



BIGGLESWADE TOWN COUNCIL

ANNUAL REPORT 2022 – 2023

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AGENDA

Biggleswade Town Annual Assembly will take place on **Tuesday 18th April 2023** at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at **7.30 p.m.** in order to transact the undermentioned items of business.

Members of the public to put questions or to address the Council, through the Chairman. Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise.

Please register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_5s19ogGIQLerfL_40WC_rw



1. **APOLOGIES**

2. **MATTERS ARISING**

3. **ANNUAL REPORT OF BIGGLESWADE TOWN COUNCIL**

The Annual Report will be presented by Cllr G Fage.

4. **REPORTS**

- a. Public Land and Open Spaces – Cllr M North.
- b. Town Centre Management – Cllr M Knight.
- c. Finance & General Purpose – Cllr R Pullinger.
- d. Personnel – Cllr J Woodhead.

5. **RESOLUTION AND QUESTIONS**

For the meeting to consider subjects and resolutions affecting the Town, from Local Government Electors.

6. **OPEN FORUM – MATTERS RELATING TO BIGGLESWADE**

- a. Ward Councillors
- b. Town Councillors

Annual Report of Council 2022-2023

Over the past year, Biggleswade Town Council has worked hard to get back to normality following pandemic-related disruption.

In completing the Town Council's Strategic Plan for Biggleswade, there is a clear set of aspirations which the council can seek to deliver against up to 2025.

Progress has been made through 2022/23 with the initiation of our play areas upgrades, the kick-off of a review to our assets, the restoration of the Drove Road chapel, the growth of major town centre events such as the Christmas Lights switch-on, improvements to the allotments, and in passing the Neighbourhood Plan via referendum... but there is still much more to do.

In May, the Town Council hosted two events for the Platinum Jubilee. Whilst these were frustrated slightly by unnecessary public gathering rules, the 500 who attended each event enjoyed a special occasion with live music and patriotic performances, topped off with the lighting of the beacon.

Council officers were working on the events from early 2022. These were very important moments for our town and a fitting way to celebrate the reign of our longest serving monarch, Her Majesty Queen Elizabeth II.

Whilst the Jubilee was a very happy occasion, the mood of the town and the nation changed dramatically in early September. Following the death of HM The Queen, our Council Officers worked hard to organise a book of remembrance, along with the Proclamation of the Accession in the Town Centre, and a memorial service held at St Andrew's Church.

It was a great honour to serve as mayor both through the Jubilee and The Queen's death. In May we will come together again to celebrate The Coronation of King Charles III - I look forward to another well-attended event in the town.

In early October, following four years of hard work, the Neighbourhood Plan came to referendum, passing with a "YES" vote of 83%.

This was a big vote of confidence in the Council's vision for the town. Biggleswade now has extra protection against poor development and designated green spaces which can be preserved for the next generation.

My thanks to Cllr Madeline Russell who chaired the steering group and all who put the hours in behind the scenes to make the plan a reality - Biggleswade owes them a huge debt of gratitude for their efforts.

In November, the annual Remembrance Sunday and Armistice Day services were held in town. These were well supported by residents who I know appreciate the sense of community which comes at that time of year.

Later in November, the annual Christmas Lights Switch On was again a huge success, with seemingly record numbers in the town centre, this despite an England World Cup match taking place at the same time!

The Switch On was also accompanied by Queenergy, a live Queen tribute band.

My thanks to Cllr Mark Knight and the Officers who worked a particularly long day to deliver the event.

Into the new year, several large strategic projects including the refurbishment of Franklins Recreation Ground and the Capital Assets Review gained momentum. These will be multi-year programmes which will truly transform many well-loved public spaces. I look forward to seeing how this work progresses.

Outside the Town Council, there remain major projects which councillors and officers continually seek to influence, taking clear positions on development to the east of Biggleswade, Land North of Furzenhall Road, the substation, the transport interchange and the expansion of Stratton Business Park.

Whilst not everything is within our control, the Town Council has played its role well in taking consistent and logical positions, backed up by evidence, and ensuring strong representation is provided both publicly in formal responses, and behind the scenes.

The main challenge facing Biggleswade is development without enough infrastructure. Whilst many of our schools and other facilities are holding up better than they get credit for, the main challenge in Biggleswade now is very clearly the lack of access to health care, most notably GPs.

The decision by the ICB not to proceed with Biggleswade Health Hub at this point is a poor one and the Council continues to make this clear both to the ICB directly and via Richard Fuller MP.

The Town Council has met privately with the two surgeries in Biggleswade and the ICB, to understand their concerns and to see what support can be provided.

The Town Council has had a consistent position on residential development since February 2018 - development to the east is supported subject to good design and considerable infrastructure investment, but development north is in the wrong location therefore will not be supported.

Huge amounts of work have taken place with transport consultants to object to the Land North planning application, including detailed scrutiny of the impact to the road network and one the sustainability of the site. It is expected to be determined at Development Management Committee in May. The application is clearly on a knife edge - we hope it is refused.

The Land East site has now been sold and we expect to see plans progress over the coming year. I hope a future Town Council works closely with the developer to create an attractive new development, with major investment in schools, roads, health and leisure - a constructive approach is vital to prevent the mistakes that were made with previous developments.

Our Town Centre remains a priority for the Council. Many businesses are struggling with higher running costs but so far, the residents of Biggleswade appear to continue to show support.

Work over the coming years work is required to sort out the layout and the bus routes, replace the trees in the right locations, improve connectivity from the east of town, from villages and through directional signage from the A1, and to build a town centre which brings a modern community feel, whilst preserving our important historic features.

When accompanied by proactive management and exciting events, this will make Biggleswade a more attractive place to do business and will encourage investment.

As a town we do have our challenges, but from networking with fellow mayors at civic services, I know that we are not alone.

In my time as Mayor, I have conducted over 40 official engagements, and there are still a few more to come.

Thank you to all who have supported me in my year as mayor, particularly Councillor colleagues who give up their time for free and tirelessly work for our town. And of course, to our Council staff, who keep the operations of the Council running properly all day, every day.

Grant Fage
Councillor and Mayor of Biggleswade 2022-23

PUBLIC LAND & OPEN SPACES COMMITTEE 2022/2023

Chair: Cllr Michael North, Vice Chair: Cllr Colin Thomas, Cllr Kevin Brown, Cllr Grant Fage, Cllr Frank Foster, Cllr Mark Foster, Cllr Mark Knight, Cllr Madeline Russell, Cllr Duncan Strachan, Cllr Robert Pullinger, Cllr J Woodhead.

CHAIRMAN'S ANNUAL ASSEMBLY REPORT 2022/2023

Play and Recreation Areas

The Council has adopted a strategic approach to an improvement project which has been started. Work on the Franklins Recreation ground has begun and should be completed in April. Refurbishment of Kitelands and Brunel play areas have been prioritised as the next play areas to be improved.

Unfortunately, little progress has been made on making Jubilee Recreation Area more accessible. The situation is held up waiting for decisions by the developers.

Public Realm Staff and Depot

Things have gone well with the Winter Public Realm Programme; we have assisted the contractors with delivery of the Playground equipment for Franklins and are looking ahead to complete the PR teams part in renovating the park itself.

We have ordered a new Large grass cutting Machine for the Town's grass areas which is a Ransomes HM 600 flail type machine, this will be delivered in December this year, we have had significant staff reduction at times due to operations, family bereavement, sickness and a covid outbreak but we have still managed to carry on and complete most tasks, the team will start grass cutting in earnest next week and we are carrying out spraying operations with our Nomix backpacks and electronic lances to all Town Council leased and operated sites the chemicals in use are Roundup Pro Bi-active 450 and Surfurflouron to stop the weeds growing back the chemicals come ready mixed so there is no chance of spillage leakage etc and this will promote our environmental policies.

Flower Beds, Planters and Hanging Baskets

The high quality of the displays has been maintained across the town. Improvements have been made in recent years and a very high quality of display is now the norm.

Allotments

Several improvements have been made to the allotments. Consultation with the allotment holders generates many good ideas.

Particular actions to note are - the access has been maintained in reasonable condition, the waste pile has been reduced and has enabled some new plots to be created, an additional water trough has been installed, CCTV and other security issues are in progress and, to note finally, all asbestos has now been removed from the site.

Drove Road Cemetery

The Council started an extensive restoration project for the Grade II listed chapel building which dates back to the mid-1800s.

Other work generally improving the site has been carried out and recently a plaque has been put in place recognising the site as a Commonwealth War Graves Cemetery.

Saxon Gate Pocket Park and Biggleswade Linear Wood

Discussions with Central Bedfordshire Council about taking over the management of these areas continue but have proved to have taken longer than expected to reach an agreement. We are confident that these discussions will conclude soon, and we look forward to taking these areas over to ensure they are.

Cllr Michael North

Chairman, Public Land & Open Spaces Committee

TOWN CENTRE MANAGEMENT (TCM) COMMITTEE 2022/2023

Chairman: Cllr Mark Knight, Vice Chairman: Cllr Duncan Strachan
Members: Cllr David Albone, Cllr Ian Bond, Cllr Grant Fage, Cllr Michael North
Cllr Robert Pullinger, Cllr Madeline Russell, Cllr Colin Thomas, Cllr Jonathan Woodhead

CHAIRMAN'S ANNUAL ASSEMBLY REPORT 2022/2023

The Town Centre Management committee focuses on delivering services, events, and improvements to ensure Biggleswade Town Centre is an essential retail, service and leisure destination that attracts inward investment while remaining sensitive to Biggleswade's unique heritage.

The Town Council operates six car parks, and the ticket machines are now several years old and showing their age. The Council has agreed a tender specification and begun a procurement process with the goal of upgrading the car park machines. This is expected to improve reliability, usability, and accessibility while reducing ongoing operational costs. I'm pleased that despite the trend towards electronic payments, the Council has determined that payment by cash will be retained as an option.

I believe that a mix of free and affordable parking is essential to ensure Biggleswade Town Centre is a convenient shopping and retail destination for Biggleswade residents and visitors from the largest possible catchment area. Looking ahead, I hope the new Council can do more to promote Biggleswade's parking with improved signage that helps visitors find our car parks.

A vibrant and imaginative market can make a town centre a destination that benefits all businesses. Our market has continued to perform strongly with Saturday markets frequently hosting 20 or more traders.

All the town centre benches were refurbished in 2021. During 2022 two additional benches were installed within the Town Centre to provide additional seating. The frequency of maintenance checks has also been increased to ensure all benches are always clean. Crime and anti-social behaviour remain a challenge within Biggleswade. The Town Council maintains a network of fully monitored CCTV cameras. The Town Council has now completed a procurement process and agreed to install eight brand new high-definition CCTV cameras and one additional mobile CCTV camera.

The annual Biggleswade Remembrance Sunday parade is always a special day, and 2022 did not disappoint. I was delighted with the tremendous support from participants and our community.

In June the Town Council led the town's celebration of the Queen's Platinum Jubilee with a beacon lighting on Thursday 2nd June and "Jubilee On The Square" on Sunday 5th June. The significance of this celebration became even more poignant when the country learnt of the sad death of The Queen in September.

The Jubilee celebrations were subject to a temporary event notice that limited participation to 500 people. I'm delighted that the Town Council was granted a permanent Premises License in September that overcomes this capacity limitation for all future Town Centre events. The Premises Licence authorises the performance of films, plays, live music, dance, and the sale of alcohol.

November 2022 brought the annual Christmas light switch-on event. This year the Town Council procured new festive lights including the greatly anticipated return of festoons crossing the High Street and the town square was rocked by Queenery.

The Council has continued to host several successful Friday evening street food events. The Council had decided to bring organisation in-house, and these will now be branded "The Bigg Eat". I look forward to the first of these new events in due course.

Work on the new transport interchange at the railway station is now well advanced, and with its impending completion comes the need to adjust bus routes and review the existing bus stop arrangements within the town centre. The Town Council has been eager to consider the future use of Century House and the Market Square, but our partnership with Central Beds Council has been difficult, and progress has been slow. This should be a significant area of focus in the coming year.

My thanks to the Deputy Chairman, Cllr Duncan Strachan, and the Town Council staff for their continued commitment to helping TCM carry out its mission. Thank you to Cllr Michael North and the Public Realm team for their partnership throughout the year. The Public Realm team has endured all weathers to support many events and has ensured that our floral displays are the envy of Bedfordshire.

A handwritten signature in black ink, appearing to read "M.A.R. Knight". The signature is stylized and somewhat cursive, with a large, sweeping flourish at the end.

Cllr Mark Knight
Chairman Town Centre Management Committee

FINANCE AND GENERAL PURPOSES COMMITTEE 2022/2023

Chair: Cllr Rob Pullinger, Vice Chair: Cllr Mark Foster, Cllr D Albone, Cllr Ian Bond, Cllr G Fage, Cllr M Knight, Cllr Michael North, Cllr H. Ramsay, Cllr M Russell, Cllr D Strachan

CHAIRMAN'S ANNUAL ASSEMBLY REPORT 2022/2023

Report on Financial Accounts
Year Ended 31st March 2023

The Finance and General-Purpose Committee's main functions are to monitor the overall financial governance and performance of the Council, including:

- Preparation of the budget and precepts and submission them Council for approval.
- Ensuring adequate financial controls are in place to utilise and protect the Council's finances and assets – to include insurance of Buildings, property and maintenance of asset register.
- Monitoring compliance with financial procedures, regulations and statutes and to implement corrective measures from internal and external audits.
- Oversight of loans (including Public Works Loan Board), leases, property and vehicle insurance, mortgages and debt recovery.

In addition, the committee has responsibility for the management of the Orchard Community Centre and the management of the Council Grants process.

Financial Summary

The financial overview of the Town Council's financial performance for the year 2022/23 shows an overall surplus of £1,560. This report is not the final position for the year as the year end close down is underway and it is only indicative. Upon completion of the accounts a more detailed report will be made available.

The Council has worked hard to manage costs and deliver savings this year, which enable the impact of increased costs due to inflation to be mitigated. The agreed increase in the precept for 2023/24 is below inflation and will not require any reduction in services and will allow the Council to continue to invest in projects to improve the town.

Major Activities

The Council has continued to implement the actions identified during the Finance review carried out in 2021/22. To date, 30 of 33 actions (91%) have been completed, with the remaining three in progress. Changes and improvements that have been made include:

- Restructuring of the financial organisation within the Council, to align responsibilities to the appropriate roles.
- Review of finance policies and procedures to ensure best practice, including implementation of new systems for purchase orders and allotment management.
- Moving the Council's banking services from Lloyds to Unity Trust Bank and implementation of BACs payments by first intent, rather than making payments by cheque.
- Introduction of card payment facilities.
- Improved processes for the management of bookings and taking payments of the Orchard Centre, markets, allotments and sports pitches.
- A restructure of the financial chart of accounts to facilitate better reporting, which will have commenced in the 2023/4 financial year.

- Re-tendering and appointment of a new internal auditor for 2023/4.

A capital assets review is currently underway to ensure that the Council is managing all assets appropriately and for the best use of the Biggleswade community. As part of the review, the Council is obtaining condition reports for all major assets, to allow for the planning of upgrade and maintenance work in the coming years. As a result, investment has already been made across the Council's asset to improve fire safety measures. Improvements have also been made at the Orchard Centre to facilitate a more efficient operating model.

In 2022/3, the Council obtained a loan of £426k from the Public Works Loan Board (PWLB) to fund the first phase of a number of improvements to the Town's assets. This includes refurbishment of Playgrounds and the Cemeteries as well as extending the allotment provision in the town. Works on the first phase of works at the Drove Road Cemetery are progressing well and the improvements at Franklins Recreation Ground are nearing completion. Following a public consultation in early 2023, the Council will shortly be applying for a further PWLB loan up to £325k to fund the next phase of these improvement works.

This year, 26 grants totalling £21,636 were awarded to charities and good causes that benefit the residents of Biggleswade, in addition to our ongoing support to fund the employment of a Community Agent by Bedfordshire Rural Community Charity.

I would like to thank all the Officers and Members who have supported the work of the committee this year, in particular our Finance Manager, Rob Youngs and Accounts Administrator, Tracii Thomson.

Cllr Rob Pullinger
Chairman Finance and General Purposes Committee

PERSONNEL COMMITTEE 2022/2023

Chair: Cllr Jonathan Woodhead, Vice Chair: Cllr Mrs H Ramsay, Cllr F Foster, Cllr M Foster, Cllr M Knight, Cllr M North, Cllr R Pullinger, Cllr M Russell, Cllr D Strachan, Cllr C Thomas

CHAIRMAN'S ANNUAL ASSEMBLY REPORT 2022/2023

It has been another busy year with regards to Personnel matters on the Personnel Committee. We have been delighted to welcome seven new members of staff – ranging from Office staff, Finance and Public Realm operatives. All these colleagues are vital to assisting with the modernising agenda the Town Council has embarked upon. During this period, we had nine leavers many of whom went on to other roles in different organisations and we continue to wish them all the best in their careers.

Senior officers have now both completed the CILCA qualification which is a real achievement and will help us achieve more as a Town Council in future. Further to this Council Officers have rolled out Fire Warden training and most importantly First Aid training to nearly all staff. The latter is particularly important as Council buildings are open to the public and having trained staff provides additional capacity when we hold public events.

Over the past year the Council has adopted the Citrus HR software package which now allows staff to book leave etc. online and collates appropriate records rather than the need for separate spreadsheets.

Over the past year the Council has also agreed the following HR policies:

- Overtime & Time Off in Lieu (TOIL) and Unsociable Hours Policy
- Information and Data Protection Policy
- Remote Working Policy
- Travel & Subsistence Policy
- DBS Policy

All of which needed a refresh and provided a realistic baseline from which to work from. I am also pleased to say that all staff have had regular appraisal and target setting meetings and have received a satisfactory or above in their level of performance.

Finally, I would like to take this opportunity to thank the Town Council staff for their hard work over the past year trying to embed some of these changes while responding to a range of external events that the town needed to respond to (some of which were unplanned) such as The Queen's Jubilee, The Queen's Passing, Service of Thanksgiving for The Queen, The Royal Proclamation, Remembrance Sunday, The Civic Service and the Commonwealth War Graves Commission event to name just some.

Cllr Jonathan Woodhead
Chairman Personnel Committee

BIGGLESWADE TOWN COUNCIL - TOWN COUNCILLORSAs of 7th April 2022

CONTACT DETAILS		WARD/PARTY	
Albone , Cllr David david.albone@biggleswadetowncouncil.gov.uk 48 Drove Road, Biggleswade SG18 8HD	Tel: 01767 221385	Ivel	Labour
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Fage , Cllr Lesley lesley.fage@biggleswadetowncouncil.gov.uk 25 Boddington Gardens, Biggleswade, SG18 0PH	Mobile:0770 859108	Stratton	Conservative
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Foster , Cllr Mark mark.foster@biggleswadetowncouncil.gov.uk 22 Sorrell Way, Biggleswade SG18 8WB	Tel: 01767 220250	Holme	Conservative
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Ramsay , Cllr Mrs Hazel hazel.ramsay@biggleswadetowncouncil.gov.uk 56 Holme Court Avenue, Biggleswade SG18 8PE	Tel: 01767 312874	Holme	Conservative
Russell , Cllr Mrs Madeline madeline.russell@biggleswadetowncouncil.gov.uk 31 Ivel Gardens, Biggleswade SG18 0AN	Tel: 01767 312966	Ivel	Conservative
Strachan , Cllr Duncan duncan.strachan@biggleswadetowncouncil.gov.uk 3 Tennyson Avenue SG18 8QD	Tel: 01767 225919	Holme	UKIP
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Woodhead , Cllr Jonathan jonathan.woodhead@biggleswadetowncouncil.gov.uk 21 The Baulk, Biggleswade, SG18 0PX	Mobile:07719 888476	Stratton	Conservative

CENTRAL BEDFORDSHIRE COUNCILLORS

Cllr Ian Bond
Cllr Steven Watkins
Cllr Mark Foster
Cllr Dr Hayley Whitaker

MEMBERSHIP OF STANDING COMMITTEES 2022/2023

The Chairman and Vice Chairman, ex-officio, shall be voting Members of every Committee, unless they signify that they do not wish to serve.

TOWN COUNCIL	FINANCE & GENERAL PURPOSE	PUBLIC LAND & OPEN SPACES	TOWN CENTRE MANAGEMENT	PERSONNEL
Cllr. G. Fage (Mayor)	Cllr. R. Pullinger (Chair)	Cllr. M. North (Chair)	Cllr. M. Knight (Chair)	Cllr. J Woodhead (Chair)
Cllr. M. Russell (Deputy Mayor)	Cllr. M Foster (Vice Chair)	Cllr. C. Thomas (Vice Chair)	Cllr. D. Strachan (Vice Chair)	Cllr. H. Ramsay (Vice Chair)
Cllr. D. Albone	Cllr. D. Albone	Cllr. K. Brown	Cllr. D. Albone	Cllr. M Foster
Cllr. I. Bond	Cllr. I. Bond	Cllr. G. Fage	Cllr. I. Bond	Cllr. F. Foster
Cllr. K. Brown	Cllr. G. Fage	Cllr F. Foster	Cllr. G. Fage	Cllr. M Knight
Cllr. L. Fage	Cllr. M. Knight	Cllr. M. Foster	Cllr. M. North	Cllr. M. North
Cllr. F. Foster	Cllr. M. North	Cllr. M. Knight	Cllr. M. North	Cllr. R. Pullinger
Cllr. M. Foster	Cllr. H. Ramsay	Cllr. M. Russell	Cllr. R. Pullinger	Cllr. M. Russell
Cllr. M. Knight	Cllr. M. Russell	Cllr. D. Strachan	Cllr. M. Russell	Cllr. D Strachan
Cllr. M. North	Cllr. D. Strachan	Cllr. R. Pullinger	Cllr. C. Thomas	Cllr. C. Thomas
Cllr. R. Pullinger	TOTAL = 10	Cllr. J. Woodhead	Cllr. J. Woodhead	TOTAL = 10
Cllr. H. Ramsay		TOTAL = 10	TOTAL = 10	APPEALS
Cllr. D. Strachan			BIGGLESWADE JOINT COMMITTEE	Cllr. K. Brown (Chair)
Cllr. C. Thomas			Cllr. M. Foster (Chair)	Cllr. I. Bond (Vice Chair)
Cllr. J. Woodhead			Cllr. M. Russell (Vice Chair)	Cllr. D Albone
TOTAL = 15			Cllr. M North	Cllr. L. Fage
			Cllr. H Ramsay	TOTAL = 4
			Cllr. C Thomas	
			Cllr. D Albone (Substitute)	
			Cllr. R Pullinger (Substitute)	
			TOTAL = 7	

COUNCILLOR ATTENDANCE RECORD BY COMMITTEE

April 2022 – March 2023

Member	Council Meetings 2022-23	Annual Statutory Meeting 2022	Biggleswade Joint Committee 2022-23	Finance & General Purpose 2022-23	Public Land & Open Spaces 2022-23	Town Centre Management 2022-23	Personnel	Appeals Meeting
Cllr. G. Fage (Mayor)	100%	100%	n/a	100%	100%	50%	n/a	n/a
Cllr. M. Russell (Deputy Mayor)	95.2%	100%	100%	83.3%	100%	75%	66.7%	n/a
Cllr. D. Albone	71.4%	100%	n/a	33.3%	n/a	100%	n/a	n/a
Cllr. I. Bond	85.7%	100%	n/a	83.3%	n/a	75%	n/a	n/a
Cllr. K. Brown	66.7%	100%	n/a	n/a	100%	n/a	n/a	n/a
Cllr. L. Fage	14%	100%	n/a	n/a	n/a	n/a	n/a	n/a
Cllr. F. Foster	85.7%	100%	n/a	n/a	100%	n/a	66.7%	n/a
Cllr. M. Foster	71.4%	100%	n/a	83.3%	100%	n/a	66.7%	n/a
Cllr. M. Knight	95.2%	100%	n/a	100%	66.7%	100%	66.7%	n/a
Cllr. M. North	81%	100%	100%	83.3%	100%	50%	66.7%	n/a
Cllr. R. Pullinger	81%	0%	100%	100%	66.7%	75%	33.3%	n/a
Cllr. H. Ramsay	81%	100%	80%	83.3%	n/a	n/a	100%	n/a
Cllr. D. Strachan	100%	100%	n/a	100%	100%	100%	100%	n/a
Cllr. C. Thomas	81%	100%	100%	n/a	100%	50%	100%	n/a
Cllr. J. Woodhead	76%	100%	n/a	100%	66.7%	100%	66.7%	n/a



MEETING DATES FOR 2023

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

DATES	TIME	MEETING
18th April	7.30 pm	Annual Assembly
25th April	7.00 pm	Council – Planning Applications Meeting
16th May	7.00 pm	Annual Statutory Council
23rd May	7.00 pm	Council
25th May	2.30 pm	Biggleswade J C
30th May	7.00 pm	Personnel
6th June	7.00 pm	Public Land & Open Spaces
13th June	7.00 pm	
20th June	7.00 pm	Council
27th June	7.00 pm	Council
4th July	7.00 pm	Finance & General Purposes
11th July	7.00 pm	Council
13th July	2:30 pm	Biggleswade J C
18th July	7.00 pm	Town Centre Management
25th July	6:30 pm	Council
1st August	7.00 pm	Personnel
8th August	7.00 pm	Council
22nd August	7.00 pm	Council
5th September	7.00 pm	Finance & General Purposes
12th September	7.00 pm	Council
26th September	7.00 pm	Council
3rd October	7.00 pm	Public Land & Open Spaces
10th October	7.00 pm	Council
12th October	2:30 pm	Biggleswade J C
17th October	7.00 pm	Town Centre Management
24th October	7.00 pm	Council
31st October	7.00 pm	Personnel
7th November	7.00 pm	Council
21st November	7.00 pm	Council
28th November	7.00 pm	Finance & General Purposes
12th December	7.00 pm	Council



MEETING DATES FOR 2024

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

DATES	TIME	MEETING
2nd January		
9th January	7.00 pm	Council
16th January	7.00 pm	Finance and General Purposes
18th January	2.30 pm	Biggleswade J C
23rd January	7.00 pm	Council
30th January	7.00 pm	Public Land & Open Spaces
6th February	7.00 pm	Personnel
13th February	7.00 pm	Council
20th February	7.00 pm	Town Centre Management
27th February	7.00 pm	Council
5th March		
12th March	7.00 pm	Council
19th March	7.00 pm	Finance and General Purposes
26th March	7.00 pm	Council
2nd April		
9th April	7.00 pm	Council
16th April	7.30 pm	Annual Assembly
23rd April	7.00 pm	Council
30th April		
7th May	7.00 pm	Annual Statutory Council
14th May		
21st May	7.00 pm	Council
23rd May	2.30 pm	Biggleswade J C
28th May	7.00 pm	Council

BIGGLESWADE TOWN COUNCIL STAFF

Biggleswade Town Council Management Team			
Name	Job Title	Email Address	Telephone
Peter Tarrant	Town Clerk & Chief Executive	peter.tarrant@biggleswadetowncouncil.gov.uk	07940 389085
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Isaac Lord	Place Shaping Manager	isaac.lord@biggleswadetowncouncil.gov.uk	07399 115198
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Town Council Office Staff			
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Market staff			
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