

## **SCALE OF CHARGES FOR ORCHARD COMMUNITY CENTRE**

### **FEES EFFECTIVE FROM 1 APRIL 2023**

<b>MAIN HALL – CORPORATE</b>	<b>2022/23</b>	<b>2023/24</b>
Hire of Main Hall per hour	£32	£35
Cost of setting up and / or clearing up hall	£25	N/A
Caretaker Assistance	N/A	£10
Refreshments Charge	Not charged	£22
Refundable Deposit (for other functions)	£100	£100

<b>MAIN HALL – COMMUNITY ACTIVITY CHARGES</b>	<b>2022/23</b>	<b>2023/24</b>
Hire of Main Hall per hour	£25	£28
Cost of setting up and / or clearing up hall	£25	N/A
Caretaker Assistance	N/A	£10
Refreshments Charge	Not charged	£22
Refundable Deposit (for other functions)	£100	£100
Discount for Local Charities or Local Not for Profit Organisations registered with HMRC for Gift Aid. (Local means within the Parish of Biggleswade)	20% Reduction	20% Reduction
Discount for Block Bookings	10% Reduction for 7 or more bookings	10% Reduction for 7 or more bookings

Only 1 discount may be applied

<b>TRAINING ROOM – CORPORATE</b>	<b>2022/23</b>	<b>2023/24</b>
Hire Charge – per hour	£28	£31
Caretaker Assistance	N/A	£10
Refreshments Charge	£20+VAT=£24	£22
Refundable Deposit (for other functions)	£100	£100

<b>TRAINING ROOM – COMMUNITY ACTIVITY CHARGES</b>	<b>2022/23</b>	<b>2023/24</b>
Hire Charge – per hour	£20	£22
Caretaker Assistance	N/A	£10
Refreshments Charge	£15+VAT=£18	£16.67
Refundable Deposit (for other functions)	£100	£100
Discount for Local Charities or Local Not for Profit Organisations registered with HMRC for Gift Aid. (Local means within the Parish of Biggleswade)	20% Reduction	20% Reduction
Discount for Block Bookings	10% Reduction for 7 or more bookings	10% Reduction for 7 or more bookings

Only 1 discount may be applied