£500	To help with the running costs of the service	£500	
Magpas Air Ambulance	£460	To purchase medical equipment	£460	
Biggleswade Sea Cadets	£1,000	To purchase new chairs	£1,000	
Biggleswade Town Youth Football Club	£1,300	To purchase a defibrillator	£1,000	
Revitalise Respite Holidays	£708	To provide a respite break for 2 disabled people and their carers	£708	
Autism Bedfordshire	£500	To support the Biggleswade Wanted Fun Youth Group	£500	
Biggleswade Good Neighbours	£450	Printing costs, insurance and mobile phone costs	£450	
Biggleswade Sports	£470	To cover the expenses of sports meetings	£470	
Biggleswade First Aid Club	£370	To run first aid courses	£370	
The Avenue (Autism)	£400	To run workshops for girls with autism	£400	
Biggleswade Amateur Theatrical Society	£500	To cover the costs of running a family pantomime	£500	
Ivel Flix	£250	To hire hall and cover insurance and film licences	£250	
Biggleswade Community Safety Group	£2,880	To purchase a Speed Indicator Device (£2400 + VAT)	Nil	Seek S106 Funding
Biggleswade Railway Embankment Ctee	£50	To purchase bulbs and costs of keeping strimmer going	£50	
The Mayflower Centre	£1,200	For hire of the hall, refreshments, transport and board games (£1000 to £1200)	£1,200	
The Need Project	£500	To provide food, furniture and clothing to those in need	£500	
Total	£45,188		£13,458	

Grants to be awarded under the General Power of Competence

Biggleswade Town Council

(Created 16/11/2018)

Budget Summary

Year Ended 31st March 2020

	<u>2018/19</u>		<u>2019/20</u>	<u>Budget Incr/Decr</u>	
	<u>Projected</u>	<u>Budgeted (Revised)</u>	<u>Proposed</u>	<u>£</u>	<u>%</u>
REVENUE EXPENDITURE					
Finance & General Purposes	280112	358805	368147	9342	2.60%
Public Land & Open Spaces	462200	394978	451333	56355	14.27%
Town Centre	202489	209847	229597	19750	9.41%
	<u>944801</u>	<u>963630</u>	<u>1049077</u>	<u>85447</u>	<u>8.87%</u>
INCOME					
Finance & General Purposes	54579	36580	54280	17700	48.39%
Public Land & Open Spaces	37945	35020	34590	-430	-1.23%
Town Centre	53500	126000	66500	-59500	-47.22%
	<u>146024</u>	<u>197600</u>	<u>155370</u>	<u>-42230</u>	<u>-21.37%</u>
NET REVENUE EXPENDITURE	<u>798777</u>	<u>766030</u>	<u>893707</u>	<u>127677</u>	<u>16.67%</u>
CAPITAL & PROJECT EXPENDITURE (NET)					
Capital Expenditure	100000	100000	100000	0	
Loan Capital Repayments	9115	28556	9453	-19103	
Loan Interest	6078	18233	5582	-12651	
Lease Capital & Interest	5558	5558	2316	-3242	
Asset Disposals				0	
	<u>120751</u>	<u>152347</u>	<u>117351</u>	<u>-34996</u>	
TOTAL NET EXPENDITURE	<u>919528</u>	<u>918377</u>	<u>1011058</u>	<u>92681</u>	<u>10.09%</u>
Financed as follows					
Reserves at 1st April	150899	93331	169603		
Reserves at 31st March	169603	113186	169603		
Used to Fund Expenditure	-18704	-19855	0		
Precept Support Grant		0	0	0	
Precept Required	938232	938232	1011058	72826	7.76%
TOTAL TAXATION FUNDING REQUIRED	<u>938232</u>	<u>938232</u>	<u>1011058</u>	<u>72826</u>	<u>7.76%</u>
	<u>919528</u>	<u>918377</u>	<u>1011058</u>	<u>92681</u>	

**Note: Recommended minimum reserve equal to 3 months net revenue expenditure	199694	191508	223427
General Reserve Surplus/(Shortfall)	-30091		-53824

TAX BASE	(Band D Equivalents)		7112	7409	297	4.18%
PRECEPT	(Per Band D Equivalent)	£/annum	£ 131.92	136.46	£4.54	3.44%
		p/week	253.00 p	261.71 p	£0.0871	3.44%

Earmarked Reserves	31/03/2018	31/03/2019	30/03/2020
		(projected)	(available)
Devolved Services	65000	0	0
TPSG (Committed)	1642	0	0
Others	38004	4000	8000
Rolling Capital Fund (available)	262073	307148	407148
	<u>366719</u>	<u>311148</u>	<u>415148</u>

Biggleswade Town Council

(Created 16/11/2018)

Budget Detail**Year Ended 31st March 2020**

	<u>2018/19</u>		<u>2019/20</u>	<u>Budget Incr/Decr</u>	
	<u>Projected</u>	<u>Budgeted (Revised)</u>	<u>Proposed</u>	<u>£</u>	<u>%</u>
REVENUE EXPENDITURE					
<u>Finance & General Purposes</u>					
Biggleswade Magistrates Court	9580	9580	6280	-3300	-34.45%
Grants (Incl S137)	27958	20500	29250	8750	42.68%
Corporate Management	101178	100793	100778	-15	-0.01%
Democratic Representation & Mgmt	138142	136912	138512	1600	1.17%
Civic Activities & Expenses	4655	4600	4600	0	0.00%
The Orchard Community Centre	56325	86420	90412	3992	4.62%
Central Services	-57726	0	-1685	-1685	
	<u>280112</u>	<u>358805</u>	<u>368147</u>		
<u>Public Land & Open Spaces</u>					
Allotments	1965	1965	1965	0	0.00%
Burial Grounds	83741	83437	83872	435	0.52%
Recreation Grounds	306768	309576	306926	-2650	
Outside Services	69726	0	58570	58570	
	<u>462200</u>	<u>394978</u>	<u>451333</u>		
<u>Town Centre</u>					
Street Lights	-12940	16000	500	-15500	-96.88%
Car Parks	82170	74094	75744	1650	2.23%
Market	28292	29710	28560	-1150	-3.87%
Town Centre General	78443	65093	98143	33050	50.77%
Public Conveniences	26524	24950	26650	1700	6.81%
	<u>202489</u>	<u>209847</u>	<u>229597</u>		
Gross Revenue Expenditure	<u>944801</u>	<u>963630</u>	<u>1049077</u>	<u>85447</u>	8.87%
INCOME					
<u>Finance & General Purposes</u>					
Biggleswade Magistrates Court	9580	9580	6280	-3300	
Corporate Management	2000	1000	5000	4000	
Democratic Representation & Mgmt	-67	0	0	0	
Civic Activities & Expenses	0	0	0	0	
The Orchard Community Centre	43048	26000	43000	17000	
Central Services	18	0	0	0	
	<u>54579</u>	<u>36580</u>	<u>54280</u>		
<u>Public Land & Open Spaces</u>					
Allotments	6333	5300	6000	700	
Burial Grounds	19000	18000	19000	1000	
Recreation Grounds	12612	11720	9590	-2130	
Outside Services	0	0	0	0	
	<u>37945</u>	<u>35020</u>	<u>34590</u>		
<u>Town Centre</u>					
Car Parks	37000	105000	50000	-55000	
Market	16500	21000	16500	-4500	
Town Centre General	0	0	0	0	
Public Conveniences				0	
	<u>53500</u>	<u>126000</u>	<u>66500</u>		
Gross Revenue Income	<u>146024</u>	<u>197600</u>	<u>155370</u>	<u>-42230</u>	-21.37%

BIGGLESWADE TOWN COUNCIL
Budget Summary - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Projected Actual</u>	<u>Next Year Budget</u>
	<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Net Virement</u>	<u>Revised Budget</u>		
112							
<u>DEMOCRATIC REP'N & MGW'T</u>							
OverHead Expenditure	104,987	99,926	136,912	0	136,912	58,199	138,142
Total Income	0	0	0	0	0	-67	0
112 Net Expenditure	104,987	99,926	136,912	0	136,912	58,265	138,209
113							
<u>CIVIC ACTIVITIES & EXPENSES</u>							
OverHead Expenditure	3,100	3,582	4,600	0	4,600	635	4,655
Total Income	0	330	0	0	0	0	0
113 Net Expenditure	3,100	3,252	4,600	0	4,600	635	4,655
115							
<u>ORCHARD COMMUNITY CENTRE</u>							
OverHead Expenditure	69,600	11,865	86,420	0	86,420	19,806	56,325
Total Income	34,000	33,533	26,000	0	26,000	31,542	43,048
115 Net Expenditure	35,600	-21,669	60,420	0	60,420	-11,736	13,277
901							
<u>CENTRAL SERVICES</u>							
OverHead Expenditure	0	18,544	0	0	0	289	-57,726
Total Income	0	614	0	0	0	18	18
901 Net Expenditure	0	17,930	0	0	0	271	-57,744

BIGGLESWADE TOWN COUNCIL
Budget Summary - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Next Year 2019/20</u>		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
Finance & General Purposes - Expenditure	379,013	469,469	511,152	0	511,152	287,071	425,581	485,498
Income	909,741	1,063,994	974,812	0	974,812	996,625	1,017,529	1,065,338
Net Expenditure	-530,728	-594,525	-463,660	0	-463,660	-709,554	-591,948	-579,840

Note : Preliminary Budget Proposals 2019/20

	Last Year 2017/18		This Year 2018/19			Projected Actual	Next Year Budget
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget Actual YTD		
Finance & General Purposes							
101 B'SWADE MAGISTRATES COURT							
4007 HEALTH & SAFETY	300	0	300	0	0	300	300
4011 RATES	5,020	11,114	11,560	0	6,872	11,448	11,800
4012 WATER RATES	500	337	500	0	103	450	500
4013 RENT	-16,420	-20,125	-25,580	0	-11,550	-25,718	-29,920
4014 ELECTRICITY	2,500	2,802	1,600	0	0	3,000	3,000
4015 GAS	3,500	1,550	3,000	0	624	2,000	2,000
4016 CLEANING COSTS	9,000	8,389	9,000	0	3,663	8,500	9,000
4021 TELEPHONE & FAX	0	105	0	0	0	0	0
4036 PROPERTY MAINTENANCE	4,000	609	4,000	0	274	4,000	4,000
4042 EQUIPT MAINT/REPAIR	1,000	961	1,000	0	70	1,000	1,000
4067 PEST CONTROL	100	0	100	0	0	100	100
4104 REFUSE COLLECTION	1,000	996	1,000	0	440	1,000	1,000
4110 FIRE PRECAUTIONS	1,500	409	1,500	0	60	1,500	1,500
4134 SECURITY/CCTV	1,500	1,880	1,600	0	1,257	2,000	2,000
OverHead Expenditure	13,500	9,027	9,580	0	1,814	9,580	6,280
1081 INC-RENT	12,500	7,893	9,280	0	2,085	9,280	6,280
1091 INC-MISCELLANEOUS	1,000	0	300	0	0	300	0
Total Income	13,500	7,893	9,580	0	2,085	9,580	6,280
101 Net Expenditure	0	1,134	0	0	-271	0	0

BIGGLESWADE TOWN COUNCIL
Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Next Year 2019/20</u>		
	<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Net Virement</u>	<u>Revised Budget</u>		<u>Actual YTD</u>	<u>Projected Actual</u>
108 GRANTS (INCL S137)								
4261 GRANTS UNDER OTHER POWERS	13,000	11,285	13,000	0	13,000	16,708	16,708	18,000
4264 Community Agent Grant	7,500	7,500	7,500	0	7,500	11,250	11,250	11,250
OverHead Expenditure	20,500	18,785	20,500	0	20,500	27,958	27,958	29,250
108 Net Expenditure	20,500	18,785	20,500	0	20,500	27,958	27,958	29,250
109 CAPITAL EXPENDITURE								
4053 LOAN INTEREST	6,866	6,825	18,233	0	18,233	3,239	6,078	5,582
4253 LEASE INTEREST REPAID	581	581	581	0	581	290	581	242
4801 CP - New Vehicles\Equipment	0	8,700	0	0	0	35,628	35,628	0
4806 CP - Office Furn/Equipment	0	10,668	0	0	0	0	0	0
4823 CP - Play Equipment	0	0	0	0	0	9,900	9,900	0
4827 CP - Office Equipment	0	0	0	0	0	9,029	9,029	0
4828 CP - Magistrates Court Imprts	0	5,096	0	0	0	0	0	0
4842 CP - The Orchard Furniture & E	0	113,634	0	0	0	0	0	0
4843 CP - Street Furniture	0	4,840	0	0	0	2,440	2,440	0
4847 CP - Workshop	0	1,925	0	0	0	2,000	6,800	0
4848 CP - Car Park Signage	0	2,911	0	0	0	0	0	0
4850 CP - Car Park Equipment	0	0	0	0	0	34,114	34,114	0
4860 CP - St Lighting Replacement	0	0	0	0	0	102,389	102,389	0

Note : Preliminary Budget Proposals 2019/20

	Last Year 2017/18		This Year 2018/19			Projected Actual	Next Year 2019/20 Budget
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget		
4861 CP - Kitelands Ball Court	0	0	0	0	0	9,397	0
4862 CP - Drove Rd Cemetery Footpath	0	0	0	0	0	6,247	0
4863 CP - Drove Rd Chapel Surface	0	0	0	0	0	4,700	0
4864 CP - Drove Road	0	0	0	0	0	200	0
4900 ROLLING CAPITAL FUND ALLOC'N	70,000	70,000	100,000	0	100,000	100,000	100,000
4980 LOAN REPAYMENT	8,486	8,486	28,556	0	28,556	9,115	9,453
4982 LEASE CAPITAL REPAID	4,977	4,977	4,977	0	4,977	4,977	2,074
4990 ASSET FUNDING FROM RCP	0	-14,011	0	0	0	-54,925	0
4992 TRANSFER FROM E/MARKED RESE	0	0	0	0	0	-141,201	0
4993 TFR TO CAP REC RSV	0	0	0	0	0	10,635	0
4994 TRANSFER FROM CAP REC RSV	0	0	0	0	0	-10,635	0
OverHead Expenditure	90,910	224,631	152,347	0	152,347	145,469	117,351
1075 INC-SALE OF ASSETS	0	0	0	0	0	10,635	0
1077 INC-S106 GRANTS	0	48,233	0	0	0	14,083	0
1178 Orchard S106 Funds	0	112,003	0	0	0	0	0
Total Income	0	160,236	0	0	0	24,718	0
109 Net Expenditure	90,910	64,395	152,347	0	152,347	120,751	117,351
111 CORPORATE MANAGEMENT							
4056 LEGAL EXPENSES	0	9,748	0	0	0	0	0

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Next Year 2019/20</u>			
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget		Actual YTD	Projected Actual	Next Year Budget
4057	AUDIT FEES	3,300	875	3,735	0	3,735	400	4,120	3,720
4901	C.S. SALARY RECHARGE	47,865	40,427	63,749	0	63,749	20,854	63,749	63,749
4911	C.S. O'HEAD RECHARGE	25,251	32,059	33,309	0	33,309	20,024	33,309	33,309
	OverHead Expenditure	76,416	83,109	100,793	0	100,793	41,278	101,178	100,778
1076	PRECEPT RECEIVED	861,241	861,241	938,232	0	938,232	938,232	938,232	1,011,058
1096	INTEREST RECEIVED	1,000	147	1,000	0	1,000	97	2,000	5,000
	Total Income	862,241	861,388	939,232	0	939,232	938,329	940,232	1,016,058
111	Net Expenditure	-785,825	-778,278	-838,439	0	-838,439	-897,051	-839,054	-915,280
112	DEMOCRATIC REP'N & MGM'T								
4024	SUBSCRIPTIONS	3,500	3,278	3,500	0	3,500	3,080	3,500	3,600
4026	COMPUTER	0	0	0	0	0	614	1,230	1,500
4135	ELECTION PROVISION	4,000	0	4,000	0	4,000	0	4,000	4,000
4901	C.S. SALARY RECHARGE	63,820	53,903	85,000	0	85,000	27,805	85,000	85,000
4911	C.S. O'HEAD RECHARGE	33,667	42,745	44,412	0	44,412	26,699	44,412	44,412
	OverHead Expenditure	104,987	99,926	136,912	0	136,912	58,199	138,142	138,512
1083	INC-PITCH HIRE	0	0	0	0	0	-67	-67	0
	Total Income	0	0	0	0	0	-67	-67	0
112	Net Expenditure	104,987	99,926	136,912	0	136,912	58,265	138,209	138,512

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Projected Actual</u>	<u>Next Year Budget</u>
	<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Net Virement</u>	<u>Revised Budget</u>		
113	<u>CIVIC ACTIVITIES & EXPENSES</u>						
4008	0	1,568	1,500	0	1,500	25	1,500
4009	500	0	500	0	500	0	500
4014	0	13	0	0	0	0	0
4112	1,000	974	1,000	0	1,000	5	1,000
4166	500	70	500	0	500	555	500
4179	1,000	924	1,000	0	1,000	50	1,000
4180	100	33	100	0	100	0	100
	<u>3,100</u>	<u>3,582</u>	<u>4,600</u>	<u>0</u>	<u>4,600</u>	<u>635</u>	<u>4,600</u>
	OverHead Expenditure						
1091	0	330	0	0	0	0	0
	<u>0</u>	<u>330</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Income						
	3,100	3,252	4,600	0	4,600	635	4,600
	113 Net Expenditure						
115	<u>ORCHARD COMMUNITY CENTRE</u>						
4001	36,000	1,171	40,100	0	40,100	10,847	42,465
4002	4,250	0	4,700	0	4,700	916	4,990
4003	7,650	0	9,200	0	9,200	2,473	10,107
4007	500	45	500	0	500	0	500
4011	5,500	0	5,500	0	5,500	0	5,500
	<u>53,900</u>	<u>1,216</u>	<u>97,000</u>	<u>0</u>	<u>97,000</u>	<u>14,236</u>	<u>111,707</u>

Note : Preliminary Budget Proposals 2019/20

	Last Year 2017/18		This Year 2018/19			Projected Actual	Next Year Budget
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget Actual YTD		
4012 WATER RATES	800	359	600	0	600	102	600
4014 ELECTRICITY	0	1,368	10,000	0	10,000	317	10,000
4015 GAS	4,500	1,351	4,500	0	4,500	645	4,500
4016 CLEANING COSTS	6,000	1,457	4,000	0	4,000	1,860	4,000
4020 MISC. ESTABLISH.COST	400	441	400	0	400	0	500
4021 TELEPHONE & FAX	600	850	1,020	0	1,020	283	1,200
4026 COMPUTER	0	1,465	2,500	0	2,500	1,412	2,500
4030 RECRUIT. ADVERTISING	0	704	0	0	0	0	0
4032 PUBLICITY	500	195	500	0	500	0	500
4036 PROPERTY MAINTENANCE	1,000	657	1,000	0	1,000	369	1,000
4038 MAINTENANCE CONTRACT	1,500	1,299	1,500	0	1,500	294	1,500
4042 EQUIPT MAINT/REPAIR	200	170	200	0	200	139	200
4081 Licences	0	0	0	0	0	150	150
4128 EQUIPMENT	200	334	200	0	200	0	200
OverHead Expenditure	69,600	11,865	86,420	0	86,420	19,806	90,412
1078 INC-MISC GRANTS	20,000	18,000	18,000	0	18,000	18,000	18,000
1082 INC-LETTINGS	14,000	15,533	8,000	0	8,000	13,494	25,000
1083 INC-PITCH HIRE	0	0	0	0	0	40	0
1115 INC-REFRESHMENTS	0	0	0	0	0	8	0
Total Income	34,000	33,533	26,000	0	26,000	31,542	43,048
115 Net Expenditure	35,600	-21,669	60,420	0	60,420	-11,736	47,412

Note: (-) Net Expenditure means Income is greater than Expenditure

Budget Detail - By Committee

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Next Year 2019/20</u>		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
901 CENTRAL SERVICES								
4001 STAFF SALARIES	119,000	114,600	161,300	0	161,300	53,617	109,500	144,125
4002 EMPLOYERS N.I	15,200	10,236	14,400	0	14,400	4,703	9,650	12,750
4003 EMPLOYERS SUPERANN.	25,350	22,292	36,800	0	36,800	11,192	22,900	34,300
4007 HEALTH & SAFETY	2,500	541	2,500	0	2,500	145	2,500	2,500
4008 STAFF TRAINING	3,000	3,075	3,000	0	3,000	2,625	3,000	3,000
4009 STAFF TRAVEL	3,500	3,408	3,500	0	3,500	1,552	3,500	3,500
4010 MISC. STAFF COSTS	500	384	500	0	500	75	500	500
4013 RENT	16,420	20,125	25,580	0	25,580	11,550	25,718	29,920
4020 MISC. ESTABLISH.COST	250	712	250	0	250	130	250	250
4021 TELEPHONE & FAX	6,500	6,488	7,600	0	7,600	3,291	7,000	7,600
4022 POSTAGE	1,400	939	1,200	0	1,200	205	1,000	1,000
4023 STATIONERY	3,000	5,203	4,000	0	4,000	2,457	5,000	5,000
4025 INSURANCE	13,000	19,036	20,000	0	20,000	19,924	19,924	21,000
4026 COMPUTER	8,000	15,299	12,000	0	12,000	13,346	24,000	24,000
4027 PHOTOCOPIER	4,500	3,817	3,500	0	3,500	804	3,500	3,500
4030 RECRUIT. ADVERTISING	0	1,204	0	0	0	0	0	0
4031 ADVERTISING	400	0	400	0	400	612	612	400
4032 PUBLICITY	3,500	4,563	3,500	0	3,500	2,803	3,500	3,500
4051 BANK CHARGES	1,000	976	1,000	0	1,000	611	1,250	1,500

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Preliminary Budget Proposals 2019/20

	Last Year 2017/18		This Year 2018/19			Projected Actual	Next Year Budget
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget		
4056 LEGAL EXPENSES	1,000	2,055	1,000	0	1,000	1,000	1,000
4058 PROFESSIONAL FEES	0	11,758	5,000	0	5,000	5,000	5,000
4060 OFFICE EQUIPMENT	500	451	500	0	500	500	500
4073 PAYROLL BUREAU FEES	1,200	1,317	2,000	0	2,000	2,000	2,000
4074 ACCOUNTANCY FEES	14,000	11,588	14,000	0	14,000	14,000	15,000
4104 REFUSE COLLECTION	0	98	0	0	0	0	0
4901 C.S. SALARY RECHARGE	-159,550	-134,758	-212,500	0	-212,500	-212,500	-212,500
4911 C.S. O'HEAD RECHARGE	-84,170	-106,862	-111,030	0	-111,030	-111,030	-111,030
OverHead Expenditure	0	18,544	0	0	0	-57,726	-1,685
1091 INC-MISCELLANEOUS	0	9	0	0	0	18	0
1099 INC-INSURANCE (CLAIM)	0	605	0	0	0	0	0
Total Income	0	614	0	0	0	18	0
901 Net Expenditure	0	17,930	0	0	0	-57,744	-1,685
Finance & General Purposes - Expenditure	379,013	469,469	511,152	0	511,152	425,581	485,498
Income	909,741	1,063,994	974,812	0	974,812	1,017,529	1,065,338
Net Expenditure	-530,728	-594,525	-463,660	0	-463,660	-591,948	-579,840

Note: (-) Net Expenditure means Income is greater than Expenditure

Budget Summary - By Committee

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Next Year 2019/20</u>		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
<u>Public Land & Open Spaces</u>								
<u>102 ALLOTMENTS</u>								
OverHead Expenditure	1,965	840	1,965	0	1,965	266	1,965	1,965
Total Income	5,300	5,163	5,300	0	5,300	1,838	6,333	6,000
102 Net Expenditure	-3,335	-4,323	-3,335	0	-3,335	-1,571	-4,368	-4,035
<u>104 BURIAL GROUNDS</u>								
OverHead Expenditure	75,087	74,042	83,437	0	83,437	43,369	83,741	83,872
Total Income	13,000	19,418	18,000	0	18,000	8,540	19,000	19,000
104 Net Expenditure	62,087	54,624	65,437	0	65,437	34,830	64,741	64,872
<u>212 RECREATION GROUNDS</u>								
OverHead Expenditure	292,230	259,556	309,576	0	309,576	150,648	306,768	306,926
Total Income	10,650	10,007	11,720	0	11,720	5,965	12,612	9,590
212 Net Expenditure	281,580	249,549	297,856	0	297,856	144,683	294,156	297,336
<u>902 WORKS SERVICES</u>								
OverHead Expenditure	0	23,234	0	0	0	0	69,726	58,570
902 Net Expenditure	0	23,234	0	0	0	0	69,726	58,570
<u>Public Land & Open Spaces - Expenditure</u>	369,282	357,672	394,978	0	394,978	194,284	462,200	451,333
Income	28,950	34,588	35,020	0	35,020	16,342	37,945	34,590
Net Expenditure	340,332	323,084	359,958	0	359,958	177,941	424,255	416,743

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Next Year 2019/20</u>		
	<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Net Virement</u>	<u>Revised Budget</u>		<u>Actual YTD</u>	<u>Projected Actual</u>
<u>Public Land & Open Spaces</u>								
<u>102 ALLOTMENTS</u>								
4013 RENT	465	465	465	0	465	116	465	465
4037 GROUNDS MAINTENANCE	1,000	0	1,000	0	1,000	0	1,000	1,000
4067 PEST CONTROL	500	375	500	0	500	150	500	500
OverHead Expenditure	1,965	840	1,965	0	1,965	266	1,965	1,965
1087 INC-ALLOTMENTS	5,300	5,163	5,300	0	5,300	1,838	6,333	6,000
Total Income	5,300	5,163	5,300	0	5,300	1,838	6,333	6,000
102 Net Expenditure	-3,335	-4,323	-3,335	0	-3,335	-1,571	-4,368	-4,035
<u>104 BURIAL GROUNDS</u>								
4011 RATES	3,104	3,810	3,965	0	3,965	2,535	4,219	4,350
4012 WATER RATES	200	167	200	0	200	31	200	200
4014 ELECTRICITY	150	27	100	0	100	28	150	150
4036 PROPERTY MAINTENANCE	1,000	0	1,000	0	1,000	50	1,000	1,000
4110 FIRE PRECAUTIONS	200	0	200	0	200	152	200	200
4178 PATHS MAINTENANCE	1,000	0	1,000	0	1,000	0	1,000	1,000
4901 C.S. SALARY RECHARGE	9,573	8,086	12,750	0	12,750	4,171	12,750	12,750
4902 W.S. SALARY RECHARGE	45,660	44,556	46,940	0	46,940	27,705	46,940	46,940

Note : Preliminary Budget Proposals 2019/20

	Last Year 2017/18		This Year 2018/19			Projected Actual	Next Year 2019/20
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget		
4911 C.S. O'HEAD RECHARGE	5,050	6,412	6,662	0	6,662	4,005	6,662
4912 W.S. O'HEAD RECHARGE	9,150	10,985	10,620	0	10,620	4,693	10,620
OverHead Expenditure	75,087	74,042	83,437	0	83,437	43,369	83,872
1084 INC-BURIAL FEES	10,000	17,259	15,000	0	15,000	7,842	17,000
1092 INC-GRNDS MAINT	1,000	0	0	0	0	0	0
1097 INC-MEMORIALS	2,000	2,159	3,000	0	3,000	698	2,000
Total Income	13,000	19,418	18,000	0	18,000	8,540	19,000
104 Net Expenditure	62,087	54,624	65,437	0	65,437	34,830	64,872
212 RECREATION GROUNDS							
4011 RATES	4,500	4,241	4,450	0	4,450	2,644	4,392
4012 WATER RATES	11,000	579	11,000	0	11,000	2,098	11,000
4013 RENT	1	0	1	0	1	0	1
4014 ELECTRICITY	3,500	535	3,500	0	3,500	369	5,000
4016 CLEANING COSTS	400	50	400	0	400	0	400
4036 PROPERTY MAINTENANCE	5,000	1,686	5,000	0	5,000	0	5,000
4037 GROUNDS MAINTENANCE	10,000	2,204	5,000	0	5,000	169	2,500
4038 MAINTENANCE CONTRACT	5,000	6,618	5,000	0	5,000	4,644	6,500
4039 PLAY. EQUIP. MAINT.	6,000	1,693	6,000	0	6,000	2,211	3,000
4042 EQUIPT MAINT/REPAIR	0	125	0	0	0	0	0

Note : Preliminary Budget Proposals 2019/20

	Last Year 2017/18		This Year 2018/19			Projected Actual	Next Year Budget
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget		
4043 FENCING & GATES	1,000	318	1,000	0	1,000	464	1,000
4044 TREES & PLANTS	4,000	2,522	4,000	0	4,000	111	2,500
4067 PEST CONTROL	1,500	1,570	1,500	0	1,500	400	1,500
4100 FERT./SEEDS/WEEDESKILL	2,000	125	2,000	0	2,000	1,323	2,000
4104 REFUSE COLLECTION	0	0	0	0	0	308	1,000
4110 FIRE PRECAUTIONS	500	0	500	0	500	712	750
4114 LITTER BINS	2,000	0	2,000	0	2,000	0	2,000
4139 GRASS CUTTING	5,000	4,236	5,000	0	5,000	0	5,000
4901 C.S. SALARY RECHARGE	25,528	21,561	34,000	0	34,000	11,122	34,000
4902 W.S. SALARY RECHARGE	159,810	155,946	164,290	0	164,290	96,967	164,290
4911 C.S. O'HEAD RECHARGE	13,467	17,098	17,765	0	17,765	10,680	17,765
4912 W.S. O'HEAD RECHARGE	32,024	38,449	37,170	0	37,170	16,426	37,170
OverHead Expenditure	292,230	259,556	309,576	0	309,576	150,648	306,926
1077 INC-S106 GRANTS	0	1,480	0	0	0	0	0
1078 INC-MISC GRANTS	0	0	0	0	0	3,022	0
1081 INC-RENT	3,500	3,988	5,240	0	5,240	1,676	5,240
1083 INC-PITCH HIRE	4,000	4,029	5,000	0	5,000	917	4,000
1091 INC-MISCELLANEOUS	2,000	510	330	0	330	350	350
1092 INC-GRNDS MAINT	1,150	0	1,150	0	1,150	0	0
Total Income	10,650	10,007	11,720	0	11,720	5,965	9,590
212 Net Expenditure	281,580	249,549	297,856	0	297,856	144,683	297,336

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Next Year 2019/20</u>		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
902 WORKS SERVICES								
4001 STAFF SALARIES	173,250	193,514	176,750	0	176,750	108,836	228,700	212,350
4002 EMPLOYERS N.J	18,150	18,486	17,650	0	17,650	9,600	20,200	18,650
4003 EMPLOYERS SUPERANN.	36,900	30,569	40,300	0	40,300	20,088	42,800	50,550
4007 HEALTH & SAFETY	500	328	500	0	500	276	500	500
4008 STAFF TRAINING	2,500	941	2,500	0	2,500	0	2,500	2,500
4009 STAFF TRAVEL	50	349	500	0	500	100	500	500
4010 MISC. STAFF COSTS	300	112	300	0	300	0	300	300
4014 ELECTRICITY	50	23	50	0	50	0	50	50
4021 TELEPHONE & FAX	50	0	50	0	50	396	1,000	1,000
4030 RECRUIT. ADVERTISING	0	596	0	0	0	1,006	1,006	0
4041 EQUIPMENT HIRE	400	276	400	0	400	0	400	400
4042 EQUIPT MAINT/REPAIR	4,000	1,713	4,000	0	4,000	1,045	4,000	4,000
4046 VEHICLE LEASING	9,950	11,894	10,500	0	10,500	5,687	12,000	12,000
4047 MATERIALS/TOOLS	3,000	4,927	5,000	0	5,000	4,042	5,000	5,000
4048 VEHICLE MAINT/REPAIR	5,000	15,292	7,500	0	7,500	3,268	15,000	15,000
4049 VEHICLE FUEL	8,000	6,392	6,500	0	6,500	3,939	8,000	8,000
4050 VEHICLE TAX	150	152	0	0	0	270	270	270
4103 PROTECTIVE CLOTHING	2,500	3,475	2,500	0	2,500	1,036	2,500	2,500
4119 SKIP HIRE	4,000	6,115	6,000	0	6,000	2,241	6,000	6,000

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Preliminary Budget Proposals 2019/20

	Last Year 2017/18		This Year 2018/19			Next Year 2019/20		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
4128 EQUIPMENT	500	551	500	0	500	0	500	500
4134 SECURITY/CCTV	1,800	2,509	3,300	0	3,300	161	3,300	3,300
4136 RENEWALS/REPLACEMENT	3,000	2,729	3,000	0	3,000	0	3,000	3,000
4902 W.S. SALARY RECHARGE	-228,300	-222,780	-234,700	0	-234,700	-138,525	-234,700	-234,700
4912 W.S. O'HEAD RECHARGE	-45,750	-54,926	-53,100	0	-53,100	-23,466	-53,100	-53,100
OverHead Expenditure	0	23,234	0	0	0	0	69,726	58,570
902 Net Expenditure	0	23,234	0	0	0	0	69,726	58,570
Public Land & Open Spaces - Expenditure	369,282	357,672	394,978	0	394,978	194,284	462,200	451,333
Income	28,950	34,588	35,020	0	35,020	16,342	37,945	34,590
Net Expenditure	340,332	323,084	359,958	0	359,958	177,941	424,255	416,743

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Projected Actual</u>	<u>Next Year Budget</u>	
	<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Net Virement</u>	<u>Revised Budget</u>			<u>Actual YTD</u>
<u>Town Centre Management</u>								
<u>103 STREET LIGHTS</u>								
OverHead Expenditure	17,000	9,642	16,000	0	16,000	-15,339	-12,940	500
103 Net Expenditure	17,000	9,642	16,000	0	16,000	-15,339	-12,940	500
<u>105 CAR PARKS</u>								
OverHead Expenditure	97,282	76,703	74,094	0	74,094	48,283	82,170	75,744
Total Income	26,182	0	105,000	0	105,000	17,446	37,000	50,000
105 Net Expenditure	71,100	76,703	-30,906	0	-30,906	30,837	45,170	25,744
<u>106 MARKET</u>								
OverHead Expenditure	26,687	24,057	29,710	0	29,710	12,597	28,292	28,560
Total Income	25,050	18,707	21,000	0	21,000	8,468	16,500	16,500
106 Net Expenditure	1,637	5,351	8,710	0	8,710	4,128	11,792	12,060
<u>107 TOWN CENTRE GENERAL</u>								
OverHead Expenditure	62,209	55,861	65,093	0	65,093	12,572	78,443	98,143
Total Income	0	310	0	0	0	0	0	0
107 Net Expenditure	62,209	55,551	65,093	0	65,093	12,572	78,443	98,143

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Next Year 2019/20</u>		
	<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Net Virement</u>	<u>Revised Budget</u>		<u>Actual YTD</u>	<u>Projected Actual</u>
110 PUBLIC CONVENIENCES								
OverHead Expenditure	25,450	19,891	24,950	0	24,950	13,563	26,524	26,650
110 Net Expenditure	25,450	19,891	24,950	0	24,950	13,563	26,524	26,650
Town Centre Management - Expenditure	228,628	186,155	209,847	0	209,847	71,675	202,489	229,597
Income	51,232	19,017	126,000	0	126,000	25,914	53,500	66,500
Net Expenditure	177,396	167,138	83,847	0	83,847	45,761	148,989	163,097
Total Budget Expenditure	976,923	1,013,296	1,115,977	0	1,115,977	553,029	1,090,270	1,166,428
Income	989,923	1,117,598	1,135,832	0	1,135,832	1,038,882	1,108,974	1,166,428
Net Expenditure	-13,000	-104,302	-19,855	0	-19,855	-485,852	-18,704	0

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Next Year 2019/20</u>		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
Town Centre Management								
103 STREET LIGHTS								
4014 ELECTRICITY	7,000	6,333	6,000	0	6,000	1,538	3,437	0
4038 MAINTENANCE CONTRACT	6,500	2,262	6,500	0	6,500	-16,877	-16,877	0
4045 S/L REPAIR/RENEWAL	3,000	1,047	3,000	0	3,000	0	0	0
4174 BUS SHELTER MAINTENANCE	500	0	500	0	500	0	500	500
OverHead Expenditure	17,000	9,642	16,000	0	16,000	-15,339	-12,940	500
103 Net Expenditure	17,000	9,642	16,000	0	16,000	-15,339	-12,940	500
105 CAR PARKS								
4005 AGENCY STAFF	26,182	0	0	0	0	0	0	0
4011 RATES	22,640	22,832	23,750	0	23,750	15,076	25,128	25,900
4021 TELEPHONE & FAX	600	0	600	0	600	0	600	600
4047 MATERIALS/TOOLS	500	556	500	0	500	1,278	2,000	2,000
4056 LEGAL EXPENSES	1,000	1,698	1,000	0	1,000	0	1,000	1,000
4059 CONSULTANCY	0	0	0	0	0	0	0	0
4092 Card Processing Fees	0	0	0	0	0	-1,088	-2,000	-2,000
4108 SURFACE REPAIRS	3,000	0	3,000	0	3,000	8,175	10,000	3,000
4126 CAR PARK LEASE	26,001	34,108	26,001	0	26,001	14,500	26,001	26,001
4127 SIGNS	0	0	0	0	0	198	198	0

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Next Year 2019/20</u>		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget Actual YTD		Projected Actual	Next Year Budget
4901 C.S. SALARY RECHARGE	2,393	2,021	3,188	0	3,188	1,043	3,188	3,188
4902 W.S. SALARY RECHARGE	11,415	11,139	11,735	0	11,735	6,926	11,735	11,735
4911 C.S. O'HEAD RECHARGE	1,263	1,603	1,665	0	1,665	1,001	1,665	1,665
4912 W.S. O'HEAD RECHARGE	2,288	2,746	2,655	0	2,655	1,173	2,655	2,655
OverHead Expenditure	97,282	76,703	74,094	0	74,094	48,283	82,170	75,744
1088 INC-CAR PARKING FEES	0	0	105,000	0	105,000	4,828	17,000	30,000
1089 INC - PARKING PERMITS WORK	0	0	0	0	0	10,138	15,000	15,000
1090 INC - PARKING FINES	26,182	0	0	0	0	0	0	0
1189 INC-PARKING PERMITS RES	0	0	0	0	0	2,480	5,000	5,000
Total Income	26,182	0	105,000	0	105,000	17,446	37,000	50,000
105 Net Expenditure	71,100	76,703	-30,906	0	-30,906	30,837	45,170	25,744
106 MARKET								
4004 MARKET STAFF	5,100	4,773	5,150	0	5,150	2,460	5,150	5,250
4011 RATES	7,600	6,101	6,400	0	6,400	2,990	4,982	5,150
4014 ELECTRICITY	1,000	237	300	0	300	0	300	300
4025 INSURANCE	0	532	550	0	550	0	550	550
4032 PUBLICITY	550	0	550	0	550	0	550	550
4047 MATERIALS/TOOLS	250	0	250	0	250	0	250	250
4081 Licences	0	333	333	0	333	333	333	333

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Next Year 2019/20</u>		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
4901 C.S. SALARY RECHARGE	7,978	6,738	10,625	0	10,625	3,476	10,625	10,625
4911 C.S. O'HEAD RECHARGE	4,209	5,343	5,552	0	5,552	3,337	5,552	5,552
OverHead Expenditure	26,687	24,057	29,710	0	29,710	12,597	28,292	28,560
1085 INC-TUESDAY MARKET RENTS	2,800	3,039	3,000	0	3,000	1,715	3,000	3,000
1086 INC-SATURDAY MARKET RENTS	22,000	15,668	18,000	0	18,000	6,754	13,500	13,500
1103 INC-FARMERS MARKETS	250	0	0	0	0	0	0	0
Total Income	25,050	18,707	21,000	0	21,000	8,468	16,500	16,500
106 Net Expenditure	1,637	5,351	8,710	0	8,710	4,128	11,792	12,060
107 TOWN CENTRE GENERAL								
4001 STAFF SALARIES	0	0	0	0	0	0	10,350	24,800
4002 EMPLOYERS N.I	0	0	0	0	0	0	950	2,250
4003 EMPLOYERS SUPERANN.	0	0	0	0	0	0	2,500	6,000
4064 ANNUAL HANGING BASKETS	2,000	2,334	3,000	0	3,000	2,066	2,300	2,500
4116 WAR MEM & REM SERV	1,000	220	1,000	0	1,000	363	1,000	1,000
4117 CLOCK REPAIRS	350	0	350	0	350	0	350	350
4140 CHRISTMAS ACTIVITIES	5,000	5,281	5,000	0	5,000	0	5,250	5,500
4143 Highway Improvements	0	5,000	0	0	0	0	0	0
4144 CCTV	18,000	16,334	18,000	0	18,000	0	18,000	18,000
4145 CHRISTMAS LIGHTS	18,500	14,183	18,500	0	18,500	0	18,500	18,500

BIGGLESWADE TOWN COUNCIL

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Next Year 2019/20</u>		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
4901 C.S. SALARY RECHARGE	2,393	2,021	3,188	0	3,188	1,043	3,188	3,188
4902 W.S. SALARY RECHARGE	11,415	11,139	11,735	0	11,735	6,926	11,735	11,735
4911 C.S. O'HEAD RECHARGE	1,263	1,603	1,665	0	1,665	1,001	1,665	1,665
4912 W.S. O'HEAD RECHARGE	2,288	2,746	2,655	0	2,655	1,173	2,655	2,655
4990 ASSET FUNDING FROM RCP	0	-5,000	0	0	0	0	0	0
OverHead Expenditure	62,209	55,861	65,093	0	65,093	12,572	78,443	98,143
1145 INC-CHRISTMAS ACTIVITIES	0	310	0	0	0	0	0	0
Total Income	0	310	0	0	0	0	0	0
107 Net Expenditure	62,209	55,551	65,093	0	65,093	12,572	78,443	98,143
110 PUBLIC CONVENIENCES								
4011 RATES	4,150	3,318	3,450	0	3,450	1,816	3,024	3,150
4012 WATER RATES	1,400	1,241	1,600	0	1,600	353	1,600	1,600
4014 ELECTRICITY	900	666	900	0	900	0	900	900
4036 PROPERTY MAINTENANCE	2,500	616	2,500	0	2,500	2,144	2,500	2,500
4038 MAINTENANCE CONTRACT	16,500	14,050	16,500	0	16,500	9,250	18,500	18,500
OverHead Expenditure	25,450	19,891	24,950	0	24,950	13,563	26,524	26,650
110 Net Expenditure	25,450	19,891	24,950	0	24,950	13,563	26,524	26,650
Town Centre Management - Expenditure	228,628	186,155	209,847	0	209,847	71,675	202,489	229,597
Income	51,232	19,017	126,000	0	126,000	25,914	53,500	66,500
Net Expenditure	177,396	167,138	83,847	0	83,847	45,761	148,989	163,097

BIGGLESWADE TOWN COUNCIL

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Preliminary Budget Proposals 2019/20

	<u>Last Year 2017/18</u>		<u>This Year 2018/19</u>			<u>Next Year 2019/20</u>		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
Total Budget Expenditure	976,923	1,013,296	1,115,977	0	1,115,977	553,029	1,090,270	1,166,428
Income	989,923	1,117,598	1,135,832	0	1,135,832	1,038,882	1,108,974	1,166,428
Net Expenditure	-13,000	-104,302	-19,855	0	-19,855	-485,852	-18,704	0