

17 June 2015

Dear Sir/Madam

I hereby give notice that a Meeting of **Biggleswade Town Council** will take place on **Tuesday 23 June 2015**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7.00pm in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor
Town Clerk

Distribution: All Town Councillors
Notice Boards (2)
Central Bedfordshire Council
Bedfordshire Constabulary
The Editor, Biggleswade Chronicle
The Editor, Biggleswade Advertiser
The Editor, Bedfordshire on Sunday
County Library, Biggleswade

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and Central Bedfordshire Council Development Control Committee.

3. TOWN MAYOR'S ANNOUNCEMENTS

4. MEMBERS QUESTIONS

5. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this agenda.

6. INVITED SPEAKER

Nick Carofalo – Central Bedfordshire Council Areal Highways Representative - Introduction

7. MINUTES AND RECOMMENDATIONS OF MEETINGS

- a. For members to receive and approve the Minutes of the Council meeting held on 9 June 2015 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.
- b. For members to **approve the recommendations of the Town Centre Management meeting held on 2 June 2015** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade. Copy attached.

8. MATTERS ARISING

- a. Minutes of the Council meeting held on 9 June 2015.

9 PLANNING APPLICATIONS

- a. **CB/15/01983/FULL – 172 Drove Road**
Single storey rear extension and rear dormer to loft conversion.
- b. **CB/15/01983/FULL – 8 Ely Croft**
2 storey side & rear extension.
- c. **CB/15/02064/FULL – 12 York Close**
Demolition of existing and construction of new rear conservatory.
- d. **CB/15/01586/FULL – Rear of, 47 Potton Road**
Erection of two detached bungalows and detached garages.
- e. **CB/15/02026/FULL – New Inn Public House, 16A Market Square**
Alterations to the existing garage to the rear of the pub. The existing door is to be removed and replaced with a window, a new double door opening to be created and 2 no. doors and an installation of an extract fan to create a micro brewery within the garage space.
- f. **CB/15/01293/FULL – Land East of Baden Powell Way, Biggleswade**
Construction of a new sewage pumping station with enclosure and 6m high telemetry mast.
- g. **CB/15/01959/FULL – 1E Winston Crescent, Biggleswade**
Convert rear part of car port to living accommodation insert one dormer window to front elevation & two dormers to rear elevations.

A previous application was made for the above address – CB/14/04001/FULL which was discussed at the Council Meeting on the 11th November 2014.

To convert car port to living accommodation, extend hall to front, insert 1 dormer window to front elevation, insert two dormer windows to rear 1st floor elevation.

It was RESOLVED that Town Council OBJECT to this application on the grounds that it would create parking problems in the area.

The application was withdrawn on the 18th December 2014.

- h. **CB/15/02159/FULL – 60 Fairfield Road, Biggleswade**
Two storey rear extension.

- i. **CB/15/01013/FULL – 171 London Road, Biggleswade, Site of Former**
Construction of 6 dwellings (social housing) and all ancillary works. Revised Plans: Street scenes & site plan, Scheme 1.3 PL-001.3 & floor plans and elevations, Scheme 1.3 PL-003.3.

The previous application was made for the above address – CB/15/01013/FULL which was discussed at the Council Meeting on the 14th April 2015.

Construction of 6 dwellings (social housing) and all ancillary works.

*It was **RESOLVED** that the Town Council raise **NO OBJECTION** to this planning application.*

10. **ACCOUNTS**

a. **Financial Administration**

For members to receive and adopt the following accounts:

- i. Detailed Balance Sheet to 31 May 2015
- ii. Summary of Income & Expenditure.
- iii. Current Bank Account, receipts and payments to 31 May 2015

b. **Accounts for the year ended 31st March 2015**

- i. For Members to approve and adopt the Accounts and Statement of Accounts contained in the Annual Return for 2014/2015.
- ii. For members to adopt and approve the Annual Governance Statement of the Annual Return for the year 2014/2015

11. **ITEMS FOR CONSIDERATION**

a. **Bedfordshire Constabulary**

For members to receive Crime Figures from Bedfordshire Police.

b. **Full House Theatre**

Full House Theatre is an Ampthill based charity specialising in community arts projects for children and young people, and are working on a new dance performance project for children and family audiences. This is planned for delivery in Bedfordshire in September 2015 and they are looking to identify areas in Bedfordshire where we might be able to delivery this work.

Their aim is to make art accessible to all members of the community and they are asking Town Council funding the project for delivery in Biggleswade, perhaps in a village hall or even a library or other community space. The tour is already subsidised heavily by the Arts Council England and The Harpur Trust, and have other funding confirmed.

They are now seeking funding for community performances in Bedfordshire, which will cost £500 per performance, and any additional cost for using a space which they are hoping would be donated in kind.

They run a variety of different projects throughout the year including professional tours, Theatre in Education tours and other theatre projects. Full house has been working in Bedfordshire since 2001 and continues to deliver a large part of their work in Bedfordshire for the benefit of the local community. They work with local schools, community groups and local authorities to offer a range of exciting projects for the residents of Bedfordshire.

A copy of their correspondence is attached to this agenda.

c. Venue for Muslims in Biggleswade

A request has been made for the Council to consider a place of worship in Biggleswade (copy attached).

d. Appeal regarding site at 2 Wilsheres Road.

A planning application Ref No: CB/14/04907/FULL for the erection of a 3 bedroom dwelling at 2 Wilsheres Road went before council on 13th January 2015. Council resolved that there was no objections.

The application was refused by Central Bedfordshire Council on the 17th February 2015.

The applicant has now exercised his right of appeal against the decision of Central Bedfordshire Council.

Any comments or wishes to modify or withdraw previous representations, must be made by the 8th July 2015. Please see the attachment on how to do so.

e. Town Centre Benches

The following request has been received from Cllr F Foster re Town Centre Benches:

The wooden slats on most of the Town Centre benches in and around Market Square are in a bad state. A great deal of the varnish has peeled off making them not only an eyesore to residents and visitors alike but vulnerable to further weather damage. The Town Clerk has advised that the maintenance of the Town Square is the responsibility of CBC – a responsibility they are signally failing to live up to.

Members are asked to consider what action can be taken:

(a) To rectify matters of the benches in the short term and

(b) If it should be BTC policy to start a dialogue with CBC with a view to BTC taking back responsibility for the Town Square.

f. CBC proposal to introduce No Waiting and No Stopping – London Road, Biggleswade

The proposed Order is considered necessary for facilitating the passage of traffic on the road and for preserving or improving the amenity of the area through which the road runs. The restrictions are intended to address indiscriminate parking, particularly at the start and end of the school day. The proposed restrictions will ensure that the pedestrian access to Holmemead Middle School remains clear of parked vehicles during the school day and the bus stop is unobstructed.

Any comments or objections should be sent in writing by 14 July 2015.

A copy is attached to this agenda.

g. Mobile Catering Unit – Pegasus Way, Stratton Business Park

Correspondence has been received from a resident who is considering setting up a mobile catering business and would like to trade from Stratton Business Park, where several businesses are located, and, from their research, there is no evidence of any mobile catering service.

Before CBC grant a licence, the Licencing Department consults with several bodies to ensure that there is agreement.

The applicant is asking if Town Council has any initial objections to a mobile catering unit being set up in Pegasus Way, trading Monday to Friday from approximately 06.30 – 15.00.

A copy of the correspondence is attached to this agenda.

12. ITEMS FOR INFORMATION

a. Planning application outcomes

A report detailing the outcome of recent planning applications is attached to this agenda.

b. Wildlife and Countryside Act 1981 – Section 53 – Claimed bridleway through the Crown Hotel, Biggleswade

CBC has informed Town Council that their report into a public bridleway through the Crown Hotel is due to be heard by the Council's Development Management Committee on Wednesday 24 June at Priory House, Chicksands, Shefford. The meeting starts at 10am, although it is not certain when the report will be heard as it is currently listed last on the agenda. Public speaking is allowed at the meeting for objectors, supporters and local parish/town council representative.

A copy of the correspondence is attached to this agenda.

13. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

14. EXEMPT ITEMS

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Agenda Item 15a – Minutes of Meetings

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.