

BIGGLESWADE TOWN COUNCIL

SCALE OF CHARGES FOR ORCHARD COMMUNITY CENTRE

FEES EFFECTIVE FROM 1 APRIL 2025

PAGE HALL – BUSINESS HIRE	2025/26
Hire of Main Hall per hour	£36
Refreshments Charge	Catering replaces
Refundable Deposit (for other functions)	N/A
Professional Catering Service	Fees on request
Stage Hire	£50
Corkage Fee	£25

PAGE HALL – COMMUNITY ACTIVITY CHARGES/PRIVATE HIRE	2025/26
Hire of Main Hall per hour	£29
Cost of setting up and / or clearing up hall	N/A
Refreshments Charge	Catering replaces
Refundable Deposit (for other functions)	N/A
Professional Catering Service	Fees on request
Discount for Local Charities or Local Not for Profit Organisations registered with HMRC for Gift Aid. (Local means within the Biggleswade).	20% Reduction
Discount for Block Bookings	10% Reduction for 7 or more bookings

Only 1 discount may be applied.

BARNETT ROOM – BUSINESS HIRE	2025/26
Hire Charge – per hour	£32
Refreshments Charge	Catering replaces

Refundable Deposit (for other functions)	N/A
Professional Catering Service	Fees on request
BARNETT ROOM – COMMUNITY ACTIVITY CHARGES/PRIVATE HIRE	2025/26
Hire Charge – per hour	£22
Refreshments Charge	Catering replaces
Refundable Deposit (for other functions)	N/A
Catering	Fees on request
Discount for Local Charities or Local Not for Profit Organisations registered with HMRC for Gift Aid. (Local means within the Parish of Biggleswade)	20% Reduction
Discount for Block Bookings	10% Reduction for 7 or more bookings

Only 1 discount may be applied.