

22 April 2015

Dear Sir/Madam

I hereby give notice that a Meeting of **Biggleswade Town Council** will take place on **Tuesday 28 April 2015**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7.00pm in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor  
Town Clerk

Distribution: All Town Councillors  
Notice Boards (2)  
Central Bedfordshire Council  
Bedfordshire Constabulary  
The Editor, Biggleswade Chronicle  
The Editor, Biggleswade Advertiser  
County Library, Biggleswade

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and Central Bedfordshire Council Development Control Committee.

### **3. TOWN MAYOR'S ANNOUNCEMENTS**

### **4. MEMBERS QUESTIONS**

### **5. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this agenda.

### **6. INVITED SPEAKER**

None.

**7. MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For members to receive and approve the Minutes of the Council meeting held on 14 April 2015 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

**8. MATTERS ARISING**

- a. Minutes of the Council meeting held on 14 April 2015

**9. PLANNING APPLICATIONS**

- a. **CB/15/01251/FULL – 157 Holme Court Avenue, Biggleswade**  
Two storey side extension and single storey rear extension.
- b. **CB/15/01131/FULL – 20 Brunswick Close, Biggleswade**  
Two storey side extension and single storey front extension.
- c. **CB/15/01212/FULL – 44 Lindsell Crescent, Land adjacent to, Biggleswade**  
Erection of a new detached dwelling.
- d. **CB/15/01289/FULL – 5 Chapel Fields, Biggleswade**  
Convert the garage into a habitable space.
- e. **CB/15/01055/FULL – 4 Mulberry Close, Biggleswade**  
Erect a fence greater than 1 m next to a public highway.
- f. **CB/15/01340/FULL – 51 The Baulk, Biggleswade**  
Single storey side extension.
- g. **CB/15/01184/FULL – Unit 1, A1 Retail Park, London Road, Biggleswade**  
Installation of AC Condensers, air handling unit and erection of external fence plant enclosure.
- h. **CB/15/01315/FULL – 5 Drove Road, Biggleswade**  
Demolition of existing single storey extension and erection of new single storey extension to the rear of the property.
- i. **CB/15/01412/ADV – 6 Mercury Lane – Baden Powell Way, Land to front of, Biggleswade**  
Advertisement: Placement of a display board.

**10. ACCOUNTS**

**a. Financial Administration**

For members to receive and adopt the following daft accounts (Subject to change):

- i. Detailed Balance Sheet to 31 March 2015  
ii. Summary of Income & Expenditure.  
iii. Current Bank Account, receipts and payments to 31 March 2015

**b. Internal Audit Report 2014-15 (Final update)**

For Members to receive and approve the Internal Audit Report 2014-15 (Final update)

A copy is attached to this agenda.

**11. ITEMS FOR CONSIDERATION**

**a. Bedfordshire Constabulary**

For members to receive Crime Figures from Bedfordshire Police.

**b. Rose Lane Car Park - Update**

For members to receive an update on Rose Lane car park.

**12. ITEMS FOR INFORMATION**

**a. Planning application outcomes**

A report detailing the outcome of recent planning applications is attached to this agenda.

**b. Thank you letters**

Thank you letters have been received from the following recipients of Town Council Grants and unused Mayoral Allowance:

Citizen Advice Bureau  
New Horizon Club  
Biggleswade & District Choral Society  
Mid Beds Link-a-Ride  
Mayflower Social Club  
Biggleswade Sports  
Biggleswade First Aid Club  
Trinity Community Project  
BiggleswadeFM  
Biggleswade Good Neighbours Scheme  
The Avenue

**c. Roadworks Bulletin 20<sup>th</sup> April – 10<sup>th</sup> May**

A copy of the Roadworks Bulletin is attached.

**13. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

**14. EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

**No Exempt Items**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.