



**MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING**  
**HELD ON TUESDAY 21<sup>ST</sup> MAY 2024**  
**AT 7.00PM AT BIGGLESWADE TOWN COUNCIL OFFICES**  
**THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE, SG18 8DL**



**PRESENT:**

Cllr M Foster (Mayor)  
Cllr G Barrett (Deputy Mayor)  
Cllr I Agnew  
Cllr D Albone  
Cllr P Guilcher  
Cllr J Jones  
Cllr M North  
Cllr M Russell  
Cllr A Skilton  
Cllr D Strachan  
Cllr C Thomas  
Cllr J Woodhead

Mr P Tarrant – Town Clerk & Chief Executive  
Mr K Hosseini – Head of Governance & Strategic Partnerships  
Mx K Chambers – Committee Clerk

Members of the Public –

**Meeting Formalities:**

Following a reminder to meeting attendees that this is a formal meeting, the Mayor advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting is being filmed and by being present attendees are deemed to have agreed to be filmed and to the use of those images and sound recordings. The Mayor advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of that individual.

**1. APOLOGIES FOR ABSENCE**

**a. Apologies Given**

Cllr S Patel.

**b. Remote Attendance**

Cllr M Knight

**c. No Apologies**

Cllr. S Sajid

**2. DECLARATIONS OF INTEREST**

**a. Disclosable Pecuniary interests in any agenda item:**

None.

b. **Non-Pecuniary interests in any agenda item:**

Cllr Russell – Item 10a. Cllr Strachan – Item 16a, 16b and 16c.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

a. None.

4. **PUBLIC OPEN SESSION**

No member of the public wished to speak.

5. **INVITED SPEAKER**

None.

6. **MEMBERS' QUESTIONS**

There were no Members' questions.

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

None.

8. **MATTERS ARISING**

None.

9. **ITEMS FOR CONSIDERATION**

a. **Local Plan Settlement Audit and Commonplace**

The Town Clerk & Chief Executive noted that the deadline has been extended for comments until 14<sup>th</sup> June 2024 at the Council's request. He also noted upcoming meetings to discuss on 22<sup>nd</sup> and 28<sup>th</sup> May 2024.

Members noted that they can continue to submit comments to Officers while the consultation period is still active.

Members **RESOLVED** to note the report.

10. **PLANNING APPLICATIONS**

a. **CB/TCA/24/0016 – Car park near to 2 Ivel Gardens, Biggleswade, SG18 0AN**

Works to trees within a Conservation Area: Fell ivy covered Holly Tree to the ground (T1).

The Town Council has **NO OBJECTION** to this application, subject to consultation with neighbours and consideration of their comments.

b. **CB/TRE/24/00167 - 19 Ivel Gardens, Biggleswade, SG18 0AN**

Works to a tree protected by a Tree Preservation Order (MB/09/00002) and in a Conservation Area: Remove the Horse Chestnut Tree (T7).

The Town Council has **NO OBJECTION** to this application, subject to consultation with neighbours and consideration of their comments.

11. **PLANNING APPLICATION OUTCOMES**

None.

12. **ACCOUNTS**

None.

13. **ITEMS FOR INFORMATION**

None.

14. **PUBLIC OPEN SESSION**

No one from the public wished to speak.

Cllr Strachan left the meeting ahead of the Exempt session.

15. **EXEMPT**

a. **Planning Matters Update**

Members **RESOLVED** to continue actions related to planning applications.

The Mayor closed the meeting at **8:15pm**.