



Ref: Agenda/Council – 23/02/2023

23rd February 2023

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the Council Meeting of Biggleswade Town Council that will take place on **Tuesday 28th February 2023** at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at **7:00pm**, for the purpose of considering and recommending the business to be transacted as specified below.

Yours faithfully

A handwritten signature in black ink, appearing to read "Peter Tarrant", written over a horizontal line.

Peter Tarrant
Town Clerk & Chief Executive

Distribution: All Town Councillors
Notice Boards
The Press

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- a. Disclosable Pecuniary interests in any agenda item.
- b. Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_8IYGgN0gTUCHD_RFXfNyfQ

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

None.

6. **MEMBERS' QUESTIONS**

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive the minutes of the Town Council Meeting held on **Tuesday 14th February 2023** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. **MATTERS ARISING**

- a. Minutes of the Council Meeting held on **Tuesday 14th February 2023**.

9. **ITEMS FOR CONSIDERATION**

a. **Play Areas project - Franklins Recreation Ground Specifications**

For Members to receive and consider a report from the Public Realm Manager outlining the Public Realm plan and specification for Franklins Recreation Ground.

b. **Change to Town Council Meeting Dates**

For Members to receive and consider a report from the Head of Governance & Strategic Partnerships.

c. **CCTV Update**

For Members to receive and consider the response letter from Central Bedfordshire Council.

10. **PLANNING APPLICATIONS**

You can view details of applications and related documentation such as application forms, site plans, drawings, decision notices and other supporting documents for planning applications on the Central Bedfordshire Council website. Click on the hyperlink (electronic copy) on the heading of each planning application listed below.

a. **CB/TCA/22/00601 - 5 Mill Close, Biggleswade, SG18 8BQ**

Works to trees within a conservation area: Pollard to remove weak unions to Ash Tree (T1) Side back overhang from neighbours Damson Trees (T2) to boundary line.

b. **CB/23/00446/FULL - 8 Chaucer Drive, Biggleswade, SG18 8QG**

Single storey rear extension, including garden canopy roof.

c. **CB/23/00235/FULL - 45 High Street, Biggleswade, SG18 0JF**

Installation of bird point spikes and steel mesh access gate.

d. **CB/22/04824/FULL - St Andrew's Church, Shortmead Street, Biggleswade**

Ecclesiastical Exemption from Listed building Consent. Installation of new flue outlet be

extended above its current outlet by 900mm.

e. **CB/23/00405/FULL - Warehouse, Bonds Lane, Biggleswade, SG18 8AY**

Change of use from storage/distribution building (B8 use) to mixed use (class B8 & class E) two offices.

11. **PLANNING APPLICATION OUTCOMES**

- a. A report of the Planning Application Outcomes (by exception applications only) as of **15th February 2023**.

12. **ACCOUNTS**

a. **Financial Administration**

- i. Detailed Balance Sheet to 31/01/23.
- ii. Detailed Income and Expenditure by Committee 31/01/23.
- iii. Payment Listing from 01/01/23 to 31/01/23.
- iv. Summary Income and Expenditure to 31/01/23.

13. **ITEMS FOR INFORMATION**

a. **ASDA Car Parking Update**

For Members to receive an oral update from Cllr Russell.

14. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Please register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_8lYGqN0gTUCHD_RFXfNyfQ

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15. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- a. (Franklins Recreation Ground Vandalism Report).
- b. (Chamber Project Update).

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.

16. **EXEMPT ITEMS**

a. **Franklins Recreation Ground Vandalism Report**

For Members to receive and consider a report from the Place Shaping Manager.

b. **Chamber Project Update**

For Members to receive and consider a report from the Head of Governance & Strategic Partnerships.



MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING
HELD ON TUESDAY 14th FEBRUARY 2023
AT 7.00PM AT BIGGLESWADE TOWN COUNCIL OFFICES
THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE, SG18 8DL



PRESENT:

Cllr G Fage (Chairman)
Cllr M Russell (Deputy Chairman)
Cllr M Foster
Cllr M Knight
Cllr M North
Cllr R Pullinger
Cllr H Ramsay
Cllr D Strachan
Cllr J Woodhead

Mr P Tarrant – Town Clerk & Chief Executive
Mr K Hosseini – Head of Governance & Strategic Partnerships (via Zoom)
Mr R Young – Finance Manager
Mr I Lord – Place Shaping Manager
Ms F Gumush – Meetings Administrator

Members of the Public – 1

Meeting Formalities:

Following a reminder to meeting attendees that this is a formal meeting, the Mayor advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting is being filmed and by being present attendees are deemed to have agreed to be filmed and to the use of those images and sound recordings. The Mayor advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of that individual.

1. APOLOGIES FOR ABSENCE

Cllr F Foster, Cllr D Albone, Cllr K Brown, Cllr C Thomas, Cllr L Fage.

2. DECLARATIONS OF INTEREST

a. Disclosable Pecuniary interests in any agenda item:

None.

b. Non-Pecuniary interests in any agenda item:

None.

3. TOWN MAYOR'S ANNOUNCEMENTS

a. Amphill Civic Service

On Sunday 5th February, Mayor Cllr G Fage attended the Amphill Civic Service hosted by the Amphill Mayor and Amphill Town Council. Cllr G Fage noted that he had the opportunity to meet with other Mayors from neighbouring towns and discuss challenges they are facing.

b. Fame The Musical

On Friday 10th February, Cllr G Fage attended 'Fame The Musical' organised by Stratton Upper School where he had the opportunity to meet some of the cast members and teachers of the school. Cllr G Fage indicated that it was pleasing to see that the school was investing in the arts.

c. Working Group Attendance

Cllr G Fage indicated that a Working Group to look over Standing Orders, Financial Regulations, Terms of Reference, and Schemes of Delegation had been established. Cllr G Fage asked that any interested Members who wished to participate should contact the Town Clerk to put their names forward.

d. Standing Orders Request

Cllr G Fage pointed out that a request under Urgent Standing Orders by Cllr Knight was put forward to bring an item for Electric Vehicle Charging Consultation to the agenda under Items for Consideration. Cllr G Fage indicated the item would be discussed in order for Council to decide whether it wishes to provide representations on the matter.

e. Access for All Meeting

Deputy Mayor Cllr Russell indicated that a meeting of the Access for All group, chaired by Richard Fuller MP, was recently held on Friday 3rd February.

The group was very disappointed to learn the revised timescale for the project, which meant that the new access will not be operational until January 2025. Network Rail were asked to look again at their project plan to try to shorten the timescale.

However, train operators GTR, announced that the work on a new toilet block is set to begin in February which will include male, female, and accessible toilets, with a new soakaway. Cllr Russell added that the transport interchange is still on course to be completed by the end of March.

4. PUBLIC OPEN SESSION

No member of the public wished to speak.

5. INVITED SPEAKER

Mr Cliff Andrews, Deputy Chief Executive for Bedfordshire Rural Communities Charity (BRCC) presented a cycle scheme for Biggleswade with the aim of providing access to bicycles for the Town residents at a low cost.

Mr Andrews indicated that the aim of the project was to promote the use of Biggleswade Green Wheel, encourage travel between key points in the Town as well as promote mental and physical wellbeing.

Mr Andrews explained that the pilot project aimed to procure 12 bicycles over 12 months through an app called 'app-bike' who not only provide the bicycles but offer maintenance and insurance in partnership with Central Bedfordshire Council (CBC). He added that CBC currently run a similar pilot in Houghton Regis with app-bike.

Mr Andrews indicated that BRCC aim to install new or additional bicycles and subject to Council agreement BRCC will fund and install additional racks to existing racks at Dan Albone Car Park, Franklins and The Lakes Recreation Grounds. CBC have plans to install racks at other spots which include the Market Square and Saxon Gate Leisure Centre.

6. MEMBERS' QUESTIONS

Cllr Pullinger enquired about a resolution agreed upon in May last year regarding the updating of audio and video equipment of the Town Chamber.

The Head of Governance & Strategic Partnerships responding to the question indicated that an external bidder had been sourced and the project was ongoing.

Cllr Russell proposed that the item come back to the next Council agenda.

7. MINUTES AND RECOMMENDATIONS OF MEETINGS

- a. Members **NOTED** the Minutes of the Finance & General Purposes Committee Meeting and added that for future reference Committee minutes should follow Town Council minutes.
- b. Members called for more formal salutations to be used when referring to individuals in minutes. Item 5. Invited Speaker – Tom Price should be changed to Mr Price.
- c. Item 9a. Precept for Financial Year. Members indicated that the increase of 26p per week should be added to the resolution.
- d. Item 9b. The resolution should only read: Members **RESOLVED** to accept the motion that any spend connected to PWLB monies is approved, in both the amount and purpose, at Council first, before spending.
- e. Item 9d. Typo. GP practises should read GP practices.

Subject to these amendments the Minutes were **APPROVED** as an accurate record of the Town Council Meeting held on Tuesday 24th January 2023.

8. MATTERS ARISING

Members pointing to the issue regarding the Ivel Medical Centre inquired as to whether Officers had been able to facilitate a meeting with the relevant stakeholders. Officers have been re-tasked to arrange a meeting for Council.

Following discussions with Officers, Cllr G Fage indicated that two items from the Exempt session were to be brought to the agenda under Items for Consideration. Items relating to the Public Works Loan Board and the Play Areas Update report would be discussed in the open session of Council. The items would be moved to Item 9f and 9g respectively under Items for Consideration.

9. **ITEMS FOR CONSIDERATION**

a. **History Society Grant Application**

Members discussed the report presented by the Finance Manager regarding the grant application from the History Society following the Finance and General Purposes Committee meeting on 17th January 2023.

It was noted that there was no record of receipt of this application.

Members **AGREED** to grant £900 to the applicant.

b. **Planning Templates**

Cllr Russell put forward new response styles to planning applications following the Neighbourhood Planning Training session in January. Cllr Russell explained that the advice received from the training session was for a formal response and one that highlights the Biggleswade Neighbourhood Plan as part of the statutory development plan.

Members **AGREED** to replace the usual response wording with a variation of the two templates when responding to planning applications from Central Bedfordshire Council.

c. **Bicycle Hire Proposal**

Following on from the presentation by Mr Cliff Andrews from the BRCC, the Place Shaping Manager added that the bicycle design would be standard but if the Council wished to change this it would be at a cost of £40 per bicycle.

Members **AGREED** to accept the recommendation that Council support the trial with the extra installation of bicycle racks at Dan Albone, Franklins Recreation and the Lakes Recreation in order to facilitate this goes ahead at no extra cost to the Council.

d. **Football Pitches Booking Policy**

The Place Shaping Manager presented the report and noted that Officers have amended all aspects of the Policy and Terms & Conditions raised by Members at the recent Public Land and Open Spaces committee.

Members **AGREED** to accept the Policy with minor changes to wording on Item 18 of the document to read either 24-hour working day or next business day.

e. **Allotments Improvement Project Report**

Following on from the report which was approved by the Public Land and Open Spaces Committee on 31st January, the Head of Governance & Strategic Partnerships indicated that Officers visited the site and marked down 23 new 'half plots' of differing shapes, as opposed to the 10 plus half plots recommended in the report.

This number is significantly higher than the anticipated number of plots in the report and will generate circa £805 of new income per annum.

Officers will be approaching people on the waiting list (currently 42) to reduce it down to 19 applicants.

The Head of Governance & Strategic Partnerships thanked the Public Realm team who have worked hard to achieve such a positive result.

Members **RESOLVED** to **ACCEPT** the recommendations of the report which stated that:

1. Officers would approach people on the waiting list to invite them to take out the half plots.
2. Officers promote to people on the waiting list and more widely to determine appetite level for new micro-planter style plots.
3. Officers use existing allotment budget allocation to spend an indicative £935 on the project to deliver lasting improvements by March.

f. **EV Charging Provision**

Members discussed the Public Notice from CBC with regards to the introduction and restriction of certain spaces specifically for electric vehicles to park and charge off street.

The proposed restrictions would enable electric vehicle users to have access to un-obstructed parking in EV charging bays, which is enforceable. The proposal for The Baulk Car Park called for a restriction of 8 bays from Monday to Saturday between the times of 0800-1600.

Members **RESOLVED** to respond to the consultation to ask for enforcement from 0930-1430 (due to the hours of 0800 and 1600 being school pick drop off and pick up hours) Monday to Saturday across 4 bays not 8 bays.

g. **Public Works Load Board Application 2023-2024**

Members discussed the report submitted by the Town Clerk & Chief Executive which sets out projects and the stages of maturity of these projects.

Members **RESOLVED** to **ACCEPT** the recommendation that a PWLB application is made for up to £325,000 and that the eventual drawn down of monies by Council be considered in due course.

h. **Play Areas Update Report**

Members discussed the report by the Head of Governance & Strategic Partnerships with regards to Kitelands Park and Brunel Drive.

The Head of Governance & Strategic Partnerships pointed out that at a recent meeting of the Public Land and Open Spaces Committee, Members suggested it would be good for the project to generate play areas data on usage patterns for the smaller play areas.

Officers approached CBC regarding gathering volumetric data for current and future play area regeneration who suggested that Council Officers conduct letter drops with questionnaires for each area in question before embarking on proposed works. CBC however accepted that this would not provide concrete proof of either current or future use due to turnover of residents in properties.

Following discussions Members **AGREED** to instruct Officers to embark on work that provides a qualitative and quantitative view around the potential use of the play areas including the relevant catchment areas.

Members also **AGREED** for Officers to provide rough numbers of children broken down by age group who live in proximity to each of the play areas and that it is not funded via the PWLB.

10. **PLANNING APPLICATIONS**

a. **CB/23/00256/FULL - 2 Ullswater Close, Biggleswade, SG18 8LX**

The Biggleswade Neighbourhood Plan (2022) and the Biggleswade Town Centre Masterplan (SPD 2011), together with the adopted Local Plan form the statutory development plan for Biggleswade. The Planning and Compulsory Purchase Act requires determination of planning applications to be made in accordance with the development plan unless material considerations indicate otherwise.

The Town Council has **NO OBJECTION** to this application, subject to consultation with neighbours and consideration of their comments.

b. **CB/23/00170/LB - 46 Shortmead Street, Biggleswade, SG18 0AP**

The Biggleswade Neighbourhood Plan (2022) and the Biggleswade Town Centre Masterplan (SPD 2011), together with the adopted Local Plan form the statutory development plan for Biggleswade. The Planning and Compulsory Purchase Act requires determination of planning applications to be made in accordance with the development plan unless material considerations indicate otherwise.

The Town Council has **NO OBJECTION** to this application, subject to consultation with neighbours and consideration of their comments. However, the Town Council voiced concerns regarding limited parking on Shortmead Street as it lies within the built-up area of Biggleswade.

c. **CB/22/04924/FULL - A1 London Retail Park, London Road, Biggleswade**

The Biggleswade Neighbourhood Plan (2022) and the Biggleswade Town Centre Masterplan (SPD 2011), together with the adopted Local Plan form the statutory development plan for Biggleswade. The Planning and Compulsory Purchase Act requires determination of planning applications to be made in accordance with the development plan unless material considerations indicate otherwise.

The Town Council has **NO OBJECTION** to this application, subject to consultation with neighbours and consideration of their comments.

d. **CB/22/04966/FULL - Dhillion Farm, Dunton Lane, Biggleswade, SG18 8SH**

The Biggleswade Neighbourhood Plan (2022) and the Biggleswade Town Centre Masterplan (SPD 2011), together with the adopted Local Plan form the statutory development plan for Biggleswade. The Planning and Compulsory Purchase Act requires determination of planning applications to be made in accordance with the development plan unless material considerations indicate otherwise.

The Town Council has **NO OBJECTION** to this application, subject to consultation with neighbours and consideration of their comments.

e. **CB/22/04938/ADV - Noatum Logistics Unit 4, Symmetry Park, Gold Road, Biggleswade, SG18 8UZ**

The Biggleswade Neighbourhood Plan (2022) and the Biggleswade Town Centre Masterplan (SPD 2011), together with the adopted Local Plan form the statutory development plan for Biggleswade. The Planning and Compulsory Purchase Act requires determination of

planning applications to be made in accordance with the development plan unless material considerations indicate otherwise.

The Town Council has **NO OBJECTION** to this application, subject to consultation with neighbours and consideration of their comments.

f. **CB/22/04516/REG3 - 11 & 12 Woodlands, Dunton Lane, Biggleswade, Bedfordshire, SG18 8QU**

The Biggleswade Neighbourhood Plan (2022) and the Biggleswade Town Centre Masterplan (SPD 2011), together with the adopted Local Plan form the statutory development plan for Biggleswade. The Planning and Compulsory Purchase Act requires determination of planning applications to be made in accordance with the development plan unless material considerations indicate otherwise.

The Town Council **OBJECTED** to some aspects of the proposed development.

- The application calls for a change of use of land, from the stationing of two transit pitches, to two permanent pitches for Gypsy and Traveller use, with associated parking and amenity units which should be stationed further away from the road and that is not the case with this proposal.
- The Town Council has objected previously and on this occasion on the grounds of noise pollution from the road. Permanent pitches stationed near the road will obviously make the noise pollution situation worse.

The Town Council also **OBJECTED** on the grounds that currently visitors temporarily use the transit pitches; once these are made permanent there will be no provision for temporary visitors.

g. **CB/23/00238/FULL - 36 Drove Road, Biggleswade, SG18 8HD**

The Biggleswade Neighbourhood Plan (2022) and the Biggleswade Town Centre Masterplan (SPD 2011), together with the adopted Local Plan form the statutory development plan for Biggleswade. The Planning and Compulsory Purchase Act requires determination of planning applications to be made in accordance with the development plan unless material considerations indicate otherwise.

The Town Council **OBJECTED** to the traffic aspects of the proposed development:

- There is a potential risk of increase to the footprint of vehicles for the development.
- Additional increase in the volume of traffic of an already busy road.
- Lack of an updated traffic survey since The Baulk was made a one-way road making the Eagle Farm and London Road junction even busier.

11. **PLANNING APPLICATION OUTCOMES**

This report was **NOTED**.

12. **ACCOUNTS**

a. **Financial Administration**

The January 2023 accounts were not available for this agenda.

13. **ITEMS FOR INFORMATION**

a. **Minutes of the Biggleswade Allotment Association**

Members **NOTED** the minutes presented on the agenda.

b. **ASDA Car Parking Update**

Cllr Russell presented the letter of response from ASDA.

Members **AGREED** to respond once more to keep continued dialogue between the Council and ASDA for future reference.

c. **CCTV Update**

The Place Shaping Manager in his update to Members indicated that a letter was sent to Central Bedfordshire Council at the end of January following Town Council decision to progress.

This was acknowledged the same day, with the CBC Officer stating a response would be sent in due course; however nothing had yet been received at the time of the Council meeting.

Members **AGREED** for Officers to continue contact with CBC Officers to progress the matter.

d. **Drove Road Chapel Update**

The Place Shaping Manager presented the report on the Drove Road Chapel works.

Members **NOTED** the report and welcomed the progress of the project.

e. **Planning Case types and descriptions for Town Council Consultation**

The Head of Governance & Strategic Partnerships presented the report on planning applications indicating that Officers are now using the case types document to screen all incoming applications and determine which ones progress to each Town Council meeting. This will reduce the application volumes.

Members **NOTED** the report and called for Officers to source an updated copy of case types and descriptions from CBC.

f. **Schools for the Future Statutory Results**

Members **NOTED** the document from Central Bedfordshire Council.

14. **PUBLIC OPEN SESSION**

No members of the public wished to speak.

BIGGLESWADE TOWN COUNCIL
Town Council Meeting 28th February 2023
Franklins Public Realm Plan Report

Implications of Recommendations

Corporate strategy: ENVIRONMENT: A Green Town. The Town Council will consider the recommendations of the audit of play areas and how we might invest to improve those areas.
Finance: The plan is financed via the public works loan board (PWLb) funding allocation with a Bedford Rural Communities Charity (BRCC) contribution.
Equality: N/A.
Environment: N/A.
Community Safety: N/A.

Background

In 2022, Officers submitted to the Town Council the five year plan for the Play Areas project which would deliver improvements to sixteen play areas across the town. The play areas project broke ground on the Franklins recreation area in late 2022 and regeneration work on this flagship play area is anticipated to be completed by April 2023.

Summary

While project work is underway to regenerate the Franklins recreation ground, Public Realm Officers have scoped the entire Franklins recreation ground and drawn up a specification (see Appendix A) which takes into account Franklins's varied use.

The plan specification covers all aspects of the recreation area to maximise its use, enhance its security, and improve landscaping both inside the ground and its boundary. Officers have begun sourcing quotes from contractors covering the security gates, shrubs and plants and are working towards an indicative budget of £20,000.

Through collaboration with the BRCC the Town Council have additionally secured a contribution of circa £3,000 to be used on planting or furniture which are enhancements to the Green Wheel.

Officers have included a digital plan of Franklins Recreation Ground which includes the proposed works to be completed (see Appendix B).

Recommendation

That Members note and agree:

- For Officers to deliver the proposed specification improvements to Franklins sequenced with the main contractor to an indicative £20,000 budget.
- For Officers to continue discussions with BRCC to identify specific items covered by the BRCC £3,000 contribution.

Jonathan Woolley
Public Realm Manager

Karim Hosseini
Head of Governance & Strategic Partnerships

Appendix A: Franklins Recreation Ground Specification
Appendix B: Franklins Recreation Ground digital plan

Appendix A: Play Areas Project- Franklins Recreation Ground Public Realm Plan

Context:

Franklins is the key flagship area in town and attracts the widest possible demographic (resident and visitors), being situated only 150 metres away from the historic town centre. The open space comprises distinct play areas for toddlers, older children, and youths. The toddler area is enclosed by a low wooden structure.

Landscaping:

Suppliers will install all equipment, new ground matting, and their work will end at that point. All landscaping work is out of scope for the project and will be delivered by the Public Realm team which is best placed as it has the experience and expertise on plant types and local geography. Suppliers are only tasked with beautifying the immediate areas on and around the equipment they install.

The Town Council retains 100% control over the resourcing of landscaping the site for H&S and control reasons. Detailed landscaping will be done to soften the immediate areas surrounding the fenced areas on site. New colourful and sensory shrubs and plants will be installed across the grounds in harmony with existing areas and to build on the natural theme. New crescents of shrubs will be installed to soften the gaps between areas on site.

Approximately 100 mature Hawthorn bushes will be installed on the Ivel boundary of the recreation ground. This will fill in all the current gaps and create an unbroken clean green boundary.

Landscaping, plants, shrubs £4,000.

Sculpture, Bandstand & Activities:

A new tree sculpture will be created using the existing dead large tree on site. This will be prepared by a chainsaw specialist.

The PR team will create new trees, wildlife, insects, birds etc. nature trail quiz and infographics via installing wooden posts with small plaques setting out nature facts, along the entire ground. The Franklins open space on the river side needs to be retained as a designated sporting activities area.

The Public realm team will refurbish and landscape with new plants the old bandstand circular area (10 metres diameter) to make it far more visually appealing. This work is intended as being enduring i.e., for the long term.

There may be an option to install a temporary platform for live performances. This option though is less desirable as it may not be viable on a events v cost benefit basis, i.e. Franklins would host up to 2 events per annum. The cost of a temporary platform may be in the region of circa £8,000.

Tree Sculpture	£800
Nature Trail Signs	£500
Bandstand plants	£2,000

Access & Security:

Franklins has three access gates, located at the main entrance, side entrance and rear entrance. The Public Realm team will liaise with CBC to ensure the kissing gate on the side entrance to the ground is further improved.

Main entrance £4,000

Rear entrance £1,500

The Public Realm team will ensure that the main double gates at the front of the grounds are improved via installation of a new pedestrian gate (granting full access to mobility scooter etc.) created from the existing structure.

The entire Franklins pathway will be improved to ensure full inclusion and easy on and off for users of wheeled vehicles.

The Town Council will consider installing a single 4-5 metre high steel pillar with the option of a night vision wildlife camera (or CCTV camera) looking to the main entrance and thoroughfare. This will maximise community safety and protect the significant investment in the area.

Steel pillar £600

Wildlife camera £600

Furniture:

A new metal Town Council branded notice board will be placed at the entrance to Franklins signposting all onsite activity and new announcements.

The Public Realm team will renovate the existing six benches and install four new heritage style benches on site. These will in future have memorial plaques installed as per demand. Six new heritage style bins will be installed on site subject to discussion with CBC on recycling waste types good practice.



Notice board £800

New bins £1,500

New benches £3,000

Mobility & Vehicles:

Additional bicycle racks at the entrance will be installed as per the BRCC Bicycle scheme project. Officers will consider the potential for installing EV charging points in future.

Future Inspections and Maintenance Protocol:

The operational play area inspection training course was completed on 28th September 2022. The course material contained the latest regulations and good practice.

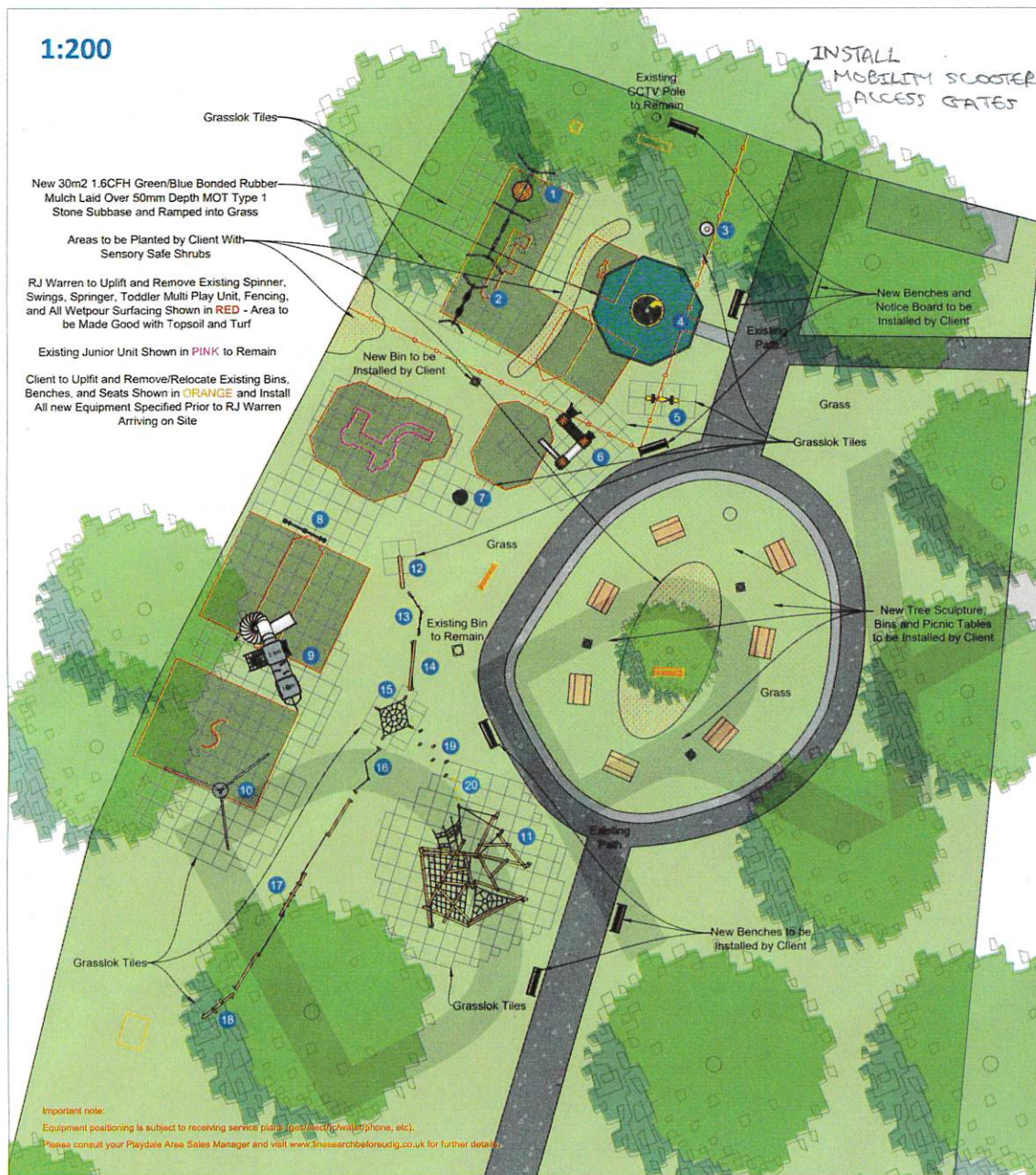
BRCC funding Collaboration:

Officers have secured a circa £3,000 contribution from BRCC via collaborative work. The contribution will be for Green Wheel appropriate planting and/or equipment to be installed in the Franklins Recreation Ground. Officers are determining the precise items to be procured with BRCC.

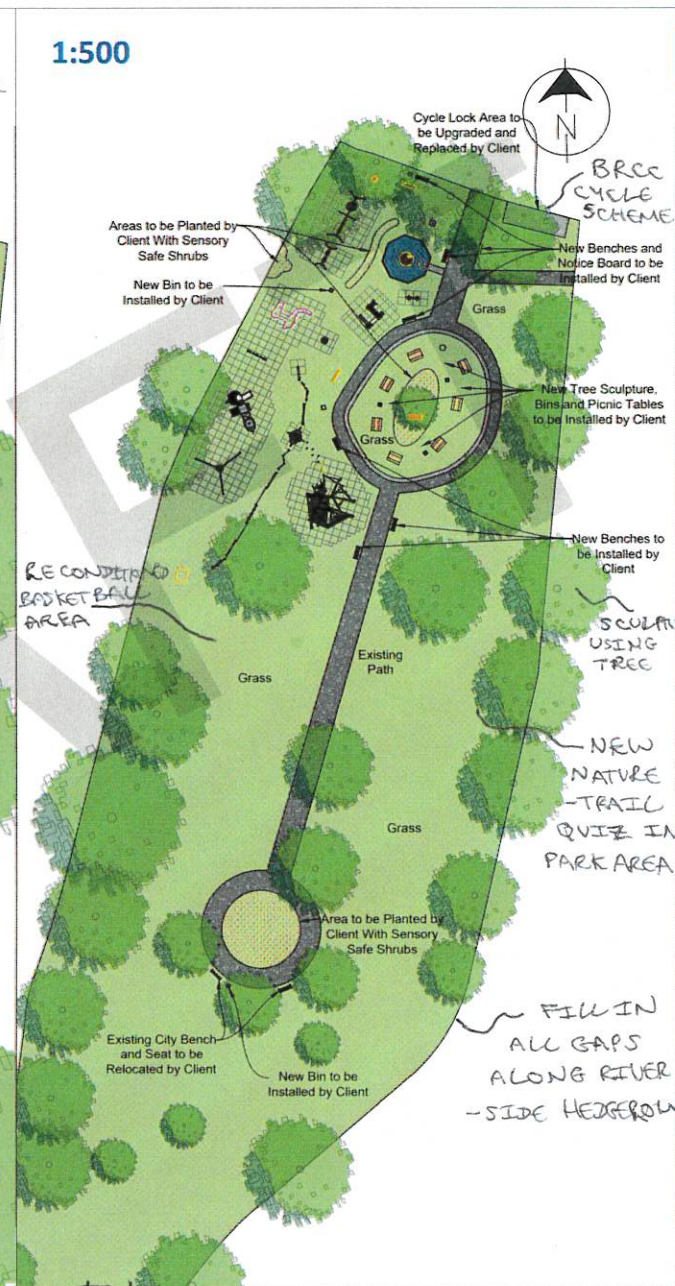
BTC total indicative budget (PWLb)	£20,000
BRCC total contribution	£3,000

Appendix B

1:200



1:500



General Notes & Key

1. City 2 Bay Team Swing
(Orange Team Seat, 2x
Flat Seat)
2. City Cradle Swing
3. Gravity Bowl
4. Inclusive Orbit
5. Twin Rider
6. Little City Jakarta
7. Rota Rock
8. Rota Bounce
9. Big City St. Louis Plus
(Blue/Orange, Stainless
Tube Slide)
10. Mega Swing
11. Amazon
12. Wobble Board
13. Scaffell Pike
14. Jungle Walk
15. Spider Web
16. Zig Zag Ropes
17. Combo 10
18. Inclined Twine
19. Zig Zap Stilts
20. 3x Log Walks

Client Approval

Name	
Signature	
Date	



Proposed Play Area for:
Biggleswade Town Council - Franklin Recreation Ground
 Scheme No: 24179rev1/BED Date: 26/10/2022 Drawn by: LS

All plans are to scale unless otherwise stated. Artists impressions are provided as a visual only and may not accurately represent the layout of the finished site.
All plans, quotations and correspondence between Playdale and the addressee are to remain strictly confidential between those parties only. Playdale reserve the right to make modification in design and specification.

REPLACED
WOOD KISSING
-GATE
Scale Varies @ A2



www.playdale.co.uk



Playdale

BIGGLESWADE TOWN COUNCIL
Town Council Meeting 28th February 2023
Town Council Meetings Calendar Proposed Changes Report

Implications of Recommendations

Corporate strategy: ENGAGEMENT: Improve our engagement with all stakeholders, including hard-to-reach groups.

Finance: Not Applicable

Equality: Not Applicable

Environment: Not Applicable

Community Safety: Not Applicable

Background

The Town Council in October 2022 approved the current meetings calendar (attached Appendix A).

Summary

Officers have engaged with the CBC Secretariate and now confirmed the Biggleswade Joint Committee meeting dates set out in Appendix A.

Officers have scrutinised the meetings calendar and are suggesting a couple of changes to meetings (Appendix B) as follows:

- The 25th April 2023 Town Council meeting should only take place as a Planning Applications and Outcomes Meeting as it is nine days before the 4th May Local Election.
- The Annual Statutory Meeting scheduled for 9th May 2023 should be moved to 16th May. This will allow sufficient time for Officers to collate the Councillors confirmation forms from the 4th May Local Election. The 16th May Annual Statutory Meeting would still be within the 14-day legal requirement window.

Recommendation

That Members consider and resolve:

- The recommended meetings calendar containing the confirmed Biggleswade Joint Committee dates.
- Changing the 25th April 2023 Town Council meeting to a Planning Applications Meeting.
- Moving the Annual Statutory Council from 9th May to 16th May 2023.

Karim Hosseini

Head of Governance & Strategic Partnerships



MEETING DATES FOR 2023

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

DATES	TIME	MEETING
	2023	
3rd January		
10th January	7.00 pm	Council
17th January	7.00 pm	Finance and General Purposes
19th January	2.30 pm	Biggleswade J C
24th January	7.00 pm	Council
31st January	7.00 pm	Public Lands & Open Spaces
7th February	7.00 pm	Personnel
14th February	7.00 pm	Council
21st February	7.00 pm	Town Centre Management
28th February	7.00 pm	Council
7th March		
14th March	7.00 pm	Council
21st March	7.00 pm	Finance and General Purposes
28th March	7.00 pm	Council
4th April		
11th April	7.00 pm	Council
18th April	7.30 pm	Annual Assembly
25th April	7.00 pm	Council
2nd May		
9th May	7.00 pm	Annual Statutory Council
16th May		
23rd May	7.00 pm	Council
25th May	2.30 pm	Biggleswade J C
30th May	7.00 pm	Town Centre Management
6th June	7.00 pm	Public Land & Open Spaces
13th June	7.00 pm	
20th June	7.00 pm	Council
27th June	7.00 pm	Personnel

MEETING DATES 2023		
4th July	7.00 pm	Finance & General Purposes
11th July	7.00 pm	Council
13th July	2:30 pm	Biggleswade J C
18th July	7.00 pm	Town Centre Management
25th July	6:30 pm	Council
1st August	7.00 pm	Public Land & Open Spaces
8th August	7.00 pm	Council
15th August		
22nd August	7.00 pm	Council
29th August		
5th September	7.00 pm	Finance & General Purposes
12th September	7.00 pm	Personnel
19th September		
26th September	7.00 pm	Council
3rd October	7.00 pm	Public Land & Open Spaces
10th October	7.00 pm	Council
12th October	2:30 pm	Biggleswade J C
17th October	7.00 pm	Town Centre Management
24th October	7.00 pm	Council
31st October	7.00 pm	Personnel
7th November	7.00 pm	Council
14th November		
21st November	7.00 pm	Council
28th November	7.00 pm	Finance & General Purposes
5th December		
12th December	7.00 pm	Council
19th December		
26th December		



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21st February	7.00 pm	Town Centre Management
28th February	7.00 pm	Council
7th March		
14th March	7.00 pm	Council
21st March	7.00 pm	Finance and General Purposes
28th March	7.00 pm	Council
4th April		
11th April	7.00 pm	Council
18th April	7.30 pm	Annual Assembly
25th April	7.00 pm	Council – Planning Applications Meeting
2nd May		
9th May		
16th May	7.00 pm	Annual Statutory Council
23rd May	7.00 pm	Council
25th May	2.30 pm	Biggleswade J C
30th May	7.00 pm	Town Centre Management
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5th December		
12th December	7.00 pm	Council
19th December		
26th December		

OUTCOME OF CBC DETERMINED PLANNING					
Address	Application No.	Committee date	BTC Decision	Description	Central Beds Outcome/DATE
2019					
Biggleswade, Land North of	19/04301/OUT	14/01/2020	Strongly Object - does not comply with NPPF and various other comments made against the Applicant	Outline Application: planning permission with all matters reserved except for access for the development of the land situated north of Biggleswade, east of the ECML railway to provide for up to 406 dwellings including affordable housing; green infrastructure accommodating landscaping, allotments, community orchard, public open space, children's playspace; new roads, car parking, cycleways and footways; associated infrastructure; including a sustainable drainage system; vehicular access to be secured from Furzenhall Road.	Awaiting Decision
Biggleswade, Land North of	19/02827/PAPC	08/09/2020	Strongly Object - For reasons set out in previous corresp Council also agreed that Cllr G Fage would be appointed to represent BTC and to speak at the Development Management Committee Meeting. It was resolved that the draft letter be approved, and that letter and the previous letter of objection be sent to the named planning officer and to the general planning address. Further, that a shorter version be circulated to Members of the CBC Development Management Committee for information.	Development Brief relating to residential scheme of around 400 dwellings at land north of Biggleswade, with access taken from Furzenhall Road.	No details as at 05/10/2022. PAPC applications are Private enquiries submitted before Planning Applications and only available to the Applicant/Agent that submitted them
Biggleswade, Land North of	19/04301/OUT	24/08/2021	Separate correspondence for this application has been sent to the Planning Officer, Nikolas Smith, as agreed with Council. Strongly Object - Due to: 1) Inadequate access to the site. 2) Severe Highways impact at Sun Street/Shortmead Street junction. 3) Severe Highways impact at Drove Road/London Road junction. 4) Exaggeration of site sustainability. 5) Reduction in Public Rights of Way. 6) Disruption to irreplaceable Archaeology.	Outline Application: planning permission with all matters reserved except for the development of the land situated north of Biggleswade, east of the ECML railway to provide for up to 416 dwellings including affordable housing; green infrastructure accommodating landscaping, allotments, community orchard, public open space, children's play space; new roads, car parking, cycleways and footways; associated infrastructure, including a sustainable drainage system; vehicular access to be secured from Furzenhall Road.	Awaiting Decision
Dunton Lane, Stratton Park Drive	19/02839/VOC	08/10/2019	No Objection	Variation of Condition no.1 on Planning Permission MB/83/456 "Renewal of Planning Permission for caravan park on a permanent basis" to state that the total number of caravans shall not exceed twenty-two at any time.	Awaiting Decision

2020					
Biggleswade Road, Land East of	20/00959/OUT	28/04/2020	No Objection - provided the following points are considered: 1) Dunton Lane is upgraded. 2) The speed limit from Saxon Drive be reduced from the current 60 mile per hour to 40 miles per hour. 3) The necessary facilities be provided for pedestrian footpath and cyclist pathway. 4) Adequate access for Motorists to the A1.	Outline application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,bc,B2, B8) up to 5ha of primary school development (class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61 ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities. Subject to Environmental statement.	See Below
Biggleswade Road, Land East of	20/00959/OUT	11/08/2020	As above.	Outline application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,bc,B2, B8) up to 5ha of primary school development (class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61 ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities.	See Below
Biggleswade Road, Land East of	20/00959/OUT	13/10/2020	No Objection - provided the following points are considered: 1) Dunton Lane is upgraded. 2) The speed limit from Saxon Drive be reduced from the current 60 mile per hour to 40 miles per hour. 3) The necessary facilities be provided for pedestrian footpath and cyclist pathway. 4) Adequate access for Motorists to the A1.	Outline Application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,b,c, B2, B8) up to 5ha of primary school development (Class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities. Subject to Environmental statement.	Awaiting Decision
2021					
Shortmead Street, 130	21/02886/FULL	21/09/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. Also, 1) Clarification of the extent of F1(a) use is required; 2) To limit education use of the premises to current use; 3) There are concerns about the limited parking.	Change of Use of a building from the existing mixed E(a) and Sui generis (hot food takeaway; A5), to primarily E(a) Use Class with an ancillary E use class and F1(a) educational use.	Awaiting Decision

2022					
A1 Retail Park, Unit E, London Road	22/03121/VOC	13/12/2022	It was RESOLVED that the Town Council STRONGLY OBJECTS to the variation of condition for Unit E. The original condition was put in place to protect the town centre and should stand.	Variation of Condition 20 of planning permission CB/14/01181/VOC (Variation of Condition 20 of planning application No. CB/14/01109/VOC dated 11/06/2014 to allow up to 5% of the ground floor area of any one single unit only to be used for the sale of food and to allow a pharmacy to operate from part of the unit. Wording of the condition to be amended to:" The development hereby approved for the units referred to as A, B, D, E, F,G, H, J, K, L, M, N, P, Homebase, 1 & 2 as shown on plan no. 8659 P02 Revision W shall be used for A1 (retail) but shall not be used for the sale of food, as a post office, for the sale of tickets, as a travel agency, for hairdressing, for the direction of funerals, for the reception of goods to be washed, cleaned or repaired, as an internet café where the primary purpose of the premises is to provide facilities for enabling members of the public to access the internet or as a pharmacy, except for Unit B, which can be in part used as a pharmacy and can sell food in up to 5% of its total ground floor area") - The variation is to increase the range of permitted goods that can be sold from the premises to facilitate reoccupation of the floorspace by incoming tenant, Poundland. Previously on Council Agenda 22/03121/VOC on Council Agenda 23/08/2022. Outcome as Town Council STRONGLY OBJECTS to the variation of condition for Unit B. The original condition was put in place to protect the town centre and should stand.	Awaiting Decision
Biggleswade, Land North of	19/04301/OUT	22/11/2022	Town Council Strongly Objects and called to move the item to EXEMPT agenda.		Report from Transport Consultants to be submitted to Council for discussion before sending to CBC.
Land at Bonds Lane and Foundry Lane	22/04159/VOC	22/11/2022	It was RESOLVED that the Town Council has NO OBJECTION to the variations to this planning application. However, the Town Council does OBJECT to the variation regarding changes to cycle storage due to new proposals being less accessible.	CB/18/02353/FULL on Council Agenda - Variation of condition numbers 11, 13, 16, 17 and 19 in respect of planning permission CB/18/02353/FULL (Demolition of existing vacant and derelict buildings and erection of 50 residential apartments with associated vehicular access, car and cycle parking, refuse storage and landscape). Variation sought to new plan numbers and substitute previously approved drawings for condition 19.	Awaiting Decision

Land to North of Lindsell's level crossing	22/02881/DOC	09/08/2022	It was RESOLVED that the Town Council STRONGLY OBJECTS to the discharge of Planning Condition 3 on the revised plan and demand that Network Rail are obliged to implement the landscaping as per the plan approved at Development Management Committee in order to mitigate the visual impact of the bridge.	<p>Discharge of Condition 3 against planning permission CB/21/02168/FULL Construction of new ramped and stepped bridleway bridge to facilitate the closure of Lindsell's level crossing; formation of new bridleway to western side of railway and associated works.</p> <p>Details have been received to discharge condition(s) listed below to this planning permission.</p> <p>3 No Development shall take place until a detailed planting and landscaping scheme, which seeks to mitigate satisfactorily the visual impact of the bridge on the landscape, as well as a landscape management plan (which includes consideration of the need for irrigation of the planting) and final design have been submitted to and approved in writing by the Local Planning Authority. The approved soft landscaping scheme shall be implemented in full by the end of the full planting season immediately following the completion and/or first use of the development (a full planting season means the period from October to March). The trees, shrubs and grass shall subsequently be maintained in accordance with the approved landscape maintenance scheme for a minimum period of 5 years and any which die or are destroyed during this period shall be replaced during the next planting season. Reason: To screen the development and reduce the impact the proposal would have on the character and appearance of the area (Section 12 and 15, NPPF).</p>	Discharge of Condition Decision Released
London Road, Unit E, A1 Retail Park	22/03121/VOC	23/08/2022	Town Council STRONGLY OBJECTS to the variation of condition for Unit B. The original condition was put in place to protect the town centre and should stand.	<p>Variation of Condition 20 of planning permission CB/14/01181/VOC (Variation of Condition 20 of planning application No. CB/14/01109/VOC dated 11/06/2014 to allow up to 5% of the ground floor area of any one single unit only to be used for the sale of food and to allow a pharmacy to operate from part of the unit. Wording of the condition to be amended to:" The development hereby approved for the units referred to as A, B, D, E, F,G, H, J, K, L, M, N, P, Homebase, 1 & 2 as shown on plan no. 8659 P02 Revision W shall be used for A1 (retail) but shall not be used for the sale of food, as a post office, for the sale of tickets, as a travel agency, for hairdressing, for the direction of funerals, for the reception of goods to be washed, cleaned or repaired, as an internet café where the primary purpose of the premises is to provide facilities for enabling members of the public to access the internet or as a pharmacy, except for Unit B, which can be in part used as a pharmacy and can sell food in up to 5% of its total ground floor area") - The variation is to increase the range of permitted goods that can be sold from the premises to facilitate reoccupation of the floorspace by incoming tenant, Poundland.</p>	Awaiting Decision
Normandy lane, Unit B	22/03438/FULL	27/09/2022	No Objection - There is a concern regarding the parking.	<p>Extension to factory building to accommodate 4 additional units for flexible use comprising Class B8 (storage and distribution), B2 and Class E(g)iii (light industrial)</p>	Awaiting Decision

Salcombe Close, Land West	22/01990/FULL	28/06/2022	It was RESOLVED that the Town Council would like to PROVISIONALLY OBJECT to this planning application pending provision of the following information: 1) further information is required on the sizing of mounds and elevations in the play area; 2) the potential effect of the proposed lighting on the existing neighbours on Sale Mews; and 3) information on why the CCTV is not under variations to conditions.	Flatten the existing mounds in the play area, install lighting columns, and improve the perimeter fence.	Awaiting Decision
Shortmead Cottage, Shortmead Lane	22/01860/FULL	28/06/2022	It was RESOLVED that the Town Council has NO OBJECTION to this planning application.	Erection of new dwelling with a detached annexe.	Awaiting Decision
Springfield Bungalow & Stratton Farm Cottages Land, land at bridleway 58 to the south of Dunton Lane and land south of Stratton Business Park	22/04252/FULL	13/12/2022	It was RESOLVED that the Town Council OBJECTS to this planning application on the grounds of traffic congestion on the A1 south but note that if Officers are minded to pass this application then Biggleswade Town Council would like to see Section 106 money related to speeding, access to the A1, leisure facilities and in terms of sustainable transport to the Town Centre in terms of buses.	Demolition of 3 existing dwellings and the construction of 3 B8 units, together with associated access, vehicle parking, landscaping, and all other ancillary works.	Awaiting Decision
Stratton Upper School, Eagle Farm Road,	22/03441/FULL	27/09/2022	No Objection to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Erection of 255 no roof mounted photovoltaic solar panels and 9 no floor level air source heat pump units.	Awaiting Decision
Potton Road, Land at former Scaffolding Depot	22/02691/FULL	08/09/2022	It was RESOLVED that the Town Council OBJECTS to this planning application as•The traffic impact on Furzenhall Road and Potton Road. •There are too many dwellings hence overdevelopment. •Loss of residential parking on Winston Crescent. •Properties would be very close to the railways line which will lead to noise pollution for residents. The Town Council notes that the Highways Officer has objected.	Erection of ten dwellings and the conversion of an existing building into two one bed flats.	Awaiting Decision
2023					
A1 Retail Park, Unit E, London Road	22/04924/FULL	14/02/2023	It was RESOLVED that the Town Council has NO OBJECTION to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Installation of single storey PORTAKABIN building to be used as welfare facilities for staff permanently.	Awaiting Decision
Biggleswade, Land North of	19/04301/OUT	10/01/2023	It was RESOLVED that the Town Council STRONGLY OBJECTS to this planning application on the grounds of the letter circulated in the Town Council agenda pack, which must be sent to Senior Central Bedfordshire Council Officers, and attaching with it the Transport Consultants' Review.		Awaiting Decision
Dhillion Farm, Dunton Lane,	22/04966/FULL	14/02/2023	It was RESOLVED that the Town Council has NO OBJECTION to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Erection of palisade fencing and CCTV/lighting columns	Awaiting Decision
Drove Road, 36	23/00238/FULL	14/02/2023	The Town Council OBJECTS to this planning application on the grounds that the application is different from its first application in 2019 and there is not an up to date transport and traffic survey.	Erection of 3 no. dwellings. Demolition of a single storey side and rear extension to existing dwelling	Awaiting Decision
Drove Road, 38&40	22/04656/FULL	10/01/2023	It was RESOLVED that the Town Council has NO OBJECTION to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	single story rear infill extensions to two adjoining semi-detached dwelling houses with associated alterations.	Awaiting Decision

Land off Drove Road, adj to 1A Droive Road	23/00003/DOC	24/01/2023	The Town Council STRONGLY OBJECT to the discharge conditions on this application as Council would like to see the conditions in place ahead of any planning approval.	Discharge of Conditions 6,8,9,11,12,13 and 21 against planning permission CB/22/00575/FULL (Erection of 5 dwellings with associated car park, access road and amenity space and proposed stopping up of the highway)	Awaiting Decision
Land north of Lindsell's Level Crossing, Biggleswade	22/04935/ VOC	24/01/2023	The Town Council NOTED the shorter ramps and changes to right of way; however Council STRONGLY OBJECT, as they have done previously in August 2022, as this will present even less landscaping.	Variation of condition 8 of planning permission CB/21/02168/FULL: Construction of new ramped and stepped bridleway bridge to facilitate the closure of Lindsell's level crossing; formation of new bridleway to western side of railway and associated works. Revised Plans	Awaiting Decision
Noatum Logistics, Unit 4, Symmetry Park, Gold Road, Biggleswade	22/04938/ADV	14/02/2023	It was RESOLVED that the Town Council has NO OBJECTION to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Advertisement: 1x non-illuminated fascia sign.	Awaiting Decision
Shortmead Street, 46	23/00170/LB	14/02/2023	It was RESOLVED that the Town Council has NO OBJECTION to this planning application, however the Council raised concerns to CBC with regards to parking on such a busy street.	Listed Building: change of use and conversion from shop to 1 residential dwelling and internal alterations.	Awaiting Decision
Ullswater Close, 2,	23/00256/FULL	14/02/2023	It was RESOLVED that the Town Council has NO OBJECTION to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Single storey rear extension	Awaiting Decision
Woodlands, 11&12, Dunton Lane	22/04516/REG3	10/01/23	The Town Council OBJECTS to this planning application on the grounds that there is no flood risk or noise analysis reports present for this area. The item came back to the agenda on the 14th of Feb after which the Council OBJECTED to the use of transit pitches and noise levels coming from them when used as permanent pitches.	Change of use of land, from the stationing of two transit pitches to two permanent pitches for gypsy and traveller use, with associated parking and amenity units	Awaiting Decision

22/02/2023

Biggleswade Town Council

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Detailed Balance Sheet - Excluding Stock Movement**Month 10 Date 31/01/2023**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	OP'L F/H LAND & BUILDINGS	1,813,044	484,836	1,328,208
2	OP'L L/H LAND & BUILDINGS	9,095	0	9,095
21	VEHICLES & EQUIPMENT	807,031	543,428	263,603
41	INFRASTRUCTURE ASSETS	309,674	258,333	51,341
61	COMMUNITY ASSETS	15,380	0	15,380
	Total Fixed Assets	2,954,224	1,286,597	1,667,627
	<u>Current Assets</u>			
91	CAPITAL WORK IN PROGRESS	19,955		
100	DEBTORS - TOWN COUNCIL	8,723		
102	DEBTORS - PITCH HIRE	1,183		
103	DEBTORS - ORCHARD CENTRE	1,225		
105	VAT REFUNDS	18,769		
201	UNITY CURRENT A/C	278,251		
202	LLOYDS CURRENT BANK A/C	(1,462)		
203	UNITY SALARY A/C	16,188		
210	PETTY CASH	209		
224	PUBLIC SECTOR DEPOSIT	801,840		
	Total Current Assets		1,144,882	
	<u>Current Liabilities</u>			
501	TRADE CREDITORS	132,738		
505	HALL DEPOSIT	200		
515	PAYE & NI DUE	18,735		
519	UNION FEES	35		
525	ALLOTMENT DEPOSITS	4,500		
526	OLD DEPOT DEPOSIT	1,750		
530	INC IN ADVANCE - COMMUTED	19,600		
	Total Current Liabilities		177,557	
	Net Current Assets			967,324
	Total Assets less Current Liabilities			2,634,951
	<u>Long Term Liabilities</u>			
401	PWLB LOANS	46		
402	PWLB LOAN 331275	1,624		
403	PWLB LOAN 484665	7,336		
404	PWLB LOAN 491331	88,389		
	Total Long Term Liabilities		97,395	
	Total Assets less Total Liabilities			2,537,557
	<u>Represented by :-</u>			
301	CURRENT YEAR FUND	523,800		
310	GENERAL RESERVE	347,326		
349	ROLLING CAPITAL FUND	76,243		
350	CAPITAL FINANCING RESERVE	1,315,823		
451	DEF'D GRANTS APPLIED	613,175		
452	DEF'D GRANTS W/BACK	(338,810)		

Detailed Balance Sheet - Excluding Stock Movement**Month 10 Date 31/01/2023**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	Total Equity		<u>2,537,557</u>

22/02/2023

Biggleswade Town Council

Item 12a Detailed Income

Expenditure

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Detailed Income & Expenditure by Budget Heading 31/01/2023

Month No: 10

January 2023

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & General Purposes								
101 B'SWADE MAGISTRATES COURT								
1091 INC-MISCELLANEOUS	0	(100)	0	100			0.0%	
B'SWADE MAGISTRATES COURT :- Income	0	(100)	0	100				0
4008 STAFF TRAINING	(570)	0	0	0		0	0.0%	
4011 RATES	1,211	12,124	14,600	2,476		2,476	83.0%	
4012 WATER RATES	(94)	0	0	0		0	0.0%	
4015 GAS	1,418	8,433	4,000	(4,433)		(4,433)	210.8%	
4026 COMPUTER	(1,257)	0	0	0		0	0.0%	
4027 PHOTOCOPIER	(327)	0	0	0		0	0.0%	
4036 PROPERTY MAINTENANCE	0	1,315	1,500	185		185	87.7%	
4042 EQUIPT MAINT/REPAIR	0	600	500	(100)		(100)	120.0%	
4104 REFUSE COLLECTION	417	1,102	1,200	98		98	91.8%	
4110 FIRE PRECAUTIONS	504	4,506	12,300	7,794	618	7,176	41.7%	
4134 SECURITY	0	1,647	1,600	(47)		(47)	102.9%	
B'SWADE MAGISTRATES COURT :- Indirect Expenditure	1,302	29,727	35,700	5,973	618	5,355	85.0%	0
Net Income over Expenditure	(1,302)	(29,827)	(35,700)	(5,873)				
108 GRANTS (INCL S137)								
4261 GRANTS UNDER OTHER POWERS	2,560	26,170	21,626	(4,544)		(4,544)	121.0%	
4264 Community Agent Grant	0	0	12,000	12,000		12,000	0.0%	
GRANTS (INCL S137) :- Indirect Expenditure	2,560	26,170	33,626	7,456	0	7,456	77.8%	0
Net Expenditure	(2,560)	(26,170)	(33,626)	(7,456)				
109 CAPITAL EXPENDITURE								
1101 INC-PWLB LOAN	0	425,910	0	(425,910)			0.0%	
1178 Orchard S106 Funds	0	6,248	0	(6,248)			0.0%	
CAPITAL EXPENDITURE :- Income	0	432,158	0	(432,158)				0
4053 LOAN INTEREST	0	2,238	7,411	5,173		5,173	30.2%	
4253 LEASE INTEREST REPAID	0	0	268	268		268	0.0%	
4603 CP ex PWLB Drove Rd Cem	16,344	16,344	0	(16,344)	37,767	(54,111)	0.0%	
4604 CP ex Pwlb Franklin P A	43,525	132,528	0	(132,528)		(132,528)	0.0%	
4802 CP - New Computer Installation	0	2,026	0	(2,026)		(2,026)	0.0%	
4803 CP - Boiler Magistrates Court	0	0	1,000	1,000		1,000	0.0%	
4822 CP - Plant & Equipment	(1,067)	4,460	3,590	(870)		(870)	124.2%	
4837 CP - Allotment Buildings	0	582	5,000	4,418		4,418	11.6%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4868 CP -- Pigeon Control	0	0	5,000	5,000		5,000	0.0%	
4869 CP - Tree & Plant Works	0	0	13,710	13,710		13,710	0.0%	
4870 CP - Market Transformation	0	0	2,000	2,000		2,000	0.0%	
4871 CP - Finance Review	0	0	5,000	5,000		5,000	0.0%	
4899 Cost Reduction & Eff. Review	0	0	25,324	25,324		25,324	0.0%	
4900 ROLLING CAPITAL FUND ALLOC'N	0	35,301	35,301	0		0	100.0%	
4980 LOAN REPAYMENT	0	4,022	16,139	12,117		12,117	24.9%	
4982 LEASE CAPITAL REPAID	0	0	3,308	3,308		3,308	0.0%	
4990 ASSET FUNDING FROM RCP	0	(2,026)	(35,300)	(33,274)		(33,274)	5.7%	
CAPITAL EXPENDITURE :- Indirect Expenditure	58,802	195,475	87,751	(107,724)	37,767	(145,491)	265.8%	0
Net Income over Expenditure	(58,802)	236,683	(87,751)	(324,434)				
111 CORPORATE MANAGEMENT								
1076 PRECEPT RECEIVED	0	1,424,171	1,424,171	0			100.0%	
1096 INTEREST RECEIVED	2,418	10,061	420	(9,641)			2395.5%	
CORPORATE MANAGEMENT :- Income	2,418	1,434,232	1,424,591	(9,641)			100.7%	0
4057 AUDIT FEES	0	460	4,000	3,540		3,540	11.5%	
CORPORATE MANAGEMENT :- Indirect Expenditure	0	460	4,000	3,540	0	3,540	11.5%	0
Net Income over Expenditure	2,418	1,433,772	1,420,591	(13,181)				
112 DEMOCRATIC REP'N & MGM'T								
4014 ELECTRICITY	(18)	0	0	0		0	0.0%	
4024 SUBSCRIPTIONS	0	2,870	3,000	130		130	95.7%	
4082 NEIGHBOURHOOD PLAN	0	4,850	0	(4,850)		(4,850)	0.0%	
4085 COUNCIL WEBSITE	120	2,539	2,225	(314)	255	(569)	125.6%	
4090 Public Referendum	0	1,218	2,500	1,282		1,282	48.7%	
4135 ELECTION PROVISION	0	0	4,000	4,000		4,000	0.0%	
DEMOCRATIC REP'N & MGM'T :- Indirect Expenditure	101	11,477	11,725	249	255	(7)	100.1%	0
Net Expenditure	(101)	(11,477)	(11,725)	(249)				
113 CIVIC ACTIVITIES & EXPENSES								
1091 INC-MISCELLANEOUS	0	101	0	(101)			0.0%	
1300 INC-MAYORS CHARITY	917	2,018	0	(2,018)			0.0%	
CIVIC ACTIVITIES & EXPENSES :- Income	917	2,119	0	(2,119)				0
4112 TOWN MAYOR'S ALLOW.	0	0	1,000	1,000		1,000	0.0%	
4166 TWINNING	0	0	250	250		250	0.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4179 CIVIC FUNCTIONS	0	775	1,000	225	560	(335)	133.5%	
4180 CIVIC REGALIA REPAIRS ETC	0	79	250	171		171	31.6%	
4300 MAYOR'S CHARITY EXPENDITURE	917	917	0	(917)		(917)	0.0%	
CIVIC ACTIVITIES & EXPENSES :- Indirect Expenditure	917	1,771	2,500	729	560	169	93.2%	0
Net Income over Expenditure	0	348	(2,500)	(2,848)				
115 ORCHARD COMMUNITY CENTRE								
1077 INC-S106 GRANTS	0	3,160	0	(3,160)			0.0%	
1082 INC-LETTINGS	2,810	30,225	32,500	2,275			93.0%	
1091 INC-MISCELLANEOUS	0	18	0	(18)			0.0%	
ORCHARD COMMUNITY CENTRE :- Income	2,810	33,404	32,500	(904)			102.8%	0
4001 STAFF SALARIES	2,041	46,752	59,817	13,065		13,065	78.2%	
4002 EMPLOYERS N.I	270	4,807	5,012	205		205	95.9%	
4003 EMPLOYERS SUPERANN.	727	12,221	16,031	3,810		3,810	76.2%	
4007 HEALTH & SAFETY	0	1,050	500	(550)		(550)	210.0%	
4009 STAFF TRAVEL	0	278	400	122		122	69.5%	
4011 RATES	0	0	6,200	6,200		6,200	0.0%	
4012 WATER RATES	218	702	240	(462)		(462)	292.7%	
4014 ELECTRICITY	278	1,350	7,000	5,650		5,650	19.3%	
4015 GAS	1,407	6,597	2,300	(4,297)		(4,297)	286.8%	
4016 CLEANING COSTS	13	701	1,400	699		699	50.1%	
4017 JANITORIAL MATERIALS	0	271	0	(271)		(271)	0.0%	
4020 MISC. ESTABLISH.COST	0	0	54	54		54	0.0%	
4022 POSTAGE	0	15	0	(15)		(15)	0.0%	
4023 STATIONERY	6	6	200	194		194	3.1%	
4036 PROPERTY MAINTENANCE	18	4,394	1,000	(3,394)		(3,394)	439.4%	
4038 MAINTENANCE CONTRACT	0	165	1,700	1,535		1,535	9.7%	
4042 EQUIPT MAINT/REPAIR	0	1,085	1,500	415		415	72.3%	
4060 OFFICE EQUIPMENT	0	0	300	300		300	0.0%	
4081 Licences	0	170	600	431		431	28.3%	
4103 PROTECTIVE CLOTHING	(399)	0	0	0		0	0.0%	
4104 REFUSE COLLECTION	195	1,498	0	(1,498)		(1,498)	0.0%	
4110 FIRE PRECAUTIONS	126	1,444	1,000	(444)	1,379	(1,822)	282.2%	
4128 EQUIPMENT	30	220	500	280		280	44.0%	
4144 CCTV	0	6,248	0	(6,248)		(6,248)	0.0%	
ORCHARD COMMUNITY CENTRE :- Indirect Expenditure	4,930	89,974	105,754	15,780	1,379	14,402	86.4%	0
Net Income over Expenditure	(2,120)	(56,570)	(73,254)	(16,684)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
901 CENTRAL SERVICES								
1078 INC-MISC GRANTS	0	1,000	0	(1,000)			0.0%	
1091 INC-MISCELLANEOUS	0	248	0	(248)			0.0%	
CENTRAL SERVICES :- Income	0	1,248	0	(1,248)				0
4000 OVERTIME ALL BCT	2,096	2,096	0	(2,096)		(2,096)	0.0%	
4001 STAFF SALARIES	32,214	291,167	384,830	93,663		93,663	75.7%	
4002 EMPLOYERS N.I	3,392	31,269	44,830	13,561		13,561	69.8%	
4003 EMPLOYERS SUPERANN.	6,489	55,033	79,894	24,861		24,861	68.9%	
4005 AGENCY STAFF	0	23,666	10,000	(13,666)		(13,666)	236.7%	
4007 HEALTH & SAFETY	0	537	2,800	2,263	344	1,919	31.5%	
4008 STAFF TRAINING	475	7,933	10,000	2,067		2,067	79.3%	
4009 STAFF TRAVEL	220	1,617	1,500	(117)		(117)	107.8%	
4010 MISC. STAFF COSTS	97	927	1,000	73	27	46	95.4%	
4012 WATER RATES	202	321	500	179		179	64.2%	
4014 ELECTRICITY	360	2,885	4,000	1,115		1,115	72.1%	
4016 CLEANING COSTS	480	5,022	7,500	2,478	697	1,780	76.3%	
4017 JANITORIAL MATERIALS	0	489	0	(489)		(489)	0.0%	
4020 MISC. ESTABLISH.COST	25	144	250	107		107	57.4%	
4021 TELEPHONE & FAX	871	9,499	13,500	4,001		4,001	70.4%	
4022 POSTAGE	90	1,122	1,500	378		378	74.8%	
4023 STATIONERY	0	2,130	3,500	1,370	519	851	75.7%	
4025 INSURANCE	0	15,875	21,000	5,125		5,125	75.6%	
4026 COMPUTER	5,087	42,104	33,790	(8,314)		(8,314)	124.6%	
4027 PHOTOCOPIER	821	3,343	5,600	2,258		2,258	59.7%	
4029 OFFICE REFURBISHMENT	0	208	0	(208)		(208)	0.0%	
4030 ADVERTISING, RECRUITMENT	0	5,014	5,000	(14)		(14)	100.3%	
4031 ADVERTISING	0	3,358	2,900	(458)		(458)	115.8%	
4036 PROPERTY MAINTENANCE	0	657	0	(657)		(657)	0.0%	
4047 MATERIALS/TOOLS	760	826	0	(826)		(826)	0.0%	
4051 BANK CHARGES	331	2,232	2,000	(232)		(232)	111.6%	
4056 LEGAL EXPENSES	15,025	15,025	4,500	(10,525)		(10,525)	333.9%	
4058 PROFESSIONAL FEES	1,958	26,560	10,000	(16,560)	500	(17,060)	270.6%	
4059 CONSULTANCY	0	1,322	2,000	678		678	66.1%	
4060 OFFICE EQUIPMENT	6	1,002	1,000	(2)		(2)	100.2%	
4065 TC EVENTS (FESTIVAL)	(801)	0	0	0		0	0.0%	
4073 PAYROLL BUREAU FEES	0	559	1,500	941		941	37.3%	
4074 ACCOUNTANCY FEES	1,565	12,554	15,000	2,446	495	1,951	87.0%	
4081 Licences	0	100	0	(100)		(100)	0.0%	
4092 Card Processing Fees	0	296	0	(296)		(296)	0.0%	
4103 PROTECTIVE CLOTHING	0	129	0	(129)		(129)	0.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4104 REFUSE COLLECTION	(186)	0	0	0		0	0.0%	
4125 Misc Costs	223	651	0	(651)		(651)	0.0%	
4127 SIGNS	0	0	1,000	1,000		1,000	0.0%	
4128 EQUIPMENT	0	2,135	500	(1,635)	31	(1,665)	433.1%	
4140 CHRISTMAS ACTIVITIES	791	960	0	(960)		(960)	0.0%	
CENTRAL SERVICES :- Indirect Expenditure	72,592	570,766	671,394	100,628	2,614	98,015	85.4%	0
Net Income over Expenditure	(72,592)	(569,518)	(671,394)	(101,876)				
Finance & General Purposes :- Income	6,145	1,903,061	1,457,091	(445,970)			130.6%	
Expenditure	141,204	925,819	952,450	26,631	43,192	(16,561)	101.7%	
Movement to/(from) Gen Reserve	(135,059)	977,242						
Public Land & Open Spaces								
102 ALLOTMENTS								
1087 INC-ALLOTMENTS	299	7,635	9,500	1,865			80.4%	
ALLOTMENTS :- Income	299	7,635	9,500	1,865			80.4%	0
4013 RENT	0	465	465	0		0	100.0%	
4036 PROPERTY MAINTENANCE	0	0	0	0	575	(575)	0.0%	
4037 GROUNDS MAINTENANCE	0	180	0	(180)		(180)	0.0%	
4047 MATERIALS/TOOLS	0	285	0	(285)		(285)	0.0%	
4067 PEST CONTROL	140	885	750	(135)		(135)	118.0%	
4104 REFUSE COLLECTION	0	0	200	200		200	0.0%	
ALLOTMENTS :- Indirect Expenditure	140	1,815	1,415	(400)	575	(975)	168.9%	0
Net Income over Expenditure	159	5,819	8,085	2,266				
104 BURIAL GROUNDS								
1084 INC-BURIAL FEES	7,600	36,748	20,000	(16,748)			183.7%	
1097 INC-MEMORIALS	70	70	1,000	930			7.0%	
BURIAL GROUNDS :- Income	7,670	36,818	21,000	(15,818)			175.3%	0
4011 RATES	401	4,013	6,000	1,987		1,987	66.9%	
4012 WATER RATES	54	216	200	(16)		(16)	107.9%	
4014 ELECTRICITY	79	531	500	(31)		(31)	106.1%	
4036 PROPERTY MAINTENANCE	23	231	1,000	770		770	23.1%	
4067 PEST CONTROL	0	71	0	(71)		(71)	0.0%	
4092 Card Processing Fees	0	12	0	(12)		(12)	0.0%	
4100 FERT./SEEDS/WEEDKILL	0	187	0	(187)		(187)	0.0%	
4134 SECURITY	0	202	0	(202)		(202)	0.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4173 S/W CEMETERY LANDSCAPING	0	64	0	(64)		(64)	0.0%	
BURIAL GROUNDS :- Indirect Expenditure	557	5,526	7,700	2,174	0	2,174	71.8%	0
Net Income over Expenditure	7,113	31,292	13,300	(17,992)				
<u>210 GENERAL</u>								
4064 ANNUAL HANGING BASKETS	0	4,524	5,000	476	1,973	(1,498)	130.0%	
GENERAL :- Indirect Expenditure	0	4,524	5,000	476	1,973	(1,498)	130.0%	0
Net Expenditure	0	(4,524)	(5,000)	(476)				
<u>212 RECREATION GROUNDS</u>								
1077 INC-S106 GRANTS	0	5,579	0	(5,579)			0.0%	
1081 INC-RENT	0	2,110	5,000	2,890			42.2%	
1083 INC-PITCH HIRE	227	7,536	5,000	(2,536)			150.7%	
1091 INC-MISCELLANEOUS	0	480	0	(480)			0.0%	
RECREATION GROUNDS :- Income	227	15,705	10,000	(5,705)			157.0%	0
4011 RATES	378	3,785	4,700	915		915	80.5%	
4012 WATER RATES	129	5,731	11,500	5,769		5,769	49.8%	
4014 ELECTRICITY	965	3,875	7,500	3,625		3,625	51.7%	
4017 JANITORIAL MATERIALS	0	13	0	(13)		(13)	0.0%	
4037 GROUNDS MAINTENANCE	410	5,466	7,000	1,534		1,534	78.1%	
4038 MAINTENANCE CONTRACT	0	4,993	8,000	3,007		3,007	62.4%	
4039 PLAY. EQUIP. MAINT.	0	673	0	(673)		(673)	0.0%	
4043 FENCING & GATES	0	366	2,000	1,634		1,634	18.3%	
4044 TREES & PLANTS	0	800	1,500	700		700	53.3%	
4047 MATERIALS/TOOLS	0	70	0	(70)		(70)	0.0%	
4067 PEST CONTROL	0	0	1,500	1,500		1,500	0.0%	
4100 FERT./SEEDS/WEEDKILL	0	0	200	200		200	0.0%	
4104 REFUSE COLLECTION	489	4,462	200	(4,262)		(4,262)	2231.0%	
4110 FIRE PRECAUTIONS	69	298	1,500	1,202	1,244	(42)	102.8%	
4114 LITTER BINS	0	0	1,500	1,500		1,500	0.0%	
4128 EQUIPMENT	0	100	2,000	1,900	42	1,858	7.1%	
4134 SECURITY	0	1,742	500	(1,242)		(1,242)	348.4%	
RECREATION GROUNDS :- Indirect Expenditure	2,439	32,374	49,600	17,226	1,287	15,939	67.9%	0
Net Income over Expenditure	(2,212)	(16,669)	(39,600)	(22,931)				
<u>902 PUBLIC REALM</u>								
1081 INC-RENT	38	2,747	0	(2,747)			0.0%	
PUBLIC REALM :- Income	38	2,747	0	(2,747)				0

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 STAFF SALARIES	19,062	192,626	199,305	6,679		6,679	96.6%	
4002 EMPLOYERS N.I	1,738	18,445	18,595	150		150	99.2%	
4003 EMPLOYERS SUPERANN.	4,129	37,387	47,307	9,920		9,920	79.0%	
4007 HEALTH & SAFETY	0	0	0	0	91	(91)	0.0%	
4008 STAFF TRAINING	0	722	0	(722)		(722)	0.0%	
4009 STAFF TRAVEL	0	374	0	(374)		(374)	0.0%	
4014 ELECTRICITY	(155)	0	0	0		0	0.0%	
4017 JANITORIAL MATERIALS	0	313	0	(313)		(313)	0.0%	
4020 MISC. ESTABLISH.COST	9	9	0	(9)		(9)	0.0%	
4023 STATIONERY	0	126	100	(26)		(26)	126.0%	
4025 INSURANCE	1,110	6,533	300	(6,233)		(6,233)	2177.5%	
4026 COMPUTER	0	546	0	(546)		(546)	0.0%	
4030 ADVERTISING, RECRUITMENT	0	1,159	0	(1,159)		(1,159)	0.0%	
4037 GROUNDS MAINTENANCE	0	28	0	(28)		(28)	0.0%	
4041 EQUIPMENT HIRE	150	744	1,000	256		256	74.4%	
4042 EQUIPT MAINT/REPAIR	29	1,005	2,000	995	150	845	57.7%	
4044 TREES & PLANTS	800	8,310	10,500	2,190	8,885	(6,695)	163.8%	
4046 VEHICLE LEASING	684	5,843	10,000	4,157		4,157	58.4%	
4047 MATERIALS/TOOLS	31	1,192	0	(1,192)		(1,192)	0.0%	
4048 VEHICLE MAINT/REPAIR	496	2,562	10,000	7,438		7,438	25.6%	
4049 VEHICLE FUEL	700	7,492	8,000	508		508	93.7%	
4050 VEHICLE TAX	160	728	675	(53)		(53)	107.8%	
4056 LEGAL EXPENSES	(1,500)	0	0	0		0	0.0%	
4100 FERT./SEEDS/WEEDKILL	0	0	700	700	862	(162)	123.2%	
4101 MOWER REPAIRS	2,107	2,570	0	(2,570)		(2,570)	0.0%	
4103 PROTECTIVE CLOTHING	866	2,376	2,500	124		124	95.1%	
4114 LITTER BINS	0	0	0	0	111	(111)	0.0%	
4119 SKIP HIRE	0	700	800	100		100	87.5%	
4128 EQUIPMENT	0	1,834	0	(1,834)		(1,834)	0.0%	

PUBLIC REALM :- Indirect Expenditure	30,413	293,623	311,782	18,159	10,099	8,060	97.4%	0
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Net Income over Expenditure	(30,375)	(290,875)	(311,782)	(20,907)
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<u>903 DEPOT</u>								
4007 HEALTH & SAFETY	0	224	0	(224)		(224)	0.0%	
4011 RATES	0	27,732	16,000	(11,732)		(11,732)	173.3%	
4012 WATER RATES	0	(683)	1,500	2,183		2,183	(45.5%)	
4013 RENT	0	53,919	50,000	(3,919)		(3,919)	107.8%	
4014 ELECTRICITY	0	(831)	2,500	3,331		3,331	(33.3%)	
4015 GAS	0	0	1,500	1,500		1,500	0.0%	
4017 JANITORIAL MATERIALS	0	449	0	(449)	488	(938)	0.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4020 MISC. ESTABLISH.COST	0	0	500	500	55	445	11.0%	
4025 INSURANCE	(1,110)	0	0	0		0	0.0%	
4036 PROPERTY MAINTENANCE	0	75	0	(75)		(75)	0.0%	
4042 EQUIPT MAINT/REPAIR	0	0	1,000	1,000		1,000	0.0%	
4093 SERVICE CHARGE	0	812	0	(812)		(812)	0.0%	
4104 REFUSE COLLECTION	0	634	0	(634)		(634)	0.0%	
4110 FIRE PRECAUTIONS	189	189	0	(189)	1	(190)	0.0%	
4144 CCTV	0	339	0	(339)		(339)	0.0%	
DEPOT :- Indirect Expenditure	(921)	82,858	73,000	(9,858)	544	(10,402)	114.2%	0
Net Expenditure	921	(82,858)	(73,000)	9,858				
<u>904 REPAIRS & MAINTENANCE</u>								
4042 EQUIPT MAINT/REPAIR	390	2,330	12,752	10,422	22	10,400	18.4%	
4115 SEATING	0	32	0	(32)		(32)	0.0%	
REPAIRS & MAINTENANCE :- Indirect Expenditure	390	2,362	12,752	10,390	22	10,368	18.7%	0
Net Expenditure	(390)	(2,362)	(12,752)	(10,390)				
Public Land & Open Spaces :- Income	8,235	62,905	40,500	(22,405)			155.3%	
Expenditure	33,019	423,082	461,249	38,167	14,500	23,667	94.9%	
Movement to/(from) Gen Reserve	(24,784)	(360,178)						
<u>Town Centre Management</u>								
<u>103 STREET LIGHTS</u>								
4045 S/L REPAIR/RENEWAL	(390)	0	0	0		0	0.0%	
STREET LIGHTS :- Indirect Expenditure	(390)	0	0	0	0	0		0
Net Expenditure	390	0	0	0				
<u>105 CAR PARKS</u>								
1088 INC-CAR PARKING FEES	1,556	19,083	22,000	2,917			86.7%	
1089 INC - PARKING PERMITS WORK	779	9,354	3,000	(6,354)			311.8%	
1189 INC-PARKING PERMITS RES	275	6,128	3,000	(3,128)			204.3%	
CAR PARKS :- Income	2,610	34,564	28,000	(6,564)			123.4%	0
4011 RATES	2,177	21,769	27,900	6,131		6,131	78.0%	
4013 RENT	1	2	0	(2)		(2)	0.0%	
4023 STATIONERY	327	654	500	(154)		(154)	130.8%	
4037 GROUNDS MAINTENANCE	0	1,046	0	(1,046)	32	(1,078)	0.0%	
4038 MAINTENANCE CONTRACT	2,793	8,003	10,000	1,997	1,249	748	92.5%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4042 EQUIPT MAINT/REPAIR	0	1,035	0	(1,035)		(1,035)	0.0%	
4092 Card Processing Fees	100	873	1,000	127		127	87.3%	
4126 CAR PARK LEASE	0	27,234	36,000	8,766		8,766	75.7%	
4128 EQUIPMENT	0	182	0	(182)		(182)	0.0%	
CAR PARKS :- Indirect Expenditure	5,398	60,798	75,400	14,602	1,281	13,321	82.3%	0
Net Income over Expenditure	(2,788)	(26,234)	(47,400)	(21,166)				
106 MARKET								
1082 INC-LETTINGS	0	0	300	300			0.0%	
1083 INC-PITCH HIRE	0	183	0	(183)			0.0%	
1085 INC-TUESDAY MARKET RENTS	475	3,059	3,500	442			87.4%	
1086 INC-SATURDAY MARKET RENTS	1,692	11,154	14,000	2,846			79.7%	
MARKET :- Income	2,167	14,396	17,800	3,404			80.9%	0
4002 EMPLOYERS N.I	28	1,191	224	(967)		(967)	531.6%	
4003 EMPLOYERS SUPERANN.	257	2,335	2,768	433		433	84.4%	
4004 MARKET STAFF	958	12,237	10,330	(1,907)		(1,907)	118.5%	
4011 RATES	432	4,316	5,400	1,084		1,084	79.9%	
4014 ELECTRICITY	156	1,295	1,000	(295)		(295)	129.5%	
4023 STATIONERY	0	0	1,000	1,000		1,000	0.0%	
4032 PUBLICITY	0	0	500	500		500	0.0%	
4047 MATERIALS/TOOLS	266	266	500	234		234	53.2%	
4116 WAR MEM & REM SERV	(70)	0	0	0		0	0.0%	
MARKET :- Indirect Expenditure	2,027	21,640	21,722	82	0	82	99.6%	0
Net Income over Expenditure	140	(7,244)	(3,922)	3,322				
107 TOWN CENTRE GENERAL								
1094 INC-TC FESTIVAL	0	183	0	(183)			0.0%	
1145 INC-CHRISTMAS ACTIVITIES	0	682	0	(682)			0.0%	
1303 INC-CCTV CONTRIBUTION	7,995	7,995	0	(7,995)			0.0%	
TOWN CENTRE GENERAL :- Income	7,995	8,860	0	(8,860)				0
4001 STAFF SALARIES	2,894	29,856	0	(29,856)		(29,856)	0.0%	
4002 EMPLOYERS N.I	295	3,255	0	(3,255)		(3,255)	0.0%	
4003 EMPLOYERS SUPERANN.	775	8,001	0	(8,001)		(8,001)	0.0%	
4007 HEALTH & SAFETY	0	96	0	(96)		(96)	0.0%	
4009 STAFF TRAVEL	0	51	0	(51)		(51)	0.0%	
4031 ADVERTISING	0	122	0	(122)		(122)	0.0%	
4036 PROPERTY MAINTENANCE	0	276	500	224		224	55.3%	
4041 EQUIPMENT HIRE	0	800	0	(800)		(800)	0.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4047 MATERIALS/TOOLS	0	9	0	(9)		(9)	0.0%	
4065 TC EVENTS (FESTIVAL)	(2,819)	0	0	0		0	0.0%	
4067 PEST CONTROL	0	51	0	(51)		(51)	0.0%	
4116 WAR MEM & REM SERV	1,137	2,279	1,500	(779)		(779)	151.9%	
4134 SECURITY	0	374	0	(374)		(374)	0.0%	
4138 MARKET SQUARE EVENTS	0	2,244	2,200	(44)	77	(121)	105.5%	
4140 CHRISTMAS ACTIVITIES	2,838	8,729	7,000	(1,729)		(1,729)	124.7%	
4144 CCTV	2,480	5,195	16,000	10,805		10,805	32.5%	
4145 CHRISTMAS LIGHTS	(432)	20,714	21,438	724		724	96.6%	
4996 TFR FROM ROLLING CAPITAL FUND	0	(29,000)	(7,938)	21,062		21,062	365.3%	
TOWN CENTRE GENERAL :- Indirect Expenditure	7,167	53,053	40,700	(12,353)	77	(12,430)	130.5%	0
Net Income over Expenditure	828	(44,193)	(40,700)	3,493				
110 PUBLIC CONVENIENCES								
1091 INC-MISCELLANEOUS	0	0	3,250	3,250			0.0%	
PUBLIC CONVENIENCES :- Income	0	0	3,250	3,250			0.0%	0
4011 RATES	0	0	3,250	3,250		3,250	0.0%	
4012 WATER RATES	337	816	2,000	1,184		1,184	40.8%	
4016 CLEANING COSTS	1,450	14,390	10,000	(4,390)	1,600	(5,990)	159.9%	
4017 JANITORIAL MATERIALS	0	346	0	(346)		(346)	0.0%	
4036 PROPERTY MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
4038 MAINTENANCE CONTRACT	0	0	1,000	1,000		1,000	0.0%	
4042 EQUIPT MAINT/REPAIR	0	0	500	500		500	0.0%	
4047 MATERIALS/TOOLS	0	42	500	458		458	8.4%	
PUBLIC CONVENIENCES :- Indirect Expenditure	1,787	15,593	18,250	2,657	1,600	1,057	94.2%	0
Net Income over Expenditure	(1,787)	(15,593)	(15,000)	593				
Town Centre Management :- Income	12,772	57,820	49,050	(8,770)			117.9%	
Expenditure	15,989	151,084	156,072	4,988	2,958	2,030	98.7%	
Movement to/(from) Gen Reserve	(3,217)	(93,264)						
Grand Totals:- Income	27,152	2,023,785	1,546,641	(477,144)			130.9%	
Expenditure	190,211	1,499,985	1,569,771	69,786	60,650	9,136	99.4%	
Net Income over Expenditure	(163,060)	523,800	(23,130)	(546,930)				
Movement to/(from) Gen Reserve	(163,060)	523,800						

Date: 22/02/2023

Biggleswade Town Council

Time: 14:39

Cashbook 1

User: DCW

Unity Trust A/C

Payments made between 01/01/2023 and 31/01/2023

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
03/01/2023	Office Cash Account	Ann Taylor	48.00			208		48.00	Anne Taylor ORC2440
03/01/2023	Office Cash Account	Ann Taylor	48.00			208		48.00	Ann Taylor ORC2470
03/01/2023	Unity Bank	DDR	50.00			4051	901	50.00	Setting up credit card
03/01/2023	CF Corporate Finance	DDR	392.40		65.40	4027	901	327.00	Sharp MX3061- Copier Lease
04/01/2023	UNITY SALARY A/C	Trsf	100,000.00			203		100,000.00	January Salaries
05/01/2023	Central Bedfordshire Council	DDR	2,745.00	2,745.00		501			Non dom rates - Eldon Way
05/01/2023	Central Bedfordshire Council	Std Ord	4,599.00			4011	101	75.00	Rates 22/23
						4011	101	904.00	Rates 22/23
						4011	101	12.00	Rates 22/23
						4011	212	87.00	Rates 22/23
						4011	101	195.00	Rates 22/23
						4011	101	25.00	Rates 22/23
						4011	104	77.00	Rates 22/23
						4011	212	291.00	Rates 22/23
						4011	105	312.00	Rates 22/23
						4011	105	337.00	Rates 22/23
						4011	106	416.00	Rates 22/23
						4011	105	164.00	Rates 22/23
						4011	104	324.00	Rates 22/23
						4011	105	283.00	Rates 22/23
						4011	105	1,081.00	Rates 22/23
						4011	106	16.00	Rates 22/23
09/01/2023	Node IT Solutions Ltd	DD	16.80	16.80		501			USB A-B cable for printer
11/01/2023	Node IT Solutions Ltd	DD	4,334.57	4,334.57		501			Zoom subscription- monthly
13/01/2023	CENTRAL BEDFORDSHIRE	BACS	116.25	116.25		501			Kennel Farm- Dec 22 - Mar 23
13/01/2023	Tim's Digital	BACS	436.80	436.80		501			Purchase Ledger
13/01/2023	Zurich Assurance Ltd	BACS	18,553.42	18,553.42		501			Material Damage & Insurance
13/01/2023	St John Ambulance	BACS	460.80	460.80		501			Medical Cover- 25/11/22
13/01/2023	Sarah's Hire	BACS	459.60	459.60		501			Building Site Portable Toilet
13/01/2023	AMF Services (Bedford) Ltd	BACS	68.40	68.40		501			Exhaust bracket
13/01/2023	Safe I.S. Ltd	BACS	206.71	206.71		501			Old Court (Fire alarm-7/12/22)
13/01/2023	John O'Conner (Grounds Mainten	BACS	1,176.00	1,176.00		501			Tree works- Fairfield Meadow
Subtotal Carried Forward:			133,711.75	28,574.35	65.40			105,072.00	

Date: 22/02/2023

Biggleswade Town Council

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Time: 14:40

Cashbook 1

User: DCW

Unity Trust A/C

Payments made between 01/01/2023 and 31/01/2023

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
13/01/2023	Flowbird Smart City UK Ltd	BACS	333.14	333.14		501			Services for parking equip
13/01/2023	Peninsula Business Services Li	BACS	39.70	39.70		501			Provision of Services- Dec
13/01/2023	ATOMIC PEST CONTROL	BACS	70.00	70.00		501			Contract For Allotments
13/01/2023	Chartered Institute of Public	BACS	1,140.00	1,140.00		501			Helen C- Writing press release
13/01/2023	Harrier Office Supplies Ltd	BACS	643.06	643.06		501			Purchase Ledger
13/01/2023	Veolia UK Ltd	BACS	103.30	103.30		501			Lift & Surcharge Fuel Nov
13/01/2023	Parkinson Bailiff Services Ltd	BACS	75.00	75.00		501			Compliance stage fee
13/01/2023	NHS Trust Charitable	BACS	2,560.00			4261	108	2,560.00	NHS Trust Charitable Grant
13/01/2023	Sandeepa Welgamage	BACS	50.00			525		50.00	Sandeepa Welgamage-Allot 39A r
13/01/2023	Central Beds Council	BACS	116.25			4125	901	116.25	Kennel Farm Allot rent
16/01/2023	British Telecommunications PLC	DD	582.58	582.58		501			BT Bill- January
17/01/2023	Lex Autolease Ltd	DD	410.64	410.64		501			D-MAX Lease rental- Dec
17/01/2023	Fuel Genie DDR	DD	839.63	839.63		501			Fuel Jan 23
17/01/2023	Osso Gas - OSSO1107	DD	1,367.29	1,367.29		501			Gas bill
17/01/2023	Osso Gas OSSO1108	DDR	1,375.74	1,375.74		501			Gas bill
18/01/2023	Anglian Water Business Ltd. (N	DD	13.79	13.79		501			Water bill- Drove rd cemetry
18/01/2023	Anglian Water Business Ltd. (N	DD	55.22	55.22		501			Water bill- Jan
18/01/2023	Anglian Water Business Ltd. (N	DD	39.88	39.88		501			Water bill- Stratton Way
18/01/2023	Card Machine	DD	30.97			4051	901	30.97	Card Machine Charge
18/01/2023	Card Machine	DD	30.03			4051	901	30.03	Card Machine Charge
18/01/2023	Card Machine	DD	30.09			4051	901	30.09	Card Machine Charge
19/01/2023	citrusHR Limited	BACS	72.00	72.00		501			Membership 15/1/23-14/2/23
20/01/2023	Anglian Water Business Ltd. (N	DD	73.36	73.36		501			Water bill- Jan
20/01/2023	AIB Merchant Services	DD	108.20	108.20		501			AIB Serv Charge- December
23/01/2023	Anglian Water Business Ltd. (N	BACS	41.34	41.34		501			Water bill- Bus Terminus
23/01/2023	Anglian Water Business Ltd. (N	DD	107.37	107.37		501			Water bill- Old C House
23/01/2023	Anglian Water Business Ltd. (N	DD	295.59	295.59		501			Water bill- Public

Subtotal Carried Forward:

144,315.92

36,361.18

65.40

107,889.34

Date: 22/02/2023

Biggleswade Town Council

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Time: 14:40

Cashbook 1

User: DCW

Unity Trust A/C

Payments made between 01/01/2023 and 31/01/2023

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
									convenience
23/01/2023	EE - DDR	DD	417.05	417.05		501			Jan bill
27/01/2023	OPUS Energy (Corporate) Limite	DD	1,913.59	1,913.59		501			Stratton Way- Jan bill
30/01/2023	Anglian Water Business Ltd. (N	Bacs	217.92	217.92		501			Community Centre- Jan bill
30/01/2023	Integrating Solutions Limited	DD	118.63	118.63		501			MX3061FK
31/01/2023	F & R Cawley Ltd	DD	683.88	683.88		501			Waste Collection- Old court H
Total Payments:			147,666.99	39,712.25	65.40			107,889.34	

22/02/2023

Biggleswade Town Council

Item 12a Summary Income Expenditure
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Summary Income & Expenditure by Budget Heading 31/01/2023

Month No: 10

January 2023

			Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Finance & General Purposes									
101	B'SWADE MAGISTRATES COURT	Income	0	(100)	0	100			0.0%
		Expenditure	1,302	29,727	35,700	5,973	618	5,355	85.0%
	Movement to/(from) Gen Reserve		(1,302)	(29,827)					
108	GRANTS (INCL S137)	Expenditure	2,560	26,170	33,626	7,456		7,456	77.8%
109	CAPITAL EXPENDITURE	Income	0	432,158	0	(432,158)			0.0%
		Expenditure	58,802	195,475	87,751	(107,724)	37,767	(145,491)	265.8%
	Movement to/(from) Gen Reserve		(58,802)	236,683					
111	CORPORATE MANAGEMENT	Income	2,418	1,434,232	1,424,591	(9,641)			100.7%
		Expenditure	0	460	4,000	3,540		3,540	11.5%
	Movement to/(from) Gen Reserve		2,418	1,433,772					
112	DEMOCRATIC REP'N & MGM'T	Expenditure	101	11,477	11,725	249	255	(7)	100.1%
113	CIVIC ACTIVITIES & EXPENSES	Income	917	2,119	0	(2,119)			0.0%
		Expenditure	917	1,771	2,500	729	560	169	93.2%
	Movement to/(from) Gen Reserve		0	348					
115	ORCHARD COMMUNITY CENTRE	Income	2,810	33,404	32,500	(904)			102.8%
		Expenditure	4,930	89,974	105,754	15,780	1,379	14,402	86.4%
	Movement to/(from) Gen Reserve		(2,120)	(56,570)					
901	CENTRAL SERVICES	Income	0	1,248	0	(1,248)			0.0%
		Expenditure	72,592	570,766	671,394	100,628	2,614	98,015	85.4%
	Movement to/(from) Gen Reserve		(72,592)	(569,518)					
	Finance & General Purposes Income		6,145	1,903,061	1,457,091	(445,970)			130.6%
		Expenditure	141,204	925,819	952,450	26,631	43,192	(16,561)	101.7%
	Movement to/(from) Gen Reserve		(135,059)	977,242					
Public Land & Open Spaces									
102	ALLOTMENTS	Income	299	7,635	9,500	1,865			80.4%
		Expenditure	140	1,815	1,415	(400)	575	(975)	168.9%
	Movement to/(from) Gen Reserve		159	5,819					
104	BURIAL GROUNDS	Income	7,670	36,818	21,000	(15,818)			175.3%
		Expenditure	557	5,526	7,700	2,174		2,174	71.8%
	Movement to/(from) Gen Reserve		7,113	31,292					
210	GENERAL	Expenditure	0	4,524	5,000	476	1,973	(1,498)	130.0%
212	RECREATION GROUNDS	Income	227	15,705	10,000	(5,705)			157.0%
		Expenditure	2,439	32,374	49,600	17,226	1,287	15,939	67.9%
	Movement to/(from) Gen Reserve		(2,212)	(16,669)					

Summary Income & Expenditure by Budget Heading 31/01/2023

Month No: 10

January 2023

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
902 PUBLIC REALM	Income	38	2,747	0	(2,747)			0.0%
	Expenditure	30,413	293,623	311,782	18,159	10,099	8,060	97.4%
	Movement to/(from) Gen Reserve	<u>(30,375)</u>	<u>(290,875)</u>					
903 DEPOT	Expenditure	(921)	82,858	73,000	(9,858)	544	(10,402)	114.2%
904 REPAIRS & MAINTENANCE	Expenditure	390	2,362	12,752	10,390	22	10,368	18.7%
	Public Land & Open Spaces Income	8,235	62,905	40,500	(22,405)			155.3%
	Expenditure	33,019	423,082	461,249	38,167	14,500	23,667	94.9%
	Movement to/(from) Gen Reserve	<u>(24,784)</u>	<u>(360,178)</u>					
Town Centre Management								
103 STREET LIGHTS	Expenditure	(390)	0	0	0		0	0.0%
105 CAR PARKS	Income	2,610	34,564	28,000	(6,564)			123.4%
	Expenditure	5,398	60,798	75,400	14,602	1,281	13,321	82.3%
	Movement to/(from) Gen Reserve	<u>(2,788)</u>	<u>(26,234)</u>					
106 MARKET	Income	2,167	14,396	17,800	3,404			80.9%
	Expenditure	2,027	21,640	21,722	82		82	99.6%
	Movement to/(from) Gen Reserve	<u>140</u>	<u>(7,244)</u>					
107 TOWN CENTRE GENERAL	Income	7,995	8,860	0	(8,860)			0.0%
	Expenditure	7,167	53,053	40,700	(12,353)	77	(12,430)	130.5%
	Movement to/(from) Gen Reserve	<u>828</u>	<u>(44,193)</u>					
110 PUBLIC CONVENIENCES	Income	0	0	3,250	3,250			0.0%
	Expenditure	1,787	15,593	18,250	2,657	1,600	1,057	94.2%
	Movement to/(from) Gen Reserve	<u>(1,787)</u>	<u>(15,593)</u>					
	Town Centre Management Income	12,772	57,820	49,050	(8,770)			117.9%
	Expenditure	15,989	151,084	156,072	4,988	2,958	2,030	98.7%
	Movement to/(from) Gen Reserve	<u>(3,217)</u>	<u>(93,264)</u>					
	Grand Totals:- Income	27,152	2,023,785	1,546,641	(477,144)			130.9%
	Expenditure	190,211	1,499,985	1,569,771	69,786	60,650	9,136	99.4%
	Net Income over Expenditure	<u>(163,060)</u>	<u>523,800</u>	<u>(23,130)</u>	<u>(546,930)</u>			
	Movement to/(from) Gen Reserve	<u>(163,060)</u>	<u>523,800</u>					



The Old Court House

4 Saffron Road • Biggleswade • Beds • SG18 8DL

Tel: 01767 313134 • Fax: 01767 601188

Email: enquiries@biggleswadetowncouncil.gov.uk

21st February 2023

An Open Letter to The Lord Rose of Monewden, Chairman, Asda Supermarkets Limited

Dear Lord Rose,

Asda Biggleswade – Changes to Parking Restrictions

I refer to the response to my letter of 25th January from your Head of Corporate Affairs.

We note that 'Any overstay will result in a penalty notice being issued' so the flexibility hinted at before is now gone.

We also note that 'paid parking is part of a wider programme across a large number of our stores' which indicates that it is a way of making money.

We are pleased that the Town Council's concerns are acknowledged and that there is an offer to keep the time limit under review.

However, we have seen in the national press that the recent change of ownership at Asda has put it in the hands of a profit-driven private equity investor, which may explain some of the other changes we have read about.

We note the plans to stop restocking overnight in 184 of your smaller stores and that workers will stock during the day. This affects over 4,000 employees who will no longer receive a premium for working unsociable hours.

We also note that some 300 roles have been placed at risk, including night shift manager posts, as part of the sweeping changes.

We also note the opening times for in-store Post Office branches are being cut and seven in-store pharmacies closed, resulting in another 85 redundancies.

It would seem that, with the private equity buy-out and the difficult trading times, Asda are focussing on cost-cutting and maximising income, which would explain the introduction of paid parking.

Nonetheless, we still refer to the S.106 agreement and that the 'maximum period of two hours' should be interpreted as 'a vehicle could be parked for up to two hours without penalty'.

We look forward to the time when Asda can afford a more socially-responsible policy towards parking at your Biggleswade store, in line with the normal interpretation of the original agreement, recognising that the substantial car parking facilities should be shared with the town.

We reiterate that we recognise the importance of Asda as an anchor store in Biggleswade and would prefer to work positively with you. We would welcome dialogue with the Town Council should you be considering other major changes which may affect the town – again this was a proviso of the original agreement.

Yours sincerely,

Madeline Russell (Cllr.)
Deputy Mayor of Biggleswade.

c.c. Ms. H.K. Selby, Company Secretary, Asda Supermarkets Limited
The Store Manager, Asda Biggleswade
Asda Executive Relations Team
Asda Head of Corporate Affairs – Local and Regional Government
The Editor, Biggleswade Chronicle
Jon Sheldon, Central Bedfordshire Council
Biggleswade Town Council Website and Facebook

