

18th January 2024

To:	Town Mayor and all Members of the Biggleswade Joint Committee	
Town Councillors:	Cllr M Russell (Vice Chairman) Cllr M North Cllr S Patel Cllr C Thomas	
BTC Substitutes:	Cllr D Albone Cllr D Strachan	
BTC Officers:	Peter Tarrant (Town Clerk) Karim Hosseini (Head of Governance & Strategic Partnerships) Funda Gumush (Meetings Administrator)	
Central Bedfordshire Councillors:	Cllr Gareth Tranter (Chairman) Cllr Grant Fage Cllr Steven Watkins Cllr Hayley Whitaker	
CBC Substitutes:	Cllr Paul Daniels Cllr Paul How	
CBC Officers:	Sarah Hughes (Community Engagement Manager)	
	(Copies to other Town Councillors for information)	

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the **Biggleswade Joint Committee** to be held on **Thursday 18th January 2024**, commencing at **7.00 pm** at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade**. Central Bedfordshire Council Officers will attend the meeting via Zoom in line with current Central Bedfordshire corporate practice.



Peter Tarrant
Town Clerk & Chief Executive

**THIS MEETING MAY BE
RECORDED***

AGENDA

1. APOLOGIES FOR ABSENCE 7:00pm

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

3. CHAIRMAN'S ANNOUNCEMENTS

4. PUBLIC OPEN SESSION (3 minutes per person; maximum 15 minutes) 7:15pm

To adjourn for a period of 15 minutes to allow members of the public to put questions or to address the Committee, through the Chairman, pertaining to items listed on the Agenda. Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each speaker will be allowed (one) **three-minute** slot.

Members of the public who wish to join this meeting should register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_DOWGxET4TTODfWPMModZ8pg



5. UPDATES FROM CBC AND BTC COUNCILLORS 7:30pm

6. MINUTES OF PREVIOUS MEETINGS 7:45pm

To receive and approve as a correct record the minutes of the Biggleswade Joint Committee meeting held on **12th October 2023 (attached)**.

7. MATTERS ARISING

From the Minutes of the **Biggleswade Joint Committee Meeting** held on **12th October 2023**.

8. UK SHARED PROSPERITY FUND 7.50pm

a. At its meeting in December, the Town Council agreed the following items as possible candidates for funding from UKSPF.

- i. Electrical power supply improvements to the Market Square
- ii. Levelling pavements and pedestrian areas in the Market Square
- iii. Blue and brown Town Centre directional signs
- iv. Appropriate car parking signage for the Town Centre
- v. Improvements to public toilets yet to be defined.

b. UKSPF and Business Support

Beverly Gaynor, Place Programme Manager, will attend to update the Committee on UKSPF investment in programmes to support local businesses.

9. CBC FORWARD PLANNING 8:15pm

a. CBC to provide an overview of forward planning for 2024.
(Forward Plan of key decisions as published in the papers for Executive attached)

10. BIGGLESWADE STRATEGIC TOWN PRIORITIES (3-5 YEARS) 8:30pm

Discussion on priorities to inform Section 106 funding, planning & alignment to BJC priorities.

11. DATE OF NEXT MEETING

The next Biggleswade Joint Committee Meeting is scheduled for:

- 25th April 2024

12. EXEMPT SESSION 8.45pm

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

12a. CO-OPTION PROCESS

- Karim Hosseini to introduce applications for discussion/decision. Applications attached.

**Committee Members receive all documentation.
Papers available to other Councillors upon request.**

**Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.*

**MINUTES OF THE MEETING OF BIGGLESWADE JOINT COMMITTEE
HELD IN PERSON AND VIA ZOOM VIRTUAL MEETING AT
THE ORCHARD CENTRE, KINGS REACH, BIGGLESWADE
ON THURSDAY 12TH OCTOBER at 7.00 PM**

Present:	BTC: Cllr M Russell (Deputy Chairman), Cllr M North, Cllr C Thomas, Cllr D Albone CBC: Cllr G Tranter (Chairman), Cllr G Fage, Cllr Dr. H Whitaker, Cllr P How (via zoom) BTC Head of Governance & Strategic Partnerships: Karim Hosseini BTC Meetings Administrator: Funda Gumush
In Attendance:	CBC Community Engagement Manager: Sarah Hughes Co-opted Member: Cliff Andrews CBC: Cllr Rebecca Hares
Members of the public:	2

Following a reminder to Meeting attendees that this is a formal meeting, the Chair advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting was being filmed and by being present attendees were deemed to have agreed be filmed and to the use of those images and sound recordings. The Chair advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of the individual. The Chair asked everyone to mute their microphones when not speaking.

PART A – ADMINISTRATION

1. APOLOGIES FOR ABSENCE

Mr. P Tarrant, Cllr S Patel.

NO APOLOGIES FOR ABSENCE

Cllr S Watkins.

2. DECLARATIONS OF INTEREST

- (a) Disclosable Pecuniary Interests in any agenda item – None.
(b) Non-pecuniary interests in any agenda item – None.

3. PUBLIC OPEN SESSION

To adjourn for a period of 15 minutes to allow members of the public to put questions or to address the Committee, through the Chairman, pertaining to items listed on the Agenda. Each speaker to be allocated a 3-minute speaking slot.

Helen Kingerley – Biggleswade Scouts Group

Addressing the Committee, Ms Kingerley indicated that around 200 scouts access the Scout Hub on a weekly basis. She explained that the hub is located through an alleyway that runs from London Road and is only accessible through there. She added that in the summer, the alleyway, which is CBC land, is overgrown whilst in the winter it can be treacherous due to fallen leaves. Youngsters with mobility issues and visual impairments also use that alleyway.

Ms Kingerley asked whether there was a possibility of having a schedule of maintenance to look at that alleyway to help remove some of the trip hazards and improve the lighting there. She requested that the Scouts Group were made aware of any planning applications concerning that area that might benefit the access to the hub.

Cllr Whitaker responding said that CBC Officers would take the matter to Environmental Services and ask if establishing a schedule of maintenance on the alleyway was possible. She added that lighting for that alleyway was also an action that could be taken.

Carole Birtwhistle – Biggleswade Community Safety Group

Ms Birtwhistle who is the Secretary to the Biggleswade Community Safety Group raised a few issues relating to crime statistics.

Ms Birtwhistle firstly indicated that shoplifting had become a major issue in the town adding that assaults with and without injury were also on the rise. She asked if anything was being done to combat this.

Secondly Ms Birtwhistle noted that despite reporting maintenance work with regards to potholes, the response had been poor.

Responding to the queries, Cllr Whitaker indicated that it would give a better understanding to know where the assaults were taking place so that if it was an issue with street lighting for example this could be improved or if it would need regular police patrolling. She added however this was something CBC Officers and Councillors would need to take away and look at.

Commenting on the issue of potholes, Cllr Whitaker noted that this was a longer process which would require traffic control hence the length of time it took for repairs.

Cllr Fage commenting on crime statistics pointed out that the Town Council used to receive crime statistic reports; he added that this was possibly something that could be distributed from the relevant body to relevant groups to help inform conversations.

Cllr North noted that in February, BTC Councillors had met with CBC Officer Tom Price with regards to the electric vehicle chargers in the Town. He indicated that there had not been any significant progress and asked if Ward Councillors were able to update.

4. MINUTES OF MEETINGS

Members reviewed and **APPROVED** the Minutes of the Biggleswade Joint Committee Meeting of **Thursday 13th July 2023**.

5. MATTERS ARISING

P6 - Cllr North inquired if there were any developments with regards to the Bus Interchange.

Cllr Whitaker responding noted that a solution had been found with regards to the grounding of buses and a meeting would be taking place over the next week when more updates would be made.

P7 - Mr Cliff Andrews gave an update on the App-Bike Scheme and indicated that as of the 2nd of October, 92 residents had signed up to the scheme.

6. **CO-OPTION PROCESS**

The Head of Governance & Strategic Partnerships introduced the report and indicated that Officers had prepared the report, in discussions with the Chair and Vice-Chair of the Committee. He noted that the report sets out how the Committee wishes to co-opt Members from various groups within the Town.

Cllr Fage commenting noted that it was important for further expressions of interest in the Committee to be from individuals who were active members of the town parish.

Cllr Russell clarifying the process of co-option explained that anyone wishing to join the BJC Committee would apply to the Town Council as they are the secretariat for the Committee; the Committee would then decide on co-option.

Cllr Russell proposed that the matter of co-option of individuals is discussed in an exempt session at the January meeting of the BJC since it would involve personal details of those individuals.

Following on from Officers recommendations, Members **RESOLVED** to formerly co-opt Cliff Andrews, Deputy Chief Executive of the Bedfordshire Rural Communities Charity.

Members also **RESOLVED** to accept:

- Officers amend the co-option application form to enable the name of the organisation (if someone is part of one) to be included and also details to help to ensure equality and diversity.
- Officers would include the co-option form on the Town Council website (and in turn the CBC website if possible)
- The further expressions of interest are discussed under Exempt in the January meeting of the BJC.

7. **BIGGLESWADE JOINT COMMITTEE – STRATEGIC IMPACT**

a. **CBC to provide an overview of Joint Committees in Central Bedfordshire**

CBC Community Engagement Manager Sarah Hughes presented a report on Joint Committees in Central Bedfordshire.

Ms Hughes explained that CBC had five joint partnerships with Dunstable, Biggleswade, Leighton – Linslade, Houghton Regis, and a pilot in Flitwick which had met once and added that they were Member led comprising equal numbers of Ward and Town Councillors.

Ms Hughes briefly explained the agenda's for each committee and underlined that the joint committees were a forum for sharing information, discussing local important infrastructure issues and a hub for wider stakeholder engagement.

Ms Hughes added that other Councils were making use of motions to agree a collaborative view on an issue.

b. **BJC discussion on embracing a future strategic role**

Cllr Russell commenting on Ms Hughes previous comment about motions, asked how this would influence both Councils and how would the interaction be made. She underlined that the key was to become more forward looking.

Cllr Fage commenting noted that a good partnership between the chairman and the vice chairman of the committee, good visibility of the agenda in advance and potentially saying no to certain things being on an agenda from a CBC perspective and a Town Council perspective was a good start.

Cllr Whitaker indicated that a forward plan for committees would be beneficial to have as it would enable Members to be proactive to discuss future plans. She added that the Schools for Future programme for example, would bring with it a host of items such as planning applications, which the Town Council will be able to have an input into.

Cllr Whitaker proposed to have a Member's Questions section at the start of the agenda so that Members from both committees could ask each other questions regarding issues relating to their respective Councils.

Members **RESOLVED** to accept the recommendation.

The Chairman in checking with the Clerk noted that motions as a point of order, must be submitted beforehand in writing and suggested that these are submitted to Officers in advance of the meeting.

Cllr Whitaker asked that the Clerk email Members two weeks ahead of the Agenda being released to ask for any motions to be submitted.

8. PART B – TOWN CENTRE AND MARKET SQUARE VISION

a. BTC presentation on the Market Square Vision and Urban Design Plan

The Head of Governance & Strategic Partnerships presented on the Market Square Vision and Urban Design Plan.

He noted that Officers had been working with Town Council Members to come up with a brief for obtaining professional help to produce a vision for the Market Square. On 10th October, the Town Council resolved to appoint an urban design company. Officers have now established a timeline for early December. The Head of Governance & Strategic Partnerships went on that this would be brought to the Town Council in December.

Cllr Russell indicated that as a new Council, with new Members, it was important to determine not only the Market Square, but how the Town operates, particularly now with the new Bus Interchange. Cllr Russell added that it was important to have an initial document so that it could be shared with other stakeholders, particularly CBC, and the public for their views.

Cllr Whitaker pointed out that the UK Shared Prosperity Fund is giving £90,000 for Biggleswade and wondered if the Town Council knew how this money was going to be spent. Cllr Russell responded that at present Council did not have any plans.

Cllr Whitaker noted that funding could be used to improve the ground surfaces in the Town Centre, with a view to preventing trip hazards.

Cllr Fage indicated that power supply sources around the market square is one issue which needs to be addressed urgently. They need upgrading.

The spend-by date for the UK Shared Prosperity Fund is March 2025 and the spend would be agreed between CBC and Biggleswade Town Council and the decision would be made by the end of February 2024.

b. **Cllr Grant Fage's proposal on brown "Town Centre" directional signage**

Cllr Fage presenting his proposal indicated that presently there was £200,000 of uncommitted Section 106 money related to the Town Centre.

He indicated that the majority of traffic on the A1 may not be aware of the historic town centre as there was no directional signage.

With regards to S106 money, Cllr Whitaker pointed out that it had to be used within the Town Centre boundary. She also added that it would be useful if the town had a digital car parking sign at entry points to the town to show which parking areas were available.

Cllr Whitaker asked whether the Town Council can take forward the idea of digital car park sign and apply for S106 money, to which Cllr Russell indicated that it should be on a future Council agenda.

Members **AGREED** on the following:

- To support brown signage at strategic entry points indicating the way to the Town Centre, and also signs are needed at the Railway Station, six signs in all.
- For Officers from both Councils to determine whether funding for this was available.
- That digital car parking signage be taken forward to a future Council meeting.

9. **PART C – FORWARD LOOK UPDATES FROM COUNCILLORS**

a. CBC Councillors gave updates on the following:

- A new developer for Land East of Biggleswade has been identified.
- There would be a delay in the final phase of Kings Reach as there was no planning application.
- Some success around fly-tipping removal and general maintenance around town.
- Possibility of funding for a youth club in Biggleswade and this would be pursued.
- Cutting of overgrown shrubbery around the roundabouts around Saxon Drive.

b. BTC Councillors updated on the following:

- Play Area Developments – refurbishment and regeneration.
- Refurbishment of Stratton Way Cemetery.
- Adoption of Kings Reach Estate. This is currently waiting for red line drawings and volumetrics.
- Drove Road Cemetery Project.

10. **DATE OF NEXT MEETING**

Members agreed that the next meeting, to be held on the 18th January 2024, would take place at the Town Hall at 7pm.

Meeting Closed at 9.00pm

Central Bedfordshire Council Forward Plan of Key Decisions 1 February 2024 to 30 January 2025

- 1) During the period from **1 February 2024 to 30 January 2025**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:

- to result in the incurring of expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates*; or
- to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

*Savings are significant if they exceed £200,000 per annum (revenue) or £500,000 whole life cost (capital). Expenditure is significant if it exceeds, in respect of revenue contracts: (i) £300,000 per annum; and (ii) £1m total cost; or (iii) 5 years duration (including contract extension periods); or £750,000 financial commitment (capital).

There are exceptions to these criteria which is set out in Part 2 Article 12 paragraph 1.3 in the Council’s Constitution. Specifically, expenditure which is identified in the approved Council revenue and capital budgets are not key decisions.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Councillor Adam Zerny

Councillor Hayley Whitaker

Councillor Mary Walsh

Councillor Simon Ford

Councillor Tracey Wye

Councillor Steven Watkins

Councillor Mark Smith

Councillor John Baker

Councillor Rebecca Hares

Leader of the Council

Deputy Leader and Executive Member for Families, Education and Children

Executive Member for Planning & Waste

Executive Member for Highways

Executive Member for Sustainability & Climate Resilience

Executive Member for Business, Housing and Public Assets

Executive Member for Adult Social Care

Executive Member for Finance

Executive Member for Health, Wellbeing and Communities

- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Senior Committee Services Officer, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
09 January 2024	22 December 2023
06 February 2024	25 January 2024
02 April 2024	19 March 2024

Forward Plan of Key Decisions

Key Decisions

Date of Publication: 22 December 2023

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Contact officer (method of comment and closing date)
1	The Future of Houghton Regis Older Persons Day Centre: Outcome of Consultation and Recommendations	To consider the outcome of the recent consultation on the future of Houghton Regis Older Persons Day Centre and to decide on the future operation of the centre.	6 February 2024	Social Care, Health and Housing OSC - January 2024	Open to the public	Executive Member for Adult Social Care Contact Officer: Tobin Stephenson, Head of Service MANOP Email: Tobin.Stephenson@centralbedfordshire.gov.uk
2	Support for Afghan Refugee Resettlement	The purpose of the report is to gain approval to obtain Home Office funding and to provide the funds to a service provider who will provide resettlement support for 15 Afghan refugee families relocated under the Afghan Citizens Resettlement Scheme. The report also requests that delegated authority is provided to the Director of Social Care Health and Housing for the award of contract to a specialist service provider who will provide the specialist support to the families concerned	6 February 2024	None	Open to the public	Executive Member for Business, Housing and Public Assets Contact Officer: Mary Goodson, Housing Inclusion Manager Email: Mary.Goodson@centralbedfordshire.gov.uk
3	Strategic Plan 2024-2028	To review the proposed strategic plan for the Council, which forms part of our policy and budgetary framework.	6 February 2024	OSC - TBC	Open to the public	Leader of the Council and Chair of the Executive Contact Officer: Vicki Chapman, Assistant Chief Executive Email: Vikki.Chapman@centralbedfordshire.gov.uk"

4	Commissioning of Youth Services	To seek approval to proceed with re-commissioning of youth services - contract value approx. 1.12m Youth Services cover all of Central Bedfordshire area	6 February 2024	None	Open to the public	Deputy Leader and Executive Member for Families, Education and Children Contact Officer: Angela Perry, Senior Commissioning Manager Email: Angela.Perry@centralbedfordshire.gov.uk
5	Adult Social Care Strategy	To ask Executive to review and comment on the Adult Social Care Strategy 2024-29 and to seek approval to go to public consultation.	6 February 2024	Social Care, Health and Housing OSC - 26 February 2024	Open to the public	Executive Member for Adult Social Care Contact Officer: Robert Winkfield, Head of Service Adult Social Care Assurance Email: Robert.Winkfield@centralbedfordshire.gov.uk
6	Re-procurement of the Disabled Facilities Grant Framework Agreement	The purpose of this report is to seek approval from Executive to repeat the procurement exercise that led to the current Framework Agreement and to agree for the award of the new Framework Agreement to be delegated to the Director of Social Care, Health and Housing in consultation with the Executive Member for Business, Housing and Public Assets, without the need for a further submission to Executive.	6 February 2024	None	Open to the public	Executive Member for Business, Housing and Public Assets Contact Officer: Terry Gilbey, Housing Assistance Manager Email: Terry.Gilbey@centralbedfordshire.gov.uk
7	Investment Strategy 2024/25	This report requests Executive to recommend to Council the approval of the Investment Strategy for 2024/25 to facilitate effective financial management and planning.	6 February 2024	Corporate Resources OSC - 11 January 2024 Full Council - February 2024	Open to the public	Executive Member for Finance Contact Officer: Denis Galvin, Assistant Director of Finance & Procurement Email: Denis.Galvin@centralbedfordshire.gov.uk

8	Treasury Management Strategy 2024/25	This report requests Executive to recommend to Council the approval of the Treasury Management Strategy Statement, Prudential Indicators and Minimum Revenue Provision Policy for 2024/25.	6 February 2024	Corporate Resources OSC - 11 January 2024 Full Council - February 2024	Open to the public	Executive Member for Finance Contact Officer: Denis Galvin, Assistant Director of Finance & Procurement Email: Denis.Galvin@centralbedfordshire.gov.uk
9	Fees & Charges – April 2024 Changes (predominately Social Care, Health and Housing)	This report requests Executive to recommend to Council the approval of the revised Fees and Charges from April 2024, (predominately Social Care Health & Housing)	6 February 2024	Corporate Resources OSC and Childrens OSC and Social Care, Health and Housing OSC - January 2024 Full Council - February 2024	Open to the public	Executive Member for Finance Contact Officer: Denis Galvin, Assistant Director of Finance & Procurement Email: Denis.Galvin@centralbedfordshire.gov.uk
10	Capital Strategy 2024/25	This report requests Executive to recommend to Council the approval of the Capital Strategy for 2024/25 to facilitate effective financial management and planning.	6 February 2024	Corporate Resources OSC - January 2024 Full Council - February 2024	Open to the public	Executive Member for Finance Contact Officer: Denis Galvin, Assistant Director of Finance & Procurement Email: Denis.Galvin@centralbedfordshire.gov.uk

11	Traded Services to Schools & Academies for non-statutory services 2024/25	This report requests Executive to recommend to Council the approval of the revised 2024/25 charges for Traded Services to Schools & Academies for non-statutory services.	6 February 2024	Corporate Resources OSC and Children's Services OSC - January 2024 Full Council - February 2024	Part Exempt	Executive Member for Finance Contact Officer: Denis Galvin, Assistant Director of Finance & Procurement Email: Denis.Galvin@centralbedfordshire.gov.uk
12	Final Revenue Budget and Medium Term Financial Plan 2024/25 – 2027/28	The report updates the Revenue Medium-Term Financial Plan (MTFP) approved by Council in February 2023 and proposes the draft Budget for 2024/25.	6 February 2024	All OSC in January. Full Council - February 2024	Open to the public	Executive Member for Finance Contact Officer: Denis Galvin, Assistant Director of Finance & Procurement Email: Denis.Galvin@centralbedfordshire.gov.uk
13	Final Capital Programme 2024/25 – 2027/28	The purpose of this report is to seek Executive agreement to the Capital Programme for the Medium Term Financial Plan (MTFP) period 2024/25 to 2027/28 to facilitate effective financial management and planning. It excludes the Housing Revenue Account (HRA) which is subject to a separate report.	6 February 2024	All OSC in January Full Council - February 2024	Open to the public	Executive Member for Finance Contact Officer: Denis Galvin, Assistant Director of Finance & Procurement Email: Denis.Galvin@centralbedfordshire.gov.uk

14	M1 – A6 Link Road - Land North of Luton	The purpose of the report will be to : 1. provide an update to Executive as to the progress made since this project was previously taken to Executive in June 2022 . 2. outline the current financial position 3. set out the likely next steps and relevant time limits	6 February 2024	None	Fully Exempt	Executive Member for Finance Contact Officer: Paul Mason, Chief Officer Infrastructure Delivery Email: Paul.Mason@centralbedfordshire.gov.uk
15	Final Housing Revenue Account Budget and Business Plan 2024/25 – 2027/28	The report sets out the Housing Revenue Account (HRA) Landlord Budget for 2024/25 and Business Plan for 2024/25 – 2027/28. It sets out proposals that make best use of the investment potential to deliver affordable housing, mitigate pressures in the Council's General Fund (GF), and align to the debt strategy in the context of long term Business Planning and Investment.	6 February 2024	Corporate Resources OSC and Social Care, Health and Housing OSC in January, Full Council - February 2024	Open to the public	Executive Member for Finance Contact Officer: Denis Galvin, Assistant Director of Finance & Procurement Email: Denis.Galvin@centralbedfordshire.gov.uk

16	Local Walking & Cycling Infrastructure Plans (LCWIP) for Central Bedfordshire	Present the Local Walking & Cycling Infrastructure Plans (LCWIP) for consideration for adoption, seek comments and reflect on the engagement and consultation process. The November CR SOC will seek views on the LCWIPs themselves and overview of the consultation responses and outcomes will also be given at CR OSC in January 2024.	2 April 2024	Corporate Resources OSC November 2023 and February 2024	Open to the public	Executive Member for Sustainability and Climate Resilience: Stephen Mooring, Head of Sustainability Email: Stephen.Mooring@centralbedfordshire.gov.uk
17	Consultation for Consideration of the Future of Ridgmont Lower School	The purpose of this report is to consider the future of Ridgmont Lower School following approval by the Executive in August to launch a consultation. The outcome of the consultation will be considered by Executive along with recommendations on the next steps.	2 April 2024	Children's Services Overview and Scrutiny Committee - 5 September 2023 and 27 February 2024	Open to the public	Executive Member for Families, Education and Children Contact Officer: Vicky Rollings, School Organisation and Capital Planning Information Manager Email: victoria.rollings@centralbedfordshire.gov.uk

18	Community Safety Partnership Strategy 2024-27	The CSP Strategy is a statutory document and is due for renewal in April 2024. This report will outline the proposed priorities for Community Safety Partnership for the next three years. The intended outcome is for the Executive to agree the report and the proposed priorities.	2 April 2024	Sustainable Communities OSC 5 March 2024 and Full Council 18 April 2024	Open to the public	Executive Member for Health and Community Liaison Contact Officer: Lisa Ann Scott, Safer Communities & Partnership Officer Email: Lisa.Scott@centralbedfordshire.gov.uk
19	Framework Contract for ITS Traffic Signal Maintenance	This report is for Executive to agree the Council enters into a Framework Contract for ITS Traffic Signal Maintenance. This is a 5-year contract with extensions with a value up to £2M. It will be a joint contract with other local authorities including Luton, Cambridge, Peterborough & Bedford. The current contract is ending in September next year and we are currently taking part in a tendering collaboration to re-procure this service.	2 April 2024	None	Open to the public	Executive Member for Highways. Contact Officer: Sing-Yu Wai, Head of Highways Email: Swing-Yu.Wai.Yu@centralbedfordshire.gov.uk

20	Cultural Strategy	To provide a strategic and collaborative approach to culture across Central Bedfordshire	2 April 2024	Sustainable Communities OSC - May/June TBC 2024	Open to the public	Executive Member for Planning and Waste Contact Officer: Helen Bowlt, Library Services Manager Email: Helen.Bowlt@centralbedfordshire.gov.uk
21	Library Strategy	A library strategy which will provide a plan for the service over the next 5 years.	2 April 2024	Sustainable Communities OSC - May/June TBC 2024	Open to the public	Executive Member for Planning and Waste Contact Officer: Helen Bowlt, Library Services Manager Email: Helen.Bowlt@centralbedfordshire.gov.uk
22	Public Space Protection Order 2024-27	This report will propose the Public Space Protection Orders for 2024-27 and will ask Exec to agree the proposal	2 April 2024	Sustainable Communities OSC - 5 March 2024	Open to the public	Executive Member for Health and Community Liaison Contact Officer: Lisa Ann Scott, Safer Communities & Partnership Officer Email: Lisa.Scott@centralbedfordshire.gov.uk

23	Quarterly Budget Monitoring Revenue Budget Monitoring Q3 December 2023	The report sets out the forecast outturn financial revenue position for 2023/24 as at the end of December 2023 (Q3). It sets out spend against the approved budget and it excludes the Housing Revenue Account which is subject to a separate report.	2 April 2024	All Overview and Scrutiny Committees - Feb/March 2024	Open to the public	Executive Member for Finance Contact Officer: Denis Galvin, Assistant Director of Finance & Procurement Email: Denis.Galvin@centralbedfordshire.gov.uk
24	Quarterly Budget Monitoring Capital Budget Monitoring Q3 December 2023	The report sets out the forecast outturn financial position of the Capital Programme for 2023/24 as at the end of December 2023 (Q3). It sets out spend against the approved budget and it excludes the Housing Revenue Account which is subject to a separate report.	2 April 2024	All Overview and Scrutiny Committees - Feb/March 2024	Open to the public	Executive Member for Finance Contact Officer: Denis Galvin, Assistant Director of Finance & Procurement Email: Denis.Galvin@centralbedfordshire.gov.uk
25	Quarterly Budget Monitoring Housing Revenue Account Budget Monitoring Q3 December 2023	The report sets out the forecast outturn financial position of the Housing Revenue Account for 2023/24 as at the end of December 2023 (Q3). It sets out spend against the approved budget.	2 April 2024	Corporate Resources OSC and Social Care, Health and Housing OSC - Feb/March 2024	Open to the public	Executive Member for Finance Contact Officer: Denis Galvin, Assistant Director of Finance & Procurement Email: Denis.Galvin@centralbedfordshire.gov.uk

26	Quarter 3 Corporate Performance Reporting	To update Members on corporate performance in context of the Council's Strategic Plan.	2 April 2024	All Overview and Scrutiny Committees - Feb/March 2024	Open to the public	Executive Member for Finance Contact Officer: Heather Price, Head of Strategy & Delivery Email: heather.price@centralbedfordshire.gov.uk
27	Recreational Open Space Strategy	To approve adoption of the strategy as a Supplementary Planning Document to secure new open space facilities and s106 contributions from new development.	October 2024	Sustainable Communities May/June 2024	Open to the public	Executive Member for Health and Community Liaison Contact Officer: Lisa White, Head of Leisure Email: Lisa.White@centralbedfordshire.gov.uk
28	Local Council Tax Support Scheme 2025/26	The Executive is asked to review the Local Council Tax Support scheme and recommend to Council the scheme for 2025/26.	January 2025	Full Council 2025	Open to the public	Executive Member for Finance Contact Officer: Gary Muskett, Assistant Director Revenues & Benefits. Email: Gary.Muskett@centralbedfordshire.gov.uk

Central Bedfordshire Council
Forward Plan of Key Decisions on Key Issues

For the Municipal Year 2023/24 the Forward Plan will be published on the following dates:

Period of Plan	Date of Publication
1 February 2024 – 31 January 2025	22 December 2023
1 March 2024 – 28 February 2025	25 January 2024
1 April 2024 – 31 March 2025	28 February 2024
1 May 2024 - 30 April 2025	19 March 2024

