

Ref: Agenda/TCM191113

13 November 2013

Dear Sir or Madam

I hereby give notice that a meeting of the **Town Centre Management Committee** will take place on **Tuesday 19 November 2013**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing after the **Finance & General Purpose** meeting in order to transact the undermentioned items of business.

Yours faithfully

Cllr Mrs. M Russell
Chairman

Distribution:

Committee Members:

Cllr Mrs. M Russell (Chair)
Cllr Ms S Mulchrone
Cllr D Albone
Cllr I Bond
Cllr S Watkins

Cllr Mrs. H Ramsay
Cllr R Skinner

Cllr B Rix
Cllr T Woodward

All Town Councillors
Bedfordshire Police
Notice Boards (2)

Town Clerk
Biggleswade Library
Biggleswade Chronicle

Central Bedfordshire Council

Bedfordshire Advertiser

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

3. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda.

4. MINUTES OF MEETINGS

For Members to receive and approve the minutes of the Town Centre Management Committee meeting held on 20 August 2013.

5. MATTERS ARISING

From the Town Centre Management Committee held on 20 August 2013:

a. Sun Street St Johns Street

Town Centre Management Meeting 20th August 2013; members **recommended** to write to C.B.C to enquire if the survey to investigate the feasibility of introducing a one way system Sun Street – St Johns Street could be jointly funded by C.B.C.

(Response from David Bowie attached to the agenda).

b. Biggleswade Market Improvements

Town Centre Management Meeting 20th August 2013; members **recommended** to stop using existing stalls; to be phased in over a six month period; to purchase 12 pop up stalls to provide for the Farmers Market and the Charity stall; all current and future traders to provide their own stalls.

All market erectors have been informed that as from 1st April 2014 they will no longer be required to erect stalls and Traders on the market have been informed that as from 1st April 2014 they will have to provide their own stall.

c. Commuter Parking – Tennyson Avenue, Chaucer Drive, Dickens court and Dells Lane

Town Centre Management Meeting 20th August 2013; members **recommended** that Town Council should fund the cost of a TRO to introduce 1 hour restricted parking in areas identified as problem areas.

(Response from David Bowie attached to the agenda).

6. INVITED SPEAKER

Jonathan Medlock Biggleswade Chamber of Trade; to update members on the Christmas lights switch on for 2013.

7 ITEMS FOR CONSIDERATION

a. Request for Tuesday market rent reduction in January and February 2014

The stall holders who support the Tuesday market have requested a reduction in rent during January and February 2014, as these are very difficult trading months, especially in the current economic climate.

b. Biggleswade Parking Strategy

Members are asked to consider the Biggleswade Parking Strategy document attached to this agenda.

8. ITEMS FOR INFORMATION

a. A Boards Tables and Chairs – Delegated Agreement

For members to receive a verbal update.

b. Biggleswade CCTV

For members to receive an update on the CCTV meeting held on the 13th November 2013.

c. Bonds Lane

For members to receive an update on Bonds Lane; proposed multi story car park and retail unit.

9. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions

10. EXEMPT ITEMS

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(11a Contracts)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.