

Ref: Agenda/Council090914

3 September 2014

To: All Town Councillors

Dear Sir or Madam

I hereby give notice that a meeting of the **Biggleswade Town Council** will take place on **Tuesday 9 September 2014** at the **Offices of Biggleswade Town Council, The Old Court House, 4 Saffron Road, Biggleswade** commencing at **7.00 pm** in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor
Town Clerk

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and the Central Bedfordshire Council Development Control Committee.

3. TOWN MAYOR'S ANNOUNCEMENTS

4. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda.

5. INVITED SPEAKER

There is no invited speaker

6. MEMBERS QUESTIONS

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive and approve the minutes of the Council meeting held on 26 August 2014 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. **MATTERS ARISING**

- a(i) From the minutes of the Town Council meeting on 12 August 2014, (which were **approved** at the Town Council meeting on 26th August 2014); re the lease on Dan Albone car park.

Following correspondence from the Town Clerk informing the landlord that the Town Council will not renew the lease for Dan Albone car park; an initial reply has been received to inform Council that the agent will be taking instruction from their client.

- (ii) Sun Street – St Johns Street one way system, proposed introduction of an area wide HGV ban; following a recommendation from the TCM Committee 19th August 2014 and approved at Town Council meeting **26th August 2014**; It was **RECOMMENDED** that Town Council write to Central Bedfordshire Council and ask why Town Council was not consulted; to ask which members requested the potential to introduce an area wide HGV ban; to request that the one way system and proposed HGV ban should not be considered together, and that no HGV ban should be considered until after the opening of the Eastern Relief Road.

Correspondence has been received from Nick Chapman of Central Bedfordshire Highways, (copy attached).

9. **PLANNING APPLICATIONS**

- a. **CB/14/03269/FULL – 8 Ely Croft**
Proposed double story side/rear extension to replace existing extension.
- b. **CB/14/03329/FULL – 21 Lime Tree Walk, Biggleswade**
Erection of part single and part two storey rear extension and new front porch.
- c. **CB/14/03239/FULL – 32 Clover Close**
Single storey rear extension
- d. **CB/14/03353/FULL – 25 Drove Road**
Erection of 2 semi detached 3 bedroom dwellings with integral garages, associated parking and access following demolition of existing bungalow.

This planning application was considered on 11th February 2014 where it was approved. Council are now asked to consider the above application which has minor external appearance amendments.

10. **ITEMS FOR CONSIDERATION**

- a. **Work to a tree Protected by a Preservation Order: Fell two large Conifer trees (1&2 on applicants sketch plan) located within the rear garden to the rear right hand corner, and two Cotoneaster trees (3&4 on applicants sketch plan) located to the rear boundary of the rear garden. – Located 16 Barn Field Close, Biggleswade, SG18 8FN**

CBC has received an application to carry out work to tree(s) at the above property which is within Biggleswade Conservation Area. If Members wish to comment on the application, please do so in writing within 21 days of the date of this letter quoting the above application number.

- b. **CHRISTMAS LIGHTING DISPLAY 2014 – 2015**

At a meeting of the Town Centre Management Committee 19 August 2014, Members asked if costs could be obtained to provide extra strings of Festoons along the High Street.

Costs have now been obtained and members are asked to consider these costs. (Copy attached).

c. Work to trees protected by a Tree Preservation Order: Trim Oak Tree to give 2m clearance to no 5 Hazel Walk and trim oak tree to give 2m clearance to no 21 Hazel Walk . Location: Shortmead House, Shortmead Lane, Biggleswade

CBC has notified Town Council that they have received an application to carry out work to preserved tree(s) at the above property, a copy of which is attached to this agenda.

Any comments need to be submitted in writing by 19 September 2014.

d. Public Spaces Protection Orders

From 20 October new legislation will come into force to regulate any activities in public spaces which a local authority believes have a 'detrimental effect on the quality of life of those in the locality' – or is likely to do so.

Ministers insist so-called public spaces protection orders (PSPOs) are intended to clamp down on anti-social behaviour, such as spitting and aggressive begging.

Anyone flouting the order will be liable to an on-the-spot fine, normally between £70 and £100, from a police officer, PCSO, council worker or security guard employed by the town hall.

Members are asked to consider contacting CBC and the Police for more information and guidance on this new legislation.

e. Pedestrian and Cyclist East-West access across North-South barriers in the town

Cllr B Rix has raised concerns regarding pedestrian and cyclist access from the town to the countryside on west.

The new longabout on the A1 is causing problems for pedestrians and cyclists as would the closure of pedestrian rail crossings.

Members are asked to consider contacting CBC to ask them to take the needs of pedestrians and cyclists into account for any future changes or developments.

f. Request to install a bench on the banks of the River Ivel

The following email has been received:

Dear Sir/Madam,

I have not long ago finished the NCS course (National Citizens Service) and part of the course is going on to doing something for my local community as a team of 8.

As a team we have decided to raise money for Wills Fund. Will is one of our friends who has recently drowned in the river in Biggleswade and we would firstly like to raise awareness of the dangers of drowning in rivers, and secondly we would like to install a bench with a plaque remembering Will, in the area where he drowned. Around the bench we will also like to landscape the near ground planting flowers and making it look like a nice area for perhaps old aged people to sit at and enjoy the view.

Our course is government a funded scheme and we also have a graduation where we present our projects on a big screen to the mayor of Bedfordshire and 400 other people including many other teams who are also doing their social action and their parents. Every individual in each team will also receive a certificate signed by the prime minister.

Our graduation is on the 17th September and we will like to know as soon as possible if our plan can go ahead.

We plan to raise money for the bench by bag packing in Asda whilst at the same time raising awareness. With any money left over from the bench project we want to fund swimming lessons for people in the local community- any age and people who cannot already swim.

To summarise what we are asking, we would like permission to install a bench at 'The Wreck', the area at which Will drowned.

I look forward to your response.

Members are asked to consider this request.

11. ITEMS FOR INFORMATION

There are no items for information.

12. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

13. EXEMPT ITEMS

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Agenda Item (14a) Recommendation from the Personnel Committee; Questions from the ICO.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.