

Ref: Agenda/Council120213

6 February 2013

To: All Town Councillors

Dear Sir or Madam

I hereby give notice that a meeting of the **Biggleswade Town Council** will take place on **Tuesday 12 February 2013** at the **Offices of Biggleswade Town Council, The Old Court House, 4 Saffron Road, Biggleswade** commencing at **7.00 pm** in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor  
Town Clerk

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and the Central Bedfordshire Council Development Control Committee.

### **3. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda.

### **4. INVITED SPEAKER**

### **5. MEMBERS QUESTIONS**

### **6. MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a.** For Members to receive and approve the minutes of the Council and Precept meeting held on 22 January 2013 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

7. **MATTERS ARISING**

- a. Council and Precept meeting held on 22 January 2013.

8. **PLANNING APPLICATIONS**

a. **CB/13/00144/ADV – 19 Market Square, Biggleswade**

Advertisement 1 illuminated fascia sign to front, 1 non illuminated projecting sign to front, one foamex back door sign.

b. **CB/12/04440/FULL – 157 Potton Road, Biggleswade**

Demolition of existing dwelling and outbuildings and erection of four replacement properties with garages & parking, landscaping and associated works.

c. **CB/13/00193/VOC – Land South of Potton Road, Biggleswade**

Variation of Planning Permission: variation of condition 8 attached to planning permission reference CB/11/00066/RM for the erection of 228 dwellings and ancillary works on parcels 8 – 14 (pursuant to outline planning permission MB/03/01205/OUT dated 13 November 2006) dated 12/0/4/2011 so as to remove drawing numbers 1049-02C, 1049-71A, 1049-72A, 1049-78A, 1049-79A, 1049-125, 1049-126, 1049-127, 1049-128, 1049-134B, 1049-138A and 1049-141A and replace them with drawing numbers 1049-02D, 1049-71B, 1049-72B, 1049-78B, 1049-79B, 1049-125A, 1049-126A, 1049-127A, 1049-128A, 1049-134C, 1049-138B and 1049-141B.

d. **CB/13/00041/FULL – The Old Print Works, Church Street, Biggleswade**

Change of use from vacant offices (B1) to personal training studio (D2)

e. **CB/13/00239/FULL – New Inn Public House, 16a Market Square**

Erection of steel gates and fence to North & South elevation. Erection of timber framed shelter to replace existing shelter to East Elevation. Installation of new food prep extract and air input ductwork. Installation of timber planters to delineate external seating area. Installation of new hanging baskets for plants and heaters. Removal and replacement of 1 no satellite dish.

f. **CB/13/00261/FULL – 60 Beech Avenue, Biggleswade**

Rear two storey hipped roof extension to create additional lounge area and new bedroom.

g. **CB/12/03418/ADV - Appeal by Co-operative Food Group – site at 6 Kingsfield Road, Biggleswade**

The planning application above was refused by CBC and the applicant has appealed against this decision. Town Council considered this application on 9 October 2012 and raised no objection.

A copy of CBC reasons for refusal is attached to this agenda.

Members now have the opportunity to make any additional comments.

9. **ITEMS FOR CONSIDERATION**

a. **National Citizen Service (NCS), Bedfordshire East School Trust**

As part of the Government's national strategy linked to 'The Big Society' implemented through the National Citizen Service (NCS), Bedfordshire East Schools Trust (BEST) has been asked to deliver the programme throughout Bedford Borough and Central Bedfordshire (excluding Luton)

The objective of the initiative is to help Year 11 and 12 Form students, or equivalent age young people not in education, build skills for work and life while taking on new challenges and meeting new people.

BEST would like to involve Town Council in the recruitment of young people for this exciting new programme.

Additionally they are recruiting Team Leaders and volunteers to support young people on their journey. Team Leaders are paid roles and both need to be over 18 years old.

For further information they have a website: [www.ncsyes.co.uk](http://www.ncsyes.co.uk) (Details are attached to this agenda).

**b. Meeting Dates – May 2013 – April 2014**

Members are asked to consider meeting dates for May 2013 – April 2014. Option 1 is the current format, option 2 has Council and Sub-Committees on separate dates.

**c. Request from the Dan Albone Memorial Group**

At a meeting of the P.L.O.S. Committee 11<sup>th</sup> December 2012 Correspondence was received from the above group who requested permission to erect a Monument to Dan Albone, they are enquiring whether Town Council would agree to the idea in principle.

They would like to use the small area near the old cottage that stood in the entrance to Dan Albone car park, if this is acceptable they would apply for Lottery Funding.

The O.S.C.P Committee recommended to Council 12 January 2013 that more information is provided before a decision can be made.

For members to consider; further information attached to this agenda.

**d. Request from the RNLI**

The RNLI has written to Council requesting permission to hold their Flag Day in the Market Square on Saturday 6 July 2013. All monies collected will go towards supporting the Volunteer Lifeboat.

Members are asked to consider this request.

**e. Town Council logo**

Members are asked to consider options for the re-design of the Town Council logo.

A copy of the current logo and three alternatives are attached to this agenda.

**10. ITEMS FOR INFORMATION**

**a. Street Naming and Numbering – former Public house The Hop Bine – Drove Road, Biggleswade**

CBC has confirmed postal addresses for two semi detached dwellings and The Hop Bine Public House following conversion to private dwelling.

Plot 1: (The Hop Bine PH, 21 Drove Road)	108 The Baulk, Biggleswade SG18 0QA
Plot 2:	19B Drove Road, Biggleswade SG18 8HD
Plot 3:	19A Drove Road, Biggleswade SG18 8HD

A copy is attached to this agenda.

**b. Thank you letter received**

A letter has been received from Upper Caldecote Scouts thanking Town Council for the donation of the photocopier.

A copy is attached to this agenda.

**11. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

12. **EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.