

9.

EXEMPT ITEMS

The following resolution was moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolved** to exclude the public and press by reason of the confidential nature of the business about to be transacted.

a. **Rose Lane Car Park**

Members were advised there had been no response from the landlord and notice has been served on the Landlord.

The Town Clerk will submit a report to the Town Council at a forthcoming meeting.

b. **Contracts database**

The Town Clerk advised Members a major review of all contracts is necessary to establish value to the Council, comprehensive terms and conditions as well as effective and transparent procurement.

The Town Clerk confirmed that a programme of works is being compiled by Officers and Senior Management to establish priorities for business functions. This will put the Town Council in a better position to make recommendations of priorities, data capture and intelligence reports that will give Members a sense of delivery.

c. **Payroll**

The Assistant Town Clerk updated Members on the payroll transfer to George Hay. There had been some setbacks with the bank's authorisations but the bank has assured this has been resolved.

d. **Financial Reports**

Members noted financial reports were last added to SharePoint in April 2020. The Assistant Town Clerk confirmed this will be reviewed with the Accountant.

The Town Clerk informed Members the projected outturn report has been received and he is liaising with the Accountant with queries. He will be conducting granular budget reviews and will update Committee Chairs and the Mayor at the 13 October 2020 Council Meeting.