



Ref: Agenda/Council – 11/10/2022

6<sup>th</sup> October 2022

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the Council Meeting of Biggleswade Town Council that will take place on **Tuesday 11<sup>th</sup> October 2022** at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at **7:00pm**, for the purpose of considering and recommending the business to be transacted as specified below.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Peter Tarrant', written over a horizontal line.

Peter Tarrant  
Town Clerk & Chief Executive

Distribution: All Town Councillors  
Notice Boards  
The Press

## **AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- a. Disclosable Pecuniary interests in any agenda item.
- b. Non-Pecuniary interests in any agenda item.

**3. TOWN MAYOR'S ANNOUNCEMENTS**

**4. PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this webinar:

**[https://us06web.zoom.us/webinar/register/WN\\_ao76FCk0SvyM-iBajNJ2Dw](https://us06web.zoom.us/webinar/register/WN_ao76FCk0SvyM-iBajNJ2Dw)**

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

For Members to receive an update on the Stratton Business Park from Jonathan Dawes, Planning Director, Tritax Symmetry.

6. **MEMBERS QUESTIONS**

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive the minutes of the Town Council Meeting held on **Tuesday 27<sup>th</sup> September 2022** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. **MATTERS ARISING**

- a. Minutes of the Council Meeting held on **Tuesday 27<sup>th</sup> September 2022**.

9. **ITEMS FOR CONSIDERATION**

a. **Bus Services**

The agenda item from Cllr D Strachan on “the Town Council’s approach to the proposed withdrawal of two bus services to and from Bedford, in view of the impact on residents and businesses of Biggleswade and surrounding towns and villages”.

b. **Council and Committee Meetings Dates**

For Members to consider the attached schedule of Council and Committee Meeting dates.

10. **PLANNING APPLICATIONS**

You can view details of applications and related documentation such as application forms, site plans, drawings, decision notices and other supporting documents for planning applications. Click on the hyperlink on the heading of each planning application listed below.

a. **CB/22/03696/FULL - 13 South View, Biggleswade, SG18 8BZ**

Demolition of the outbuilding and side building and erect a single storey rear extension.

b. **CB/22/02881/DOC - Land to North of Lindsell's level crossing, Biggleswade, SG18 0AD**

Discharge of Condition 3 against planning permission CB/21/2168/FULL. Construction of new ramped and stepped bridleway bridge to facilitate the closure of Lindsell's level crossing; formation of new bridleway to western side of railway and associated works.

Details have been received to discharge condition(s) listed below to this planning permission.

Landscape Scheme has been amended. 3 No Development shall take place until a detailed planting and landscaping scheme, which seeks to mitigate satisfactorily the visual impact of the bridge on the landscape, as well as a landscape management plan (which includes consideration of the need for irrigation of the planting) and final design have been submitted to and approved in writing by the Local Planning Authority. The approved soft landscaping scheme shall be implemented in full by the end of the full planting season immediately following the completion and/or first use of the development (a full planting

season means the period from October to March). The trees, shrubs and grass shall subsequently be maintained in accordance with the approved landscape maintenance scheme for a minimum period of 5 years and any which die or are destroyed during this period shall be replaced during the next planting season. Reason: To screen the development and reduce the impact the proposal would have on the character and appearance of the area (Section 12 and 15, NPPF).

c. **CB/22/03695/FULL - 17 Lime Tree Walk, Biggleswade, SG18 0DS**

Proposed part two storey and part single storey rear extension. New porch to front elevation.

**11. PLANNING APPLICATION OUTCOMES**

- a. A report of the Planning Application Outcomes (by exception applications only) as of 5<sup>th</sup> October 2022.

**12. ACCOUNTS**

a. **Financial Administration**

- i. Detailed Balance Sheet to 31/08/2022.  
ii. Summary Income and Expenditure by Committee 31/08/2022.  
iii. Detailed Income and Expenditure by Committee 31/08/2022.  
iv. Lloyds Bank Payment listing 31/08/2022.

**13. ITEMS FOR INFORMATION**

a. **CB/22/03012/FULL - 19A High Street Biggleswade**

The enforcement case is on hold pending the outcome of planning application. BTC Officers have engaged with CBC planning Officers who are awaiting decision as of 4<sup>th</sup> October 2022. The decision will be referred back to CBC planning enforcement to take the most appropriate course of action.

b. **Public Notice - Temporary Closure – (Biggleswade: Footpath No 21)**

For Members information, a copy of a Notice which will be published in the next issue of the Biggleswade Chronicle as to the making of the Order.

The Order for the above footpath closure has been sealed by Central Bedfordshire Council.

c. **ASDA Car Parking Time Reduction**

For Members information, the correspondence sent out to Asda, Central Bedfordshire Council and the Chronicle.

d. **Neighbourhood Plan – Result of the Referendum**

Cllr M Russell to update Council on the details of the vote and next steps.

**14. PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Please register in advance for this webinar:

**[https://us06web.zoom.us/webinar/register/WN\\_ao76FCk0SvyM-iBajNJ2Dw](https://us06web.zoom.us/webinar/register/WN_ao76FCk0SvyM-iBajNJ2Dw)**

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

**15. EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- (16a. Capital Assets Project Legal Fees)
- (16b. Hay Review)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.





**MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING  
HELD ON TUESDAY 27th SEPTEMBER 2022  
AT 7.00PM AT BIGGLESWADE TOWN COUNCIL OFFICES  
THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE SG18 8DL**



**PRESENT:**

Cllr G Fage (Chairman)  
Cllr M Russell (Deputy Chairman)  
Cllr I Bond  
Cllr K Brown  
Cllr F Foster  
Cllr M Foster  
Cllr M Knight  
Cllr M North  
Cllr R Pullinger  
Cllr H Ramsay  
Cllr D Strachan  
Cllr C Thomas

Mr K Hosseini – Head of Governance & Strategic Partnerships  
Mrs S van der Merwe – Administrator  
Mr I Lord – Place Shaping Manager  
Mr R Youngs – Finance Manager

Members of the Public – 6

**Meeting Formalities:**

Following a reminder to meeting attendees that this is a formal meeting, the Mayor advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting is being filmed and by being present attendees are deemed to have agreed to be filmed and to the use of those images and sound recordings. The Mayor advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of that individual.

Before commencement of the Town Council Meeting, Members observed a two-minute silence in memory of Her Majesty Queen Elizabeth II.

**22/0136.0 APOLOGIES FOR ABSENCE**

Cllr J Woodhead, Cllr L Fage, Cllr D Albone.

**ABSENT WITHOUT APOLOGIES**

None.

**22/0137.0 DECLARATIONS OF INTEREST**

**22/0137.1 Disclosable Pecuniary interests in any agenda item:**

None.

**22/0137.2 Non-Pecuniary interests in any agenda item:**

Cllr M Russell Item 11r – Planning Application: 17 Ivel Gardens  
Cllr D Strachan - Item 17c: Exempt: Kings Reach S106  
Cllr G Fage – Item 11q: Planning Appeal – 65 and 69 High Street

**22/0138.0 TOWN MAYOR'S ANNOUNCEMENTS**

**22/0138.1 Proclamation Ceremony – 11<sup>th</sup> September 2022**

Following the sad passing of Her Majesty Queen Elizabeth II, Cllr Fage read the Proclamation of the Accession on Biggleswade Town Square.

**22/0138.2 Her Majesty Queen Elizabeth II Memorial Service – 18<sup>th</sup> September 2022**

Cllr Fage attended this commemoration service to celebrate the Queen's life on 18<sup>th</sup> September 2022 at St. Andrew's Church.

**22/0138.3 Welcome Service – 31<sup>st</sup> August 2022**

Cllr Fage attended a welcome service for Trinity Methodist Church's new leader, Reverend Lesley Noon.

**22/0138.4 Lord Lieutenant's Thanksgiving Service – 4<sup>th</sup> September 2022**

Cllr Fage attended the thanksgiving ceremony for outgoing Lord Lieutenant Helen Nellis at St. Mary's Church in Bedford. Also in attendance was the new Lord Lieutenant Susan Lousada,

**22/0138.5 St. Andrew's Fete – 17<sup>th</sup> September 2022**

Cllr Fage opened the Fete, which raised over £3,000 for charity.

22/0138.6 Cllr Fage wished to remind Members that the Mayor's Charity Dinner will be hosted on 29 September 2022.

**22/0138.7 Justice Service – 25<sup>th</sup> September 2022**

Cllr Russell attended this service held at St. Paul's Church in Bedford, hosted by Lady Jane Clifford, the High Sheriff of Bedford for 2022 - 2023.

Cllr Russell gave an informative breakdown of the history of the position of High Sheriff of Bedfordshire to Members and a description of the day's events.

**22/0138.8 Neighbourhood Plan Update**

Arrangements are in place for the Referendum for the Neighbourhood Plan to take place on Thursday 6<sup>th</sup> October 2022.

**22/0139.0 PUBLIC OPEN SESSION**

There were no members of the public who wished to speak at the Public Open Session.

**22/0140.0 INVITED SPEAKER**

22/0140.1 Ms Rhiannon Barrow and Ms Jackie Fountain gave a short presentation accompanied by slides on their plans to establish a community garden for Biggleswade.

Cllr Knight asked if governance of the group has been considered. Ms Barrow confirmed they have begun the process of working towards a Community Interest

Organisation. Ms Barrow stated they will need some allocated land to start the project.

Cllr Foster recommended that the Community Interest Organisation should provide a clear governance and operations proposal for the Town Council to consider. Cllr Fage confirmed this could be reviewed once the Asset Register report has been completed.

## **22/0141.0**     **MEMBERS' QUESTIONS**

- Cllr Strachan stated the recent reduction of Stagecoach bus services to Biggleswade is having a serious effect on transport for Biggleswade residents and businesses. Cllr Russell said Central Bedfordshire Council is in negotiations with Stagecoach and a further update can be given to the Town Council in the future. Cllr Fage invited Cllr Strachan to table an item at a future agenda once Central Bedfordshire Council publishes the outcome
- Cllr Knight asked for an update on the purchase of CCTV equipment. Mr Lord advised the supplier is processing the order. Further details around the delivery and installation date are likely to follow in the next week.

## **22/0142.0**     **MINUTES AND RECOMMENDATIONS OF MEETINGS**

**22/0142.1**     From the Minutes of the **Finance & General Purposes Committee Meeting** held on **Tuesday 5<sup>th</sup> July 2022** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

Cllr Pullinger, Chairman of the Finance & General Purposes Committee advised these Minutes were considered at a previous meeting and had no further comment.

**22/0142.2**     From the Minutes of the **Town Centre Management Committee Meeting** held on **Tuesday 19<sup>th</sup> July 2022** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

Cllr Knight, Chairman of the Town Centre Management Committee had no further comment.

**22/0142.3**     From the Minutes of the **Personnel Committee Meeting** held on **Tuesday 2<sup>nd</sup> August 2022** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

Cllr Ramsay, Vice-Chairman of the Personnel Committee had no further comment.

**22/0142.4**     From the Minutes of the **Town Council Meeting** held on **Tuesday 23<sup>rd</sup> August 2022** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

- Cllr Russell requested full listings against non-pecuniary declared by Members.
- Item 22/0129.1 - Neighbourhood Plan – change the word “accept” to “approve”.

Subject to these amendments these Minutes were **APPROVED** as an accurate record of the Meeting from 9<sup>th</sup> August 2022.

**22/0142.5**     From the Minutes of the **Finance & General Purposes Committee Meeting** held on **Tuesday 6<sup>th</sup> September 2022** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.



**22/0142.5.1** Cllr Pullinger requested the Town Council consider the Grant Application from NHS Trust First Responders (Item 9a on the Agenda) towards the cost of a dedicated Biggleswade First Responder.

It was **RESOLVED** that the Town Council **APPROVE** a grant award of £2,560 to NHS Trust First Responders.

**22/0142.6** Cllr Russell requested that Item 9b – Christmas Offer Budget (page 37) be updated to include the full recommendation as set out in the agenda.

**22/0143.0** **MATTERS ARISING**

From the Minutes of the **Town Council Meeting of Tuesday 9<sup>th</sup> August 2022** held at 7:00 pm in the Town Council Offices at The Old Court House, Saffron Road, Biggleswade.

**22/0143.1** Cllr Knight commented that the Applicant for 19A High Street had proceeded to install a kitchen extraction system without planning approval from Central Bedfordshire Council. Mr Hosseini advised Members that Officers have written to CBC and are awaiting further information.

**22/0144.0** **ITEMS FOR CONSIDERATION**

**22/0144.1** **Standing Orders**

Mr Tarrant advised Members the Standing Orders need to be reviewed annually and recommends reaffirming the Standing Orders of 9<sup>th</sup> March 2021 be reaffirmed. The next review would then commence prior to April 2023 via a Working Group to consider if adaptations need to be made.

It was **RESOLVED** that the Standing Orders last updated 9<sup>th</sup> March 2021 are **ADOPTED** and that a review of the Standing Orders be carried out in March 2023, to be brought to a Council meeting in April 2023 in advance of the next Election.

**22/0144.2** **Changes to Meetings – Informal Protocol**

Members voted on guidelines relating to informal meeting protocols.

**Guideline 1:**

It was **RESOLVED** that staff will always consult with attendees to find mutually convenient times and where practicable, informal meetings with members should be held at lunchtime and be hybrid in nature.

**Guideline 2:**

It was **RESOLVED** that the Community Engagement Group meetings will be reduced to once per quarter.

**Guideline 3:**

It was **RESOLVED** that reports should be given as read and the hybrid meeting attendance is offered.

**Guideline 4:**

It was **RESOLVED** that Minutes of meetings contain important context and decisions of the meeting.

**Guideline 5:**

It was **RESOLVED** that Planning Applications should no longer be printed out and placed on the board.

**22/0144.3 Remembrance Sunday**

Mr Lord advised the Town Council that the Remembrance Day Parade is impacted due to the Biggleswade Transportation Interchange Works currently underway. For previous Remembrance Parades participants used to gather in the parking area at the front of the station.

Members **NOTED** Officers' efforts for the parade's route to go ahead as usual and that it cannot go ahead given the necessary permissions have not been obtained due to the Interchange project work restrictions.

Members **AGREE** that Officers are to meet with the Remembrance Sunday stakeholders to agree a revised route.

**22/0144.4 Warm Spaces**

Members considered making some of the Town Council's assets a "warm space" for residents to use given the current cost of living increases.

It was **AGREED** that the Town Council would consider supporting the principle of a warm space for local residents to assist with reducing their bills.

**22/0144.5 Allotments**

Members considered the report from the Head of Governance & Strategic Partnerships relating to two additional amendments to the Allotment Terms & Conditions, following meetings with Biggleswade Allotment Association representatives and independent plot holders.

The amended Allotment Terms and Conditions were **APPROVED**.

**22/0144.6 Schedule of Meetings**

As a result of strategic meetings to be held to inform the Play Area project, Members are being asked to consider moving the next PLOS meeting from 4<sup>th</sup> October to 24<sup>th</sup> October.

Members considered the recommendation from the Head of Governance & Strategic Partnerships to change the date of the PLOS Committee meeting from Tuesday 4<sup>th</sup> October 2022 to Monday 24<sup>th</sup> October 2022.

It was **AGREED** that the PLOS Meeting of 4<sup>th</sup> October be moved to 24<sup>th</sup> October 2022.

**22/0144.7 Resilient Highways Network**

Central Bedfordshire Council are consulting on the list of roads across Central Bedfordshire that need gritting in adverse weather conditions.

It was **RESOLVED** that the Town Council write to Central Bedfordshire Council requesting that Stratton Way and Hitchmead be included in the list of roads to receive treatment under adverse weather conditions.

**22/0144.8 Consultation – Draft On-Street Parking Management Strategy**

Members considered Central Bedfordshire Council's Draft On-Street Parking Management Strategy.

It was **RESOLVED** that the Town Council respond to Central Bedfordshire Council regarding this consultation as follows:

- The Town Council regrets that the Draft On-Street Policy appears to favour preventing residents from using their cars at a point where public transport is clearly under a lot of pressure and cannot meet current demand. If Central Bedfordshire Council does implement this Strategy, it needs to commit to providing a better bus service into and around Biggleswade than is currently in place.
- The Town Council does not support residents being prevented from parking near their homes where there is no off-street parking provision.
- The Town Council does not accept the need for pedestrianising all High Streets – this would be detrimental to businesses in Biggleswade Town Centre and the High Street in Biggleswade is the diversion route when the A1 is closed. All parking on Market Street is vital to disabled visitors to the Town Centre who need to access the pharmacy and high street stores.
- The Town Council recommends that the minimum width of all roads being built in Central Bedfordshire should be 5.5m to accommodate access to built up areas by emergency vehicles and other large-scale vehicles.

**22/0144.9 Proposed variation of the Central Bedfordshire Council Rail Crossing Diversion Order 2022 – Biggleswade Bridleway No. 11**

This revised variation order plans are **NOTED**.

**22/0144.10 Pre-Planning Application Planning Consultation – Proposed Single Wind Turbine at Eyeworth Lodge Poultry Unit, Northfield Road, Eyeworth, Sandy, Bedfordshire, SG7 5JL**

It was **AGREED** to write to Central Bedfordshire Council to advise that the Town Council supports the principle of a wind turbine, but it has no further comments as the area is outside of the Town Council's parish.

**22/0145.0 PLANNING APPLICATIONS**

**22/0145.1 CB/22/03238/FULL – Biggleswade Cadet Centre Land to the rear of Pegasus Court, Shortmead Street, Biggleswade, SG18 0BB**

Single story rear extension to Cadet Centre. Demolition of existing Air Cadet building and shooting range.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

**22/0145.2 CB/22/03360/FULL – 11 Tennyson Avenue, Biggleswade, SG18 8QD**

Erection of single storey rear/side extension and partial conversion of existing garage into habitable space.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

**22/0145.3 CB/22/02951 – 19 Elm Road, Biggleswade, SG18 8JJ**

Erection of side boundary fence 2.14m in height.

It was **RESOLVED** that the Town Council **OBJECTS** to this planning application as the height of the fence is excessive and all the Highways Officer comments should be taken into consideration.

**22/0145.4 CB/22/03217/FULL – 53 Beech Avenue, Biggleswade, SG18 0EQ**

Proposed side two storey side extension to existing dwelling.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

**22/0145.5 CB/22/03455/FULL – 234 London Road, Biggleswade, SG18 8PJ**

Install PVC Conservatory to the rear of the property.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

**22/0145.6 CB/22/02922 FULL – BP MFG Biggleswade, London Road, SG18 8PJ**

Creation of an EV charging zone with 7 no. EV charging bays. Associated canopy, substation and LV panel.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

**22/0145.7     CB/22/02972/FULL – Land at the Rear of 49-51 Shortmead Street, Biggleswade, SG18 0AT**

Erection of a one bedroom dwelling.

It was **RESOLVED** that the Town Council **OBJECTS** to this planning application with regards to out of keeping in the conservation area, overdevelopment and concerns of access onto Shortmead Street as set out by the Conservation officer and the Highways Officer.

**22/0145.8     CB/22/03441/FULL – Stratton Upper School, Eagle Farm Road, Biggleswade, SG18 8JB**

Erection of 255 no roof mounted photovoltaic solar panels and 9 no floor level air source heat pump units.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

**22/0145.9     CB/22/03438/FULL – Unit B, Normandy Lane, Biggleswade, SG18 8QB**

Extension to factory building to accommodate 4 additional units for flexible use comprising Class B8 (storage and distribution), B2 and Class E (g)iii (light industrial).

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application. There is a concern regarding the parking.

**22/0145.10     CB/22/03385/FULL – 54 Saffron Road, Biggleswade, SG18 8DJ**

Widening of existing vehicular crossover by dropping additional kerbs.

It was **RESOLVED** that the Town Council **OBJECTS** to this planning application in regard to the Highways Officer comments and to the scattering of the gravel onto the footpath.

**22/0145.11     CB/22/03368/FULL – 36 High Street, Biggleswade, SG18 0JL**

Listed Building: Repair and decorate exterior of building.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

**22/0145.12     CB/22/03556/FUL – Land Adjacent to 58 Lawrence Road, Biggleswade, SG18 0LU**

Erection of a detached bungalow and associated works.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

**22/0145.13    CB/22/03467/ADV – Unit A, A1 Retail Park, London Road, Biggleswade, SG18 8NE**

Advertisement: 1 x illuminated built up letter flexface box sign main entrance 2 x illuminated built up letters on flex top hat totem, 1 x individually affixed letters to west elevation illuminated, 1 x individually affixed letters north elevation non-illuminated.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application.

**22/0145.14    CB/22/03668/FULL – 10 Broadmead, Biggleswade, SG18 8LF**

Proposed porch to supplement existing ongoing build of a two storey side and single storey rear extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

**22/0145.15    CB/22/03636/FULL – 14 Mead End, Biggleswade, SG18 8JN**

Single storey rear extension and two storey side extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

**22/0145.16    CB/22/03246/REG3 – Biggleswade Library, Chestnut Avenue, Biggleswade, SG18 0LL**

Change of use from ancillary garage to a children's centre working space (Class E) including new fenestration and internal works.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

**22/0145.17    PLANNING APPEAL – CB/EN/22/0081 – 65 and 69 High Street, Biggleswade, SG18 0JH**

Erection of shutters on ground floor shop fronts.

It was **RESOLVED** that the Town Council supports Central Bedfordshire Council's reasons as set out in the enforcement notice.

It is also to be noted that the adjacent properties are listed buildings.

The shop front is within the town conservation area which is protected within the Neighbourhood Plan.

**22/0145.18    CB/TRE/22/00445 – 17 Ivel Gardens, Biggleswade, SG18 0AN**

Works to trees protected by Tree Preservation Order MB/09/00002/T5: reduce overall crown height of front Sycamore Tree by 2.5m and laterally by 1m as needed. Side branches over hanging garage to be shortened and thinned where appropriate.

The tree works application is **NOTED**.

**22/0145.19    CB/TCA/22/00494 – Beaumont Park Nursing Home, Shortmead Street, Biggleswade, SG18 0AT**

Works to a tree within the Conservation Area: remove 4 leylandii Trees G1 to the front and remove Oak Tree T1 to the rear.

The tree works application is **NOTED**. There is a concern about taking down the whole Oak Tree unless it is diseased.

**22/0146.0    PLANNING APPLICATION OUTCOMES**

This report was **NOTED**.

**22/0147.0    ACCOUNTS**

**22/0147.1    Financial Administration**

Members received and **APPROVED** the Accounts up to 31<sup>st</sup> July 2022 as follows:

- i. Detailed Balance Sheet to 31/07/2022.
- ii. Summary Income and Expenditure by Committee 31/07/2022.
- iii. Detailed Income and Expenditure by Committee 31/07/2022.
- iv. Lloyds Bank Payment listing 31/07/2022.

**22/0147.2    Financial Administration**

It was **AGREED** to **DEFER** the review of the Accounts for August 2022 to the next Town Council meeting.

**22/0148.0    ITEMS FOR INFORMATION**

**22/0148.1    ASDA Car Parking Time Reduction**

Members considered the current status of the time limits of ASDA parking being reduced from 2 hours to 1.5 hours.

Cllr North recommended that the Town Council contact CBC Ward Councillors to ask what they are doing to mitigate this situation.

Cllr M Foster recommended that the Town Council get clarification about what the planning rules are in relation to whether planning permission is needed in order to charge for car parks.

It was **RESOLVED** that the Town Council write to Central Bedfordshire Council Planning Team:

- a) notifying them that any charge for parking spaces needs planning permission; and
- b) that the reduction of parking time for Biggleswade town centre shoppers at its car park is not in keeping with the original agreement.

It was **RESOLVED** that a second letter is sent to ASDA's Head Office and the Biggleswade Chronicle.

**22/0148.2 Public Notice – Temporary Closure – Biggleswade Footpath No. 39**

This Public Notice is **NOTED**.

**22/0148.3 Public Notice – Temporary Closure – Biggleswade Footpath No. 21**

This Public Notice is **NOTED**.

**22/0148.4 A1 Roadworks this Autumn – East Region Transportation National Highways**

This letter was **NOTED**.

**22/0149.0 PUBLIC OPEN SESSION**

**22/0149.1 Mr Tony Reynolds**

Mr Reynolds asked about traffic flow for buses and larger vehicles along station road and Palace Road in light of current building works for the Transportation Interchange. Cllr Fage confirmed that Station Road/Saffron Road junction will be a formal T-junction after the works are completed.

Cllr Russell confirmed that when the works are completed there will be a 20mph speed limit on the Bond Street/Station Street junction and the parking on the side of the road will be reduced as a zebra crossing will be installed, with the usual zig zag restrictions implemented to support the crossing.

It was **RESOLVED** that Item 16a be **MOVED** to be discussed in the Public Open Session.

**Capital Reserves Prioritisation:**

Mr Tarrant advised the Town Council that the Town Council's lawnmower needs replacing.

Options for replacement are:

- a) Option 1: Draw down elements of the Capital Reserve and outright purchase the lawnmower, subject to adhering to financial regulations. Because of the amount of money involved, this would need to go out to Tender on the Crown Procurement Framework.
- b) Option 2: Take out a 4-year lease of the same machine at a cost of £1,300 plus VAT per month, net cost £62,400; or
- c) Option 3: Take out a loan from the company selling the lawnmower, £1,600 plus VAT per month or net £76,800.



- d) Cllr North asked for clarification on whether the lease includes maintenance, Mr Hosseini confirmed it does.

It was **RESOLVED** that:

- a) This item is **DEFERRED** pending Officers drawing a detailed specification for a tender inviting suppliers to cater for various lease or purchase methods and including details relating to service packages, then publishing the tender through the Crown Procurement Framework;
- b) A decision should be made after completion of the tender with assessment based on the net cost to the Council for the Budget year 2023-2024.

**22/0150.0**      **EXEMPT**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolved to exclude the public and press by reason of the confidential nature of the business about to be transacted.

- (b. Fire Safety Risk Assessment)  
(c. Kings Reach S106)  
(d. Finance Function Resourcing)  
(e. Hay Review)

The following resolution was **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

**22/0151.0**      **EXEMPT**

**22/0151.1**      **Fire Safety Risk Assessment**

Members made recommendations around the report as follows:

It was **RESOLVED** that a) Officers proceed to implement fire safety upgrade works and; b) Officers implement an enhanced fire safety culture (testing, visits, user acceptance, and documentary audit trail) across all assets to build high assurance.

It was **RESOLVED** to allocate an extra £3,314 for corrective works to nine Town Council Assets and to consider any further allocation as part of the wider budget setting for 2023/2024.

**22/0151.2**      **Kings Reach S106**

It was **RESOLVED** to **ACCEPT** the recommendations as follows:

1. Officers proceed to immediately appoint a specialist s106 law firm (supplier C).
2. Officers accept the consultant proposal related to sports and other open spaces, surveys and commuted sums calculations.
3. Officers include expenditure on the legal budget and consultancy fees as growth items in the 2023-2024 budget.

4. In due course Officers stipulate to the developer that the project legal fees and consultancy costs be settled by the developer from the final agreed settlement amount.

**22/0151.3 Finance Function Resourcing**

It was **RESOLVED** to create the post of Assistant Accountant and to delete the post of Head of Finance & Planning. The Council's establishment list will be updated accordingly.

**22/0151.4 Hay Review**

This item was **DEFERRED** to the 11<sup>th</sup> October 2022 Town Council Meeting.

The Chairman ended the Meeting at 9:55pm

DRAFT





## MEETING DATES FOR 2023

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

DATES	TIME	MEETING
	<b>2023</b>	
<b>3<sup>rd</sup> January</b>		
<b>10<sup>th</sup> January</b>	7.00 pm	Council
<b>17<sup>th</sup> January</b>	7.00 pm	Finance and General Purposes
<b>19<sup>th</sup> January</b>	2.30 pm	Biggleswade J C
<b>24<sup>th</sup> January</b>	7.00 pm	Council
<b>31<sup>st</sup> January</b>	7.00 pm	Public Lands & Open Spaces
<b>7<sup>th</sup> February</b>	7.00 pm	Personnel
<b>14<sup>th</sup> February</b>	7.00 pm	Council
<b>21<sup>st</sup> February</b>	7.00 pm	Town Centre Management
<b>28<sup>th</sup> February</b>	7.00 pm	Council
<b>7<sup>th</sup> March</b>		
<b>14<sup>th</sup> March</b>	7.00 pm	Council
<b>21<sup>st</sup> March</b>	7.00 pm	Finance and General Purposes
<b>28<sup>th</sup> March</b>	7.00 pm	Council
<b>4<sup>th</sup> April</b>		
<b>11<sup>th</sup> April</b>	7.00 pm	Council
<b>18<sup>th</sup> April</b>	7.30 pm	Annual Assembly
<b>25<sup>th</sup> April</b>	7.00 pm	Council
<b>2<sup>nd</sup> May</b>		
<b>9<sup>th</sup> May</b>	7.00 pm	Annual Statutory Council
<b>16<sup>th</sup> May</b>		
<b>23<sup>rd</sup> May</b>	7.00 pm	Council
<b>25<sup>th</sup> May</b>	2.30 pm	Biggleswade J C
<b>30<sup>th</sup> May</b>	7.00 pm	Town Centre Management
<b>6<sup>th</sup> June</b>	7.00 pm	Public Land & Open Spaces
<b>13<sup>th</sup> June</b>	7.00 pm	
<b>20<sup>th</sup> June</b>	7.00 pm	Council
<b>27<sup>th</sup> June</b>	7.00 pm	Personnel

\* Biggleswade Joint Committee meeting dates subject to change after January 2023 BJC Meeting.

<b>MEETING DATES 2023</b>		
<b>4<sup>th</sup> July</b>	7.00 pm	<b>Finance &amp; General Purposes</b>
<b>11<sup>th</sup> July</b>	7.00 pm	Council
<b>13<sup>th</sup> July</b>	2:30 pm	Biggleswade J C
<b>18<sup>th</sup> July</b>	7.00 pm	<b>Town Centre Management</b>
<b>25<sup>th</sup> July</b>	6:30 pm	Council
<b>1<sup>st</sup> August</b>	7.00 pm	<b>Public Land &amp; Open Spaces</b>
<b>8<sup>th</sup> August</b>	7.00 pm	Council
<b>15<sup>th</sup> August</b>		
<b>22<sup>nd</sup> August</b>	7.00 pm	Council
<b>29<sup>th</sup> August</b>		
<b>5<sup>th</sup> September</b>	7.00 pm	<b>Finance &amp; General Purposes</b>
<b>12<sup>th</sup> September</b>	7.00 pm	<b>Personnel</b>
<b>19<sup>th</sup> September</b>		
<b>26<sup>th</sup> September</b>	7.00 pm	Council
<b>3<sup>rd</sup> October</b>	7.00 pm	<b>Public Land &amp; Open Spaces</b>
<b>10<sup>th</sup> October</b>	7.00 pm	Council
<b>12<sup>th</sup> October</b>	2:30 pm	Biggleswade J C
<b>17<sup>th</sup> October</b>	7.00 pm	<b>Town Centre Management</b>
<b>24<sup>th</sup> October</b>	7.00 pm	Council
<b>31<sup>st</sup> October</b>	7.00 pm	<b>Personnel</b>
<b>7<sup>th</sup> November</b>	7.00 pm	Council
<b>14<sup>th</sup> November</b>		
<b>21<sup>st</sup> November</b>	7.00 pm	Council
<b>28<sup>th</sup> November</b>	7.00 pm	<b>Finance &amp; General Purposes</b>
<b>5<sup>th</sup> December</b>		
<b>12<sup>th</sup> December</b>	7.00 pm	Council
<b>19<sup>th</sup> December</b>		
<b>26<sup>th</sup> December</b>		

\* Biggleswade Joint Committee meeting dates subject to change after January 2023 BJC Meeting.

## MEETING DATES FOR 2024

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

DATES	TIME	MEETING
	<b>2024</b>	
<b>2<sup>nd</sup> January</b>		
<b>9<sup>th</sup> January</b>	7.00 pm	Council
<b>16<sup>th</sup> January</b>	7.00 pm	Finance and General Purposes
<b>18<sup>th</sup> January</b>	2.30 pm	Biggleswade J C
<b>23<sup>rd</sup> January</b>	7.00 pm	Council
<b>30<sup>th</sup> January</b>	7.00 pm	Public Lands & Open Spaces
<b>6<sup>th</sup> February</b>	7.00 pm	Personnel
<b>13<sup>th</sup> February</b>	7.00 pm	Council
<b>20<sup>th</sup> February</b>	7.00 pm	Town Centre Management
<b>27<sup>th</sup> February</b>	7.00 pm	Council
<b>5<sup>th</sup> March</b>		
<b>12<sup>th</sup> March</b>	7.00 pm	Council
<b>19<sup>th</sup> March</b>	7.00 pm	Finance and General Purposes
<b>26<sup>th</sup> March</b>	7.00 pm	Council
<b>2<sup>nd</sup> April</b>		
<b>9<sup>th</sup> April</b>	7.00 pm	Council
<b>16<sup>th</sup> April</b>	7.30 pm	Annual Assembly
<b>23<sup>rd</sup> April</b>	7.00 pm	Council
<b>30<sup>th</sup> April</b>		
<b>7<sup>th</sup> May</b>	7.00 pm	Annual Statutory Council
<b>14<sup>th</sup> May</b>		
<b>21<sup>st</sup> May</b>	7.00 pm	Council
<b>23<sup>rd</sup> May</b>	2.30 pm	Biggleswade J C
<b>28<sup>th</sup> May</b>	7.00 pm	Council

\* Biggleswade Joint Committee meeting dates subject to change after January 2023 BJC Meeting.



OUTCOME OF CBC DETERMINED PLANNING					
Address	Application No.	Committee date	BTC Decision	Description	Central Beds Outcome/DATE
<b>2019</b>					
Biggleswade, Land North of	19/04301/OUT	14/01/2020	Strongly Object - does not comply with NPPF and various other comments made against the Applicant	Outline Application: planning permission with all matters reserved except for access for the development of the land situated north of Biggleswade, east of the ECML railway to provide for up to 406 dwellings including affordable housing; green infrastructure accommodating landscaping, allotments, community orchard, public open space, children's playspace; new roads, car parking, cycleways and footways; associated infrastructure; including a sustainable drainage system; vehicular access to be secured from Furzenhall Road.	Awaiting Decision
Biggleswade, Land North of	19/02827/PAPC	08/09/2020	Strongly Object - For reasons set out in previous corresp Council also agreed that Cllr G Fage would be appointed to represent BTC and to speak at the Development Management Committee Meeting. It was <b>resolved</b> that the draft letter be approved, and that letter and the previous letter of objection be sent to the named planning officer and to the general planning address. Further, that a shorter version be circulated to Members of the CBC Development Management Committee for information.	Development Brief relating to residential scheme of around 400 dwellings at land north of Biggleswade, with access taken from Furzenhall Road.	No details as at 05/10/2022. PAPC applications are Private enquiries submitted before Planning Applications and only available to the Applicant/Agent that submitted them
Biggleswade, Land North of	19/04301/OUT	24/08/2021	Separate correspondence for this application has been sent to the Planning Officer, Nikolas Smith, as agreed with Council. <b>Strongly Object</b> - Due to: 1) Inadequate access to the site. 2) Severe Highways impact at Sun Street/Shortmead Street junction. 3) Severe Highways impact at Drove Road/London Road junction. 4) Exaggeration of site sustainability. 5) Reduction in Public Rights of Way. 6) Disruption to irreplaceable Archaeology.	Outline Application: planning permission with all matters reserved except for the development of the land situated north of Biggleswade, east of the ECML railway to provide for up to 416 dwellings including affordable housing; green infrastructure accommodating landscaping, allotments, community orchard, public open space, children's play space; new roads, car parking, cycleways and footways; associated infrastructure, including a sustainable drainage system; vehicular access to be secured from Furzenhall Road.	Awaiting Decision
Dunton Lane, Stratton Park Drive	19/02839/VOC	08/10/2019	No Objection	Variation of Condition no.1 on Planning Permission MB/83/456 "Renewal of Planning Permission for caravan park on a permanent basis" to state that the total number of caravans shall not exceed twenty-two at any time.	Awaiting Decision



2020					
Biggleswade Road, Land East of	20/00959/OUT	28/04/2020	No Objection - provided the following points are considered: 1) Dunton Lane is upgraded. 2) The speed limit from Saxon Drive be reduced from the current 60 mile per hour to 40 miles per hour. 3) The necessary facilities be provided for pedestrian footpath and cyclist pathway. 4) Adequate access for Motorists to the A1.	Outline application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,bc,B2, B8) up to 5ha of primary school development (class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61 ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities. Subject to Environmental statement.	See Below
Biggleswade Road, Land East of	20/00959/OUT	11/08/2020	<b>As above.</b>	Outline application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,bc,B2, B8) up to 5ha of primary school development (class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61 ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities.	See Below
Biggleswade Road, Land East of	20/00959/OUT	13/10/2020	No Objection - provided the following points are considered: 1) Dunton Lane is upgraded. 2) The speed limit from Saxon Drive be reduced from the current 60 mile per hour to 40 miles per hour. 3) The necessary facilities be provided for pedestrian footpath and cyclist pathway. 4) Adequate access for Motorists to the A1.	Outline Application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,b,c, B2, B8) up to 5ha of primary school development (Class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities. Subject to Environmental statement.	Awaiting Decision
2021					
Shortmead Street, 130	21/02886/FULL	21/09/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. Also, 1) Clarification of the extent of F1(a) use is required; 2) To limit education use of the premises to current use; 3) There are concerns about the limited parking.	Change of Use of a building from the existing mixed E(a) and Sui generis (hot food takeaway; A5), to primarily E(a) Use Class with an ancillary E use class and F1(a) educational use.	Awaiting Decision

2022					
Beech Avenue, 53	22/03217/FULL	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Proposed side two storey side extension to existing dwelling.	Awaiting Decision
Broadmead, 10	22/03668/FULL	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Proposed porch to supplement existing ongoing build of a two storey side and single storey rear extension.	Awaiting Decision
Chestnut Avenue, Biggleswade Library	22/03246/REG3	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Change of use from ancillary garage to a children's centre working space (Class E) including new fenestration and internal works.	Awaiting Decision
Dells Lane, 3	22/02437/FULL	23/08/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Car port width to be extended, from the width of the existing car port to right hand side of driveway, existing car port to remain, to allow side by side parking of vehicles.	Awaiting Decision
Eldon Way, Units 7&8	22/03064/FULL	23/08/2022	No Objection to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Raising of roof height by 250mm to install over clad insulation	Awaiting Decision
Elm Rd,19	22/02951/FULL	27/09/2022	Objects to this planning application as the height of the fence is excessive and all the Highways Officer comments should be taken into consideration.	Erection of side boundary fence 2.14m in height.	Awaiting Decision
High Street, 19A	22/03012/FULL	23/08/2022	<p>Town Council OBJECTS to the planning application for extraction system on the following grounds:</p> <ul style="list-style-type: none"> <li>•Visual impact within the conservation area.</li> <li>•Nearest Noise Sensitive Receptor (residential property) - only 3 metres from the outlet of the flue and the flue passes immediately beside the property.</li> <li>•The business will be operating 11-11 Monday-Sunday 7 days a week which is highly intrusive for adjacent residents.</li> <li>•Noise level forecasts provided are for a new extraction system. Noise typically increases rapidly with age and this has not been considered.</li> <li>•Requests that CBC enforce the parking restrictions on the High Street from 11am to 11pm 7 days a week as per operating hours of the business.</li> <li>•That this is called into Development Management Committee.</li> </ul> <p>It was RESOLVED to write to CBC that the Town Council believes the application is misleading as the applicant are likely to be operating mostly as a takeaway, and therefore the operator needs to apply for and obtain a change of use to Sui Generis before they commence trading.</p> <p>Should the applicant open business without obtaining a change of use, it is likely there will be a planning violation. This can be evidenced from the small size of the restaurant and the contents of their website:  <a href="https://www.caprinospizza.co.uk/content.aspx?franchising">https://www.caprinospizza.co.uk/content.aspx?franchising</a>, per the image below, that describes the business as "a young successful UK pizza delivery/take-away chain".</p>	<p>Extraction system for pizza restaurant (Class E) in building, formerly a shop (Class E).</p> 	Awaiting Decision
High Street, 36	22/03368/LB	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC	Listed building: Repair and decorate exterior of building.	Awaiting Decision
Laburnham Road, 57	22/03124/FULL	23/08/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Two storey rear/side extension to replace existing conservatory	Awaiting Decision

Land to North of Lindsell's level crossing	22/02881/DOC	09/08/2022	It was RESOLVED that the Town Council STRONGLY OBJECTS to the discharge of Planning Condition 3 on the revised plan and demand that Network Rail are obliged to implement the landscaping as per the plan approved at Development Management Committee in order to mitigate the visual impact of the bridge.	Discharge of Condition 3 against planning permission CB/21/02168/FULL Construction of new ramped and stepped bridleway bridge to facilitate the closure of Lindsell's level crossing; formation of new bridleway to western side of railway and associated works.  Details have been received to discharge condition(s) listed below to this planning permission.  3 No Development shall take place until a detailed planting and landscaping scheme, which seeks to mitigate satisfactorily the visual impact of the bridge on the landscape, as well as a landscape management plan (which includes consideration of the need for irrigation of the planting) and final design have been submitted to and approved in writing by the Local Planning Authority. The approved soft landscaping scheme shall be implemented in full by the end of the full planting season immediately following the completion and/or first use of the development (a full planting season means the period from October to March). The trees, shrubs and grass shall subsequently be maintained in accordance with the approved landscape maintenance scheme for a minimum period of 5 years and any which die or are destroyed during this period shall be replaced during the next planting season. Reason: To screen the development and reduce the impact the proposal would have on the character and appearance of the area (Section 12 and 15, NPPF).	<a href="#">Link to separate letter</a>
Land adjacent, Lawence Road,58	22/03556/FULL	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Erection of a detached bungalow and associated works.	Awaiting Decision
Unit A, A1 Retail Park, London Road	22/03467/ADV	27/09/2022	No Objection.	Advertisement: 1 x illuminated built up letter flexface box sign main entrance 2 x illuminated built up letters on flex top hat totem, 1 x individually affixed letters to west elevation illuminated, 1 x individually affixed letters north elevation non-illuminated.	Awaiting Decision
London Road, Unit E, A1 Retail Park	22/03121/VOC	23/08/2022	Town Council STRONGLY OBJECTS to the variation of condition for Unit B. The original condition was put in place to protect the town centre and should stand.	Variation of Condition 20 of planning permission CB/14/01181/VOC (Variation of Condition 20 of planning application No. CB/14/01109/VOC dated 11/06/2014 to allow up to 5% of the ground floor area of any one single unit only to be used for the sale of food and to allow a pharmacy to operate from part of the unit. Wording of the condition to be amended to: " The development hereby approved for the units referred to as A, B, D, E, F,G, H, J, K, L, M, N, P, Homebase, 1 & 2 as shown on plan no. 8659 P02 Revision W shall be used for A1 (retail) but shall not be used for the sale of food, as a post office, for the sale of tickets, as a travel agency, for hairdressing, for the direction of funerals, for the reception of goods to be washed, cleaned or repaired, as an internet café where the primary purpose of the premises is to provide facilities for enabling members of the public to access the internet or as a pharmacy, except for Unit B, which can be in part used as a pharmacy and can sell food in up to 5% of its total ground floor area") - The variation is to increase the range of permitted goods that can be sold from the premises to facilitate reoccupation of the floorspace by incoming tenant, Poundland.	Awaiting Decision
London Road, 234	22/03455/FULL	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Install PVCu conservatory to the rear of the property.	Awaiting Decision
London Road, BP MFG	22/02922/FULL	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Creation of an EV charging zone with 7 no. EV charging bays, associated canopy, substation and LV panel.	Awaiting Decision
Normandy lane, Unit B	22/03438/FULL	27/09/2022	No Objection - There is a concern regarding the parking.	Extension to factory building to accommodate 4 additional units for flexible use comprising Class B8 (storage and distribution), B2 and Class E(g)iii (light industrial)	Awaiting Decision

Potton Road, Land at former Scaffolding Depot	22/02691/FULL	08/09/2022	It was <b>RESOLVED</b> that the Town Council <b>OBJECTS</b> to this planning application as•The traffic impact on Furzenhall Road and Potton Road. •There are too many dwellings hence overdevelopment. •Loss of residential parking on Winston Crescent. •Properties would be very close to the railways line which will lead to noise pollution for residents. The Town Council notes that the Highways Officer has objected.	Erection of ten dwellings and the conversion of an existing building into two one bed flats.	Awaiting Decision
Saffron Road, 54	22/03385/FULL	27/09/2022	It was resolved that the Town Council <b>objects</b> to this planning application in regard to the Highways Officer comments and to the scattering of the gravel onto the footpath.	Widening of existing vehicular crossover by dropping additional kerbs.	Awaiting Decision
Salcombe Close, Land West	22/01990/FULL	28/06/2022	It was <b>RESOLVED</b> that the Town Council would like to <b>PROVISIONALLY OBJECT</b> to this planning application pending provision of the following information: 1) further information is required on the sizing of mounds and elevations in the play area; 2) the potential effect of the proposed lighting on the existing neighbours on Sale Mews; and 3) information on why the CCTV is not under variations to conditions.	Flatten the existing mounds in the play area, install lighting columns, and improve the perimeter fence.	Awaiting Decision
Shortmead Cottage, Shortmead Lane	22/01860/FULL	28/06/2022	It was <b>RESOLVED</b> that the Town Council has <b>NO OBJECTION</b> to this planning application.	Erection of new dwelling with a detached annexe.	Awaiting Decision
Shortmead Street, 46	22/01519/LB	14/06/2022	It was <b>RESOLVED</b> that the Town Council has <b>NO OBJECTION</b> to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations subject to the following: 1) That there is support from Conservation Officers 2) That the Council recognises that this shop is reverting back to a house in an area that is outside of the town centre conservation policy.	Conversion from shop to 2 residential dwellings.	Awaiting Decision
Shortmead Street, 46	22/01520/FULL	14/06/2022	It was <b>RESOLVED</b> that the Town Council has <b>NO OBJECTION</b> to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations subject to the following: 1) That there is support from Conservation Officers 2) That the Council recognises that this shop is reverting back to a house in an area that is outside of the town centre conservation policy.	Listed building: Conversion from shop to 2 residential dwellings and internal alterations.	Awaiting Decision
Land to the rear, Shortmead Street, 49-51	22/02972/FULL	27/09/2022	Objects to this planning application as this is out of keeping in the conservation area, overdevelopment and concerns of access onto Shortmead Street as set out by the Conservation officer and the Highways Officer.	Erection of a one bedroom dwelling.	Awaiting Decision
Biggleswade Cadet Centre, Land to the rear of Pegasus Court, Shortmead Street	22/03238/FULL	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Single storey rear extension to Cadet Centre. Demolition of existing Air Cadet building and shooting range.	Awaiting Decision
Stratton Upper School, Eagle Farm Road,	22/03441/FULL	27/09/2022	No Objection to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Erection of 255 no roof mounted photovoltaic solar panels and 9 no floor level air source heat pump units.	Awaiting Decision
Potton Road, Land at former Scaffolding Depot	22/02691/FULL	08/09/2022	It was <b>RESOLVED</b> that the Town Council <b>OBJECTS</b> to this planning application as•The traffic impact on Furzenhall Road and Potton Road. •There are too many dwellings hence overdevelopment. •Loss of residential parking on Winston Crescent. •Properties would be very close to the railways line which will lead to noise pollution for residents. The Town Council notes that the Highways Officer has objected.	Erection of ten dwellings and the conversion of an existing building into two one bed flats.	Awaiting Decision
Tennyson Avenue, 11	22/03360/FULL	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Erection of single storey rear/side extension and partial conversion of existing garage into habitable space.	
The Avenue, 8	22/03013/FULL	09/08/2022	It was <b>RESOLVED</b> that the Town Council has <b>NO OBJECTION</b> to this planning application provided that there is no loss of parking on the driveway and that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	First floor extension over existing garage. Two storey rear extension with dual hipped roof. Single storey rear extension.	Awaiting Decision



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## Biggleswade Town Council

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## Detailed Balance Sheet - Excluding Stock Movement

Month 5 Date 31/08/2022

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<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	OP'L F/H LAND & BUILDINGS	1,813,044	484,836	1,328,208
2	OP'L L/H LAND & BUILDINGS	9,095	0	9,095
21	VEHICLES & EQUIPMENT	807,031	543,428	263,603
41	INFRASTRUCTURE ASSETS	309,674	258,333	51,341
61	COMMUNITY ASSETS	15,380	0	15,380
	<b>Total Fixed Assets</b>	<b>2,954,224</b>	<b>1,286,597</b>	<b>1,667,627</b>
	<u>Current Assets</u>			
91	CAPITAL WORK IN PROGRESS	19,955		
100	DEBTORS - TOWN COUNCIL	2,085		
102	DEBTORS - PITCH HIRE	315		
103	DEBTORS - ORCHARD CENTRE	1,837		
105	VAT REFUNDS	6,886		
202	LLOYDS CURRENT BANK A/C	227,033		
204	LLOYDS SALARY A/C	15,368		
210	PETTY CASH	331		
224	PUBLIC SECTOR DEPOSIT	385,000		
	<b>Total Current Assets</b>		<b>658,810</b>	
	<u>Current Liabilities</u>			
501	TRADE CREDITORS	14,613		
505	HALL DEPOSIT	200		
515	PAYE & NI DUE	14,822		
525	ALLOTMENT DEPOSITS	4,400		
530	INC IN ADVANCE - COMMUTED	19,600		
	<b>Total Current Liabilities</b>		<b>53,635</b>	
	<b>Net Current Assets</b>			<b>605,175</b>
	<b>Total Assets less Current Liabilities</b>			<b>2,272,802</b>
	<u>Long Term Liabilities</u>			
401	PWLB LOANS	101,416		
	<b>Total Long Term Liabilities</b>		<b>101,416</b>	
	<b>Total Assets less Total Liabilities</b>			<b>2,171,385</b>
	<u>Represented by :-</u>			
301	CURRENT YEAR FUND	140,620		
310	GENERAL RESERVE	347,326		
349	ROLLING CAPITAL FUND	97,273		
350	CAPITAL FINANCING RESERVE	1,311,801		
451	DEF'D GRANTS APPLIED	613,175		
452	DEF'D GRANTS W/BACK	(338,810)		
	<b>Total Equity</b>			<b>2,171,385</b>

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Biggleswade Town Council

Item 12aii Summary Inc & Expend

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Summary Income & Expenditure by Budget Heading 31/08/2022

Month No: 5

Cost Centre Report

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	B'SWADE MAGISTRATES COURT							
	Income	(100)	(100)	0	100			0.0%
	Expenditure	3,257	15,795	25,889	10,094		10,094	61.0%
	Movement to/(from) Gen Reserve	<u>(3,357)</u>	<u>(15,895)</u>					
102	ALLOTMENTS							
	Income	513	548	9,500	8,952			5.8%
	Expenditure	170	1,303	1,415	112	1,291	(1,179)	183.3%
	Movement to/(from) Gen Reserve	<u>343</u>	<u>(754)</u>					
104	BURIAL GROUNDS							
	Income	1,870	16,608	21,000	4,392			79.1%
	Expenditure	461	2,642	13,700	11,058		11,058	19.3%
	Movement to/(from) Gen Reserve	<u>1,409</u>	<u>13,966</u>					
105	CAR PARKS							
	Income	2,994	15,146	28,000	12,854			54.1%
	Expenditure	2,583	23,211	75,400	52,189	3,051	49,137	34.8%
	Movement to/(from) Gen Reserve	<u>411</u>	<u>(8,065)</u>					
106	MARKET							
	Income	1,540	7,490	17,800	10,310			42.1%
	Expenditure	1,670	8,244	21,722	13,478		13,478	38.0%
	Movement to/(from) Gen Reserve	<u>(130)</u>	<u>(754)</u>					
107	TOWN CENTRE GENERAL							
	Income	183	183	0	(183)			0.0%
	Expenditure	4,370	3,140	48,350	45,210	3,785	41,424	14.3%
	Movement to/(from) Gen Reserve	<u>(4,187)</u>	<u>(2,957)</u>					
108	GRANTS (INCL S137)							
	Expenditure	0	16,644	32,767	16,123		16,123	50.8%
109	CAPITAL EXPENDITURE							
	Expenditure	0	56,331	72,427	16,096		16,096	77.8%
110	PUBLIC CONVENIENCES							
	Income	0	0	3,250	3,250			0.0%
	Expenditure	0	6,724	19,250	12,526	1,730	10,795	43.9%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(6,724)</u>					
111	CORPORATE MANAGEMENT							
	Income	769	714,274	1,424,171	709,897			50.2%
	Expenditure	0	460	5,000	4,540		4,540	9.2%
	Movement to/(from) Gen Reserve	<u>769</u>	<u>713,814</u>					
112	DEMOCRATIC REP'N & MGM'T							
	Expenditure	937	4,233	12,710	8,477	170	8,307	34.6%
113	CIVIC ACTIVITIES & EXPENSES							
	Income	570	477	0	(477)			0.0%
	Expenditure	53	222	2,500	2,278	178	2,100	16.0%
	Movement to/(from) Gen Reserve	<u>518</u>	<u>255</u>					
115	ORCHARD COMMUNITY CENTRE							
	Income	3,577	13,632	32,500	18,868			41.9%
	Expenditure	6,767	35,793	108,054	72,261	575	71,686	33.7%
	Movement to/(from) Gen Reserve	<u>(3,190)</u>	<u>(22,161)</u>					
210	GENERAL							
	Expenditure	0	0	5,000	5,000		5,000	0.0%
212	RECREATION GROUNDS							
	Income	0	6,344	10,000	3,656			63.4%
	Expenditure	2,288	11,871	51,100	39,229	1,289	37,940	25.8%
	Movement to/(from) Gen Reserve	<u>(2,288)</u>	<u>(5,527)</u>					
901	CENTRAL SERVICES							
	Income	0	1,000	0	(1,000)			0.0%
	Expenditure	54,896	283,448	674,894	391,446	5,289	386,157	42.8%
	Movement to/(from) Gen Reserve	<u>(54,896)</u>	<u>(282,448)</u>					
902	PUBLIC REALM							
	Expenditure	27,107	132,527	312,982	180,455	14,913	165,542	47.1%
903	DEPOT							
	Expenditure	0	30,796	73,000	42,204	1,519	40,685	44.3%

## Summary Income &amp; Expenditure by Budget Heading 31/08/2022

Month No: 5

## Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
904 REPAIRS & MAINTENANCE	Expenditure	32	1,599	13,611	12,012		12,012	11.8%
Grand Totals:- Income		<b>11,915</b>	<b>775,604</b>	<b>1,546,221</b>	<b>770,617</b>			<b>50.2%</b>
Expenditure		<b>104,591</b>	<b>634,984</b>	<b>1,569,771</b>	<b>934,787</b>	<b>33,791</b>	<b>900,996</b>	<b>42.6%</b>
Net Income over Expenditure		<u><b>(92,676)</b></u>	<u><b>140,620</b></u>	<u><b>(23,550)</b></u>	<u><b>(164,170)</b></u>			
Movement to/(from) Gen Reserve		<u><b>(92,676)</b></u>	<u><b>140,620</b></u>					



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## Biggleswade Town Council

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## Detailed Income &amp; Expenditure by Budget Heading 31/08/2022

Month No: 5

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>101 B'SWADE MAGISTRATES COURT</b>								
1091 INC-MISCELLANEOUS	(100)	(100)	0	100			0.0%	
B'SWADE MAGISTRATES COURT :- Income	(100)	(100)	0	100				0
4011 RATES	1,211	6,069	14,600	8,531		8,531	41.6%	
4014 ELECTRICITY	244	244	0	(244)		(244)	0.0%	
4015 GAS	1,364	3,984	4,000	16		16	99.6%	
4036 PROPERTY MAINTENANCE	353	1,315	2,000	685		685	65.8%	
4042 EQUIPT MAINT/REPAIR	0	600	500	(100)		(100)	120.0%	
4104 REFUSE COLLECTION	86	382	1,200	818		818	31.8%	
4110 FIRE PRECAUTIONS	0	2,195	1,989	(206)		(206)	110.3%	
4134 SECURITY/CCTV	0	1,007	1,600	593		593	62.9%	
B'SWADE MAGISTRATES COURT :- Indirect Expenditure	3,257	15,795	25,889	10,094	0	10,094	61.0%	0
Net Income over Expenditure	(3,357)	(15,895)	(25,889)	(9,994)				
<b>102 ALLOTMENTS</b>								
1087 INC-ALLOTMENTS	513	548	9,500	8,952			5.8%	
ALLOTMENTS :- Income	513	548	9,500	8,952			5.8%	0
4013 RENT	0	233	465	233		233	50.0%	
4037 GROUNDS MAINTENANCE	0	180	0	(180)	661	(841)	0.0%	
4047 MATERIALS/TOOLS	0	285	0	(285)		(285)	0.0%	
4067 PEST CONTROL	170	605	750	145	630	(485)	164.7%	
4104 REFUSE COLLECTION	0	0	200	200		200	0.0%	
ALLOTMENTS :- Indirect Expenditure	170	1,303	1,415	112	1,291	(1,179)	183.3%	0
Net Income over Expenditure	343	(754)	8,085	8,839				
<b>104 BURIAL GROUNDS</b>								
1084 INC-BURIAL FEES	1,870	16,608	20,000	3,392			83.0%	
1097 INC-MEMORIALS	0	0	1,000	1,000			0.0%	
BURIAL GROUNDS :- Income	1,870	16,608	21,000	4,392			79.1%	0
4011 RATES	401	2,008	6,000	3,992		3,992	33.5%	
4012 WATER RATES	0	73	200	127		127	36.3%	
4014 ELECTRICITY	57	206	500	294		294	41.2%	
4036 PROPERTY MAINTENANCE	0	208	7,000	6,793		6,793	3.0%	
4067 PEST CONTROL	0	71	0	(71)		(71)	0.0%	
4092 Card Processing Fees	3	12	0	(12)		(12)	0.0%	
4173 S/W CEMETERY LANDSCAPING	0	64	0	(64)		(64)	0.0%	
BURIAL GROUNDS :- Indirect Expenditure	461	2,642	13,700	11,058	0	11,058	19.3%	0
Net Income over Expenditure	1,409	13,966	7,300	(6,666)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>105 CAR PARKS</b>								
1088 INC-CAR PARKING FEES	2,117	9,345	22,000	12,655			42.5%	
1089 INC - PARKING PERMITS WORK	433	3,109	3,000	(109)			103.6%	
1189 INC-PARKING PERMITS RES	444	2,693	3,000	307			89.8%	
<b>CAR PARKS :- Income</b>	<b>2,994</b>	<b>15,146</b>	<b>28,000</b>	<b>12,854</b>			<b>54.1%</b>	<b>0</b>
4011 RATES	2,177	10,884	27,900	17,016		17,016	39.0%	
4013 RENT	0	1	0	(1)		(1)	0.0%	
4023 STATIONERY	0	0	500	500		500	0.0%	
4037 GROUNDS MAINTENANCE	200	200	0	(200)		(200)	0.0%	
4038 MAINTENANCE CONTRACT	0	1,129	10,000	8,871	3,051	5,820	41.8%	
4042 EQUIPT MAINT/REPAIR	0	1,035	0	(1,035)		(1,035)	0.0%	
4092 Card Processing Fees	206	546	1,000	454		454	54.6%	
4126 CAR PARK LEASE	0	9,234	36,000	26,766		26,766	25.7%	
4128 EQUIPMENT	0	182	0	(182)		(182)	0.0%	
<b>CAR PARKS :- Indirect Expenditure</b>	<b>2,583</b>	<b>23,211</b>	<b>75,400</b>	<b>52,189</b>	<b>3,051</b>	<b>49,137</b>	<b>34.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>411</b>	<b>(8,065)</b>	<b>(47,400)</b>	<b>(39,335)</b>				
<b>106 MARKET</b>								
1082 INC-LETTINGS	0	0	300	300			0.0%	
1085 INC-TUESDAY MARKET RENTS	358	1,714	3,500	1,787			49.0%	
1086 INC-SATURDAY MARKET RENTS	1,183	5,777	14,000	8,223			41.3%	
<b>MARKET :- Income</b>	<b>1,540</b>	<b>7,490</b>	<b>17,800</b>	<b>10,310</b>			<b>42.1%</b>	<b>0</b>
4002 EMPLOYERS N.I	16	82	224	142		142	36.7%	
4003 EMPLOYERS SUPERANN.	232	1,162	2,768	1,606		1,606	42.0%	
4004 MARKET STAFF	867	4,335	10,330	5,995		5,995	42.0%	
4011 RATES	432	2,156	5,400	3,244		3,244	39.9%	
4014 ELECTRICITY	122	509	1,000	491		491	50.9%	
4023 STATIONERY	0	0	1,000	1,000		1,000	0.0%	
4032 PUBLICITY	0	0	500	500		500	0.0%	
4047 MATERIALS/TOOLS	0	0	500	500		500	0.0%	
<b>MARKET :- Indirect Expenditure</b>	<b>1,670</b>	<b>8,244</b>	<b>21,722</b>	<b>13,478</b>	<b>0</b>	<b>13,478</b>	<b>38.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(130)</b>	<b>(754)</b>	<b>(3,922)</b>	<b>(3,168)</b>				
<b>107 TOWN CENTRE GENERAL</b>								
1094 INC-TC FESTIVAL	183	183	0	(183)			0.0%	
<b>TOWN CENTRE GENERAL :- Income</b>	<b>183</b>	<b>183</b>	<b>0</b>	<b>(183)</b>				<b>0</b>
4001 STAFF SALARIES	2,733	14,331	0	(14,331)		(14,331)	0.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4002 EMPLOYERS N.I	297	1,586	0	(1,586)		(1,586)	0.0%	
4003 EMPLOYERS SUPERANN.	732	3,841	0	(3,841)		(3,841)	0.0%	
4007 HEALTH & SAFETY	0	96	0	(96)		(96)	0.0%	
4009 STAFF TRAVEL	12	20	0	(20)		(20)	0.0%	
4014 ELECTRICITY	0	92	0	(92)		(92)	0.0%	
4031 ADVERTISING	0	122	0	(122)	100	(222)	0.0%	
4036 PROPERTY MAINTENANCE	0	250	500	250		250	50.0%	
4037 GROUNDS MAINTENANCE	0	0	500	500		500	0.0%	
4044 TREES & PLANTS	0	3,211	0	(3,211)	1,314	(4,524)	0.0%	
4047 MATERIALS/TOOLS	0	9	0	(9)		(9)	0.0%	
4065 TC EVENTS (FESTIVAL)	0	2,803	0	(2,803)		(2,803)	0.0%	
4067 PEST CONTROL	0	51	0	(51)		(51)	0.0%	
4116 WAR MEM & REM SERV	0	0	1,000	1,000		1,000	0.0%	
4117 CLOCK REPAIRS	0	0	350	350		350	0.0%	
4128 EQUIPMENT	0	480	0	(480)		(480)	0.0%	
4134 SECURITY/CCTV	0	374	0	(374)		(374)	0.0%	
4138 MARKET SQUARE EVENTS	0	2,085	5,000	2,915	21	2,895	42.1%	
4140 CHRISTMAS ACTIVITIES	595	595	7,000	6,405	2,261	4,144	40.8%	
4144 CCTV	0	2,195	16,000	13,805		13,805	13.7%	
4145 CHRISTMAS LIGHTS	0	0	22,000	22,000	90	21,910	0.4%	
4996 TFR FROM ROLLING CAPITAL FUND	0	(29,000)	(4,000)	25,000		25,000	725.0%	
<b>TOWN CENTRE GENERAL :- Indirect Expenditure</b>	<b>4,370</b>	<b>3,140</b>	<b>48,350</b>	<b>45,210</b>	<b>3,785</b>	<b>41,424</b>	<b>14.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(4,187)</b>	<b>(2,957)</b>	<b>(48,350)</b>	<b>(45,393)</b>				
<b>108 GRANTS (INCL S137)</b>								
4261 GRANTS UNDER OTHER POWERS	0	149	20,767	20,619		20,619	0.7%	
4264 Community Agent Grant	0	16,496	12,000	(4,496)		(4,496)	137.5%	
<b>GRANTS (INCL S137) :- Indirect Expenditure</b>	<b>0</b>	<b>16,644</b>	<b>32,767</b>	<b>16,123</b>	<b>0</b>	<b>16,123</b>	<b>50.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(16,644)</b>	<b>(32,767)</b>	<b>(16,123)</b>				
<b>109 CAPITAL EXPENDITURE</b>								
4053 LOAN INTEREST	0	0	4,381	4,381		4,381	0.0%	
4253 LEASE INTEREST REPAYED	0	0	268	268		268	0.0%	
4802 CP - New Computer Installation	0	2,026	0	(2,026)		(2,026)	0.0%	
4900 ROLLING CAPITAL FUND ALLOC'N	0	56,331	56,331	0		0	100.0%	
4980 LOAN REPAYMENT	0	0	8,139	8,139		8,139	0.0%	
4982 LEASE CAPITAL REPAYED	0	0	3,308	3,308		3,308	0.0%	
4990 ASSET FUNDING FROM RCP	0	(2,026)	0	2,026		2,026	0.0%	
<b>CAPITAL EXPENDITURE :- Indirect Expenditure</b>	<b>0</b>	<b>56,331</b>	<b>72,427</b>	<b>16,096</b>	<b>0</b>	<b>16,096</b>	<b>77.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(56,331)</b>	<b>(72,427)</b>	<b>(16,096)</b>				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>110 PUBLIC CONVENIENCES</b>								
1091 INC-MISCELLANEOUS	0	0	3,250	3,250			0.0%	
<b>PUBLIC CONVENIENCES :- Income</b>	<b>0</b>	<b>0</b>	<b>3,250</b>	<b>3,250</b>			<b>0.0%</b>	<b>0</b>
4011 RATES	0	0	3,250	3,250		3,250	0.0%	
4012 WATER RATES	0	224	2,000	1,776		1,776	11.2%	
4014 ELECTRICITY	0	0	1,000	1,000		1,000	0.0%	
4016 CLEANING COSTS	0	6,500	10,000	3,500	1,700	1,800	82.0%	
4036 PROPERTY MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
4038 MAINTENANCE CONTRACT	0	0	1,000	1,000		1,000	0.0%	
4042 EQUIPT MAINT/REPAIR	0	0	500	500		500	0.0%	
4047 MATERIALS/TOOLS	0	0	500	500	30	470	6.0%	
<b>PUBLIC CONVENIENCES :- Indirect Expenditure</b>	<b>0</b>	<b>6,724</b>	<b>19,250</b>	<b>12,526</b>	<b>1,730</b>	<b>10,795</b>	<b>43.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(6,724)</b>	<b>(16,000)</b>	<b>(9,276)</b>				
<b>111 CORPORATE MANAGEMENT</b>								
1076 PRECEPT RECEIVED	0	712,086	1,423,751	711,665			50.0%	
1096 INTEREST RECEIVED	769	2,188	420	(1,768)			521.0%	
<b>CORPORATE MANAGEMENT :- Income</b>	<b>769</b>	<b>714,274</b>	<b>1,424,171</b>	<b>709,897</b>			<b>50.2%</b>	<b>0</b>
4057 AUDIT FEES	0	460	4,000	3,540		3,540	11.5%	
4110 FIRE PRECAUTIONS	0	0	1,000	1,000		1,000	0.0%	
<b>CORPORATE MANAGEMENT :- Indirect Expenditure</b>	<b>0</b>	<b>460</b>	<b>5,000</b>	<b>4,540</b>	<b>0</b>	<b>4,540</b>	<b>9.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>769</b>	<b>713,814</b>	<b>1,419,171</b>	<b>705,357</b>				
<b>112 DEMOCRATIC REP'N &amp; MGM'T</b>								
4014 ELECTRICITY	18	18	0	(18)		(18)	0.0%	
4024 SUBSCRIPTIONS	240	2,731	3,000	269		269	91.0%	
4082 NEIGHBOURHOOD PLAN	0	57	0	(57)		(57)	0.0%	
4085 COUNCIL WEBSITE	97	845	3,210	2,365	170	2,195	31.6%	
4090 Public Referendum	0	0	2,500	2,500		2,500	0.0%	
4116 WAR MEM & REM SERV	582	582	0	(582)		(582)	0.0%	
4135 ELECTION PROVISION	0	0	4,000	4,000		4,000	0.0%	
<b>DEMOCRATIC REP'N &amp; MGM'T :- Indirect Expenditure</b>	<b>937</b>	<b>4,233</b>	<b>12,710</b>	<b>8,477</b>	<b>170</b>	<b>8,307</b>	<b>34.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(937)</b>	<b>(4,233)</b>	<b>(12,710)</b>	<b>(8,477)</b>				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>113 CIVIC ACTIVITIES &amp; EXPENSES</b>								
1091 INC-MISCELLANEOUS	0	101	0	(101)			0.0%	
1300 INC-MAYORS CHARITY	570	376	0	(376)			0.0%	
CIVIC ACTIVITIES & EXPENSES :- Income	570	477	0	(477)				0
4112 TOWN MAYOR'S ALLOW.	0	0	1,000	1,000		1,000	0.0%	
4166 TWINNING	0	0	250	250		250	0.0%	
4179 CIVIC FUNCTIONS	53	143	1,000	857	178	679	32.1%	
4180 CIVIC REGALIA REPAIRS ETC	0	79	250	171		171	31.6%	
CIVIC ACTIVITIES & EXPENSES :- Indirect Expenditure	53	222	2,500	2,278	178	2,100	16.0%	0
Net Income over Expenditure	518	255	(2,500)	(2,755)				
<b>115 ORCHARD COMMUNITY CENTRE</b>								
1082 INC-LETTINGS	3,577	13,632	32,500	18,868			41.9%	
ORCHARD COMMUNITY CENTRE :- Income	3,577	13,632	32,500	18,868			41.9%	0
4001 STAFF SALARIES	4,336	21,985	59,817	37,832		37,832	36.8%	
4002 EMPLOYERS N.I	424	2,168	5,012	2,844		2,844	43.3%	
4003 EMPLOYERS SUPERANN.	1,162	5,892	16,031	10,139		10,139	36.8%	
4007 HEALTH & SAFETY	0	525	500	(25)	525	(550)	210.0%	
4008 STAFF TRAINING	0	0	0	0	50	(50)	0.0%	
4009 STAFF TRAVEL	0	45	400	355		355	11.4%	
4011 RATES	0	0	6,200	6,200		6,200	0.0%	
4012 WATER RATES	0	215	240	25		25	89.7%	
4014 ELECTRICITY	186	433	9,000	8,567		8,567	4.8%	
4015 GAS	560	2,218	2,300	82		82	96.4%	
4016 CLEANING COSTS	0	688	2,100	1,412		1,412	32.8%	
4020 MISC. ESTABLISH.COST	0	0	54	54		54	0.0%	
4021 TELEPHONE & FAX	0	0	600	600		600	0.0%	
4023 STATIONERY	0	0	200	200		200	0.0%	
4036 PROPERTY MAINTENANCE	0	874	1,000	126		126	87.4%	
4038 MAINTENANCE CONTRACT	0	0	1,700	1,700		1,700	0.0%	
4042 EQUIPT MAINT/REPAIR	0	230	1,500	1,270		1,270	15.3%	
4060 OFFICE EQUIPMENT	0	0	300	300		300	0.0%	
4081 Licences	0	0	600	600		600	0.0%	
4104 REFUSE COLLECTION	99	442	0	(442)		(442)	0.0%	
4128 EQUIPMENT	0	77	500	423		423	15.4%	
ORCHARD COMMUNITY CENTRE :- Indirect Expenditure	6,767	35,793	108,054	72,261	575	71,686	33.7%	0
Net Income over Expenditure	(3,190)	(22,161)	(75,554)	(53,393)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210 GENERAL</u>								
4064 ANNUAL HANGING BASKETS	0	0	5,000	5,000		5,000	0.0%	
GENERAL :- Indirect Expenditure	0	0	5,000	5,000	0	5,000	0.0%	0
Net Expenditure	0	0	(5,000)	(5,000)				
<u>212 RECREATION GROUNDS</u>								
1081 INC-RENT	0	735	5,000	4,265			14.7%	
1083 INC-PITCH HIRE	0	5,609	5,000	(609)			112.2%	
RECREATION GROUNDS :- Income	0	6,344	10,000	3,656			63.4%	0
4011 RATES	378	1,895	4,700	2,805		2,805	40.3%	
4012 WATER RATES	0	732	11,500	10,768		10,768	6.4%	
4014 ELECTRICITY	231	1,390	9,000	7,610		7,610	15.4%	
4036 PROPERTY MAINTENANCE	0	0	0	0	825	(825)	0.0%	
4037 GROUNDS MAINTENANCE	0	1,970	7,000	5,030		5,030	28.1%	
4038 MAINTENANCE CONTRACT	575	2,877	8,000	5,123		5,123	36.0%	
4039 PLAY. EQUIP. MAINT.	673	673	0	(673)		(673)	0.0%	
4043 FENCING & GATES	366	366	2,000	1,634		1,634	18.3%	
4044 TREES & PLANTS	0	800	1,500	700		700	53.3%	
4047 MATERIALS/TOOLS	65	65	0	(65)	464	(529)	0.0%	
4067 PEST CONTROL	0	0	1,500	1,500		1,500	0.0%	
4100 FERT./SEEDS/WEEDKILL	0	0	200	200		200	0.0%	
4104 REFUSE COLLECTION	0	775	200	(575)		(575)	387.6%	
4110 FIRE PRECAUTIONS	0	229	1,500	1,271		1,271	15.3%	
4114 LITTER BINS	0	0	1,500	1,500		1,500	0.0%	
4128 EQUIPMENT	0	100	2,000	1,900		1,900	5.0%	
4134 SECURITY/CCTV	0	0	500	500		500	0.0%	
RECREATION GROUNDS :- Indirect Expenditure	2,288	11,871	51,100	39,229	1,289	37,940	25.8%	0
Net Income over Expenditure	(2,288)	(5,527)	(41,100)	(35,573)				
<u>901 CENTRAL SERVICES</u>								
1078 INC-MISC GRANTS	0	1,000	0	(1,000)			0.0%	
CENTRAL SERVICES :- Income	0	1,000	0	(1,000)				0
4001 STAFF SALARIES	26,652	129,718	384,830	255,112		255,112	33.7%	
4002 EMPLOYERS N.I	2,925	14,149	44,830	30,681		30,681	31.6%	
4003 EMPLOYERS SUPERANN.	5,441	24,411	79,894	55,483		55,483	30.6%	
4005 AGENCY STAFF	0	23,666	10,000	(13,666)		(13,666)	236.7%	
4007 HEALTH & SAFETY	116	445	2,800	2,355	92	2,264	19.1%	
4008 STAFF TRAINING	90	6,433	10,000	3,567		3,567	64.3%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4009 STAFF TRAVEL	168	693	1,500	807		807	46.2%	
4010 MISC. STAFF COSTS	27	645	1,000	355		355	64.5%	
4012 WATER RATES	0	119	500	381		381	23.9%	
4014 ELECTRICITY	0	730	4,000	3,270		3,270	18.3%	
4016 CLEANING COSTS	0	2,422	7,500	5,078	520	4,558	39.2%	
4020 MISC. ESTABLISH.COST	0	119	250	132		132	47.4%	
4021 TELEPHONE & FAX	2,040	4,735	13,500	8,765		8,765	35.1%	
4022 POSTAGE	20	529	1,500	971		971	35.3%	
4023 STATIONERY	0	1,059	3,500	2,441	626	1,815	48.2%	
4025 INSURANCE	0	15,875	21,000	5,125		5,125	75.6%	
4026 COMPUTER	5,572	21,783	33,790	12,007	661	11,346	66.4%	
4027 PHOTOCOPIER	124	1,054	5,600	4,546		4,546	18.8%	
4029 OFFICE REFURBISHMENT	0	0	0	0	120	(120)	0.0%	
4030 ADVERTISING, RECRUITMENT	200	4,665	5,000	335	635	(300)	106.0%	
4031 ADVERTISING	547	2,346	2,900	554	20	534	81.6%	
4036 PROPERTY MAINTENANCE	0	628	0	(628)	159	(787)	0.0%	
4051 BANK CHARGES	186	917	2,000	1,083		1,083	45.9%	
4056 LEGAL EXPENSES	0	0	4,500	4,500		4,500	0.0%	
4058 PROFESSIONAL FEES	9,040	19,415	10,000	(9,415)	535	(9,950)	199.5%	
4059 CONSULTANCY	0	0	2,000	2,000		2,000	0.0%	
4060 OFFICE EQUIPMENT	249	346	1,000	654	58	596	40.4%	
4073 PAYROLL BUREAU FEES	0	559	5,000	4,441		4,441	11.2%	
4074 ACCOUNTANCY FEES	1,310	4,995	15,000	10,005	1,142	8,863	40.9%	
4081 Licences	100	100	0	(100)	111	(211)	0.0%	
4092 Card Processing Fees	89	89	0	(89)		(89)	0.0%	
4103 PROTECTIVE CLOTHING	0	0	0	0	113	(113)	0.0%	
4127 SIGNS	0	0	1,000	1,000		1,000	0.0%	
4128 EQUIPMENT	0	801	500	(301)	498	(799)	259.8%	
<b>CENTRAL SERVICES :- Indirect Expenditure</b>	<b>54,896</b>	<b>283,448</b>	<b>674,894</b>	<b>391,446</b>	<b>5,289</b>	<b>386,157</b>	<b>42.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(54,896)</b>	<b>(282,448)</b>	<b>(674,894)</b>	<b>(392,446)</b>				

902 PUBLIC REALM

4001 STAFF SALARIES	18,068	86,755	199,305	112,550		112,550	43.5%	
4002 EMPLOYERS N.I	1,693	8,207	18,595	10,388		10,388	44.1%	
4003 EMPLOYERS SUPERANN.	3,750	14,957	47,307	32,350		32,350	31.6%	
4007 HEALTH & SAFETY	0	0	0	0	16	(16)	0.0%	
4008 STAFF TRAINING	17	17	0	(17)		(17)	0.0%	
4009 STAFF TRAVEL	47	220	0	(220)		(220)	0.0%	
4014 ELECTRICITY	93	(124)	1,200	1,324		1,324	(10.3%)	
4017 JANITORIAL MATERIALS	0	155	0	(155)	158	(313)	0.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4023 STATIONERY	0	0	100	100		100	0.0%	
4025 INSURANCE	0	5,423	300	(5,123)		(5,123)	1807.6%	
4030 ADVERTISING, RECRUITMENT	0	1,159	0	(1,159)		(1,159)	0.0%	
4037 GROUNDS MAINTENANCE	0	28	0	(28)	14,223	(14,251)	0.0%	
4041 EQUIPMENT HIRE	0	349	1,000	651		651	34.9%	
4042 EQUIPT MAINT/REPAIR	170	503	2,000	1,497		1,497	25.1%	
4044 TREES & PLANTS	0	100	10,500	10,400	44	10,356	1.4%	
4046 VEHICLE LEASING	1,316	4,290	10,000	5,710		5,710	42.9%	
4047 MATERIALS/TOOLS	98	1,015	0	(1,015)	367	(1,382)	0.0%	
4048 VEHICLE MAINT/REPAIR	291	1,233	10,000	8,767	65	8,702	13.0%	
4049 VEHICLE FUEL	696	3,617	8,000	4,383		4,383	45.2%	
4050 VEHICLE TAX	0	385	675	290		290	57.0%	
4100 FERT./SEEDS/WEEDKILL	0	0	700	700		700	0.0%	
4103 PROTECTIVE CLOTHING	58	1,224	2,500	1,276	41	1,235	50.6%	
4104 REFUSE COLLECTION	479	479	0	(479)		(479)	0.0%	
4119 SKIP HIRE	0	700	800	100		100	87.5%	
4128 EQUIPMENT	332	1,834	0	(1,834)		(1,834)	0.0%	
<b>PUBLIC REALM :- Indirect Expenditure</b>	<b>27,107</b>	<b>132,527</b>	<b>312,982</b>	<b>180,455</b>	<b>14,913</b>	<b>165,542</b>	<b>47.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(27,107)</b>	<b>(132,527)</b>	<b>(312,982)</b>	<b>(180,455)</b>				
<b>903 DEPOT</b>								
4007 HEALTH & SAFETY	0	131	0	(131)		(131)	0.0%	
4011 RATES	0	3,776	16,000	12,224		12,224	23.6%	
4012 WATER RATES	0	(683)	1,500	2,183		2,183	(45.5%)	
4013 RENT	0	27,412	50,000	22,588		22,588	54.8%	
4014 ELECTRICITY	0	(831)	2,500	3,331		3,331	(33.3%)	
4015 GAS	0	283	1,500	1,217		1,217	18.9%	
4020 MISC. ESTABLISH.COST	0	0	500	500		500	0.0%	
4036 PROPERTY MAINTENANCE	0	75	0	(75)		(75)	0.0%	
4042 EQUIPT MAINT/REPAIR	0	0	1,000	1,000		1,000	0.0%	
4104 REFUSE COLLECTION	0	634	0	(634)		(634)	0.0%	
4144 CCTV	0	0	0	0	1,519	(1,519)	0.0%	
<b>DEPOT :- Indirect Expenditure</b>	<b>0</b>	<b>30,796</b>	<b>73,000</b>	<b>42,204</b>	<b>1,519</b>	<b>40,685</b>	<b>44.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(30,796)</b>	<b>(73,000)</b>	<b>(42,204)</b>				
<b>904 REPAIRS &amp; MAINTENANCE</b>								
4042 EQUIPT MAINT/REPAIR	0	1,567	13,611	12,044		12,044	11.5%	
4115 SEATING	32	32	0	(32)		(32)	0.0%	
<b>REPAIRS &amp; MAINTENANCE :- Indirect Expenditure</b>	<b>32</b>	<b>1,599</b>	<b>13,611</b>	<b>12,012</b>	<b>0</b>	<b>12,012</b>	<b>11.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(32)</b>	<b>(1,599)</b>	<b>(13,611)</b>	<b>(12,012)</b>				



## Detailed Income &amp; Expenditure by Budget Heading 31/08/2022

Month No: 5

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	11,915	775,604	1,546,221	770,617			50.2%	
Expenditure	104,591	634,984	1,569,771	934,787	33,791	900,996	42.6%	
Net Income over Expenditure	<u>(92,676)</u>	<u>140,620</u>	<u>(23,550)</u>	<u>(164,170)</u>				
Movement to/(from) Gen Reserve	<u>(92,676)</u>	<u>140,620</u>						

Date: 05/10/2022

## Biggleswade Town Council

Time: 10:52

Lloyds Current A/C

List of Payments made between 01/08/2022 and 31/08/2022

Page 1

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/08/2022	F & R Cawley Ltd	DDR1	864.27		waste disposal - Depot June 22
01/08/2022	OPUS Energy (Corporate) Limite	DDR2	1,094.88		Elec - Stratton Way - June 22
02/08/2022	CoolerAid Ltd	202310	37.20		bottled water for depot
02/08/2022	Anglian Water Business Ltd. (N	202311	73.46		Eldon Way Water Apr/Aug 21
02/08/2022	BATPC	202312	90.00		Zoom training sess-RY
02/08/2022	Colin Ross Workwear & Safety	202313	101.59		Safety boots - Simon King
02/08/2022	CLARKES OF WALSHAM LTD	202314	33.91		Cattle drinking trough
02/08/2022	Essential Safety Wear Ltd	202315	334.62		clothes for PR
02/08/2022	Flowbird Smart City UK Ltd	202316	599.48		Service call-Rose Lane
02/08/2022	GH Online Accounting Limited	202317	1,270.80		Payroll processing Qtr end Jun
02/08/2022	Bedfordshire Growers Limited	202318	336.00		Bark Bale
02/08/2022	Harrier Office Supplies Ltd	202319	107.57		Toilet Roll
02/08/2022	Parallel HR Ltd	202320	396.00		HR services July 2022
02/08/2022	R & C Hyett	202321	2,160.00		Cleaning Old Court Hse July 22
02/08/2022	Hire or Buy Group Ltd	202322	64.80		scaffold tower
02/08/2022	Shires Pest Control & Wildlife	202323	71.25		Wasps nest at Cemetery
02/08/2022	Turfcare Leisure Services Ltd	202324	690.47		Maintain of Bowling Green Jul
02/08/2022	Unison	202325	11.50		Unison Due - July 2022
03/08/2022	Lloyds Salary A/C	Tfr	80,000.00		
05/08/2022	Central Befdordshire Council	Std Ord	4,599.00		Rates 22/23
08/08/2022	The Right Fuelcard Company Lim	DDR3	72.18		654-Fuel A/C
08/08/2022	CENTRAL BEDFORDSHIRE	D/CARD	100.00		732-Premises licence
08/08/2022	Sales Ledger	FPO	20.00		Sales Ledger
09/08/2022	HM Land Regsity	DDR	24.00		HM Land Regsity
09/08/2022	National World Publishing Limi	DC	163.20		Ad for licence in Town Square
11/08/2022	BNP Paribus	Std Ord	584.17		Isuzu Truck LN69 XVL
11/08/2022	Node IT Solutions Ltd	DDR4	62.40		FortiSwitch - Aug 2022
11/08/2022	Node IT Solutions Ltd	DDR5	158.98		Zoom subscription Aug
11/08/2022	Node IT Solutions Ltd	DDR6	211.20		Project Managed Network - Aug
11/08/2022	Node IT Solutions Ltd	DDR7	444.00		Leased Line - Aug 2022
11/08/2022	Node IT Solutions Ltd	DDR8	1,800.00		Firewall agreement - Aug 2022
11/08/2022	Node IT Solutions Ltd	DDR9	3,314.95		Microsoft support - Aug 22
11/08/2022	Sales Ledger	FPO	25.00		Sales Ledger
11/08/2022	Sales Ledger	FPO	40.00		Sales Ledger
11/08/2022	Mid Beds CAB	000490	500.00		Mid Beds CAB Grant
12/08/2022	Llbarnet Paynet	DC	10.50		Llbarnet Paynet-Licence fee
15/08/2022	Integrating Solutions Limited	DDR10	148.24		Photocopier lease
15/08/2022	Lex Autolease Ltd	DDR11	410.64		Rental of Isuzu July 2022
15/08/2022	Shire Leasing	DDR	684.23		Phone System lease
16/08/2022	Osso Gas - OSSO1107	DDR12	287.56		Purchase Ledger Payment
16/08/2022	Osso Gas OSSO1108	DDR13	300.96		Purchase Ledger Payment
16/08/2022	British Telecommunications PLC	DDR14	587.86		Phone bill - July 2022
16/08/2022	Fuel Genie DDR	DDR15	835.78		655-Fuel A/C
16/08/2022	Lloyds Bank	DDR	140.33		Bank charges
16/08/2022	HM Land Registry	DDR	3.00		HM Land Registry
16/08/2022	Allotment Deposit-Refund	000492	50.00		Allotment Deposit-Refund 205A
18/08/2022	citrusHR Limited	DDR16	69.00		HR package 15/08 - 14/09

## List of Payments made between 01/08/2022 and 31/08/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
19/08/2022	AIB Merchant Services	DDR17	89.40		July 2022 charges
19/08/2022	LearnPac Systems UK Ltd	DC01	19.99		P/Ledger Electronic Payment
22/08/2022	CoolerAid Ltd	202326	233.55		Bottled water Old Crt Hse
22/08/2022	AMF Services (Bedford) Ltd	202327	219.65		Fuel clean on chipper & RTV
22/08/2022	ATOMIC PEST CONTROL	202328	70.00		Allotment pest control - July
22/08/2022	Beds Bulletin Ltd	202329	261.00		Advertising Bulletin July 22
22/08/2022	JDH Interiors Ltd	202330	276.00		vertical blinds * 3
22/08/2022	Bugs n Things Pest Control Ltd	202331	120.00		removal of wasps nests at Altm
22/08/2022	Central Bedfordshire Council	202332	21,775.54		657-Depot Rates 21/22
22/08/2022	Essential Safety Wear Ltd	202333	153.54		659-Staff uniforms
22/08/2022	Glassfibre Flagpoles Ltd	202334	94.74		Union Flag with rope
22/08/2022	Mr S Hatton	202335	353.00		repair windows at Old Court Hs
22/08/2022	Henlow Building Supplies	202336	129.87		propane gas & glue
22/08/2022	KONCEPT PRODUCTIONS LTD.	202337	714.00		Deposit for Xmas stage etc
22/08/2022	LearnPac Systems UK Ltd	202338	19.99		Online trainig course
22/08/2022	Lux Levels	202339	200.00		Light repair R/L car park
22/08/2022	Peninsula Business Services Li	202340	37.09		EAP services for July 22
22/08/2022	DCK Accounting Solutions Ltd	202341	1,117.32		Accountants visit July 2022
22/08/2022	Hire or Buy Group Ltd	202342	298.03		Stihl Trimmer Head
22/08/2022	Signs of The Times Ltd	202343	698.50		War Memorial Signs
22/08/2022	Tim's Digital	202344	296.40		VPS hosting - August 2022
22/08/2022	Tudor Environmental	202345	208.46		Manure Fork * 4
22/08/2022	Veolia UK Ltd	202346	118.67		Fuel surcharge - June 2022
22/08/2022	Lux Levels	202339	-200.00		Purchase Ledger Payment
23/08/2022	EE - DDR	DDR18	392.32		656-Mobile phones
23/08/2022	SQUARESPACE IRELAND LIMITED/CARD2		240.00		736-Squarespace subscription
24/08/2022	Cash	000493	300.00		Petty Cash
26/08/2022	Chubb Fire & Security Ltd	DDR19	146.70		Purchase Ledger Payment
30/08/2022	BNP Paribas	DDR20	174.00		Kuboa lease
30/08/2022	F & R Cawley Ltd	DDR21	677.76		waste - Orchard Centre July 22
30/08/2022	OPUS Energy (Corporate) Limite	DDR22	1,034.68		Elec July 2022 Stratton Way
30/08/2022	Sales Ledger	FPO	30.00		Sales Ledger
30/08/2022	SAles Ledger	FPO	25.00		SAles Ledger
Total Payments			134,310.18		





# PUBLIC NOTICE

ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14(1)

CENTRAL BEDFORDSHIRE COUNCIL

(BIGGLESWADE: PART OF FOOTPATH NO 21)

(TEMPORARY PROHIBITION OF THROUGH TRAFFIC) ORDER 2022

Notice is hereby given that Central Bedfordshire Council have made an Order the effect of which will be to prohibit any person proceeding on foot along the length of Footpath No 21, Biggleswade which extends from Ordnance Survey Grid Reference (OS GR) TL 1864 4522 (Map point A) to OS GR TL 0153 4388 (Map point B) and then from OS GR TL 1851 4380 (Map point C) to OS GR TL 1841 4302 (Map point D).

**This temporary closure is required to enable bank repair works. The closure is expected to take place from 8<sup>th</sup> October to 31<sup>st</sup> December 2022.**

There is no alternative route for footpath users while the closure is in operation, however Footpath No 65 and Footpath No 66 are both still open and available to use for the public.

Further details, including a map, can also be found on the Council's website at:

[https://www.centralbedfordshire.gov.uk/info/82/countryside/431/rights\\_of\\_way/2](https://www.centralbedfordshire.gov.uk/info/82/countryside/431/rights_of_way/2)

The Order will come into operation on 8 October for a period not exceeding six months or until the works which it is proposed to carry out on or near to the footpath have been completed, whichever is the earlier. If the works are not completed within six months the Order may be extended for a longer period with the consent of the Secretary of State for Transport.

For further information, please contact Chris Nicol, Tel: 0300 300 6230,

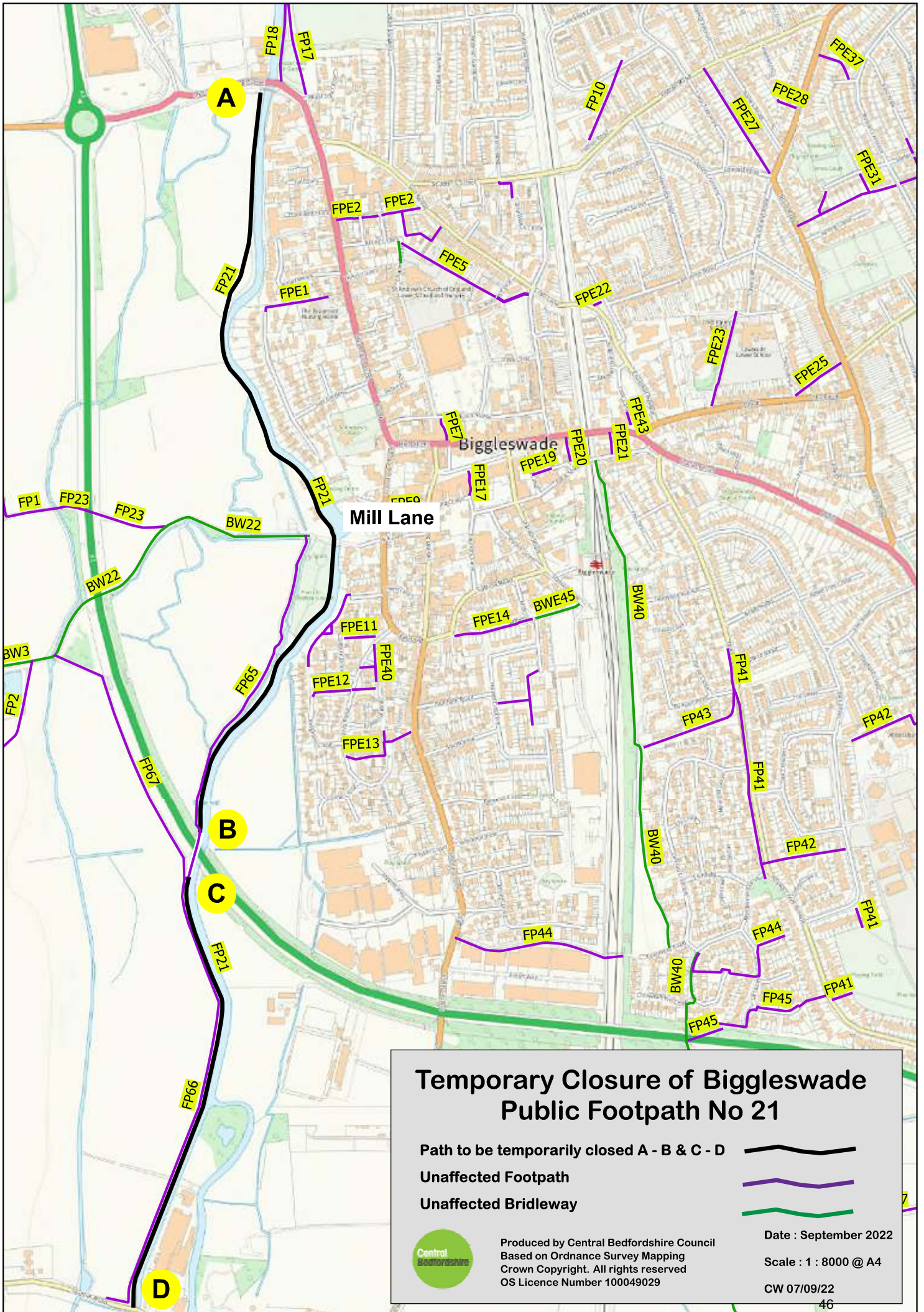
Chris.Nicol@centralbedfordshire.gov.uk

DATED 7 October

Priory House, Monks Walk  
Chicksands, Shefford  
Beds SG17 5TQ


DARYL HARVEY  
Head of Highways






## Temporary Closure of Biggleswade Public Footpath No 21

Path to be temporarily closed A - B & C - D 

Unaffected Footpath 

Unaffected Bridleway 



Produced by Central Bedfordshire Council  
Based on Ordnance Survey Mapping  
Crown Copyright. All rights reserved  
OS Licence Number 100049029

Date : September 2022

Scale : 1 : 8000 @ A4

CW 07/09/22





**BIGGLESWADE TOWN COUNCIL**  
The Old Court House  
4 Saffron Road • Biggleswade • Beds • SG18 8DL  
Tel: 01767 313134 • Fax: 01767 601188  
Email: [enquiries@biggleswadetowncouncil.gov.uk](mailto:enquiries@biggleswadetowncouncil.gov.uk)

Council 11/10/2022  
Items for Information  
Item 13c Asda Correspondence

Our ref: Corr/Asda Parking/Council/27092022

The Chronicle  
The Editor  
11-13 Mill Street  
Bedford  
MK40 3EU

Attention: Lorna Hutchinson  
Email: [laura.hutchinson@nationalworld.com](mailto:laura.hutchinson@nationalworld.com)

3<sup>rd</sup> October 2022

Dear Lorna,

**Re: Asda Reduction of Parking Time**

I am writing to you following the Town Council Meeting 27<sup>th</sup> September 2022 at which this matter regarding Asda's reduction of parking times was discussed.

For your information I attached the correspondence which has been sent to Asda and to Central Bedfordshire Council.

I look forward to hearing from you if you have any further engagement.

Yours faithfully,  
For and on behalf of Biggleswade Town Council

Karim Hosseini  
Head of Governance & Strategic Partnerships





**BIGGLESWADE TOWN COUNCIL**  
The Old Court House  
4 Saffron Road • Biggleswade • Beds • SG18 8DL  
Tel: 01767 313134 • Fax: 01767 601188  
Email: [enquiries@biggleswadetowncouncil.gov.uk](mailto:enquiries@biggleswadetowncouncil.gov.uk)

Our ref: Corr/Asda Parking/Council/27092022

Central Bedfordshire Council  
Compliance Officer  
Planning Enforcement – Strategic Delivery Team  
Priory House  
Chicksands  
Shefford  
Beds  
SG17 5TQ

3<sup>rd</sup> October 2022

Attention: Sally Hicks  
Email: [sally.hicks@centralbedfordshirecouncil.gov.uk](mailto:sally.hicks@centralbedfordshirecouncil.gov.uk)

Dear Sally Hicks,

**Re: Asda Reduction of Parking Time**

I am writing to you following the Town Council Meeting held on 27<sup>th</sup> September 2022 at which this matter regarding Asda's reduction of parking times was discussed.

For your information I attached the correspondence which has been sent to Asda.

I look forward to hearing from you if you have any updates from Asda.

Yours faithfully,  
For and on behalf of Biggleswade Town Council

Karim Hosseini  
Head of Governance & Strategic Partnerships



Our ref: Corr/Asda Parking/Council/27092022

Asda House  
Southbank  
Great Wilson Street  
Leeds  
LS11 5AD

President & CEO: Roger Burnley  
Senior Vice President of Operations: Anthony Hemmordinger  
Senior Vice President of Commercial: Derek Lawlor

3<sup>rd</sup> October 2022

Dear Sirs,

### **Alterations to Parking Restrictions at Asda Biggleswade**

Biggleswade Town Council discussed the changes to parking restrictions at Asda at its meeting on 27<sup>th</sup> September 2022 and this letter expresses the Council's views.

When the plans for Asda were approved, it was recognised that the position of the car park with its easy access to the town centre was an important issue. Biggleswade needed more town centre parking to help businesses and shoppers in the town centre. For this reason, part of the Section 106 agreement stipulated that there should be free parking for 'a maximum period of two hours'.

The recent change of parking time from two hours to one and a half hours, reduces the benefit and convenience to Biggleswade town centre shoppers. This will have a significant impact on shops and other businesses like hairdressers, solicitors etc. where customers need a longer time to complete their business.

It is evident that the wording of the original agreement could and should have been clearer. However, the "maximum period of two hours" has always been interpreted as 'a vehicle could be parked for up to two hours without penalty'.

The disingenuous interpretation of the agreement by yourselves suggesting that one and a half hours, being less than the maximum of two hours, means that the agreement is being complied with is not credible. Are we to expect that at some point in the future you will reduce to the time to an hour or less?

It is not realistic to think that the Section 106 intended to leave Asda the option to decide that any length of time less than two hours would comply with the agreement. Officers within Central Bedfordshire Council's Planning Department agree that less than two hours is not acceptable.

If the argument is that Asda have decided to reduce the parking time because they need the spaces for their own customers, this is undermined by your policy of selling parking spaces for profit and enabling them to remain occupied for considerable periods of time. The Town Council notes that through Horizon Spaces, under the reference number 50788, anyone may buy a parking space at Asda Biggleswade, the tariff being: up to 24 hours, £3; up to a week, £24; up to a fortnight, £45; up to three weeks, £66; and up to a month, £87.

From this it could be reasonably concluded that the residents of Biggleswade have had the amenity of a useful parking facility diminished by having less spaces available due to the sale of maximum long stay parking to boost Asda's profitability.

The Town Council does not agree with the decision to change to less than two hours and requests that you reconsider your position, reinstate the original intention of the agreement and continue to best serve the Biggleswade community.

We await your favourable response.

Yours faithfully,  
For and on behalf of Biggleswade Town Council

Karim Hosseini  
Head of Governance & Strategic Partnerships