

Ref: Agenda/F&GP171115

11 November 2015

Dear Sir or Madam

I hereby give notice that a meeting of the **Finance & General Purposes Committee** will commence at **7.00pm, 17 November 2015** at the **Offices of Biggleswade Town Council, Saffron Road, Biggleswade.**

Yours faithfully



R D McGregor
Town Clerk

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Committee Members:

Cllr M North (Chair)
Cllr I Bond
Cllr D Strachan
Cllr M Foster

Cllr T Woodward (Vice Chair)
Cllr Mrs H Ramsay
Cllr Mrs M Russell
Cllr D Albone

AGENDA

1. **APOLOGIES**

2. **DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary Interests in any agenda item
- (b) Non-pecuniary interests in any agenda item

3. **PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

4. **MINUTES OF MEETINGS**

For Members to receive the minutes of the F&GP meeting held on 13th January 2015

5. **MATTERS ARISING**

From the F&GP meeting 13th January 2015.

6. **ITEMS FOR CONSIDERATION**

a. **Budgets**

To consider budgets for 2016 – 2017.

The Budget papers are being produced on the 13th November 2015 and will be delivered to members on the same day. There will be a further opportunity to consider the budgets at the F&GP meeting 13th January 2016.

b. **Financial Risk Assessment and Review**

For members to consider and review the Financial Risk Assessment.

A copy is attached to this agenda.

c. **Financial Regulations**

The Financial Regulations have been amended to take account of the Public Contacts Regulations 2015.

The changes to the Financial Regulations are on page 14 item i and highlighted in red.

Members are asked to recommend to Town Council that the amended Financial Regulations are adopted.

7. **ITEMS FOR INFORMATION**

There are no items for information.

8. **PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.