

Ref: Agenda/Council111114

5 November 2014

To: All Town Councillors

Dear Sir or Madam

I hereby give notice that a meeting of the **Biggleswade Town Council** will take place on **Tuesday 11 November 2014** at the **Offices of Biggleswade Town Council, The Old Court House, 4 Saffron Road, Biggleswade** commencing at **7.00 pm** in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor
Town Clerk

AGENDA

1. **APOLOGIES**

2. **DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary Interests in any agenda item
- (b) Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and the Central Bedfordshire Council Development Control Committee.

3. **TOWN MAYORS' ANNOUNCEMENTS**

4. **PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda.

5. **INVITED SPEAKER**

There is no invited speaker.

6. **MEMBERS QUESTIONS**

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive and approve the minutes of the Council meeting held on 28 October 2014 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. **MATTERS ARISING**

- a. From the Council meeting held on 28 October 2014

9. **PLANNING APPLICATIONS**

- a. **CB/14/03553/FULL – Victoria House, 42-44 Shortmead Street, Biggleswade**
Rear extension and part change of use from offices to 6 no flats including internal alterations at Victoria House. Demolition of external wall to create breakthrough to new extension.
- b. **CB/14/04124/FULL – 119 Shortmead Street, Biggleswade**
Planning application for a change of use of land to a car washing facility and valeting facility. (Sui Generis). (Resubmission)

Previous application was considered by Town Council on 12 November 2013, when:

It was **RESOLVED** that Town Council request that Highways investigate the type and condition of the signs for the car wash, and the positioning, as it is on Highways land, as well as the access to the site which is close to the new roundabout. Members feel this facility is not appropriate within Biggleswade Conservation Area.

Cllr Peter Biernis has registered his objection to the above application – a copy is attached to this agenda.

- c. **CB/14/04001/FULL – 1E Winston Crescent**
Convert car port to living accommodation, extend hall to front, insert one dormer window to front elevation, insert two dormer windows to rear 1st floor elevation.
- d. **CB/14/04129/FULL – Land Opposite Unit 3 and Units 4 to 5, Montgomery Way**
Erection of new building for use as Builders Merchant (sui Generis) for the display, sales and storage of building materials, plant and tool hire, including outside display and storage with associated servicing arrangements, car parking, landscaping and associated works.
- e. **CB/14/03908/ADV – Unit 1A, Biggleswade Retail Park, London Road, Biggleswade**
Advertisement: 2 No. illuminated fascia signs, 1 No. Pole Mounted illuminated sign, 3 No. fascia signs & 3 No. poster frames.

This application was discussed by Town Council on 28 October 2014 when:

*The Town Council **RESOLVED** to defer this application, the Town Council seek clarification on the application and any policy regarding future signage for the development. The Town Council also seek clarification on whether this application should have been retrospective.*

A reply has now been received from CBC and is on display in the Chamber for Members to view

10. **ITEMS FOR CONSIDERATION**

- a. **Wildlife and Countryside Act 1981 – section 53 – claimed bridleway addition through the Crown Hotel yard in Biggleswade**

CBC has received an application, under the above act, to modify the Definitive Map and Statement. The application is to add a bridleway through the grounds of the Crown Hotel, between High Street and Church Street in Biggleswade, (as shown between points A-B on the plan at Appendix A).

The Definitive Map and Statement are the legal documents which record whether public rights of way exist at a particular location and their status.

The application argues that bridleway rights already exists through the grounds of The Crown Hotel. Any modification of the Definitive Map would be subject to a full investigation of documentary evidence. Under the Wildlife and Countryside Act only evidential records (e.g. maps and council minutes) and evidence of use can be considered when determining whether or not public rights exist.

They would welcome any evidence that Town Council may have concerning whether a public right of way of any description does, or does not exist, along the route proposed for the addition of a new bridleway to the Definitive Map (points A-B on the plan).

Members are asked to consider this application.

b. Meeting Dates for 2015/2016

Members are asked to consider the attached list of Meeting Dates for 2015/2016.

PLEASE NOTE: TOWN ASSEMBLY IS TO BE HELD EARLIER IN MAY AND THE ANNUAL STATUTORY 2 WEEKS LATER

c. Work to trees protected by a Tree Preservation Order: Prune one Beech tree Standing approx.. 24m east of the southern corner of the building of No. 57 London Road. The tree is within group G2 of Tree Preservation Order Ref: MT/TPO/04/0009 and is within Group G2 Location: 57-59 London Road, Biggleswade, SG18 8ED

CBC has notified Town Council that they have received an application to carry out work to preserved tree(s) at the above property, a copy of which is attached to this agenda.

Any comments need to be submitted in writing by 19 November 2014.

d. CB/TPO/14/00427 – Prune back Horse Chestnut (T1) and Oak (T2) and remove trunk suckers of two Horse Chestnut Trees (T3 & T4). Location Brunswick House, Rose Lane, Biggleswade

CBC has notified Town Council that they have received an application to carry out the above tree work to preserved tree(s), a copy of which is attached to this agenda.

Any comments need to be submitted by 19 November 2014.

e. River Ivel Problems

Correspondence has been received from a resident of Ivel Gardens, whose gardens back onto the River Ivel, regarding problems with fishermen night fishing, vandalism etc.

He is asking for Town Councils help in alleviating the problems and for signage restricting fishing to Biggleswade residents only.

Members are asked to consider this correspondence.

f. Item deferred from Council meeting 28 October 2014

Street Naming and Numbering Parcel, 1, 10 and 46 Land South, Potton Road

It was **RESOLVED** that the area listed as Parcel 1 would be named as English rivers. The Town Clerk will contact Anne Smith, Technical Administrator, Building Control, at Central Bedfordshire Council, with suggested names.

The Town Council did not make a decision on the names for the Square and the three blocks. It was suggested that names follow the Musicians theme, and as we are unsure of those used previously, the Town Clerk will ask Anne Smith for a list of the remaining names in order that Council can make a decision. Cllr Ramsay commented that Biggleswade already has a Market Square. It was generally agreed that the Town Council would prefer an alternative to 'Square' in this context.

An email has now been received from CBC with the following suggestions for Musicians names:

Parry, Smyth, Britten, Elgar, Handel, Purcell, Sullivan, Finzi, Davies and Tate – approx. 6 are needed to use in Parcel 10.

There are also a couple of double-barrelled names **Coleridge-Taylor and Vaughan-Williams** where just using part of the name would be acceptable i.e. Coleridge or Vaughan

11. ITEMS FOR INFORMATION

a. Annual Bowls match

The Town Council Annual Bowls match has been booked for Sunday 17 May 2015.

Would any Councillors wishing to play please let the office staff know.

b. Central Bedfordshire Development Strategy: Submission to the Secretary of State

CBC has informed Town Council that on 24 October the Central Bedfordshire Development Strategy together with supporting evidence and all comments received during formal consultation, were submitted to the Secretary of State.

A copy is attached to this agenda.

12. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

13. EXEMPT ITEMS

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Agenda Item (14a) **Exempt minutes from Council meeting 28 October 2014**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.