



Ref: Agenda/F&GP/EO– 26/07/2022

21<sup>st</sup> July 2022

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the Extra Ordinary Finance and General Purposes Committee Meeting of Biggleswade Town Council that will take place on **Tuesday 26<sup>th</sup> July 2022** at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at **6:30pm**, for the purpose of considering and recommending the business to be transacted as specified below.

Yours faithfully

Peter Tarrant  
Town Clerk & Chief Executive

Distribution: All Town Councillors  
Notice Boards  
The Press

Committee Members:

Cllr. R. Pullinger (Chair)  
Cllr. M. Foster (Vice Chair)  
Cllr. M. North  
Cllr. D. Albone  
Cllr. I. Bond  
Cllr. G. Fage  
Cllr. M. Knight  
Cllr. H. Ramsay  
Cllr. M. Russell  
Cllr. D. Strachan

## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- a. Disclosable Pecuniary interests in any agenda item.
- b. Non-Pecuniary interests in any agenda item.

3. **ITEMS FOR CONSIDERATION**

- a. **Funding of CCTV Strategy & Christmas Lights**

For Members to receive and consider a written report from the Town Clerk & Chief Executive.

**BIGGLESWADE TOWN COUNCIL**  
**Finance & General Purposes Committee 26<sup>th</sup> July 2022**  
**Drawdowns from Capital Reserve**

**Implications of Recommendations**

**Corporate Strategy:** FINANCIALS: Ensure that the Town Council continues to operate within legislation, regulation, ethical guidelines and best practice.

**Finance:** Drawdown from Rolling Capital amounting to £29,000.

**Equality:** The Council pays due regard to all equality legislation.

**Environment:** The Council pays due regard to all environment legislation.

**Community Safety:** The Council pays due regard to all community safety legislation.

**Background**

The current 2022/2023 reserve position sits at:

	(£)
General Reserve	347,326
Rolling Capital	71,968
<b>Total</b>	<b>419,294</b>

This Rolling Capital is net of the £56,331 capital growth for 2022/2023 previously agreed by Members.

**CCTV Strategy**

To ensure that the CCTV strategy is fully implemented an additional investment of £24,927.60 is required by the Council. This being the amount that has **not** been able to be funded from S106 funds. The overall capital cost being £58,009 with an S106 contribution of £33,081.40.

**Christmas Offer**

The Christmas offer this year, for the first time, includes the *in situ* market lights (on 11 trees). The plan is to repair the lights which are currently broken, which comes in at an indicative cost of £2,000. However, should this not prove possible, an allowance of £4,000 will be made for now that should cover full replacement. The matter will be kept under review.

**Recommendation**

The recommendation is that Members resolve to authorise two drawdowns from the Rolling Capital Reserve. One of £24,927.60 (round to £25,000) relating to CCTV and a further £4,000 relating to the Christmas Lighting. The total overall figure being £29,000.

Peter Tarrant  
Town Clerk & Chief Executive