

17 April 2013

Dear Sir/Madam

I hereby give notice that a Meeting of **Biggleswade Town Council** will take place on **Tuesday 23 April 2013**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7.00pm in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor  
Town Clerk

Distribution: All Town Councillors  
Notice Boards (2)  
Central Bedfordshire Council  
Bedfordshire Constabulary  
The Editor, Biggleswade Chronicle  
The Editor, Biggleswade Advertiser  
County Library, Biggleswade

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and Central Bedfordshire Council Development Control Committee.

### **3. TOWN MAYOR'S ANNOUNCEMENTS**

### **4. MEMBERS QUESTIONS**

### **5. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this agenda.

### **6. BEDFORDSHIRE CONSTABULARY**

For members to receive a report from Bedfordshire Police.

7. **INVITED SPEAKER**

There is no invited speaker.

8. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For members to receive the Minutes of the Council meeting held on 9 April 2013 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

9. **MATTERS ARISING**

- a. Minutes of the Council meeting held on 9 April 2013

10. **PLANNING APPLICATIONS**

- a. **CB/13/01020/FULL – Field North of Sheep Walk, Langford Road, Biggleswade**  
Continued uses and conditions of land to sports pitches granted from application MB/08/00778/FULL for a further 5 years.
- b. **CB/13/01101/NMA- Land South of Potton Road, Biggleswade**  
Non Material Amendment: to planning permission CB/12/02835RM insertion of door to rear elevation of house type FB1.
- c. **CB/13/01108/LB – 36 High Street, Biggleswade**  
Listed Building: installation of: 2 LED Light Lines to existing fascia signage on Victoria Place elevation 3 LED Light Lines behind glazing to window arches, retention of 5 spot lights up lighting wall, retention of existing light box.
- d. **CB/13/01217/FULL – 46 Holme Court Avenue, Biggleswade**  
Remove existing conservatory & garage & erect single storey extension for front & rear.
- e. **CB/13/01141/FULL – 80 Holme Crescent, Biggleswade**  
Erect of PVCu conservatory to the rear of the property.
- f. **CB/13/01126/FULL – 60 Beech Avenue, Biggleswade**  
Rear single storey extension to create additional lounge area and playroom, internal alterations to create ground floor bedroom.
- g. **CB/13/01130/FULL – 59 Bunyan Road, Biggleswade**  
Single storey side extension
- h. **CB/13/01036/FULL – 6 Sage Close, Biggleswade**  
Erection of single storey rear extension

11. **ACCOUNTS**

a. **Financial Administration**

For members to receive and adopt the following accounts:

- i. Detailed Balance Sheet to 31 March 2013  
ii. Summary of Income & Expenditure.  
iii. Current Bank Account, receipts and payments to 31 March 2013

*This paperwork will be handed out at the Council meeting.*

12. **ITEMS FOR CONSIDERATION**

a. **LTP Rural Match Fund & Bidding Guidelines**

The attached paperwork forms a guide to Town and Parish Councils seeking to secure a contribution from Central Bedfordshire Council towards small scale transport schemes. It contains a summary of the nature of the funding available, the process through which Councils can bid for

the funding, and an application form to be completed and returned to Central Bedfordshire Council by 1 August 2013.

The Local Transport Plan (LTP) sets out a long term framework for investment in transport across Central Bedfordshire. It establishes a strategic approach through which to deal with key transport issues, a series of objectives, and broad areas of intervention through which schemes will be identified and improvements made to the transport network.

The rural match fund is a way through which local town and parishes councils can fund transport schemes in their areas with the assistance of match funding from Central Bedfordshire Council.

The upper limit of funding of which town and parish councils can bid for is £375,000. However the ethos of the fund is to provide contributions towards a number of small scale improvements which would not otherwise be funded through the LTP Scheme Prioritisation Process. As a consequence applicants are encouraged to limit their applications to a maximum of £50,000 per scheme.

Members are asked to consider suitable schemes for funding.

**b. Biggleswade Green Wheel**

For Members to consider routing the Biggleswade Green Wheel through Fairfield Sports Ground.

Option 1: To consider putting in a surface path between the main gates and the pedestrian gate; a path constructed on top of the existing ground surface with minimal excavation for edging pegs.

Option 2: To make use of the main gateway with appropriate boards

A copy of these proposals is attached to this agenda.

**13. ITEMS FOR INFORMATION**

**a. Planning application outcomes**

A report detailing the outcome of recent planning applications is attached to this agenda.

**b. Proposed temporary road closure – Southill Road, Southill**

CBC has notified Town Council of the above proposed temporary road closure to enable carriageway patching to be carried out in safety.

The closure is expected to take place for 11 days from 7 to 17 May between the hours of 0900 – 1530hrs. Access may be allowed from time to time according to local signing.

**c. Members' Customer Service Bulletin**

As supplied by CBC, a copy of the Members' Customer Service Bulletin for the period 11 March 2013 to 7 April 2013 is available in Town Council offices for viewing.

**d. Trainee Groundsperson Appointment**

Members are advised that Oliver Church has been appointed to the position of Trainee Groundsperson and commenced duties on 16<sup>th</sup> April 2013. Oliver will be attending Shuttleworth College to complete a national apprenticeship in Horticulture (level 2).

**14. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

**15. EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.