

20 November 2013

Dear Sir/Madam

I hereby give notice that a Meeting of **Biggleswade Town Council** will take place on **Tuesday 26 November 2013**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7.00pm in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor  
Town Clerk

Distribution: All Town Councillors  
Notice Boards (2)  
Central Bedfordshire Council  
Bedfordshire Constabulary  
The Editor, Biggleswade Chronicle  
The Editor, Biggleswade Advertiser  
County Library, Biggleswade

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and Central Bedfordshire Council Development Control Committee.

### **3. TOWN MAYOR'S ANNOUNCEMENTS**

### **4. MEMBERS QUESTIONS**

### **5. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this agenda.

### **6. BEDFORDSHIRE CONSTABULARY**

For members to receive Crime figures from Bedfordshire Police.

**7. INVITED SPEAKER**

Sally Morris, Chief Executive and Richard Winter, Executive Director of Integrated Services - SEPT

**8. MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For members to receive and approve the Minutes of the Council meeting held on 12 November 2013 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

**9. MATTERS ARISING**

- a. Minutes of the Council meeting held on 12 November 2013

**10. PLANNING APPLICATIONS**

- a. **CB/13/03601/FULL – 6 Rose Lane, Biggleswade**  
Single Storey rear extension
- b. **CB/13/03570/FULL – Land adjacent to Toybox Day Nursery, The Saxon Centre, Kingsfield Road, Biggleswade**  
Two storey block of eight flats.
- c. **CB/13/03722/FULL – Wells Court, Church Street, Biggleswade**  
6 no. Metal Bollards on footpath to prevent un-authorised parking
- d. **CB/13/03789/FULL – 2 Abbots Walk, Biggleswade, SG18 0LF**  
Change of use from A1 to A5, hot food take-away & exterior vents.

**11. ACCOUNTS**

**a. Financial Administration**

For members to receive and adopt the following accounts:

- i. Detailed Balance Sheet to 31 October 2013  
ii. Summary of Income & Expenditure.  
iii. Current Bank Account, receipts and payments to 31 October 2013.

**b. Internal Audit Report 2013-14 (First Interim)**

For Members to receive a copy of the Internal Audit Report 2013-14 (First Interim)

**12. ITEMS FOR CONSIDERATION**

**a. Request from St Andrew's Church - Biggleswade**

Correspondence has been received from St Andrew's Church requesting permission to stage their Nativity Tableau and carol singing in the Market Square on Saturday 21 December between 10am and 12.30pm, as in previous years.

**b. Have your say on changes to Housing Allocations Policy in Central Bedfordshire**

CBC is reviewing the above Policy for social and affordable rented housing. Allocations Policy governs who can apply to join the housing register for a council or Housing Association home, what type and size of property they can apply for; and what priority applicants have in relation to each other.

The proposed changes stem from new freedoms in the Localism Act 2011, allowing councils to reflect local priorities in the way that they manage housing allocations.

From public consultations on the changes has begun, and will remain open until 31 January 2014. You can read all of the associated documents and give feedback online at; [www.centralbedfordshire.gov.uk/consultations](http://www.centralbedfordshire.gov.uk/consultations)

Paper copies of the consultations documents are available at the Council's offices at Watling House in Dunstable; or alternatively can be obtained by contacting the Partnerships and Engagement Team, on 0300 300 4237.

**c. Work to Trees – Brigham House, 93 High Street, Biggleswade, SG18 0LD**

CBC has notified Town Council of an application to carry out work to trees at the above property which is within the Biggleswade Conservation Area.

A copy is attached to this agenda.

**d. Localism Act 2011 – Register of Interests**

Members have previously received and endorsed the Dispensations relating to setting the precept granted by the Clerk, this affects all Councillors for the duration of their term of office.

All the Councillors forms, except for one, have been completed and returned to the Town Clerk.

A copy is attached to this agenda for completion.

**13. ITEMS FOR INFORMATION**

**a. Planning application outcomes**

A report detailing the outcome of recent planning applications is attached to this agenda.

**b. Update re Rural Match Funding**

Further to Council meeting 23 April 2013 when it was **RESOLVED** that Town Council submit a bid for funding of 2 Crossings and 2 TROs, CBC have confirmed that 20 proposals from Town and Parish Councils have been received and are currently being subject to detailed design and costing work by AMEY, the highway contractors.

These schemes will be presented to the Overview and Scrutiny Committee of Central Bedfordshire Council in February 2014 and then the Executive Committee in March 2014 following which confirmation will be provided to Town Council as to which applications have been successful.

A copy is attached to this agenda.

**14. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

**15. EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

**There are no Exempt Items.**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.