



Ref: Agenda/Council – 12/12/23

7<sup>th</sup> December 2023

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the Council Meeting of Biggleswade Town Council that will take place on **Tuesday 12<sup>th</sup> December 2023** at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at **7:00pm**, for the purpose of considering and recommending the business to be transacted as specified below.

Yours faithfully

Peter Tarrant  
Town Clerk & Chief Executive

Distribution: All Town Councillors  
Notice Boards  
The Press

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

### **2. DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- a. Disclosable Pecuniary interests in any agenda item.
- b. Non-Pecuniary interests in any agenda item.

### **3. TOWN MAYOR'S ANNOUNCEMENTS**

### **4. PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this webinar:

**[https://us06web.zoom.us/webinar/register/WN\\_AsZEAaLnQuWvzT0RbhJXOQ](https://us06web.zoom.us/webinar/register/WN_AsZEAaLnQuWvzT0RbhJXOQ)**

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

Julie Balaam, Community Agent.

6. **MEMBERS' QUESTIONS**

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive the minutes of the Town Council Meeting held on **Tuesday 14<sup>th</sup> November 2023** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.
- b. For Members to note the minutes of the Public Land & Open Spaces Committee Meeting held on **Thursday 2<sup>nd</sup> November 2023** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. **MATTERS ARISING**

- a. Minutes of the Council Meeting held on **14<sup>th</sup> November 2023**.

9. **ITEMS FOR CONSIDERATION**

a. **UK Shared Prosperity report**

For Members to receive and consider a written report by the Head of Governance & Strategic Partnerships.

b. **Twinning Proposal report**

For Members to receive and consider a written report by the Place Shaping Manager.

c. **Biggleswade 5Km Run**

For Members to receive and consider a written report by the Place Shaping Manager.

d. **Central Bedfordshire Council's Draft Planning Obligations Supplementary Planning Document Consultation**

For Members to receive and consider a written report from Cllr. M. Russell.

e. **Local Cycling and Walking Infrastructure Plan (LCWIPS)**

A Local Cycling and Walking Infrastructure Plan (LCWIP) is a working blueprint for delivering a high-quality, accessible and safe infrastructure aimed at making towns and villages more cycling, scooting, wheeling and pedestrian friendly.

There are 6 Local Cycling and Walking Infrastructure Plans (LCWIPs) in development, covering the entirety of Central Bedfordshire with Biggleswade, Potton and Sandy being one of those. Please see below the link to the consultation page for relevant information regarding the engagement events and survey.

Link to Consultation Page: [Have your say on preferred destinations within the Local Cycling and Walking Infrastructure Plans \(LCWIPs\) | Central Bedfordshire Council](#)

f. **Temporary Gate Closure Request for Franklins Recreation Ground**

For Members to receive and consider the correspondence from Central Bedfordshire Council. Please also note the Public Notice regarding footpaths under Items for Information.

g. **Street trading consent - new location for existing trader**

For Members to receive and consider the correspondence from Central Bedfordshire Council.

h. **Household Waste Recycling Centres (Tidy Tips) Proof of Residence**

For Members to receive and consider the correspondence from Marston Moreteyne Community Centre.

**10. PLANNING APPLICATIONS**

You can view details of applications and related documentation such as application forms, site plans, drawings, decision notices and other supporting documents for planning applications on the Central Bedfordshire Council website. Click on the hyperlink (electronic copy) on the heading of each planning application listed below.

a. **CB/23/03635/FULL - 16 Ivel Gardens, Biggleswade, SG18 0AN**

Demolition of existing conservatory and replace with single storey rear extension on same footprint.

b. **CB/23/03712/FULL - 40 Rutherford Way, Biggleswade, SG18 8GA**

Loft conversion with roof lights.

c. **CB/23/03763/FULL - The Elms, Stratton Park, Dunton Lane, Biggleswade, SG18 8QS**

Erection of a new front porch, rear infill extension and alterations to fenestration.

d. **CB/23/03263/FULL - 1 Foundry Lane, Biggleswade, SG18 8DW**

Demolition of the dwelling and outbuildings. Creation of two, two bed two storey dwelling houses and four, two bed apartments with first floor podium communal gardens and covered parking bays, cycle and bin storage.

e. **CB/23/03748/FULL - 27 Kitelands Road, Biggleswade, SG18 8NX**

Single story vaulted side extension. Single story rear extension following demolition of lean-to. Second floor extension above garage stepped in 1m from boundary wall. Garage front brought forward 700mm to mirror 1m roof pitch down side of property.

f. **CB/23/03757/FULL - Car Park at Chamomile Gardens, Cardamom Street, Biggleswade**

Creation of an additional 15 new parking spaces and conversion of 4 existing standard spaces into 4 accessible parking bays. Installation of new light column.

g. **CB/23/03801/OUT - Land to the East of Langford Road, Biggleswade and North of Queens Way and Denny Crescent, Langford, Bedfordshire**

Outline Application: Erection of up to 170 dwellings including affordable housing, with public open space, landscaping, sustainable drainage system (SuDS) and vehicular access. All matters reserved except for means of access.

h. **CB/23/03806/FULL - 4 St Margarets Gardens, Biggleswade, SG18 8NU**

Two storey rear extension and single storey side extension following demolition of existing garage.

i. **CB/TCA/23/00600 - Street record, Barn Field Close, Biggleswade, Beds, SG18 8FN**

Works to trees within a Conservation Area: T1, T2, T3 - Holm Oaks, T4 - Birch, T5, T6, T7, T8, T9, T10 - Japanese Pagoda – Cylindrical maintenance to Crown, reduce and deadwood all the trees as required.

j. **CB/TRE/23/00597 - The Close Cottage, 17A Shortmead Street, Biggleswade, SG18 0AT**

Works to a tree protected by a Tree Preservation Order (MB/88/00004/G1): Yew Tree located front of drive, remove limb over the drive back to near crown break (T1).

k. **CB/23/03805/FULL - 4 The Grove, Biggleswade, SG18 8JW**

Single storey front extension and rear glass canopy/veranda.

**11. PLANNING APPLICATION OUTCOMES**

- a. A report of the Planning Application Outcomes (by exception applications only) as of **Tuesday 5<sup>th</sup> December 2023.**

**12. ACCOUNTS**

a. **Financial Administration**

The Management Accounts report is attached in the agenda pack.

In addition, the usual financial documentation is available on the Council website as follows:

<https://biggleswadetowncouncil.gov.uk/about-the-council/finance-transparency-documents/>

- i) Balance sheet to 30/11/23.
- ii) Detailed Income and Expenditure to 30/11/23.
- iii) Payment Listing from 01/11/23 to 30/11/23.
- iv) Summary Income and Expenditure to 30/11/23.

**13. ITEMS FOR INFORMATION**

a. **Public Notice Parts Of Public Footpath No. 25 And No. 27 Biggleswade Closed**

For Members to receive the correspondence from Central Bedfordshire Council.

b. **Public Notice for temporary prohibition of traffic on Market Square**

For Members to receive the correspondence from Central Bedfordshire Council.

c. **Proposed Temporary Road Closure - Bonds Lane/ Foundry Lane, Biggleswade**

For Members to receive the correspondence from Central Bedfordshire Council.

d. **Proposed Temporary Road Closure - Sycamore Close, Biggleswade**

For Members to receive the correspondence from Central Bedfordshire Council.

14. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Please register in advance for this webinar:

**[https://us06web.zoom.us/webinar/register/WN\\_AsZEAaLnQuWvzT0RbhJXOQ](https://us06web.zoom.us/webinar/register/WN_AsZEAaLnQuWvzT0RbhJXOQ)**

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

15. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(None).

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



**MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING**  
**HELD ON TUESDAY 14<sup>th</sup> NOVEMBER 2023**  
**AT 7.00PM AT BIGGLESWADE TOWN COUNCIL OFFICES**  
**THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE, SG18 8DL**

**PRESENT:**

Cllr M Foster (Mayor)  
Cllr M Knight (Deputy Mayor)  
Cllr I Agnew  
Cllr D Albone  
Cllr G Barrett  
Cllr P Guilcher  
Cllr J Jones  
Cllr M North  
Cllr M Russell  
Cllr S Sajid  
Cllr A Skilton  
Cllr D Strachan  
Cllr C Thomas  
Cllr J Woodhead

Mr P Tarrant – Town Clerk & Chief Executive  
Mr K Hosseini – Head of Governance & Strategic Partnerships  
Mr R Youngs – Head of Finance & Deputy RFO  
Mr J Woolley – Public Realm Manager  
Ms F Gumush – Meetings Administrator

Members of the Public – 2 (1 online)

**Meeting Formalities:**

Following a reminder to meeting attendees that this is a formal meeting, the Mayor advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting is being filmed and by being present attendees are deemed to have agreed to be filmed and to the use of those images and sound recordings. The Mayor advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of that individual.

**1. APOLOGIES FOR ABSENCE**

Cllr S Patel.

**2. DECLARATIONS OF INTEREST**

**a. Disclosable Pecuniary interests in any agenda item:**

None.

**b. Non-Pecuniary interests in any agenda item:**

Cllr G Barrett for Item 9d.

### **3. TOWN MAYOR'S ANNOUNCEMENTS**

#### **a. Respite at Home Volunteers AGM**

On 30<sup>th</sup> October, the Mayor attended the Annual General Meeting of the Respite at Home Volunteers Charity. He noted that the charity was one of the organisations the Town Council had approved as a grant applicant.

#### **b. Diwali Celebrations**

On 10<sup>th</sup> November, the Mayor attended Diwali Celebrations at the Weatherly Centre. He enjoyed celebrating Diwali with members of the community.

#### **c. Armistice Day**

On 11<sup>th</sup> November, the Mayor took part in the Armistice Day service. He noted that it was well-attended by both Councillors and members of the public and well organised by the Royal British Legion with involvement from the Town Council.

#### **d. Remembrance Sunday**

On 12<sup>th</sup> November, the Mayor alongside other Councillors took part in the Remembrance Day Parade held in the Market Square. He pointed out that there was very good public attendance and reiterated his thanks to all Town Council Officers and Public Realm staff for their contributions on the day.

### **4. PUBLIC OPEN SESSION**

No member of the public wished to speak.

### **5. INVITED SPEAKER**

None.

### **6. MEMBERS' QUESTIONS**

There were no Members' questions.

### **7. MINUTES AND RECOMMENDATIONS OF MEETINGS**

a. The Draft Minutes were **APPROVED** as an accurate record of the Town Council Meeting held on Tuesday 24<sup>th</sup> October 2023.

b. Members **NOTED** the minutes of the Public Land and Open Spaces Committee Meeting held on Tuesday 3<sup>rd</sup> October 2023.

c. Members **NOTED** the minutes of the Biggleswade Joint Committee Meeting held on Thursday 12<sup>th</sup> October 2023.

d. Members **NOTED** the minutes of the Town Centre Management Committee Meeting held on Tuesday 17<sup>th</sup> October 2023.

### **8. MATTERS ARISING**

None.

At this point in the meeting, the Mayor indicated that Item 9a on the agenda referring to the PWLB Update report would be discussed as the last item on the agenda, ahead of the Exempt Session.

9. **ITEMS FOR CONSIDERATION**

a. **Opening of new bank account for Lindsell's Bequest Charity**

Members discussed the report by the Head of Finance, following the recent internal audit by Heelis & Lodge.

The auditors recommended that a separate bank account was opened in the name of Henry Martin Lindsell's Bequest as the cricket ground was gifted to the Town Council and should be considered separately from the Town Council accounts.

Members **RESOLVED** approve application for a new bank account with Unity Trust Bank and to extend the existing bank signatories and access to the new account

b. **Christmas Ice Rink**

Members discussed the report by the Place Shaping Manager following an informal discussion between Officers and Members.

Members commenting noted that the town was unable to offer an ice rink this Christmas; they added that if discussions were held early it would give Officers time to source sponsorships and identify external contractors.

Members **RESOLVED** to accept the recommendation to defer the ice rink until next year with an update report presented at the Town Centre Management Committee meeting in February 2024.

c. **A00419 Wharf Mews, Biggleswade - Waiting Restrictions**

Members discussed the public notice from Central Bedfordshire Council to introduce a no waiting at any time on a length of road on Wharf Mews.

Members **RESOLVED** to accept the recommendations made by CBC.

d. **Central Bedfordshire Council's Draft Planning Obligations Supplementary Planning Document (SPD) Consultation Notification (Database)**

Members commenting on the consultation indicated that it was important to come to an informed view through further discussion and asked that Officers request an extension so that the item can be brought back to the next Council meeting.

Members **RESOLVED** to **DEFER** the item for the next Council meeting in December and asked Officers to request an extension for response from CBC.

e. **Red Lion Planning Appeal Hearing**

Members **RESOLVED** that Cllr Colin Thomas would be representing the Town Council at the Red Lion Planning Appeal Hearing at CBC Offices on November 15<sup>th</sup> and November 16<sup>th</sup> 2023.

## 10. **PLANNING APPLICATIONS**

### a. **CB/23/03223/FULL - 88 Lawrence Road, Biggleswade, SG18 0LU**

Detached rear garden outbuilding and alterations to first floor rear windows.

The Town Council has **NO OBJECTION** to this application, subject to consultation with neighbours and consideration of their comments.

The Town Council **RESOLVED** for an enduring condition to be applied that the outbuilding should not be used for residential or commercial purposes, partly due to restricted access to the site.

### b. **CB/23/03150/FULL - 172 London Road, Biggleswade, SG18 8EH**

Single storey side extension.

The Town Council has **NO OBJECTION** to this application, subject to consultation with neighbours and consideration of their comments.

Members indicated that they agreed with the advice offered by CBC officers on this application.

### c. **CB/23/03338/FULL - 12 Tate Drive, Biggleswade, SG18 8UD**

Single storey rear extension conversion of garage to a habitable room and store.

The Town Council has **NO OBJECTION** to this application, subject to consultation with neighbours and consideration of their comments.

Members indicated that they agreed with the advice offered by CBC officers on this application.

### d. **CB/23/03337/FULL - 124 Drove Road, Biggleswade, SG18 0HN**

Two storey side extension, with a first floor rear Juliet balcony and alterations to existing fenestration.

The Town Council has **NO OBJECTION** to this application, subject to consultation with neighbours and consideration of their comments.

### e. **CB/23/03355/FULL -157 Holme Court Avenue, Biggleswade, SG18 8PB**

Side single storey extension.

The Town Council has **NO OBJECTION** to this application, subject to consultation with neighbours and consideration of their comments.

### f. **CB/23/03218/FULL - 75 The Rowlands, Biggleswade, SG18 8NZ**

Proposed dropped kerb.

The Town Council has **NO OBJECTION** to this application, subject to consultation with neighbours and consideration of their comments.

g. **CB/23/03421/VOC - Asda Store, Church Street, Biggleswade, SG18 0JS**

Removal of condition 3 (Goods delivery hours) of planning permission CB/20/03923/VOC Variation of condition 3 of appeal decision APP/P0240/A/12/2185842 (Redevelopment for construction of retail store with catering facilities, bakery, pharmacy, dry cleaners, crèche and associated level parking for 363 cars, store serving and access arrangements (all matters reserved except siting and means of access). Change of opening hours).

The Town Council **STRONGLY OBJECTS** to this application for variation of condition on the following issues:

- The impact and disruption at any time to local residents.
- The effect of noise and light pollution stemming from extended hours of service.

Members highlighted that there were inaccuracies within the correspondence received.

11. **PLANNING APPLICATION OUTCOMES**

Members **NOTED** the report

12. **ACCOUNTS**

a. **Financial Administration**

- i) Balance sheet to 31/10/23.
- ii) Detailed Income and Expenditure to 31/10/23.
- iii) Payment Listing from 01/10/23 to 31/10/23.
- iv) Summary Income and Expenditure to 31/10/23.

Members **RESOLVED** to receive the reports as laid out.

13. **ITEMS FOR INFORMATION**

a. **Christmas Lights Switch-on Road Closures**

Members **NOTED** the correspondence from CBC.

14. **PUBLIC OPEN SESSION**

No one from the public wished to speak.

15. **PWLB Update Report**

The Town Clerk presented the report. He indicated that he would be meeting with the Cemetery Manager and Crematorium Transformation Manager of Hendon Cemetery in Barnet, who have both agreed to support the Town Council going forward.

With regards to the Drove Road Site Development (tennis courts and bowls club), an LTA representative visited recently and took samples from the courts to ascertain whether or not it was possible to build on the tarmac or if it would need to be removed completely. The Town Clerk & Chief Executive indicated that according to the LTA representative, the ground was not good enough to be built on. He added that an indicative cost would be approximately £30,000 per court.

Members discussed the report and **RESOLVED** the following:

- To proceed with a drawing down of £44,994 from a PWLB loan of 12 years, for the development of Brunel Drive.
- To draw £1,079 from capital reserves for phase 2 of the Drove Road Chapel work.
- To defer the Drove Road Site Development item and bring it to the Public Land & Open Spaces Committee Meeting at the end of January 2024.
- That £500 would be sourced from the general budget for Capital Asset Improvement works to continue.
- To defer to a future Council meeting, a decision to borrow in connection with Stratton Cemetery and 11 Play Area Upgrades until new specifications are agreed for these projects.

**16. EXEMPT**

**a. All Play Areas Update Report**

Members **RESOLVED** to **DEFER** the item to a future Council meeting.

**b. Brunel Drive Play Areas Report**

Members **RESOLVED** to accept the recommendations by Officers in the report.

**c. Kitelands Play Area Project**

Members **RESOLVED** to accept the recommendations by Officers in the report.

**d. Stratton Way Cemetery Report**

Members **RESOLVED** to **DEFER** the item to a future Council meeting.

**e. Drove Road Chapel Update Report**

Members **RESOLVED** to accept the Officer recommendations in the project.

The Mayor closed the meeting at **8.15pm**





**MINUTES OF THE BIGGLESWADE PUBLIC LAND AND OPEN SPACES**  
**MEETING HELD THURSDAY 2<sup>nd</sup> NOVEMBER 2023**  
**AT 7.00PM AT BIGGLESWADE TOWN COUNCIL OFFICES**  
**THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE, SG18 8DL**

**PRESENT:**

Cllr M North (Chairman)  
Cllr C Thomas (Deputy Chairman)  
Cllr M Foster (ex-officio voting Member)  
Cllr M Knight (ex-officio voting Member)  
Cllr D Strachan  
Cllr J Woodhead

Mr P Tarrant – Town Clerk & Chief Executive  
Mr K Hosseini – Head of Governance & Strategic Partnerships  
Mr J Woolley – Public Realm Manager  
Ms F Gumush – Meetings Administrator

Members of the Public – 0

**Meeting Formalities:**

Following a reminder to meeting attendees that this is a formal meeting, the Chairman advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting is being filmed and by being present attendees are deemed to have agreed to be filmed and to the use of those images and sound recordings. The Chairman advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of that individual.

**1. APOLOGIES FOR ABSENCE**

a. Cllr P Guilcher, Cllr J Jones.

**b. REMOTE ATTENDANCE**

Cllr A Skilton (via zoom).

**2. DECLARATIONS OF INTEREST**

**a. Disclosable Pecuniary interests in any agenda item:**

None.

**b. Non-Pecuniary interests in any agenda item:**

None.

3. **CHAIRMANS ANNOUNCEMENTS**

None.

4. **PUBLIC OPEN SESSION**

No member of the public wished to speak.

5. **MEMBERS' QUESTIONS**

There were no Members' questions.

6. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

P6. Remove Cllr Woodhead from attendance list as he had apologised for absence.

Subject to these amendments the Minutes were **APPROVED** as an accurate record of the Public Land & Open Spaces Meeting held on Tuesday 3<sup>rd</sup> October 2023.

7. **MATTERS ARISING**

P8. Cllr Strachan inquired whether there were any developments with regards to reaching out within the community to get a sense of what they would like to see in play areas for less able-bodied children.

The Town Clerk & Chief Executive indicated that this was ongoing, and Officers would report on it at a later stage.

P10. Cllr Strachan asked if any progress had been made with arranging a meeting with Fen Reeves Management following the issue of cattle.

The Chairman responded that Cllr Russell was meeting with the management team for Fen Reeves and currently working on a factual information sheet, which would be widely publicised soon.

8. **ITEMS FOR CONSIDERATION**

a. **All Play Areas Equipment Replacement Report**

The Head of Governance & Strategic Partnerships presented the report. He noted that an expression of interest exercise inviting all play area equipment suppliers to bid would be ending on the 30<sup>th</sup> of November.

The Head of Governance & Strategic Partnerships pointed out that a series of site visits are being held with interested parties. He noted that Officers had provided an internal assessment of equipment pieces and surfaces which needed replacement and the expression exercise would provide an external view on those and other items along with indicative costings.

Members commented that it might be helpful for future to have a fixed asset register for PLOS so that it can be referred to and related to when looking at which play equipment needs to be replaced and which equipment is new.

Members **RESOLVED** to note the report.

b. **Football Pitches Report**

The Town Clerk & Chief Executive commenting on the report indicated that for Members to reach an informed decision with regards to the conversion of football pitches, they needed an in-depth analysis of all the implications associated with this.

The Head of Governance & Strategic Partnerships added that there were various sources of funding available not just the Council budget going forward. These included most grants schemes which stipulated match-funding, hence the need for building in some growth funding.

Members indicated that it was important to look at football offer to the town and the community; it was also important to strategically consider other sites in the parish, including a number of schools and clubs and the demand over a time frame.

Members **RESOLVED** to note the report.

9. **ITEMS FOR INFORMATION**

a. **Drove Road Chapel Update Report**

The Town Clerk & Chief Executive presented the report and noted that the insurance company would be covering the cost of the vandalised boundary wall. Officers will be instructing the external project manager to complete the necessary repairs.

Members **NOTED** the report.

b. **Jubilee Recreation Ground Update**

The Head of Governance & Strategic Partnerships briefed Members that this was an issue which had been outstanding since around 2018/2019. He explained the issue was that there was a metal palisade fencing across a footpath on the Jubilee walkway area.

The Head of Governance & Strategic Partnerships indicated that the land developer confirmed by email that the land was their own, but the fence did not belong to them. They however were happy for the Town Council to take the fence down.

Members indicated that Council needed absolute clarification as to the ownership of the land that the fence was on and who owned the fence. Once this was established then it needed to be followed by a vision and plan on the ground.

Members **RESOLVED** to note the report.

10. **PUBLIC OPEN SESSION**

No member of the public wished to speak.

11. **EXEMPT**

a. **Brunel Drive Play Area Update Report**

Members discussed the report.

Members **RESOLVED** to accept the recommendation that:

- The PWLB can apply to this project if appropriate.
- The Committee is satisfied that the recommended bid fully satisfies the criteria within the specification of the tender.

b. **Kitelands Play Area Update Report**

Members discussed the report.

Members **RESOLVED** to accept the recommendations to go with the preferred bid which fully meets the tender specification criteria and for Officers to approach the winning bidder and keep the external partner informed on the project progress.

c. **Stratton Way Cemetery Project Report**

Members discussed the report.

Members **RESOLVED** to stop the current expression of interest exercise and for PLOS Committee Members to work offline to redetermine the tender specifications.

Members also **RESOLVED** for the project to return to the 30th January PLOS agenda.

Members **AGREED** that the Town Clerk & Chief Executive would reach out for further expertise through cemetery management contacts.

The Mayor closed the meeting at **8.37pm**



**BIGGLESWADE TOWN COUNCIL**  
**Town Council 12<sup>th</sup> December 2023**  
**UK Shared Prosperity Fund Report**

**Implications of Recommendations**

**Corporate Strategy:** Community, a town to be proud of: Maintain our efforts to influence Government and CBC strategic plans and their impact on the town. Promote the Town Centre and allow it to adapt to changing needs and realise its economic and community potential.

**Finance:** External funding from central government grant via CBC financial allocation.

**Equality:** Not applicable.

**Environment:** Not applicable.

**Community Safety:** Not applicable.

**Background**

The UK Shared Prosperity and Rural England Prosperity Funds (UKSPF & REPF) Town Centre Improvements Framework has set in course several local authority projects. The aim of the Town Council project is to collaborate with CBC to develop a 'Town Centre Investment Plan' for circa £91,000 capital investment in the market square and town centre. The 'Town Centre Investment Plan' will also include the cultural strategy intervention, making an additional circa £30,000 revenue grant available to Town Councils for cultural events, engagement and town promotion. All funds must be spent and delivered by 31<sup>st</sup> March 2025.

The UKSPF Communities and Place Objectives are:

- Strengthening our social fabric and fostering a sense of local pride and belonging, through investment in activities that enhance physical, cultural and social ties and access to amenities, such as community infrastructure and local green space, and community-led projects.
- Building resilient, healthy and safe neighborhoods, through investment in quality places that people want to live, work, play and learn in, through targeted improvements to the built and natural environment innovative approaches to crime prevention.

The 12<sup>th</sup> October Biggleswade Joint Committee (BJC) discussed the separate work being done by the Town Council on developing the Market Square vision and the advent of the UKSPF, along with options for the Town Council to draw down from the latter's UKSPF funding. This report brings those four identified UKSPF actions to the Town Council for resolution.

**Summary:**

CBC has provided some governance and process for the Town Council to collaborate via submitting work in progress monthly returns to CBC. Town Council monthly returns will include increasing detail as quotes and viability are determined. It is possible that some improvement actions will be over budget allocation and other actions will be complex to deliver if the future market square layout is uncertain.

The routinely improved final version of the business case will be submitted and scrutinised at an early February 2024 CBC board meeting. If approved, CBC will administer the agreed funds for the Town Council to implement improvements to the market square and wider town centre from March 2024.

**Figure 1: BJC (top 4) Recommended Market Square & Town Centre Improvement Actions using UKSPF**

Ref	Improvement Action	Location	Allocation £91,000 (C) and £30,000 (R)	Cost (£) C & R Indicative Quotes	Comment	Distinction
1.	Electrical power supply improvements	Market Square		6,000+ C Pending	BJC. Overground quote with assurance certification to maximise traders and safety. Underground quote to follow.	Capital
2.	Levelling pavements, roundabouts and pedestrian areas	Market Square		Pending	BJC. To improve attractiveness and public safety. Focus on areas which will not change due to vision work, to avoid nugatory work.	Capital
3.	Brown 'Town Centre' directional signs	Town Centre		3,000 C Pending	BJC. Six signs installed on CBC land at all strategic entry/exit points inc train station.	Capital
4.	Digital boards Car parking	Town Centre		Pending	BJC. Two car parking boards displaying live available spaces information and other communications. One at the north end and one at the south end.	Capital
5.	Footfall Monitoring Equipment	Market Square		6,500 C 2,000 R Pending	Officers. To provide real time data and trend analysis, health and safety and to inform accurate decision making.	Capital / Revenue
6.	Cultural Improvements 6 events 2024-25	Market Square		7,500 Pending	Officers. Six flagship cultural events in the market square themed on drama and music, collaborating with various organisations.	Revenue
7.	Biggleswade History Society and other organisations	Town Centre		20,000	Officers. New museum and cultural centre for the town annual rent, includes pop up gazebos for eventing (already owned by the Council).	Revenue
8.	Laser machine	Market Square		2,500 C Pending	Officers. To shine current affairs images and lights off pavements, sky and buildings.	Capital / Revenue
	Subtotal C		91,000		Capital	
	Subtotal R		30,000		Revenue	
	<b>Total</b>		<b>121,000</b>			

Officers are procuring a range of quotes from suppliers to determine specific costs within the overall allocation. Officers are working with CBC Officers to obtain clarity on several items including the levelling pavements action.

**Recommendation:**

Members agree:

- That the BJC recommended options (1-4) are consistent with the Town Councils perception of priorities.
- That Officers' recommended options (no's 5-8) can form part of the total UKSPF drawdown.

**Karim Hosseini**  
**Head of Governance & Strategic Partnerships**



**BIGGLESWADE TOWN COUNCIL**  
**Town Council 12<sup>th</sup> December 2023**  
**Twining Proposal**

**Implications of Recommendations**

**Corporate Strategy: ASPIRATIONS: PLACE:** Promote the Town Centre and allow it to adapt to changing needs and realise its economic and community potential.

**Finance:** Not applicable.

**Equality:** Not applicable.

**Environment:** Not applicable.

**Community Safety:** Not applicable.

**Background**

Officers were approached by an individual working with Town Councils of Bailly and Noisy-le-Roi to understand whether Biggleswade Town Council would be open to exploring a twinning partnership. This individual is working with the Town Councils on this project.

**Summary**

Bailly and Noisy-le-Roi are two dynamic towns of roughly 15,000 inhabitants, located near Versailles and 15 miles west of Paris.

Officers are cognisant of the existing informal partnership with Erlensee but would suggest that this proposal is explored further; continuing the exploratory conversation with the individual until a point where a report can come back to Council.

**Recommendation:**

For Members to agree for Officers to continue the exploratory conversation with the individual with respect to a potential twinning partnership with Bailly and Noise-le-Roi.

For Members to note that the existing informal twinning partnership with Erlensee is not impacted.

Isaac Lord  
Place Shaping Manager



**BIGGLESWADE TOWN COUNCIL**  
**Town Council 12<sup>th</sup> December 2023**  
**5km Run**

**Implications of Recommendations**

**Corporate Strategy: ASPIRATIONS: ECONOMY:** Develop a programme of events for the Town Centre.

**Finance:** Not applicable.

**Equality:** Not applicable.

**Environment:** Not applicable.

**Community Safety:** Not applicable.

**Background**

At the Town Centre Management (TCM) committee meeting on 17<sup>th</sup> October 2023, Mr Aiden Jones presented a proposal for a 5km run in Biggleswade.

Members expressed their support to Mr Jones' venture and observed: any profit made should be donated to charity; there were opportunities for possible collaboration with the Town Council that may include adjoining events such as the Bigg Eats; the involvement of Central Bedfordshire Council for road marshalling and closures; and to agree to the idea in principle and discuss the details in Council at a later date.

**Summary**

The proposal is attached in Appendix A for Members' consideration.

**Recommendation:**

For Members to consider Mr Jones' proposal.

Isaac Lord  
Place Shaping Manager

Appendix A: Jones' 'run the wade' Biggleswade 5km run

# **JONES' 'RUN THE WADE'** **BIGGLESWADE 5KM RUN**



## **Overview**

Where: Town Centre start and finish. 2x laps of 2.5km course.

When: 9.30am Sunday 26th or Monday 27th May 2024

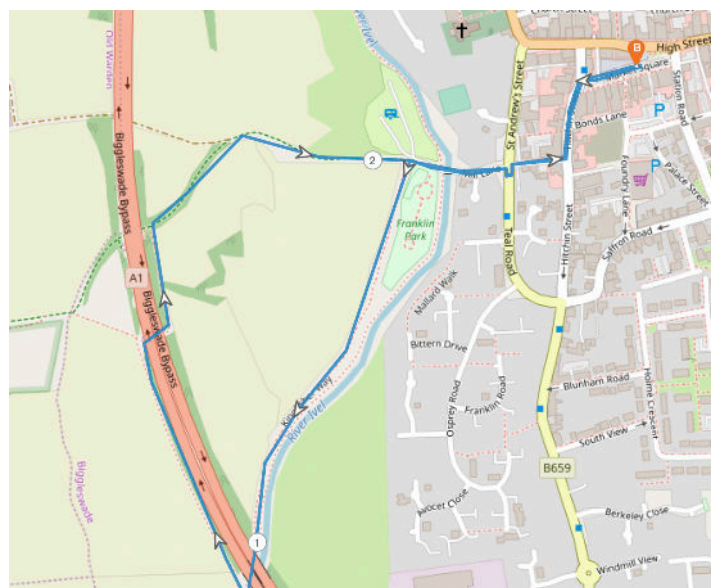
Who: Families, casual runners and serious competitors. Target of 200-300 people

Why: Biggleswade needs an event like this to rival other towns in the area (Sandy, St Neots, Hitchin, Baldock, Stevenage etc)

Cost: £10-15 per entry depending on expenses.

Assistance needed: Help, support and advice from central beds and town council on planning, marketing and any relevant permissions.

## **Potential routes**



**Where:** Market Square, Hitchin Street, Mill Lane, Green wheel towards Sainsbury's, Shortmead Street, St Andrews street, back to start x 2

1. We would request that the town centre (Market Square) is closed off for the Morning if the start/finish line can be located there
2. Ideally, Hitchin Street would be closed off up to traffic lights for up to an hour. If not, we can cone off part of the road
3. Marshalls at all roads/crossings to help direct traffic and ensure participant safety
4. Temporary signage out to help with route and distances
5. St Johns Ambulance at start/finish
6. Volunteers scattered around wearing hi vis

Happy to look at other route suggestions but would want to start in the town.

**When:** 9.30am Sunday 26th or Monday 27th May 2024. The event should take around 1 hour but am hopeful of a 'carnival atmosphere' before and after.

**Who:** Families with children from the age of 5, depending on insurance. Casual and club runners.

We would do a big drive within our gym/cafe but want to target local people that are not necessarily 'fitness fanatics'. This would be achieved by speaking with all the local schools, clubs and businesses.

**Why:** Biggleswade doesn't have many community events. The ones that we have had in the past have all decreased in size and numbers or stopped altogether (parade, carnival 5aside). Many other neighbouring towns have 5/10km events.

**Costs:** Will be depending on expenses of the event, cost for entry would likely be between £5-15. This would depend on how big we could make the event. For example, if we could hire a DJ, get a big start finish banner and use chip timings, this would all push the price up.

### **Other considerations**

1. Bag drop at Jones' + dedicated stretch area
2. Chip timing already booked which will include an official number, finishing place and time (all text/emailed to customer)

3. Any local business would have an opportunity to sponsor the event or provide post race products. For example, Jordans cereal could provide energy bars and Surfin has already said they would supply water bottles.
4. If permitted, we would get in food trucks and encourage other local business to be part of the event
5. Jones' will provide group warm up along with advice for the race with relevant health and safety announcements.

### **Permissions/help/guidance from central beds and town council:**

1. Live music license. We would like to have live music (band/DJ) for the start and finish. How can we achieve this?
2. Alcohol licence/consumption. Pop up bars and food stalls. Are there limitations here? If so, how can we achieve this?
3. Grants. Is there any funds available to help us get the event up and running? Marketing, safety, set up costs, insurance, professional services (photographer, DJ, chip timings, etc)
4. Marketing. How can we promote the event? Would the town council help here?
5. Safety and crowd. St Johns Ambulance, marshals, volunteers. We would be able to provide many volunteers but would need assistance with ambulance
6. Road closures. Advice and direction to how this can be achieved.
7. Organisation for local vendors (food, drink, bouncy castle etc). How much of the market square could we be allowed? Would they 'rent' a space that could help pay for the event?
8. Sunday parking is free throughout town but we might need to get some extended permissions from ASDA?
9. Any links to individuals or organisations that can help make the event happen and be successful
10. Help with opening 'kissing gates' to give a clear route through

Hitchin 5km 2024



Baldock 5km 2024





## Report to Town Council 12<sup>th</sup> December 2023

### Consultation on Central Bedfordshire Council's Draft Planning Obligations Supplementary Planning Document, October 2023

#### Introduction

The aim of the Planning Obligations document is to provide detail about Central Bedfordshire Council's approach to securing developer contributions and it sets out the type and scale of planning obligation requirements. It will be a **material consideration** in the **determination of planning applications**.

The document specifies that planning obligations should be:

1. Necessary to make the development acceptable in planning terms;
2. Directly related to the development;
3. Fairly and reasonably related in scale and kind to the development.

The National Planning Policy Framework and CBC Local Plan set out that developments must provide for the necessary infrastructure requirements arising from the proposal. Developer contributions may also be required by policies set out in Neighbourhood Plans.

There are four means of securing contributions to infrastructure: s.106 agreements; planning conditions; s.278 agreements and unilateral undertakings.

It should be noted that Section 3.9.1 of the Planning Obligations document states that: 'CBC will work with infrastructure providers, neighbouring authorities, **Town and Parish Councils** and other delivery agencies in securing and delivering the necessary infrastructure to support new development'.

Developers are advised to consider their intended route for management of public assets early in the planning process, including options to transfer to the relevant town or parish council or a management company. Where it is proposed to transfer to CBC, the Council reserves the right to refuse. Commuted sums for maintenance will be secured through planning obligations.

Bonds or guarantees will be required where a developer intends to carry out work themselves instead of payment to CBC, e.g. building a community building. The bond will be used to provide the facility if the works are not carried out as agreed.

If a development proposal is unable to meet all the relevant infrastructure requirements and remain viable, a reduced package of planning obligations may be considered according to the priorities of CBC, of which the key ones are education and affordable housing.

The Planning Obligations SPD is supported by the Infrastructure Delivery Plan which seeks to identify the infrastructure needs across Central Bedfordshire to support planned growth. Each item of infrastructure support is graded Critical, Essential or Desirable. Priority will be given to Critical and Essential.

Desirable infrastructure means that it would help to support sustainable growth but is unlikely to hinder delivery if it does not come forward. The priority given to Desirable infrastructure will be at the discretion of CBC. Infrastructure need will be considered

according to the local context, dependent on the specific needs of the area in which the development is to be located. It is also noted that consideration will be given to representations from Town and Parish Councils but does not say how these will be sought.

For Biggleswade, the Infrastructure Delivery Plan sets out the planning obligations for both Land North and Land East, although without full detail, e.g. of costs. However, the IDF is not part of the current consultation.

## **Types of Infrastructure**

The Planning Obligations SPD then details the different sorts of infrastructure that may be required:

1. Affordable Housing
2. Extra Care Housing
3. Education and Children's Centres, including SEND
4. Transport
5. Public Rights of Way
6. Cycle Tracks, Footpaths and Footways
7. Highways
8. Electric Vehicle Charging
9. Green Infrastructure
10. Indoor Leisure Centres
11. Outdoor Sport
12. Recreational Open Space
13. Flood Risk and Drainage
14. Waste Management
15. Social and Community Facilities
16. Cemeteries
17. Town Centres
18. Health and Care Infrastructure
19. Public Art

Comments on some of them as follows:

### **Transport**

CBC are currently reviewing their Local Transport Plan which will be superseded by LTP4. We should respond to any consultation in due course.

Modifications to the existing highways network to service a new development are dealt with under a S.278 agreement.

Travel Plans and Transport Assessments are required for all types of development. These are ways of assessing and mitigating the negative transport impacts of development and to promote sustainable development.

To support sustainable development, it may be necessary to provide significantly higher levels of public transport than for existing developments. This is likely to mean new bus services and bus service diversions, extensions or frequency enhancements to deliver a service likely to achieve high mode share for bus use, especially at peak times. Road layout in new developments needs to be planned for bus accessibility. The majority of the development should be within 400 metres of a bus stop and routes need to be direct to reduce transit times.

There is much more detail in the SPD about bus services which will be useful when assessing future planning applications.

### **Cycle Tracks, Footpaths and Footways**

All new developments should contain a network of pedestrian and multi-user equestrian/cycle routes, prioritising active travel over car travel for shorter journeys. Active Travel England will review larger applications and CBC will apply the same review framework for consistency of approach.

CBC will soon have a Rights of Way Improvement Plan and a suite of Local Cycling and Walking Infrastructure Plans (LCWIPs), alongside the Green Wheel Masterplans. LCWIPs set out a network of utility cycle routes and itemise the improvements needed in each town to fill gaps in the network to improve pedestrian accessibility and, where possible, to raise the quality of cycle route infrastructure to LTN 1/20 standards. Our LCWIP is for Biggleswade, Sandy and Potton and is currently out for consultation with a closing date of 14<sup>th</sup> December.

### **Indoor Leisure Centres**

Major developments which justify the provision of new facilities will be expected to fund the total cost of such provision and a commuted sum for the maintenance and running costs of the facility. Developers should consider site management at an early stage including transfer to the relevant Town or Parish Council or a management company.

### **Outdoor Sport**

The CBC Leisure Strategy gives guidance on outdoor courts, pitches and facilities. If new facilities are justified, the developer will be expected to fund the total cost and a commuted sum for maintenance and running costs. Early consideration to be given to site management, whether transfer to the Town or Parish Council or a management company.

Provision of sports facilities may be sought on site for major developments. Proposals will be considered with reference to the Playing Pitch Strategy and the Outdoor Sport Priority Projects List. Town Council may wish to review these documents in relation to Biggleswade.

All facilities must be designed and constructed in accordance with Sport England and National Governing Bodies for Sport guidance and must be supported by the provision of changing facilities, car parking and ancillary facilities.

### **Recreational Open Space**

This covers public parks, open spaces and other forms of green infrastructure. On-site provisions will not be required where the resulting open space will be too small to be of benefit. Where on-site provision is required, the developer will be expected to provide a commuted sum for maintenance and running costs. Regarding site management, 'Public Open Space and Children's Play Areas adoption will follow a sequential approach where the **Town or Parish Council should be considered first**, then a Management Company, and finally CBC'. (A review of the Recreation and Open Space strategy is currently being carried out and hopefully Council will be consulted.)

## **Waste Management**

S.106 contributions are required to cover the provision of household waste bins. The Biggleswade Neighbourhood Plan sets out the requirements for storage of bins. On large developments, bottle banks are required for every 750 dwellings. The level of contributions is set out in the SPD.

## **Social and Community Facilities**

The SPD refers to the fact that 'community mobiliser posts will be developed with the aim of supporting new residents develop social networks and activities, have access to services, integrate with existing communities and help to build a thriving and sustainable community'. Sites of over 100 dwellings may require full funding of a Community Mobiliser for five years, the annual cost currently being £40,592. They would be an employee of CBC.

The developer will be expected to build any new community facility required on site. It is expected that the community facility will include as a minimum a main hall, office/reception, kitchen, accessible toilets and adequate storage (10-20% of the floor space), together with appropriate broadband, security, car and cycle parking facilities. The building will need to be passed to a Town or Parish council or other responsible community body and commuted sums may be required for management and running costs.

## **Cemeteries**

Where a development is of a scale that necessitates provision of a new cemetery or major extension to an existing cemetery, developers will need to work with the Town or Parish Council, who are the Burial Authorities for their settlement, to develop a burial ground which is consented, safe, well-designed and laid out, in compliance with Environment Agency requirements and burial ground provision guidance. The developer will be responsible for carrying out all assessments to determine if the identified site is suitable for burials.

## **Town Centres**

CBC may seek a variety of town centre contributions to address the impact of new growth (both commercial and residential), including but not confined to:

- Improvements to the public realm, including benches and litter bins, planting, lighting, surface treatment;
- Improvement to the accessibility of town centre facilities and services such as town centre parking, cycle routes and cycle parking, road improvements or public transport services;
- Improving and extending the walking and cycling routes, which could include detailed wayfinding, improvements to lighting and perceived safety and more priority for cyclists.

## **Public Art**

CBC has been actively encouraging the integration of Public Art into new developments for a number of years, both residential (over 100 units) and non-residential. Also for new public spaces associated with town centre development and transport interchanges and other major transport infrastructure projects, especially within an urban context.

## **Viability Assessments**

The final section of the Planning Obligations SPD then sets out CBC's approach to viability assessments. This is a very technical section detailing how these assessments are to be produced by developers. CBC uses these assessment to establish whether the level of contributions proposed by the developer is the maximum that can be reasonably delivered or whether there is scope for further contributions to be made.

For strategic sites and multi-phased developments (e.g. Land East), the initial viability assessment with the Outline Planning Application will be subject to change at Reserved Matters, dependent on issues such as unit mix, sizes and tenure and any commercial development.

The final legal agreement (s.106, s.278 etc.) is recorded and monitored by the CBC Monitoring Officer who will require evidence of planning obligations being complied with.

## **Recommendations**

The response to the Planning Obligations Supplementary Planning Document should include:

1. Biggleswade Town Council notes the intention in paragraph 3.9.1 to work with Town Councils and this is very much welcomed. BTC suggests that there should be formal consultation annually about the infrastructure needs of the town.
2. Central Bedfordshire Council is asked to note that, in principle, BTC would always wish to take over new play areas and other public spaces in the town rather than them falling to a management company.
3. Regarding play areas, existing Local Areas for Play (LAPs) in the town have not been successful, being hardly ever used. Play areas such as Local Equipped Areas for Play (LEAPs) and Neighbourhood Equipped Areas for Play (NEAPs) which cater for a wider range of children are used much more. This is the way BTC are developing their existing play areas and what the Council would want to see on new developments.
4. Regarding Outdoor Sport, the most serious shortfall in Biggleswade is football facilities, with one local club without a home. This is highlighted in the Biggleswade Neighbourhood Plan.
5. Also highlighted in the Neighbourhood Plan is the need for more allotments.
6. BTC has noted that planning obligation funding is not always available for issues which are important for the town centre. For example, security is still not included in the Planning Obligations document. There is a great emphasis on accessibility through walking and cycling but equally important is the use of the town centre for leisure and recreation and bringing the town together for large events. This requires other types of infrastructure not covered in the town centre section.
7. Public Art is not a priority for Biggleswade given the other demands of a fast-growing town.
8. BTC does not believe that a Community Mobiliser post would be necessary for any development in Biggleswade. BTC has its own Community Development Officer and also funds a Community Agent for Biggleswade, who is employed by Bedfordshire Rural

Communities Charity and who helps residents who are struggling with an issue or those who are feeling socially isolated.

9. Regarding the Infrastructure Delivery Plan, it is not clear how Town and Parish Councils will be consulted about what Desirable Infrastructure is most important when CBC is considering a planning application, this needs to be clarified.

(CBC intends to periodically review the Planning Obligations SPD, but the need for a review could be determined by the Government's position on the emerging Infrastructure Levy, which proposes the replacement of the current system of developer contributions with a mandatory, locally determined, Infrastructure Levy.)

Madeline Russell  
6<sup>th</sup> December 2023

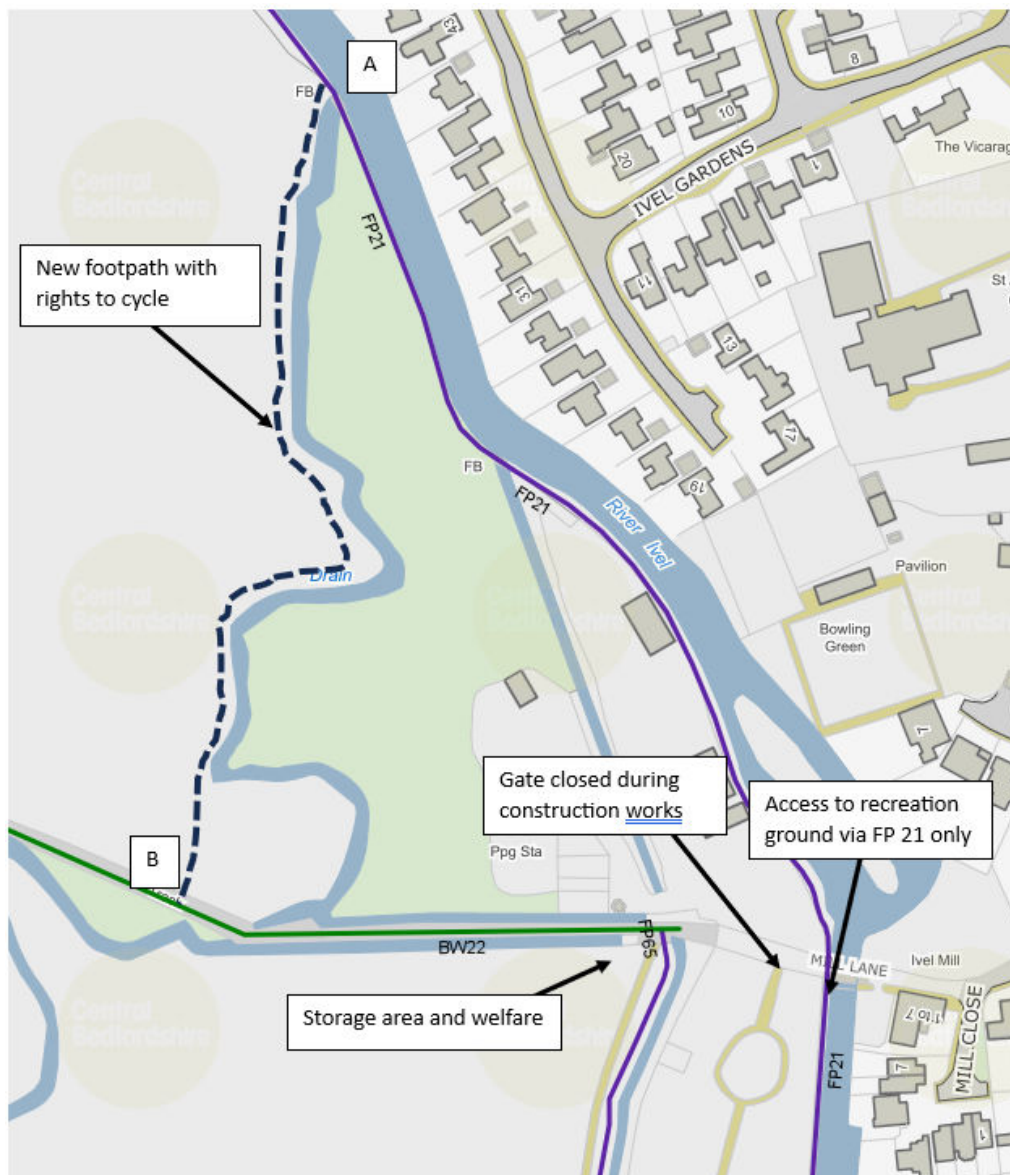


### Requested Temporary gate closure of Franklin Recreation Ground 4/1/24-25/1/24

Central Bedfordshire Council is creating a new section of the Biggleswade Green Wheel, (A-B in the map below), off of Mill Lane with work commencing on 04/01/24. It is anticipated the work should take approximately two weeks to complete. We need to ensure the safety of the public during the construction phase. HGV's will need to access point B and the storage site via Mill Lane. HGV's will be turning into the construction works area which is directly adjacent to the Recreational Ground. We will, therefore, be closing BW22 and FP65 for safety reasons and with your permission we would also like to be able to close the main gate on the recreation ground too. This would mean access to the recreational ground being restricted to the access point along FP 21 – see map below.

We are also seeking a banksman to further minimise risks.

CBC can provide a lock and chain if required and provide you with the combination number. We can also provide some appropriate signage if you are not able to do this.





**Local Government (Miscellaneous Provisions) Act 1982**  
**RE: The Jerk Hub, 11 Finzi Grove, Biggleswade, Beds, SG18 8UE**

We have a request for a change of location for the current street trading consent for The Jerk Hub.

Current trading days and times, trading in the parking bays on Market Square:

Thursday - 17:00hrs to 21:00hrs

Friday - 17:00hrs to 21:00hrs

Saturday 17:00hrs to 21:00hrs

Requested trading times and days from the new location (attached)

Thursday - 15:00hrs to 21:00hrs

Friday - 15:00hrs to 21:00hrs

Saturday 15:00hrs to 21:00hrs

**If you wish to make any comments regarding this change, please submit them by 20<sup>th</sup> December 2023, any comments received after this date will not be considered in the final decision.**





Dear Town/Parish Clerk

The Marston Moreteyne Parish Council has today emailed CBC asking them to think again about the introduction of ID for use of our Tidy Tips. We would be grateful if your Parish or Town Council were minded to support our position and to encourage your Ward Councillors to do so. A copy of our email is below.

Our best wishes to you.

Hugh Roberts

Chair, MMPC

C/O Marston Moreteyne Community Centre

Great Linns, Marston Moreteyne

Bedfordshire, MK43 ODD

Dear Central Beds Councillors,

At our Parish Council of Marston Moreteyne meeting held this Tuesday, November 21st the following Resolution was carried;

" That CBC reconsider the requirements for proof of residence ID at Tidy Tips/Recycling Centres & instead more constructively pursue reciprocal arrangements with surrounding local authorities thereby achieving a shared waste & recycling strategy. Convenience should be the criteria, rather than the parochial delusion that the need to recycle - a key part of mitigating climate change - should stop at the boundaries of Central Bedfordshire. "

#### Background

CBC has recently announced that from November 1st, our Tidy Tips, which are also known as Household Waste Recycling Centres are for Central Bedfordshire residents only to dispose of their own household waste.

All visitors to the Tidy Tip may be asked to provide proof of address. Those without proof of address, may not gain access to the site. This is in line with the depressing approach taken by many of our neighbouring authorities.

Acceptable forms of identification include:

1. current UK driving licence (photo card or paper licence will be accepted, may be displayed electronically via a mobile phone)

2. Council Tax bill – from the current financial year (may be displayed electronically via a mobile phone)
3. utility bill (gas, electricity, or water) – less than a year old (may be displayed electronically via a mobile phone)
4. letter from HMRC or the Home Office – less than a year old (may be displayed electronically via a mobile phone)
5. current disabled parking permit

#### Comment

1. Apart from the reference to neighbouring authorities, no explanation was given or supporting evidence provided to explain the introduction of this policy & there was no prior consultation that we are aware of. We are left to surmise residents from other authorities are utilizing our Tidy Tips but left in the dark as to how many, how often or the amount of waste involved. Remember only household waste can be involved. Commercial waste requires a permit.
2. Those of us who help residents in other authorities - by using our own vehicles - to shift their household waste cannot now use the Tidy Tips of those authorities, unless we are accompanied by said resident, but can presumably bring that waste now to our CBC Tidy Tips providing its in our vehicle with proof of residence ?
3. Curiously a Central Beds issued bus pass is not included as proof of residency.
4. We can presume that those of us in CBC who were using the Tidy Tips of neighbouring authorities, were doing so because it was convenient; faster or shorter to get to. Pedestrians cannot turn up at Tidy Tips. If it was convenient, presumably people were driving shorter distances, using less petrol and emitting less pollution & a lower carbon 'foot' print.
5. What has happened to the shared minerals and waste strategy that used to be shared by CBC & Bedford Borough?
6. Within our Parish we host an Energy from Waste Facility : an incinerator that burns our own waste & that of neighbouring authorities & further afield but apparently we the residents of CBC & neighbouring authorities cannot choose where to recycle our waste if convenient.
7. How can this change in policy by CBC advance recycling in the most carbon neutral way ? Who cares whether we are sharing the use of each others Tidy Tips - the numbers will balance - and its more important that we recycle rather than who or where it is happening.
8. Rather than making recycling at the nearest Tidy Tip convenient, it will now encourage fly tipping, less waste will be recycled & more excess seasonal garden waste will be emptied into normal household waste & burnt at Rookery South leaving only the metal to be recovered.

#### Conclusion

The Parish Council of Marston Moreteyne believes Central Beds can do better than this & we urge you to reconsider this policy.

Sincerely

Hugh Roberts

Chair, Marston Moreteyne Parish Council

C/O Marston Moreteyne Community Centre

Great Linns, Marston Moreteyne

Bedfordshire, MK43 ODD



OUTCOME OF CBC DETERMINED PLANNING					
Address	Application No.	Committee date	BTC Decision	Description	Central Beds Outcome/DATE
2020-2023					
Church Street, Biggleswade, SG18 0JS, ASDA Store	23/03421/VOC	14/11/2023	The Town Council Strongly Objects to this application for variation of condition on the following issues: - the impact and disruption at any time to local residents and the effects of noise and light pollution stemming from extended hours of service. Members highlighted that there were inaccuracies within the correspondence received.	Removal of condition 3 (Goods delivery hours) of planning permission CB/20/03923/VOC Variation of condition 3 of appeal decision APP/P0240/A/12/2185842 (Redevelopment for construction of retail store with catering facilities, bakery, pharmacy, dry cleaners, crèche and associated level parking for 363 cars, store serving and access arrangements (all matters reserved except siting and means of access). Change of opening hours).	Awaiting Outcome
High Street,8, Biggleswade, SG18 0JL	22/04939/ADV	14/03/2023	The Town council objects to the planning application on the grounds that - <b>a.</b> The building is in a conservation area. No consideration has been given to this in the application. <b>b.</b> It is visually disruptive to the street scene. And <b>c.</b> It is inconsistent with the Central Bedfordshire design principles.	Advertisement: sign 1 - 1 x Internally illuminated fascia, sign 2 - 1 x internally illuminated fascia, sign - 3 1 x internally illuminated fascia, sign 4 1 x IIPS wall mounted projection sign DS internally illuminated, sign 5 - 2 x Double sided illuminated poster display unit, sign 6 - 2 x window vinyls, sign 7 - 1 x window vinyl, 8 - 2 x window vinyls	1) This consent is limited to a period of five years from the date of this decision. Reason: To comply with Regulation 14 of the Town and Country Planning (Control of Advertisements) (England) Regulations 2007. 2) No advertisement is to be displayed without the permission of the owner of the site or any other person with an interest in the site entitled to grant permission. 3) No advertisement shall be sited or displayed so as to - endanger persons using any highway, railway, waterway, dock, harbour or aerodrome (civil or military); obscure, or hinder the ready interpretation of, any traffic sign, railway signal or aid to navigation by water or air; or c. hinder the operation of any device used for the purpose of security or surveillance or for measuring the speed of any vehicle. 4) Any advertisement displayed, and any site used for the display of advertisements, shall be maintained in a condition that does not impair the visual amenity of the site. <b>(continued below)</b>

					<p>5) Any structure or hoarding erected or used principally for the purpose of displaying advertisements shall be maintained in a condition that does not endanger the public.</p> <p>6) Where any advertisement is required under these Regulations to be removed, the site shall be left in a condition that does not endanger the public or impair visual amenity.</p> <p>Reason: Conditions 2-6: To comply with the provisions of Schedule 2 (Regulation 2 (1) of the Town and Country Planning (Control of Advertisements) (England) Regulations 2007.</p> <p>7) All works shown on plan numbers: CBC01, Project J28216 Rev #0 Rev 1 (Pages 1,2,3,8 &amp; 9) shall be fully carried out within six months of the date of this permission.</p> <p>Reason: To identify the approved plan/s to avoid doubt, as the application has been made in part retrospectively to ensure the approved works are undertaken.</p>
Home Farm House, Dunton Lane, Biggleswade, SG18 8QU	23/01989/FULL	11/07/2023	<p>The Town Council OBJECTS to this application on the grounds that:</p> <ul style="list-style-type: none"> <li>•It is a development outside of the Green Wheel.</li> <li>•Entrance and exit to the site is on a blind corner and close to a roundabout and therefore unsafe.</li> <li>•It will add to the congestion in accessing the A1 and will lead to a potentially dangerous right of way issue.</li> <li>•It is deemed as overdevelopment.</li> </ul>	Erection of 9 new dwelling houses following the demolition of the existing dwelling house and all associated outbuildings.	Awaiting Outcome
Land off Drove Road, adj to 1A Drove Road	23/00003/DOC	24/01/2023	The Town Council STRONGLY OBJECT to the discharge conditions on this application as Council would like to see the conditions in place ahead of any planning approval.	Discharge of Conditions 6,8,9,11,12,13 and 21 against planning permission CB/22/00575/FULL (Erection of 5 dwellings with associated car park, access road and amenity space and proposed stopping up of the highway)	Discharge of Condition Decision Released
Land north of Lindsell's Level Crossing, Biggleswade	22/04935/ VOC	24/01/2023	The Town Council NOTED the shorter ramps and changes to right of way; however Council STRONGLY OBJECT, as they have done previously in August 2022, as this will present even less landscaping.	Variation of condition 8 of planning permission CB/21/02168/FULL: Construction of new ramped and stepped bridleway bridge to facilitate the closure of Lindsell's level crossing; formation of new bridleway to western side of railway and associated works. Revised Plans	Variation of Condition - Granted
Land South of Potton Road, Biggleswade	23/02014/SECM		<p>The Town Council OBJECTS to this application on the grounds that:</p> <ul style="list-style-type: none"> <li>•There is insufficient background information,</li> <li>•There is not enough information regarding the outcome on crime and other activities if the mounds are removed,</li> <li>•The CCTV implications for this area are unknown.</li> </ul>	Modification of Section 106 Agreement attached to planning permission MB/05/01477/OUT Residential development (all matters reserved except means of access) This application seeks to remove the CCTV contribution.	Awaiting Outcome

Shortmead Street, The Close Cottage, 17A, Biggleswade, SG18 0AT	TRE/23/00382	12/09/23	<p>Members OBJECT to this planning application for the following reasons:</p> <ul style="list-style-type: none"> <li>•The sketch is of poor quality to allow detailed assessment.</li> <li>•The suggestion that providing space for a removal lorry is not an appropriate reason to remove the ivy on tree T1 shown on the plan.</li> <li>•It is also suggested that tree T2 on the diagram be removed to near ground level because it is encroaching the drive. A TPO will have been placed to protect the tree, a small amount of pruning would suffice.</li> </ul>	Works to a tree(s) protected by a Tree Preservation Order: MB//TPO/00004/G1 (T1) - Yew tree front of drive to remove leaning lvy-covered stem over the drive back to crown break (T2) - Yew tree side of drive to dismantle to near ground level.	<p><b>Preserved Tree - Refuse Consent</b></p> <p>Conditions or reasons:1) The trees are in a suitable condition for retention.</p> <p>2) The reason for the works provided is not a sustainable solution.</p> <p>3) There has been previous works which have not been approved present on the trees.</p> <p>4) The removal would have a detrimental affect on the TPO as a whole. The proposal suggests moving the TPO to a different tree. This would not be a sustainable solution.</p> <p>5) The removal of the trees would detrimentally affect the group of Yews.</p>
Unit P, A1 London Retail Park, London Road, Biggleswade, SG18 8NE	23/01105/FULL	08/08/2023	<p>Members OBJECT to this planning application on the grounds that:</p> <ul style="list-style-type: none"> <li>• There will be a loss of parking spaces.</li> <li>• There is potential risk to public safety due to the transporters loading and unloading within the main car park deliveries for all other businesses on the retail park take place in designated loading areas away from the public.</li> </ul>	Stationing of a pod to the car park (for We Buy Any Car) retrospective.	Awaiting Outcome
Unit P, A1 London Retail Park, London Road, Biggleswade, SG18 8NE	23/01106/ADV	08/08/23	<p>Members OBJECT to this planning application on the grounds that:</p> <ul style="list-style-type: none"> <li>• There will be a loss of parking spaces.</li> <li>• There is potential risk to public safety due to the transporters loading and unloading within the main car park deliveries for all other businesses on the retail park take place in designated loading areas away from the public.</li> </ul>	Advertisement: Fascia signage consisting of various vinyl signs (Retrospective).	Awaiting Outcome
Woodlands, 11 & 12, Dunton Lane, Biggleswade, Bedfordshire, SG18 8QU	22/04516/REG3	25/07/2023	<p>The Town Council wished to reiterate their former objection as set out previously following Council meetings on 10/01/23 and 14/02/23.</p> <p>The Town Council OBJECTS to some aspects of the proposed development.</p> <p>The application calls for a change of use of land, from the stationing of two transit pitches, to two permanent pitches for Gypsy and Traveller use, with associated parking and amenity units which should be stationed further away from the road and that is not the case with this proposal.</p> <p>The Town Council has objected previously and on this occasion on the grounds of noise pollution from the road. Permanent pitches stationed near the road will obviously make the noise pollution situation worse.</p> <p>The Town Council also objects on the grounds that currently visitors temporarily use the transit pitches; once these are made permanent there will be no provision for temporary visitors.</p>	Change of use of land, from the stationing of two transit pitches, to two permanent pitches for Gypsy and Traveller use, with associated parking and amenity units.	<p><b>Regulation 3 - Granted.</b> 1) The development hereby permitted shall begin not later than three years from the date of this permission.</p> <p>Reason: To comply with Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.</p> <p>2) Prior to the first use of the pitches, a noise assessment shall be submitted to the Local Planning Authority for approval of noise level in internal rooms and external amenity noise standards in accordance with the criteria of BS8233:2014. Approved details including for example noise barrier or other means of attenuating noise intruding upon the amenity of indoor living accommodation shall be implemented prior to the use of the pitches and thereafter be permanently retained.</p> <p>Reason: To ensure the adequate amenities of future residents, in accordance with Policy CC8 of the Central Bedfordshire Local Plan 2021</p>

					<p>3) No caravan located on the site shall be occupied for residential purposes other than by Gypsies and Travellers where these are defined as persons of nomadic habit of life whatever their race or origin, including such persons who on grounds only of their own or their family's or dependants' educational or health needs or old age have ceased to travel temporarily or permanently, but excluding members of an organised group of travelling show people or circus people travelling together as such.</p> <p>Reason: To limit the use of the site to Gypsies and Travellers, as the proposal is justified on addressing a need for such accommodation, in accordance with Policy H7 of the Central Bedfordshire Local Plan 2021</p> <p>4) There shall be no more than 2 caravans on each pitch stationed at any one time.</p> <p>Reason: To ensure the adequate amenity of future residents, to protect the amenity of local residents, and to ensure the development would not impact upon the character and appearance of the open countryside, in accordance with Policies HQ1, H7 and EE5 of the Central Bedfordshire Local Plan 2021</p>
					<p>5) No commercial activities shall take place on the land, including the storage of materials.</p> <p>Reason: In order to ensure appropriate development in the open countryside and to protect the amenities of local residents in accordance with Policies HQ1, H7, EE5 and CC8 of the Central Bedfordshire Local Plan 2021</p> <p>6) The development hereby permitted shall not be carried out except in complete accordance with the details shown on the submitted plans, numbers TQRQM22339114500179; 21055wd1.02; 17003-MODW-M&amp;E-002AB12</p> <p>Reason: To identify the approved plan/s and to avoid doubt.</p>



**BIGGLESWADE TOWN COUNCIL**  
**Town Council 12<sup>th</sup> December 2023**  
**Financial Management Report for November 2023**

**Implications of Recommendations**

**Corporate Strategy:** In line with the Council's Corporate Aspirations 2021-25, implementation of improved financial reporting, with enhanced openness and professionalism.

**Finance:** Improved financial reporting with commentary for further context.

**Equality:** Not applicable.

**Environment:** Not applicable.

**Community Safety:** Not applicable.

**Background**

Members resolved to support the implementation of Financial Management Report Option A at the Town Council meeting held on 8<sup>th</sup> August 2023 as the main method of financial reporting in the future. This replaces the previous four reports delivered to Council each month.

The usual reports are still produced each month-end, along with a further eleven reports. The usual four reports are on the Council's website. The full pathway for the November 2023 reports is:

<https://biggleswadetowncouncil.gov.uk/about-the-council/finance-transparency-documents/>

The projected outturn after month eight suggests an overspend of £6,957. This is a prudent figure and salary costs are likely to be reduced as there are expected gaps between current post holders and future post holders relating to four current vacancies.

The Financial Management Report for November 2023 is available as Appendix A.

**Recommendation:**

Officers recommend that Members consider and approve the November 2023 Financial Management report.

Rob Youngs  
Head of Finance and Deputy RFO

Appendix A: November 2023 Financial Management report.

	Actual FY22/3	Actual FY 23/4	Budget FY 23/4	Variance FY 23/4	Projected Outturn FY23/4	Committed Expenditure	COMMENTARY
Income	8147	9326	9500	(174)	9500		All annual rent renewal sales invoices are paid. Skip hire needed for substantial waste clearance, due to flooding and creation of extra plots. Vandal locks £600 and signs £160.
ALLOTMENTS Expenditure	3107	5783	865	(4918)	6458	238	
Movement to/(from) Gen Reserve	5040	3543	8635	(5092)	3042		
Income	40658	19845	38745	(18900)	35000		Expected higher income in winter, but projected outturn income still reduced to £35K from £38.7K.  Rates £0.6K under budget. Electricity projected at £1K (£0.5K over budget) based on recent bills. Water projected at £0.2K over budget based on April to Oct bills.
BURIAL GROUNDS Expenditure	8525	6898	7775	591	7363	195	
Movement to/(from) Gen Reserve	32133	12947	30970	(18023)	27637		
Income	41445	33657	44000	(10343)	50500		New machines still delayed due to tickets issue. Now expected early 2024. £12.5K PO Smart City 7 car park new machines. Aviva have paid for the recent lamppost damage.
CAR PARKS Expenditure	83685	53363	78826	9495	90200	15968	
Movement to/(from) Gen Reserve	(42,239)	(19706)	(34826)	15120	(39700)		
Income	18527	15562	20000	(4438)	23140		Income projected £23.1K, £3.1K over budget due to improved Saturday business, Tuesday remains weak. Virement to car parks for £3.8K, permissible as rates bill much lower than budget.
MARKET Expenditure	24665	2221	4300	2057	3994	22	
Movement to/(from) Gen Reserve	(6,138)	13341	15700	(2359)	19146		
Income	865	11410	200	11210	11280		Includes £9.1K National Rail, confirmed they will not need the ground past this paid for period. £7K vired out of Christmas lights as over budgeted. Many Christmas invoices now received and budget about correct after reduction for virements.
TOWN CENTRE GENERAL Expenditure	114526	56757	42400	(16572)	42655	2215	
Movement to/(from) Gen Reserve	(113,662)	(45347)	(42200)	(3147)	(31375)		
Income	6248	0	0	0	0		£39K only PWLB remains unspent from 22/23 loan, reduced by Tranche 2 Chapel POs.
CAPITAL EXPENDITURE Expenditure	22007	170504	109472	(140010)	128145	78978	
Movement to/(from) Gen Reserve	(15759)	(170504)	(109472)	(61032)	(128145)		
Expenditure	22497	1554	3350	1284	2600	512	Costs are as expected. Both precept payments from CBC have been received. External Audit fees invoice £2.52K and first Internal Audit fees invoice £0.545K.
PUBLIC CONVENIENCES Income	1440282	1552866	1539241	13625	1563241		
CORPORATE MANAGEMENT Expenditure	4420	3065	2340	0	3430		
Movement to/(from) Gen Reserve	1435862	1548247	1533551	12341	1557211		Budget increased by £1K re approved website virement. Subscriptions £4.5K higher projected than budget. Includes successful Pub Quiz, Elvis & Curry evening and Green Wheel walk. Expenditure matches above, all others on budget.
DEMOCRATIC REP'N & MGM'T Expenditure	15358	15519	10500	(5098)	14950	79	
CIVIC ACTIVITIES & EXPENSES Income	2580	3214	0	3214	3622		
Expenditure	2466	4142	2250	(1892)	5872		Income projected at £55K, £17K over budget. In-depth business plan for revenue improvements considered at F&GP 05/12/23. New boiler has been fitted and welcome after the recent very cold weather.
Movement to/(from) Gen Reserve	114	(16447)	(12750)	(3697)	(17200)		
Income	45341	35752	38700	(2948)	55000		Online football bookings are now being invoiced and teams are paying these. New company in accounting software now in place for cricket ground accounting to move to separate entity and year to date will be adjusted. Awaiting Unity Trust to set up new bank account. Refuse collection now includes green waste, projected cost £7.8K versus £2.5K budget. Rates, electricity and water rates projected slightly lower than budget.
ORCHARD COMMUNITY CENTRE Expenditure	94187	19043	37625	18429	36986	153	
Movement to/(from) Gen Reserve	(48,845)	16709	1075	(15634)	18014		
Income	19613	10278	13650	(3372)	14750		Dividends on Common ground, not budgeted. £3K BRCC. Projected spend £1.235m, £34K over budget. Salaries £13K under but expected to be more below budget as gaps between 4 post holders, but computers £9K over and equipment £0.6K over.
RECREATION GROUNDS Expenditure	81884	36177	47600	10348	48192	1075	
Movement to/(from) Gen Reserve	(62,270)	(25899)	(33950)	8051	(33442)		
Income	3148	3410	0	3410	3410		Rent of old depot received quickly - £1.75K per quarter. Spend close to budget. New lawn mower in use.
CENTRAL SERVICES (includes Magistrates Court and Grants) Expenditure	775269	815693	1201096	354123	1235047	31280	
Movement to/(from) Gen Reserve	(774,021)	(812283)	(1201096)	388813	(1231637)		
Income	4497	3500	7000	(3500)	7000		
PUBLIC REALM (includes Depot and Repairs & Maintenance) Expenditure	472097	98891	162867	56622	157508	7354	
Movement to/(from) Gen Reserve	(462,951)	(95391)	(155867)	60476	(150508)		
Income	1631351	1698820	1711036	(12216)	1776443		
GRAND TOTALS Expenditure	1724693	1289610	1711266	284459	1783400	138069	
Movement to/(from) Gen Reserve	(88,153)	409210	(230)		(6957)		



Just a quick note to inform you that works have just started to construct a new bridleway as part of Biggleswade Green Wheel. It will become the new outer rim. Unfortunately to safely move aggregate to the site, Footpath 25 and 27 will need to temporarily close – please see attached closure notice for more information.

Also on 4/1/24 works are due to start on the creation of a cycle route off of Mill Lane Biggleswade, again as part of the Biggleswade Green Wheel improvements. We are presently working on how we can safely undertake these works and will update you closer to the works date. This new route intersects with footpath 21 at point B – see map below. In the longer-term FP 21 from point B to Shortmead Street will be widened to accommodate cycling. We have approval from both landowners to undertake these work and we are working on the legal work to support this change. Once completed cyclists will be able to safely cycle from Shortmead Street all the way to Jordans Mill.

**Route of new footpath with rights to cycle:**





# **PUBLIC NOTICE**

## **PARTS OF PUBLIC FOOTPATH NO. 25 AND NO. 27 BIGGLESWADE CLOSED**

**ROAD TRAFFIC REGULATION ACT 1984: SECTION 14**

**EMERGENCY TEMPORARY PROHIBITION OF TRAFFIC ON PART OF PUBLIC  
FOOTPATH NO 25 AND 27.**

CENTRAL BEDFORDSHIRE COUNCIL HEREBY GIVES NOTICE THAT from the date hereof until the proposed works are completed, no persons shall proceed on foot along that part of the above mentioned route which extends from Ordnance Survey Grid Reference (OSGR) TL 2077 4478 to (OSGR) TL 2084 4479 and (OSGR) TL 2082 4481 to (OSGR) TL 2082 4476.

**This temporary closure is required TO ALLOW AGGREGATE TO BE SAFELY  
TRANSPORTED ACROSS RIGHTS OF WAY FOOTPATHS TO AID THE  
CONSTRUCTION OF A NEW BRIDLEWAY.**

**The closure is to take place BETWEEN 09.00 AM AND 4.00 PM FROM  
THURSDAY 30<sup>TH</sup> NOVEMBER 2023 UNTIL 21<sup>ST</sup> DECEMBER 2023 with the  
possibility of further extensions.**

The alternative route for footpath users while the closure is in operation will be:- see map for diversion.

Chris Dorow Rights of Way Officer (Area North 1), Tel: 0300 300 6906.

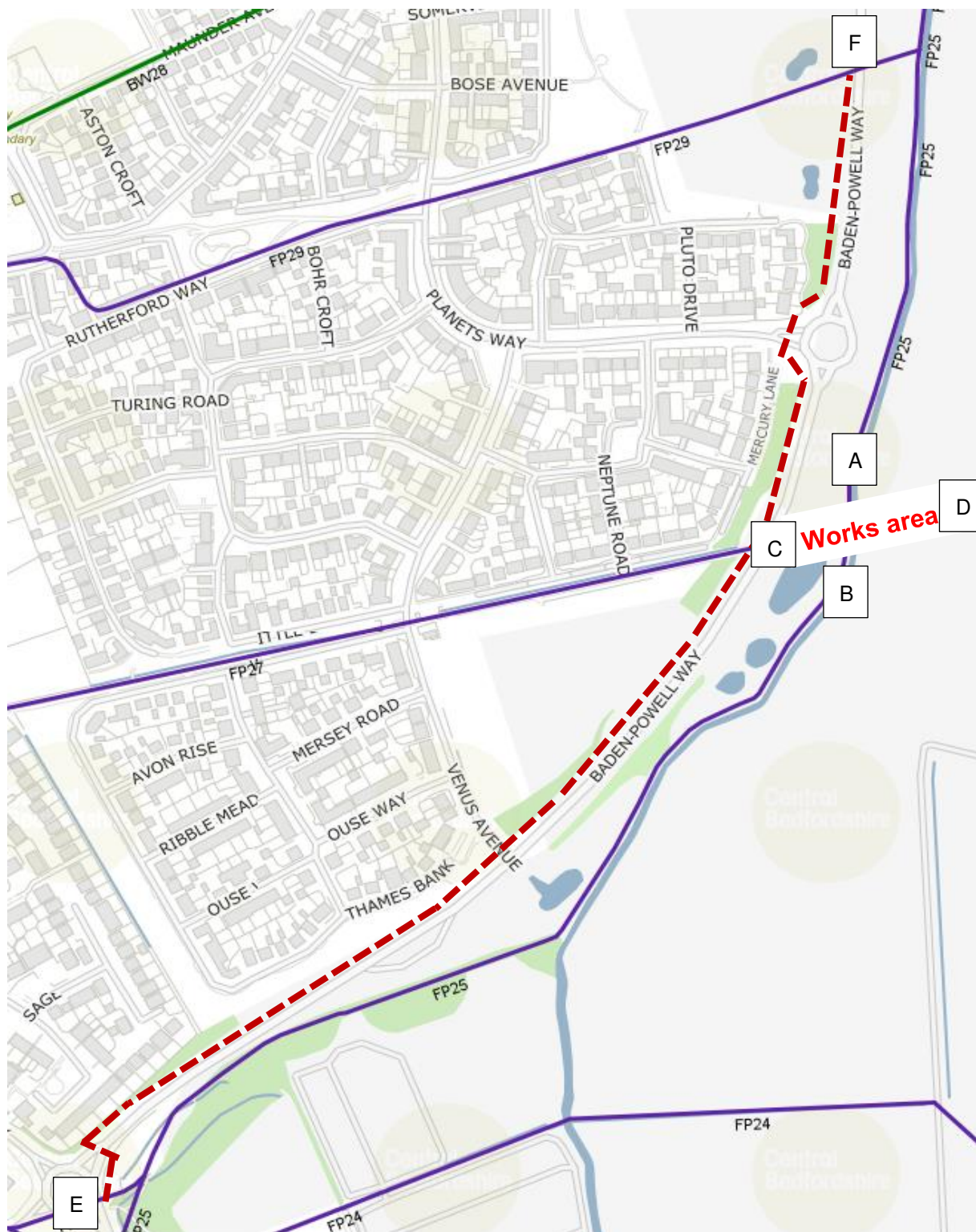
**DATED 29<sup>th</sup> NOVEMBER 2023**

Gary Powell, Assistant Director, Highways, Place and  
Communities Priory House, Monks Walk, Chicksands,  
Shefford, Bedfordshire, SG17 5TQ

## Alternative Route to Use Shown as Dashed Line:

Footpaths closed between section A - B and C-D

Use alternative route E - C - F (Red dashed line)



C Dorow Rights of Way Officer, Area North 1 Central Bedfordshire Council Tel. 0300 300 6906



# **PUBLIC NOTICE**

ROAD TRAFFIC REGULATION ACT 1984 - SECTION 16A

CENTRAL BEDFORDSHIRE COUNCIL

(CHRISTMAS MARKET, MARKET SQUARE, BIGGLESWADE)

(TEMPORARY PROHIBITION OF TRAFFIC) ORDER 2023

NOTICE IS HEREBY GIVEN that the Central Bedfordshire Council intend not less than seven days from the date of this Notice to make an Order the effect of which will be to prohibit any vehicle, except a vehicle being used for fire, police or ambulance purposes in an emergency or any vehicle engaged in the event, from proceeding along the full length of Market Square, Biggleswade.

This temporary closure is required to facilitate the holding of the Christmas Market and shall apply to such extent as may from time to time be indicated by the appropriate traffic signs.

**The event will take place on Sunday 24 December 2023 between 6am and 6pm.**

The proposed Order will come into operation on 24 December 2023 for a period of one day.

For further information please contact Biggleswade Town Council – 01767 313134.

DATED 6 December 2023

Central Bedfordshire Council  
Priory House  
Chicksands  
Shefford SG17 5TQ

Gary Powell  
Assistant Director, Highways



For your information

**Proposed Temporary Road Closure – Bonds Lane/ Foundry Lane, Biggleswade**

I have a request for a Temporary Road Closure at the above location to enable Resurfacing and Lining Works to take place in safety. Details are listed in the schedule below and having assessed the application I am satisfied the request is justified.

The restrictions are to be in operation only when the necessary signs are erected on site. The Legal Order will be made to cover an 18 month period. Access may be allowed from time to time according to local signing.

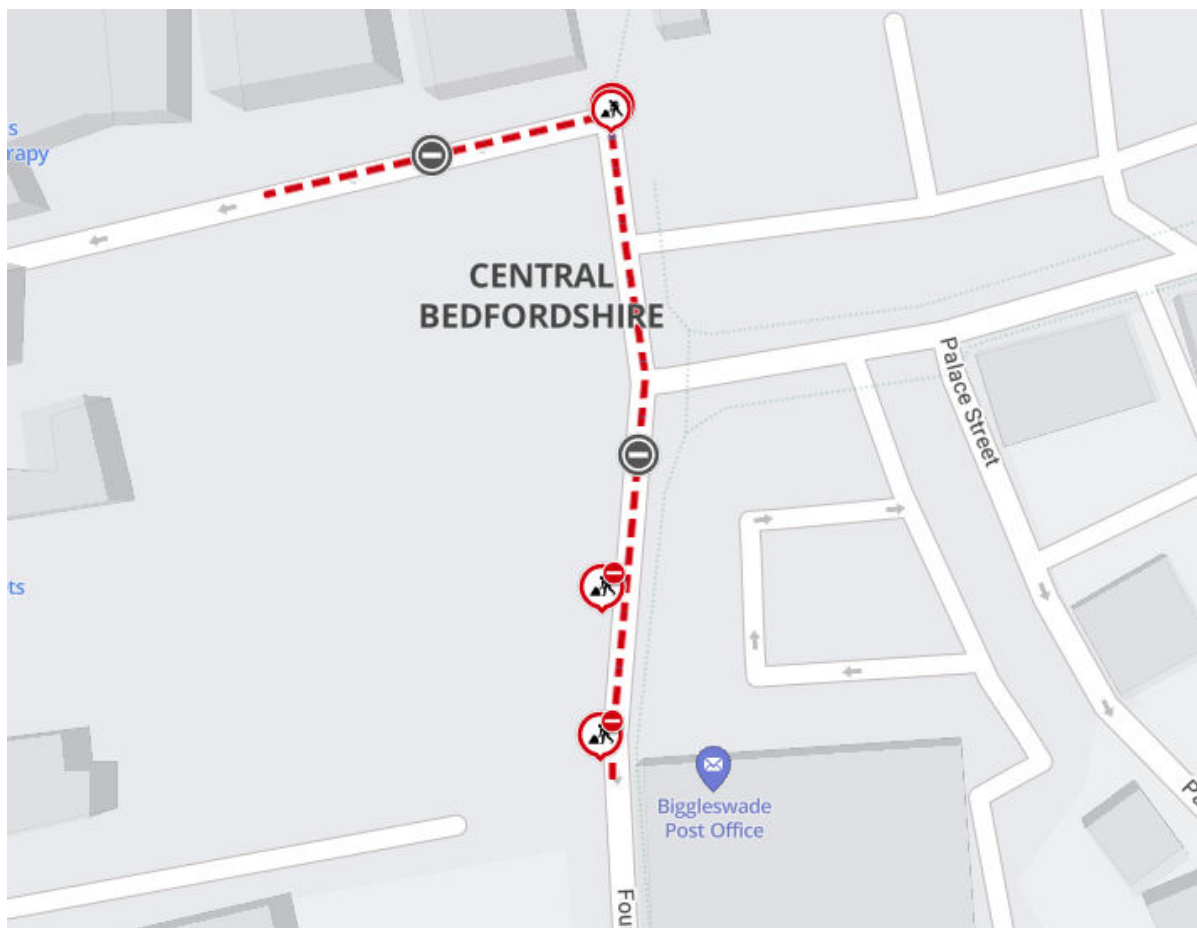
If you have any observations, you wish to make I would be grateful if you could let me know as soon as possible.

Streetworks Team

.....

<b>Road:</b>	<b>Bonds Lane/ Foundry Lane, Biggleswade</b>
<b>Application from:</b>	Aspen Build Ltd – 01473 222313
<b>Reason:</b>	S278 Works - new section of footpath on Bonds Lane, Resurfacing/ Bell Mouth / Lighting/ Drainage Works  Pedetrian Footpaths will not be affected 2 road closures required for short durations The Aldi Car Park will remain open Access to Mambo's Meze Lounge will be maintained throughout. Access to be maintained for Delivery Vehicles
<b>Length affected:</b>	Bonds Lane from Foundry Lane for Approx 50m Foundry Lane from Bonds Lane to Post Office
<b>Date:</b>	TTRO to cover dates from 3 <sup>rd</sup> Jan to 19 <sup>th</sup> Feb. First expected Closure from 8 <sup>th</sup> to 12 <sup>th</sup> January Second Closure from 8 <sup>th</sup> to 9 <sup>th</sup> February Other T/m may be used within these dates
<b>Diversion:</b>	B659 / Station Rd/ Saffron Rd/ High St

**NB. The applicant will be responsible for taking down all Central Bedfordshire Council public notices immediately after the works requiring the Order have been completed.**





For your information

**Proposed Temporary Road Closure – Sycamore Close,  
Biggleswade**

I have a request for a Temporary Road Closure at the above location to enable Drainage and Attenuation tank installation Works to take place in safety. Details are listed in the schedule below and having assessed the application I am satisfied the request is justified.

The restrictions are to be in operation only when the necessary signs are erected on site. The Legal Order will be made to cover an 18 month period. Access may be allowed from time to time according to local signing.

If you have any observations, you wish to make I would be grateful if you could let me know as soon as possible.

Streetworks Team

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<b>Road:</b>	<b>Sycamore Close, Biggleswade</b>
<b>Application from:</b>	Milestone obo CBC - 03003008049
<b>Reason:</b>	<b>Installation of Attenuation Tanks for Drainage</b>
<b>Length affected:</b>	jct with Beech Ave for 50 m
<b>Date:</b>	The closure will be in place between the dates 5 <sup>th</sup> February to 19 <sup>th</sup> April from 0800-1800hrs
<b>Diversion Route</b>	<b>There is no alternative route access will be maintained throughout</b>

**NB. The applicant will be responsible for taking down all Central Bedfordshire Council public notices immediately after the works requiring the Order have been completed.**



