



**MINUTES OF THE BIGGLESWADE PUBLIC LAND AND OPEN SPACES MEETING  
HELD TUESDAY 17TH JUNE 2025 AT 7.00PM AT BIGGLESWADE TOWN COUNCIL  
OFFICES THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE, SG18 8DL**

**PRESENT:**

Cllr. M Foster (Chairman)  
Cllr. J Jones  
Cllr. C Thomas  
Cllr. A Skilton  
Cllr. D Strachan  
Cllr. D Albone (ex-officio voting Member)  
Cllr. J Woodhead (ex-officio voting Member)

Mr P Tarrant – Town Clerk & Chief Executive  
Mr K Hosseini – Head of Governance & Strategic Partnerships  
Miss A Green – Committee Clerk

Members of the Public – 0

**Meeting Formalities:**

Following a reminder to meeting attendees that this is a formal meeting, the Chairman advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting is being filmed and by being present attendees are deemed to have agreed to be filmed and to the use of those images and sound recordings. The Chairman advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of that individual.

**1. APOLOGIES FOR ABSENCE**

- a. Cllr. I Agnew, Cllr. M Knight, Cllr. M North.

**2. DECLARATIONS OF INTEREST**

- a. **Disclosable Pecuniary interests in any agenda item:**

None.

- b. **Non-Pecuniary interests in any agenda item:**

None.

**3. CHAIRMANS ANNOUNCEMENTS**

- a. None.

**4. PUBLIC OPEN SESSION**

- a. No member of the public were present either in person or online.

**5. INVITED SPEAKER**

None.

**6. MEMBERS' QUESTIONS**

There were no Members' questions.

**7. MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. The minutes were **APPROVED** as an accurate record of the Public Land & Open Spaces Committee Meeting held on Tuesday 1<sup>st</sup> April 2025.
- b. The minutes were **APPROVED** as an accurate record of the Public Land & Open Spaces Committee Meeting held on Tuesday 22<sup>nd</sup> April 2025.

**8. MATTERS ARISING**

There were no matters arising.

**9. ITEMS FOR CONSIDERATION**

a. **PLOS Presentation**

A presentation was shared on screen reflecting the work and initiatives being carried out by the Public Realm team.

The Public Realm Manager shared the excellent work being conducted by the PR team and the positive feedback they received from the public.

Commenting on the presentation, Members noted that residents have highlighted on social media the noticeable difference in the quality of work carried out by the Town Council compared to Central Bedfordshire Council (CBC) – a testament to the hard work of the Public Realm team.

Members requested that the Public Realm team inform Councillors of any tree removals in advance, as a courtesy, so they remain informed.

Members also reflected on sustainability, noting that Officers should highlight the reuse of materials and life extension of equipment. This is commendable, and Members are pleased to see it.

Members thanked and congratulated the Public Realm Manager and the Public Realm team for their hard work.

**10. ITEMS FOR INFORMATION**

a. **PLOS Status Report**

Members **NOTED** the report.

**11. PUBLIC OPEN SESSION**

No members of the public were present, either online or in person.

Members **RESOLVED** to go into the exempt session in view of the nature of the business to be discussed.

**12. EXEMPT**

a. **Exempt minutes of the PLOS meeting 01<sup>st</sup> April 2025**

The minutes were **APPROVED** as an accurate record of the Public Land & Open Spaces Committee Meeting held on Tuesday 1<sup>st</sup> April 2025.

b. **Exempt minutes of the PLOS meeting 22<sup>nd</sup> April 2025**

The minutes were **APPROVED** as an accurate record of the Public Land & Open Spaces Committee Meeting held on Tuesday 22<sup>nd</sup> April 2025.

c. **Sports Provision Update**

Members **RESOLVED** that Officers would return to the Committee with a revised proposal.

d. **Sports Club Update**

Members discussed the update and **AGREED** to bring back to a future meeting.

The Chairman closed the meeting at **9:20pm**