



Ref: Agenda/Council - 25/10/2022

20th October 2022

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the Council Meeting of Biggleswade Town Council that will take place on Tuesday 25th October 2022 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade commencing at 7:00pm, for the purpose of considering and recommending the business to be transacted as specified below.

Yours faithfully

Peter Tarrant

Town Clerk & Chief Executive

Distribution: All Town Councillors

Notice Boards The Press

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive Statutory Declarations of Interests from Members in relation to:

- a. Disclosable Pecuniary interests in any agenda item.
- b. Non-Pecuniary interests in any agenda item.

3. TOWN MAYOR'S ANNOUNCEMENTS

4. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_EW_zJ0r4QNiudOX2yinJrg

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot.**

5. INVITED SPEAKER

For Members to receive a presentation from Inspector Grant Maxted, Bedfordshire Police.

6. MEMBERS QUESTIONS

7. MINUTES AND RECOMMENDATIONS OF MEETINGS

a. For Members to receive the minutes of the Town Council Meeting held on Tuesday 11th October 2022 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. MATTERS ARISING

a. Minutes of the Council Meeting held on Tuesday 11th October 2022.

9. <u>ITEMS FOR CONSIDERATION</u>

a. Asda Car Parking Restrictions

For Members to receive the correspondence from Asda as attached in the agenda pack.

b. Bus Route Proposal

For Members to receive and consider the draft BTC letter on bus routes proposal to Central Bedfordshire Council and the Portfolio holder.

10. PLANNING APPLICATIONS

You can view details of applications and related documentation such as application forms, site plans, drawings, decision notices and other supporting documents for planning applications. Click on the hyperlink on the heading of each planning application listed below.

a. CB/22/03911/FULL - 5 Mitchel Green, Biggleswade, SG18 8GS

Part double storey rear extension.

b. CB/22/03900/FULL - 12 Station Road, Biggleswade, SG18 8AL

Remove part of boundary brick wall to increase existing vehicular access and replace with a gate.

c. CB/22/03124/FULL - 57 Laburnham Road, Biggleswade, SG18 0NX

Proposed single storey side and rear extension, following demolition of existing conservatory. Erection of pergola to create outdoor seating area.

Previously on Council Agenda

CB/22/03124/FULL on Council Agenda 23/08/2022. Two storey rear/side extension to replace existing conservatory. Outcome as no objection.

d. CB/22/03414/FULL - Fairfield Cottage, Fairfield Road, Biggleswade, SG18 0AA

New garage and store to replace a range of existing outbuildings and garages.

Previously on Council Agenda

CB/22/03124/FULL on Council Agenda 26/04/2022. New garage and store to replace a range of existing outbuildings and garages. Outcome as no objection. Application was withdrawn 26/05/2022.

11. PLANNING APPLICATION OUTCOMES

a. A report of the Planning Application Outcomes (by exception applications only) as of 20th October 2022.

12. ACCOUNTS

a. Financial Administration

- i. Detailed Balance Sheet to 30/09/2022.
- ii. Summary Income and Expenditure by Committee 30/09/2022.
- iii. Detailed Income and Expenditure by Committee 30/09/2022.
- iv. Lloyds Bank Payment listing 30/09/2022.

13. <u>ITEMS FOR INFORMATION</u>

a. Back Street and Station Road Interchange

For Members information, an update from CBC Highways regarding the interchange work and road closure.

14. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Please register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_EW_zJ0r4QNiudOX2yinJrg

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot.**

15. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

None.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING HELD ON TUESDAY 11th OCTOBER 2022 AT 7.00PM AT BIGGLESWADE TOWN COUNCIL OFFICES THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE SG18 8DL



PRESENT:

Cllr G Fage (Chairman)

Cllr M Russell (Deputy Chairman)

Cllr I Bond

Cllr K Brown

Cllr F Foster

Cllr M Knight

Cllr R Pullinger

Cllr H Ramsay

Cllr D Strachan

Cllr C Thomas

Cllr J Woodhead

Cllr D Albone

Mr P Tarrant – Town Clerk & Chief Executive Mr K Hosseini – Head of Governance & Strategic Partnerships Ms H Calvert – Administration & HR Manager

Members of the Public - 0

Meeting Formalities:

Following a reminder to meeting attendees that this is a formal meeting, the Mayor advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting is being filmed and by being present attendees are deemed to have agreed to be filmed and to the use of those images and sound recordings. The Mayor advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of that individual.

22/0152.0 APOLOGIES FOR ABSENCE

22/0152.1 Cllr L Fage, Cllr M Foster, Cllr M North.

ABSENT WITHOUT APOLOGIES

22/0152.2 None.

22/0153.0 DECLARATIONS OF INTEREST

22/0153.1 <u>Disclosable Pecuniary interests in any agenda item:</u>

Item 10b - Cllr I Bond - Planning Application: Land to North of Lindsell's Crossing.

22/0153.2 Non-Pecuniary interests in any agenda item:

Item 16a - Cllr D Strachan - Capital Assets Project Legal Costs.

22/0154.0 TOWN MAYOR'S ANNOUNCEMENTS

22/0154.1 Civic Service Flitwick

Cllr G Fage attended Flitwick's Civic Service on Sunday 9th October 2022. The service was hosted by Cllr Andy Snape.

22/0155.0 PUBLIC OPEN SESSION

No members of the public.

22/0156.0 INVITED SPEAKER

Tritax Symmetry shared a very informative presentation on Phase 3 of their development at Stratton Business Park.

22/0157.0 MEMBERS' QUESTIONS

- **22/0157.1** Cllr Knight requested clarity on the social media post regarding the location of CCTV cameras. The locations of the cameras have been agreed on and this will be corrected in the post.
- **22/0157.2** Cllr Woodhead requested a meeting to discuss arrangements for the King's Coronation on 6th May 2023. It was confirmed that this item will be discussed at the next Town Centre Management Committee Meeting.
- **22/0157.3** Cllr Russell raised concerns on the closure of Station Road. The closure is due to run from 20th October 2022 to 17th November 2022. It was agreed for Officers to gain further information from Central Bedfordshire Council regarding this closure.

22/0158.0 MINUTES AND RECOMMENDATIONS OF MEETINGS

From the Minutes of the **Town Council Meeting** held on **Tuesday 27th September 2022** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

- **22/0158.1** Page 9 To read "Cllr M Foster" rather than "Cllr F Foster".
- **22/0158.2** Page 10 Item 22/0144.1 To use the word "adopted" rather than "confirmed".
- **22/0158.3** Page 11 to read "Only contain important context and decisions of the meeting".
- **22/0158.4** Page 12 To read "Hitchmead Road" not "Hitchmead".
- **22/0158.5** Page 17 Item A was removed from the proposal and the Minutes need to reflect this. To include an action for Councillors to explore Item A's proposal and understand if there are certain planning conditions in place.
- **22/0158.6** Subject to these amendments these Minutes were <u>APPROVED</u> as an accurate record of the Meeting from 27th September 2022.

22/0159.0 MATTERS ARISING

From the Minutes of the **Town Council Meeting** held on **Tuesday 27th September 2022** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

- **22/0159.1** Pg 10 Item 22/0144.1 It was noted that Item 29 on the Standing Orders document was removed. It was requested that Officers check that the correct version of the Standing Orders has been uploaded onto the Town Council website.
- **22/0159.2** Page 11 Item 22/0144.4 The Weatherley Centre will be offering a warm space for the public during the winter months. There will also be pamphlets distributed shortly on warm spaces that are available.
- **22/0159.3** Page 15 Item 11q Planning appeals Members highlighted that planning appeals must be sent directly to the Inspectorate as well as online via the planning applications portal.
- 22/0159.4 Page 16 Item 14a Cllr F Foster requested an update on whether Asda had responded to the Town Council's letter. It was confirmed that no response has been received. It was agreed that if there is still no response that legal action should be taken.

22/0160.0 ITEMS FOR CONSIDERATION

22/0160.1 <u>Bus Services</u>

Members welcomed a new bus service provider following the withdrawal of two bus services. However, Members had concerns that the new provider will be offering a less frequent service. It was agreed beneficial for discussions to be held strategically with Central Bedfordshire Council. It was agreed for this to be discussed at the Biggleswade Joint Committee meeting on the 19th January 2023.

22/0160.2 Council and Committee Meetings Dates

It was agreed that a revised schedule, based on Members comments, be presented at a future Council meeting.

22/0161.0 PLANNING APPLICATIONS

22/0161.1 CB/22/03696/FULL - 13 South View, Biggleswade, SG18 8BZ

Demolition of the outbuilding and side building and erect a single storey rear extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

22/0160.2 <u>CB/22/02881/DOC – Land to North of Lindsell's level crossing, Biggleswade, SG18 0AD</u>

Discharge of Condition 3 against planning permission CB/21/2168/FULL. Construction of new ramped and stepped bridleway bridge to facilitate the closure of Lindsell's level crossing; formation of new bridleway to western side of railway and associated works.

Details have been received to discharge condition(s) listed below to this planning permission.

Landscape Scheme has been amended. 3 No Development shall take place until a detailed planting and landscaping scheme, which seeks to mitigate satisfactorily the visual impact of the bridge on the landscape, as well as a landscape management plan (which includes consideration of the need for irrigation of the planting) and final design have been submitted to and approved in writing by the Local Planning Authority. The approved soft landscaping scheme shall be implemented in full by the end of the full planting season immediately following the completion and/or first use of the development (a full planting season means the period from October to March). The trees, shrubs and grass shall subsequently be maintained in accordance with the approved landscape maintenance scheme for a minimum period of 5 years and any which die or are destroyed during this period shall be replaced during the next planting season. Reason: To screen the development and reduce the impact the proposal would have on the character and appearance of the area (Section 12 and 15, NPPF).

It was <u>RESOLVED</u> that the Town <u>STRONGLY OBJECTS</u> to the discharge of Planning Condition 3 on the second revised plan and demands that Network Rail are obliged to implement the landscaping as per the plan approved at Development Management Committee in order to mitigate the visual impact of the bridge.

22/0160.3 CB/2203695/FULL - 17 Lime Tree Walk, Biggleswade, SG18 0DS

Proposed part two storey and part single storey rear extension. New porch to front elevation.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

22/0161.0 PLANNING APPLICATION OUTCOMES

This report was **NOTED**.

22/0162.0 <u>ACCOUNTS</u>

22/0162.1 <u>Financial Administration</u>

Members received and **APPROVED** the Accounts up to 31st August 2022 as follows:

- i. Detailed Balance Sheet to 31/08/2022.
- ii. Summary Income and Expenditure by Committee 31/08/2022.
- iii. Detailed Income and Expenditure by Committee 31/08/2022.
- iv. Lloyds Bank Payment listing 31/08/2022.

22/0163.0 ITEMS FOR INFORMATION

22/0163.1 CB/22/03012/FULL - 19A High Street Biggleswade

The enforcement case is on hold pending the outcome of planning application. BTC Officers have engaged with CBC planning Officers who are awaiting decision as of 4th October 2022. The decision will be referred back to CBC planning enforcement to take the most appropriate course of action.

22/0163.2 Public Notice - Temporary Closure - Biggleswade Footpath No. 21

This Public Notice is **NOTED**.

22/0163.3 ASDA Car Parking Time Reduction

The letters are **NOTED**. It was agreed that this item is brought back to the next Council meeting.

22/0163.4 Neighbourhood Plan - Result of the Referendum

Cllr M Russell informed Members that the Neighbourhood Plan passed referendum on 6th October 2022.

The result of the referendum was as follows:

Yes: 1857 (83.35%) No: 371 (16.65%) Turnout: 13.5%

The Biggleswade Neighbourhood Plan will be 'made', that is formally adopted by Central Bedfordshire Council shortly.

Members thanked Cllr Russell for her involvement throughout and congratulated this tremendous result.

22/0164.0 PUBLIC OPEN SESSION

22/0164.1 No members of the public.

22/0165.0 **EXEMPT**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolved to exclude the public and press by reason of the confidential nature of the business about to be transacted.

(16a. Capital Assets Project Legal Fees) (16b. Hay Review)

The following resolution was **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

22/0166.0 **EXEMPT**

22/0166.1 Capital Assets Project Legal Fees

It was agreed that future reports should not anonymise bidders.

Members agreed with recommendations 1 and 3, and for the Council to make provision for this work to be completed in a timely manner.

Members will receive the minutes of the Hay Review by separate correspondence.

The Chairman ended the Meeting at 9pm

Subject: RE: Parking Restrictions - Biggleswade - 221011-011384

From: Asda Stores xx

Sent: 17 October 2022 13:06

To: Enquiry <xx

Subject: Parking Restrictions - Biggleswade - 221011-011384



Response

FAO: Karim Hosseini

Hi Karim,

Thank you for allowing me to investigate this with the store. I have now received an update.

I have been advised that the Parking arrangements for the store remain at 2 hours for customers before any charges are received. They are currently advertising, 1 and a half hours. However, also offer an additional half an hour grace period for parking.

I have received a request of evidence of the agreement between the store and the council for these parking measures to remain in place and would be very grateful if this is something I could take from you.

I hope to hear from you soon.

Kind Regards,

хx

Asda Executive Relations Team.

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BIGGLESWADE TOWN COUNCIL

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4 Saffron Road • Biggleswade • Beds • SG18 8DL
Tel: 01767 313134 • Fax: 01767 601188
Email: enquiries@biggleswadetowncouncil.gov.uk

19th October 2022

Dear xxx,

On behalf of Members, I am writing to formally raise the matter of bus routes planning in Biggleswade. I would like to express the Town Council's disappointment and concern around the apparent lack of planning on bus routes at the railway station bus interchange. Whilst the interchange project has been in planning for a significant length of time, it's been made clear to the Town Council that the bus routes are yet to be resolved and the project is due to be delivered by March 2023. Clearly the project represents an ideal opportunity to conduct effective strategic planning for bus routes in our town.

As part of the situation, the Town Council made a bus routes proposal to CBC Officers on the 25th April 2022. Whilst the proposal did not directly reference the revision of bus routes to include the new interchange, several emails correspondence followed that did specifically address it. The view was that there should be scope to consider the Town Council's proposal alongside the interchange project as this would be mutually beneficial from a strategic and operational perspective.

The Town Council is disappointed to discover that its bus route proposal, although brought to Central Bedfordshire Council in April 2022, will not be considered alongside the revision of bus routes for the interchange. It is also disappointing to discover that the bus route proposal cannot be considered until next financial year's Highways Capital Programme, which would then be a full year after the proposal's submission. The Town Council wants to positively collaborate with partners on the Highways Capital Programme on transport measures which are planned for Biggleswade.

I would appreciate receiving regular updates on the revision of bus routes henceforth so that the Town Council can contribute to any conversation and ensure the views of Biggleswade residents are being represented.

Kir	ηd	regar	ds.
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Peter Tarrant

Town Clerk & Chief Executive Officer

			OUTCOME OF CBC DETERMINED PLANNING	Item 11a Plannir	ng Application Outcomes
Address	Application No.	Committee date		Description	Central Beds Outcome/DATE
			2019		
Biggleswade, Land North of	19/04301/OUT	14/01/2020	Strongly Object - does not comply with NPPF and various other comments made against the Applicant	Outline Application: planning permission with all matters reserved except for access for the development of the land situated north of Biggleswade, east of the ECML railway to provide for up up to 406 dwellings including affordable housing:green infrastructure accommadating landscaping, allotments, community orchard, public open space, children's playspace;new roads, car parking, cycleways and footways; associated infrastructure; including a sustainable drainage system; vehicular access to be secured from Furzenhall Road.	
Biggleswade, Land North of	19/02827/PAPC	08/09/2020	Strongly Object - For reasons set out in previous corresp Council also agreed that Clir G Fage would be appointed to represent BTC and to speak at the Development Management Committee Meeting. It was resolved that the draft letter be approved, and that letter and the previous letter of objection be sent to the named planning officer and to the general planning address. Further, that a shorter version be circulated to Members of the CBC Development Management Committee for information.	Development Brief relating to residential scheme of around 400 dwellings at land north of Biggleswade, with access taken from Furzenhall Road.	No details as at 05/10/2022.PAPC applications are Private enquiries submitted before Planning Applications and only available to the Applicant/Agent that submitted them
Biggleswade, Land North of	19/04301/OUT	24/08/2021	Separate correspondence for this application has been sent to the Planning Officer, Nikolas Smith, as agreefd with Council. Strongly Object - Due to: 1) Inadequate access to the site. 2) Severe Highways impact at Sun Street/Shortmead Street junction. 3) Severe Highways impact at Drove Road/London Road junction. 4) Exaggeration of site sustainability. 5) Reduction in Public Rights of Way. 6) Disruption to irreplaceable Archaelogy.	Outline Application: planning permission with all matters reserved except for the development of the land situated north of Biggleswade , east of the ECML railway to provide for up to 416 dwellings including affordable housing; green infrastructure acommodating landscaping, allotments, community orchard, public open space, children's play space; new roads, car parking, cycleways and footways; associated infrastructure, including a sustainable drainage system; vehicular access to bve secured from Furzenhall Road.	Awaiting Decision
Dunton Lane, Stratton Park Drive	19/02839/VOC	08/10/2019	No Objection	Variation of Condition no.1 on Planning Permission MB/83/456 "Renewal of Planning Permission for caravan park on a permanent basis" to state that the total number of caravans shall not exceed twenty-two at any time.	Awaiting Decision

			2020		
Biggleswade Road, Land East of	20/00959/OUT	28/04/2020	No Objection - provided the following points are considered: 1) Dunton Lane is upgraded. 2) The speed limit from Saxon Drive be reduced from the current 60 mile per hour to 40 miles per hour. 3) The necessary facilities be provided for pedestrian footpath and cyclist pathway. 4) Adequate access for Motorists to the A1.	Outline application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,bc,B2, B8) up to 5ha of primary school development (class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61 ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities. Subject to Environmental statement.	
Biggleswade Road, Land East of	20/00959/OUT	11/08/2020	As above.	Outline application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,bc,B2, B8) up to 5ha of primary school development (class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61 ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and lutilities.	
Biggleswade Road, Land East of	20/00959/OUT	13/10/2020	No Objection - provided the following points are considered: 1) Dunton Lane is upgraded. 2) The speed limit from Saxon Drive be reduced from the current 60 mile per hour to 40 miles per hour. 3) The necessary facilities be provided for pedestrian footpath and cyclist pathway. 4) Adequate access for Motorists to the A1.	Outline Application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,b,c, B2, B8) up to 5ha of primary school development (Class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities. Subject to Environmental statement.	Awaiting Decision
			2021		
Shortmead Street, 130	21/02886/FULL	21/09/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. Also, 1) Clarification of the extent of F1(a) use is required; 2) To limit education use of the premises to current use; 3)There are concerns about the limited parking.	Change of Use of a building from the existing mixed E(a) and Sui generis (hot food takeaway; A5), to primarily E(a) Use Class with an ancillary E use class and F1(a) educational use.	Awaiting Decision

			2022		
Broadmead, 10	22/03668/FULL	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Proposed porch to supplement existing ongoing build of a two storey side and single storey rear extension.	Awaiting Decision
Chestnut Avenue, Biggleswade Library	22/03246/REG3	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.		Awaiting Decision
High Street, 19A	22/03012/FULL	23/08/2022	Town Council OBJECTS to the planning application for extraction system on the following grounds: •Visual impact within the conservation area. •Nearest Noise Sensitive Receptor (residential property) - only 3 metres from the outlet of the flue and the flue passes immediately beside the property. •The business will be operating 11-11 Monday-Sunday 7 days a week which is highly intrusive for adjacent residents. •Noise level forecasts provided are for a new extraction system. Noise typically increases rapidly with age and this has not been considered. •Requests that CBC enforce the parking restrictions on the High Street from 11am to 11pm 7 days a week as per operating hours of the business. •That this is called into Development Management Committee. It was RESOLVED to write to CBC that the Town Council believes the application is misleading as the applicant are likely to be operating mostly as a takeaway, and therefore the operator needs to apply for and obtain a change of use to Sui Generis before they commence trading. Should the applicant open business without obtaining a change of use, it is likely there will be a planning violation. This can be evidenced from the small size of the restaurant and the contents of their website: https://www.caprinospizza.co.uk/content.aspx?franchising , per the image below, that describes the business as "a young successful UK pizza delivery/take-away chain".	инович на ради систем и състем и въйматило.	Awaiting Decision. A further time extension has been agreed to the 22nd December 2022 as the applicants are intending to provide some additional information.(As per Planning Officer Nicola Stevens)
High Street, 36	22/03368/LB	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Listed building: Repair and decorate exterior of building.	Awaiting Decision
Laburnham Road, 57	22/03124/FULL	23/08/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.		Awaiting Decision

Land to North of Lindsell's level crossing	22/02881/DOC	09/08/2022	the visual impact of the bridge.	Details have been received to discharge condition(s) listed below to this planning permission. 3 No Development shall take place until a detailed planting and landscaping scheme, which seeks to mitigate satisfactorily the visual impact of the bridge on the landscape, as well as a landscape management plan (which includes consideration of the need for irrigation of the planting) and final design have been submitted to and approved in writing by the Local Planning Authority. The approved soft landscaping scheme shall be implemented in full by the end of the full planting season immediately following the completion and/or first use of the development (a full planting season means the period from October to March). The trees, shrubs and grass shall subsequently be maintained in accordance with the approved landscape maintenance scheme for a minimum period of 5 years and any which die or are destroyed during this period shall be replaced during the next planting season. Reason: To screen the development and reduce the impact the proposal would have on the character and appearance of the area (Section 12 and 15, NPPF).	
Land adjacent, Lawence Road,58	22/03556/FULL	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Erection of a detached bungalow and associated works.	Awaiting Decision
London Road, Unit E, A1 Retail Park	22/03121/VOC	23/08/2022	Town Council STRONGLY OBJECTS to the variation of condition for Unit B. The original condition was put in place to protect the town centre and should stand.	Variation of Condition 20 of planning permission CB/14/01181/VOC (Variation of Condition 20 of planning application No. CB/14/01109/VOC dated 11/06/2014 to allow up to 5% of the ground floor area of any one single unit only to be used for the sale of food and to allow a pharmacy to operate from part of the unit. Wording of the condition to be amended to:" The development hereby approved for the units referred to as A, B, D, E, F,G, H, J, K, L, M, N, P, Homebase, 1 & 2 as shown on plan no. 8659 P02 Revision W shall be used for A1 (retail) but shall not be used for the sale of food, as a post office, for the sale of tickets, as a travel agency, for hairdressing, for the direction of funerals, for the reception of goods to be washed, cleaned or repaired, as an internet café where the primary purpose of the premises is to provide facilities for enabling members of the public to access the internet or as a pharmacy, except for Unit B, which can be in part used as a pharmacy and can sell food in up to 5% of its total ground floor area") - The variation is to increase the range of permitted goods that can be sold from the premises to facilitate reoccupation of the floorspace by incoming tenant, Poundland.	
London Road, 234	22/03455/FULL	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Install PVCu conservatory to the rear of the property.	Awaiting Decision
London Road, BP MFG	22/02922/FULL	27/09/2022	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.		Awaiting Decision
Normandy lane, Unit B	22/03438/FULL	27/09/2022	No Objection - There is a concern regarding the parking.	Extension to factory building to accommodate 4 additional units for flexible use comprising Class B8 (storage and distribution), B2 and Class E(g)iii (light industrial)	Awaiting Decision

Potton Road, Land at former Scaffolding Depot	22/02691/FULL	08/09/2022	It was RESOLVED that the Town Council OBJECTS to this planning application as The traffic impact on Furzenhall Road and Potton Road. There are too many dwellings hence overdevelopment.	Erection of ten dwellings and the conversion of an existing building into two one bed flats.	Awaiting Decision
			Loss of residential parking on Winston Crescent. Properties would be very close to the railways line which will lead to noise pollution for residents. The Town Council notes that the Highways Officer has objected.		
Saffron Road, 54	22/03385/FULL	27/09/2022	It was resolved that the Town Council objects to this planning application in regard to the Highways Officer comments and to the scattering of the gravel onto the footpath.	Widening of existing vehicular crossover by dropping additional kerbs.	Awaiting Decision
Salcombe Close, Land West	22/01990/FULL	28/06/2022	It was <u>RESOLVED</u> that the Town Council would like to <u>PROVISIONALLY OBJECT</u> to this planning application pending provision of the following information: 1) further information is required on the sizing of mounds and elevations in the play area; 2) the potential effect of the proposed lighting on the existing neighbours on Sale Mews; and 3) information on why the CCTV is not under variations to conditions.	Flatten the existing mounds in the play area, install lighting columns, and improve the perimeter fence.	Awaiting Decision
Shortmead Cottage, Shortmead Lane	22/01860/FULL	28/06/2022	It was RESOLVED that the Town Council has NO OBJECTION to this planning application.	Erection of new dwelling with a detached annexe.	Awaiting Decision
Shortmead Street, 46	22/01519/LB	14/06/2022	It was RESOLVED that the Town Council has NO OBJECTION to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations subject to the following: 1) That there is support from Conservation Officers 2) That the Council recognises that this shop is reverting back to a house in an area that is outside of the town centre conservation policy.	Conversion from shop to 2 residential dwellings.	Awaiting Decision
Shortmead Street, 46	22/01520/FULL	14/06/2022	It was RESOLVED that the Town Council has NO OBJECTION to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations subject to the following: 1) That there is support from Conservation Officers 2) That the Council recognises that this shop is reverting back to a house in an area that is outside of the town centre conservation policy.	Listed building: Conversion from shop to 2 residential dwellings and internal alterations.	Awaiting Decision
South View, 13	22/03696/FULL	11/10/2022	It was RESOLVED that the Town Council has NO OBJECTION to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Demolition of the outbuilding and side building and erect a single storey rear extension.	Awaiting Decision
Stratton Upper School, Eagle Farm Road,	22/03441/FULL	27/09/2022	No Objection to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Erection of 255 no roof mounted photovoltaic solar panels and 9 no floor level air source heat pump units.	Awaiting Decision
Potton Road, Land at former Scaffolding Depot	22/02691/FULL	08/09/2022	It was RESOLVED that the Town Council OBJECTS to this planning application as*The traffic impact on Furzenhall Road and Potton Road. *There are too many dwellings hence overdevelopment. *Loss of residential parking on Winston Crescent. *Properties would be very close to the railways line which will lead to noise pollution for residents. The Town Council notes that the Highways Officer has objected.	Erection of ten dwellings and the conversion of an existing building into two one bed flats.	Awaiting Decision
The Avenue, 8	22/03013/FULL	09/08/2022	It was RESOLVED that the Town Council has NO OBJECTION to this planning application provided that there is no loss of parking on the driveway and that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	First floor extension over existing garage. Two storey rear extension with dual hipped roof. Single storey rear extension.	Awaiting Decision

Item 12a i Detailed Bal Sheet

13/10/2022

Biggleswade Town Council

10:41

Detailed Balance Sheet - Excluding Stock Movement

Month 6 Date 30/09/2022

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A/c	Description	Actual		
	Fixed Assets	Asset Value	Depreciation	Net Value
4			•	
1	OP'L F/H LAND & BUILDINGS	1,813,044	484,836	1,328,208
2	OP'L L/H LAND & BUILDINGS	9,095	0	9,095
21	VEHICLES & EQUIPMENT	807,031	543,428	263,603
41	INFRASTRUCTURE ASSETS	309,674	258,333	51,341
61	COMMUNITY ASSETS	15,380	0	15,380
	Total Fixed Assets	2,954,224	1,286,597	1,667,627
	Current Assets			
91	CAPITAL WORK IN PROGRESS	19,955		
100	DEBTORS - TOWN COUNCIL	1,425		
102	DEBTORS - PITCH HIRE	315		
103	DEBTORS - ORCHARD CENTRE	849		
105	VAT REFUNDS	12,204		
202	LLOYDS CURRENT BANK A/C	549,405		
204	LLOYDS SALARY A/C	17,653		
210	PETTY CASH	331		
224	PUBLIC SECTOR DEPOSIT	635,000		
	. 552.6 5251511 561			
	Total Current Assets		1,237,137	
	Current Liabilities			
501	TRADE CREDITORS	24,416		
505	HALL DEPOSIT	200		
515	PAYE & NI DUE	17,138		
519	UNION FEES	12		
525	ALLOTMENT DEPOSITS	4,300		
530	INC IN ADVANCE - COMMUTED	19,600		
	Total Current Liabilities		65,666	
	Net Current Assets	•		1,171,471
	Net Currellt Assets			1,171,471
Total	Assets less Current Liabilities		_	2,839,098
	Long Term Liabilities			
404	PWLB LOANS	07.005		
401	FWLD LUANS	97,395		
	Total Long Term Liabilities		97,395	
То	tal Assets less Total Liabilities			2,741,703
			_	
	Represented by :-			
301	CURRENT YEAR FUND	727,947		
310	GENERAL RESERVE	347,326		
349	ROLLING CAPITAL FUND	76,243		
350	CAPITAL FINANCING RESERVE	1,315,823		
451	DEF'D GRANTS APPLIED	613,175		
452	DEF'D GRANTS W/BACK	(338,810)		
.02		(300,010)	_	
	Total Equity			2,741,703
			-	

Accounts.

20/10/2022 Biggleswade Town Council

Item 12aii Summary Inc & Exp

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Summary Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

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								Page I
		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	B'SWADE MAGISTRATES COURT Income	0	(100)	0	100			0.0%
	Expenditure	2,391	18,186	36,200	18,014	111	17,902	50.5%
	Movement to/(from) Gen Reserve	(2,391)	(18,286)					
102	ALLOTMENTS Income	778	1,326	9,500	8,174			14.0%
	Expenditure	186	1,489	1,415	(74)	1,221	(1,295)	191.5%
	Movement to/(from) Gen Reserve	592	(163)					
104	BURIAL GROUNDS Income	620	17,228	21,000	3,772			82.0%
	Expenditure	459	3,100	10,389	7,289	82	7,206	30.6%
	Movement to/(from) Gen Reserve	161	14,128					
105	CAR PARKS Income	6,627	21,773	28,000	6,227			77.8%
	Expenditure	12,166	35,378	75,400	40,022	2,840	37,183	50.7%
	Movement to/(from) Gen Reserve	(5,540)	(13,605)					
106	MARKET Income	1,380	8,871	17,800	8,929			49.8%
	Expenditure	8,187	16,432	21,722	5,290		5,290	75.6%
	Movement to/(from) Gen Reserve	(6,807)	(7,561)					
107	TOWN CENTRE GENERAL Income	0	183	0	(183)			0.0%
	Expenditure	5,866	6,378	48,350	41,972	23,488	18,484	61.8%
	Movement to/(from) Gen Reserve	(5,866)	(6,195)					
108	GRANTS (INCL S137) Expenditure		16,644	32,767	16,123		16,123	50.8%
109		6,260	41,561	62,427	20,866	5,042	15,824	74.7%
110	PUBLIC CONVENIENCES Income	0	0	3,250	3,250			0.0%
	Expenditure	3,413	10,137	19,250	9,113	1,775	7,338	61.9%
	Movement to/(from) Gen Reserve	(3,413)	(10,137)					
111	CORPORATE MANAGEMENT Income	712,613	1,426,888	1,424,591	(2,297)			100.2%
	Expenditure	2,000	2,460	5,000	2,540	2,000	540	89.2%
	Movement to/(from) Gen Reserve	710,613	1,424,428					
112	DEMOCRATIC REP'N & MGM'T Expenditure	2,737	6,388	12,710	6,322		6,322	50.3%
	CIVIC ACTIVITIES & EXPENSES Income	390	867	0	(867)		-,-	0.0%
	Expenditure	360	582	2,500	1,918	193	1,725	31.0%
	Movement to/(from) Gen Reserve	30	285					
115	ORCHARD COMMUNITY CENTRE Income	2,438	16,070	32,500	16,430			49.4%
	Expenditure	8,135	44,407	109,054	64,647		64,647	40.7%
	Movement to/(from) Gen Reserve	(5,698)	(28,337)					
210	GENERAL Expenditure	0	3,211	5,000	1,789		1,789	64.2%
	RECREATION GROUNDS Income	0	6,344	10,000	3,656		,	63.4%
	Expenditure	2,402	14,273	51,100	36,827	1,289	35,538	30.5%
	Movement to/(from) Gen Reserve	(2,402)	(7,929)					
901	CENTRAL SERVICES Income	0	1,000	0	(1,000)			0.0%
501	Expenditure	43,344	326,791	676,894	350,103	8,245	341,858	49.5%
	Movement to/(from) Gen Reserve	(43,344)	(325,791)					
ana	PUBLIC REALM Expenditure	25,909	157,957	312,982	155,025	14,972	140,053	55.3%
	DEPOT Expenditure	25,909 34,734	65,530	73,000	7,470	1,519	5,952	91.8%
903	Lxperiolitire	04,704	00,000	7 3,000	7,470	1,010		
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Biggleswade Town Council

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Summary Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
904 REPAIRS & MAINTENANCE Expenditure	0	1,599	13,611	12,012	95	11,917	12.4%
Grand Totals:- Income	724,846	1,500,450	1,546,641	46,191			97.0%
Expenditure	158,550	772,504	1,569,771	797,267	62,871	734,396	53.2%
Net Income over Expenditure	566,296	727,947	(23,130)	(751,077)			
Movement to/(from) Gen Reserve	566,296	727,947					

Item 12aiii Detailed Inc & Exp

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Biggleswade Town Council

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

Page 1

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 B'SWADE MAGISTRATES COURT								
1091 INC-MISCELLANEOUS	0	(100)	0	100			0.0%	
B'SWADE MAGISTRATES COURT :- Income	. 0	(100)	0	100				0
4011 RATES	1,211	7,280	14,600	7,320		7,320	49.9%	
4014 ELECTRICITY	248	491	0	(491)		(491)	0.0%	
4015 GAS	573	4,557	4,000	(557)		(557)	113.9%	
4036 PROPERTY MAINTENANCE	0	1,315	2,000	685		685	65.8%	
4042 EQUIPT MAINT/REPAIR	0	600	500	(100)		(100)	120.0%	
4104 REFUSE COLLECTION	126	508	1,200	692		692	42.3%	
4110 FIRE PRECAUTIONS	122	2,317	12,300	9,983		9,983	18.8%	
4134 SECURITY	111	1,118	1,600	482	111	371	76.8%	
B'SWADE MAGISTRATES COURT :- Indirect Expenditure	2,391	18,186	36,200	18,014	111	17,902	50.5%	0
Net Income over Expenditure	(2,391)	(18,286)	(36,200)	(17,914)				
102 ALLOTMENTS								
1081 INC-RENT	82	82	0	(82)			0.0%	
1087 INC-ALLOTMENTS	696	1,244	9,500	8,256			13.1%	
ALLOTMENTS :- Income	778	1,326	9,500	8,174			14.0%	
4013 RENT	116	349	465	116		116	75.0%	
4037 GROUNDS MAINTENANCE	0	180	0	(180)	661	(841)	0.0%	
4047 MATERIALS/TOOLS	0	285	0	(285)		(285)	0.0%	
4067 PEST CONTROL	70	675	750	75	560	(485)	164.7%	
4104 REFUSE COLLECTION	0	0	200	200		200	0.0%	
ALLOTMENTS :- Indirect Expenditure	186	1,489	1,415	(74)	1,221	(1,295)	191.5%	0
Net Income over Expenditure	592	(163)	8,085	8,248				
104 BURIAL GROUNDS								
1084 INC-BURIAL FEES	620	17,228	20,000	2,772			86.1%	
1097 INC-MEMORIALS	0	0	1,000	1,000			0.0%	
BURIAL GROUNDS :- Income	620	17,228	21,000	3,772			82.0%	0
4011 RATES	401	2,409	6,000	3,591		3,591	40.2%	
4012 WATER RATES	0	73	200	127		127	36.3%	
4014 ELECTRICITY	58	264	500	236		236	52.8%	
4036 PROPERTY MAINTENANCE	0	208	3,689	3,482		3,482	5.6%	
4067 PEST CONTROL	0	71	0	(71)		(71)	0.0%	
4092 Card Processing Fees	0	12	0	(12)		(12)	0.0%	

Biggleswade Town Council

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4100	FERT./SEEDS/WEEDKILL	0	0	0	0	82	(82)	0.0%	
4173	S/W CEMETERY LANDSCAPING	0	64	0	(64)		(64)	0.0%	
	BURIAL GROUNDS :- Indirect Expenditure	459	3,100	10,389	7,289	82	7,206	30.6%	0
	Net Income over Expenditure	161	14,128	10,611	(3,517)				
105	CAR PARKS								
1088	INC-CAR PARKING FEES	1,977	11,322	22,000	10,678			51.5%	
1089	INC - PARKING PERMITS WORK	2,804	5,913	3,000	(2,913)			197.1%	
1189	INC-PARKING PERMITS RES	1,846	4,538	3,000	(1,538)			151.3%	
	CAR PARKS :- Income	6,627	21,773	28,000	6,227			77.8%	0
4011	RATES	2,177	13,061	27,900	14,839		14,839	46.8%	
4013	RENT	0	1	0	(1)		(1)	0.0%	
4023	STATIONERY	0	0	500	500		500	0.0%	
4037	GROUNDS MAINTENANCE	500	700	0	(700)	29	(729)	0.0%	
4038	MAINTENANCE CONTRACT	489	1,618	10,000	8,382	2,811	5,571	44.3%	
4042	EQUIPT MAINT/REPAIR	0	1,035	0	(1,035)		(1,035)	0.0%	
4092	Card Processing Fees	0	546	1,000	454		454	54.6%	
4126	CAR PARK LEASE	9,000	18,234	36,000	17,766		17,766	50.7%	
4128	EQUIPMENT	0	182	0	(182)		(182)	0.0%	
	CAR PARKS :- Indirect Expenditure	12,166	35,378	75,400	40,022	2,840	37,183	50.7%	0
	Net Income over Expenditure	(5,540)	(13,605)	(47,400)	(33,795)				
106	MARKET								
1082	INC-LETTINGS	0	0	300	300			0.0%	
1085	INC-TUESDAY MARKET RENTS	345	2,059	3,500	1,442			58.8%	
1086	INC-SATURDAY MARKET RENTS	1,035	6,812	14,000	7,188			48.7%	
	MARKET :- Income	1,380	8,871	17,800	8,929			49.8%	
4002	EMPLOYERS N.I	901	983	224	(759)		(759)	439.0%	
4003	EMPLOYERS SUPERANN.	0	1,162	2,768	1,606		1,606	42.0%	
4004	MARKET STAFF	6,746	11,081	10,330	(751)		(751)	107.3%	
4011	RATES	432	2,588	5,400	2,812		2,812	47.9%	
4014	ELECTRICITY	108	618	1,000	382		382	61.8%	
4023	STATIONERY	0	0	1,000	1,000		1,000	0.0%	
4032	PUBLICITY	0	0	500	500		500	0.0%	
4047	MATERIALS/TOOLS	0	0	500	500		500	0.0%	
	 MARKET :- Indirect Expenditure	8,187	16,432	21,722	5,290	0	5,290	75.6%	0

Biggleswade Town Council

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
107	TOWN CENTRE GENERAL								
1094	INC-TC FESTIVAL	0	183	0	(183)			0.0%	
	TOWN CENTRE GENERAL :- Income	0	183	0	(183)				0
4001	STAFF SALARIES	2,733	17,064	0	(17,064)		(17,064)	0.0%	
4002	EMPLOYERS N.I	297	1,884	0	(1,884)		(1,884)	0.0%	
4003	EMPLOYERS SUPERANN.	732	4,573	0	(4,573)		(4,573)	0.0%	
4007	HEALTH & SAFETY	0	96	0	(96)		(96)	0.0%	
4009	STAFF TRAVEL	21	41	0	(41)		(41)	0.0%	
4014	ELECTRICITY	0	92	0	(92)		(92)	0.0%	
4031	ADVERTISING	0	122	0	(122)	100	(222)	0.0%	
4036	PROPERTY MAINTENANCE	0	250	500	250		250	50.0%	
4037	GROUNDS MAINTENANCE	0	0	500	500		500	0.0%	
4041	EQUIPMENT HIRE	0	480	0	(480)		(480)	0.0%	
4047	MATERIALS/TOOLS	0	9	0	(9)		(9)	0.0%	
4065	TC EVENTS (FESTIVAL)	0	2,803	0	(2,803)		(2,803)	0.0%	
4067	PEST CONTROL	0	51	0	(51)		(51)	0.0%	
4116	WAR MEM & REM SERV	0	582	1,000	418	18	400	60.0%	
4117	CLOCK REPAIRS	0	0	350	350		350	0.0%	
4134	SECURITY	0	374	0	(374)		(374)	0.0%	
4138	MARKET SQUARE EVENTS	0	2,085	5,000	2,915	21	2,895	42.1%	
4140	CHRISTMAS ACTIVITIES	1,650	2,245	7,000	4,755	2,645	2,110	69.9%	
4144	CCTV	0	2,195	16,000	13,805		13,805	13.7%	
4145	CHRISTMAS LIGHTS	432	432	25,938	25,506	20,704	4,802	81.5%	
4996	TFR FROM ROLLING CAPITAL FUND	0	(29,000)	(7,938)	21,062		21,062	365.3%	
TOWN	I CENTRE GENERAL :- Indirect Expenditure	5,866	6,378	48,350	41,972	23,488	18,484	61.8%	0
	Net Income over Expenditure	(5,866)	(6,195)	(48,350)	(42,155)				
108	GRANTS (INCL S137)								
4261	GRANTS UNDER OTHER POWERS	0	16,644	20,767	4,123		4,123	80.1%	
4264	Community Agent Grant	0	0	12,000	12,000		12,000	0.0%	
GF	RANTS (INCL S137) :- Indirect Expenditure	0	16,644	32,767	16,123	0	16,123	50.8%	0
	Net Expenditure	0	(16,644)	(32,767)	(16,123)				
109	CAPITAL EXPENDITURE								
4053		2,238	2,238	7,411	5,173		5,173	30.2%	
4253		0	0	268	268		268	0.0%	
	CP - New Computer Installation	0	2,026	0	(2,026)		(2,026)	0.0%	
	CP - Boiler Magistrates Court	0	0	1,000	1,000		1,000	0.0%	
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Biggleswade Town Council

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4822 CP - Plant & Equipment	0	0	3,590	3,590	4,460	(870)	124.2%	
4837 CP - Allotment Buildings	0	0	5,000	5,000	582	4,418	11.6%	
4868 CP Pigeon Control	0	0	5,000	5,000		5,000	0.0%	
4869 CP - Tree & Plant Works	0	0	13,710	13,710		13,710	0.0%	
4870 CP - Market Transformation	0	0	2,000	2,000		2,000	0.0%	
4871 CP - Finance Review	0	0	5,000	5,000		5,000	0.0%	
4900 ROLLING CAPITAL FUND ALLOC'N	0	35,301	35,301	0		0	100.0%	
4980 LOAN REPAYMENT	4,022	4,022	16,139	12,117		12,117	24.9%	
4982 LEASE CAPITAL REPAID	0	0	3,308	3,308		3,308	0.0%	
4990 ASSET FUNDING FROM RCP	0	(2,026)	(35,300)	(33,274)		(33,274)	5.7%	
CAPITAL EXPENDITURE :- Indirect Expenditure	6,260	41,561	62,427	20,866	5,042	15,824	74.7%	0
Net Expenditure	(6,260)	(41,561)	(62,427)	(20,866)				
110 PUBLIC CONVENIENCES								
1091 INC-MISCELLANEOUS	0	0	3,250	3,250			0.0%	
PUBLIC CONVENIENCES :- Income	0	0	3,250	3,250			0.0%	0
4011 RATES	0	0	3,250	3,250		3,250	0.0%	
4012 WATER RATES	0	224	2,000	1,776		1,776	11.2%	
4014 ELECTRICITY	0	0	1,000	1,000		1,000	0.0%	
4016 CLEANING COSTS	3,205	9,705	10,000	295	1,775	(1,480)	114.8%	
4017 JANITORIAL MATERIALS	166	166	0	(166)		(166)	0.0%	
4036 PROPERTY MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
4038 MAINTENANCE CONTRACT	0	0	1,000	1,000		1,000	0.0%	
4042 EQUIPT MAINT/REPAIR	0	0	500	500		500	0.0%	
4047 MATERIALS/TOOLS	42	42	500	458		458	8.4%	
PUBLIC CONVENIENCES :- Indirect Expenditure	3,413	10,137	19,250	9,113	1,775	7,338	61.9%	0
Net Income over Expenditure	(3,413)	(10,137)	(16,000)	(5,863)				
111 CORPORATE MANAGEMENT								
1076 PRECEPT RECEIVED	712,085	1,424,171	1,424,171	0			100.0%	
1096 INTEREST RECEIVED	528	2,717	420	(2,297)			646.8%	
CORPORATE MANAGEMENT :- Income	712,613	1,426,888	1,424,591	(2,297)			100.2%	0
4057 AUDIT FEES	2,000	2,460	4,000	1,540	2,000	(460)	111.5%	
4110 FIRE PRECAUTIONS	0	0	1,000	1,000		1,000	0.0%	
CORPORATE MANAGEMENT :- Indirect Expenditure	2,000	2,460	5,000	2,540	2,000	540	89.2%	0
Net Income over Expenditure	710,613	1,424,428	1,419,591	(4,837)				

Biggleswade Town Council

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
112	DEMOCRATIC REP'N & MGM'T								
4014	ELECTRICITY	0	18	0	(18)		(18)	0.0%	
4024	SUBSCRIPTIONS	139	2,870	3,000	130		130	95.7%	
4082	NEIGHBOURHOOD PLAN	0	57	0	(57)		(57)	0.0%	
4085	COUNCIL WEBSITE	1,380	2,225	3,210	985		985	69.3%	
4090	Public Referendum	1,218	1,218	2,500	1,282		1,282	48.7%	
4135	ELECTION PROVISION	0	0	4,000	4,000		4,000	0.0%	
	DEMOCRATIC REP'N & MGM'T :- Indirect Expenditure	2,737	6,388	12,710	6,322	0	6,322	50.3%	0
	Net Expenditure	(2,737)	(6,388)	(12,710)	(6,322)				
113	CIVIC ACTIVITIES & EXPENSES								
1091	INC-MISCELLANEOUS	0	101	0	(101)			0.0%	
1300		390	766	0	(766)			0.0%	
1000	—		700		(700)				
	CIVIC ACTIVITIES & EXPENSES :- Income	390	867	0	(867)				0
4112	TOWN MAYOR'S ALLOW.	0	0	1,000	1,000		1,000	0.0%	
4166	TWINNING	0	0	250	250		250	0.0%	
4179	CIVIC FUNCTIONS	360	503	1,000	497	178	319	68.1%	
4180	CIVIC REGALIA REPAIRS ETC	0	79	250	171	15	156	37.6%	
	CIVIC ACTIVITIES & EXPENSES :- Indirect Expenditure	360	582	2,500	1,918	193	1,725	31.0%	0
	Net Income over Expenditure	30	285	(2,500)	(2,785)				
115	ORCHARD COMMUNITY CENTRE								
1082	INC-LETTINGS	2,438	16,070	32,500	16,430			49.4%	
(e 2,438	16,070	32,500	16,430			49.4%	0
4001	STAFF SALARIES	4,333	26,318	59,817	33,499		33,499	44.0%	
4002	EMPLOYERS N.I	424	2,592	5,012	2,420		2,420	51.7%	
4003	EMPLOYERS SUPERANN.	1,161	7,053	16,031	8,978		8,978	44.0%	
4007	HEALTH & SAFETY	525	1,050	500	(550)		(550)	210.0%	
4009	STAFF TRAVEL	232	278	400	122		122	69.5%	
4011	RATES	0	0	6,200	6,200		6,200	0.0%	
4012	WATER RATES	0	215	240	25		25	89.7%	
4014	ELECTRICITY	189	622	9,000	8,378		8,378	6.9%	
4015	GAS	547	2,765	2,300	(465)		(465)	120.2%	
4016	CLEANING COSTS	0	688	2,100	1,412		1,412	32.8%	
					5 4		- 4		
	MISC. ESTABLISH.COST	0	0	54	54		54	0.0%	

Biggleswade Town Council

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4022	POSTAGE	15	15	0	(15)		(15)	0.0%	
4023	STATIONERY	0	0	200	200		200	0.0%	
4036	PROPERTY MAINTENANCE	440	1,314	1,000	(314)		(314)	131.4%	
4038	MAINTENANCE CONTRACT	0	0	1,700	1,700		1,700	0.0%	
4042	EQUIPT MAINT/REPAIR	0	230	1,500	1,270		1,270	15.3%	
4060	OFFICE EQUIPMENT	0	0	300	300		300	0.0%	
4081	Licences	170	170	600	431		431	28.3%	
4104	REFUSE COLLECTION	99	1,020	0	(1,020)		(1,020)	0.0%	
4110	FIRE PRECAUTIONS	0	0	1,000	1,000		1,000	0.0%	
4128	EQUIPMENT	0	77	500	423		423	15.4%	
0	PRCHARD COMMUNITY CENTRE :- Indirect Expenditure	t 8,135	44,407	109,054	64,647	0	64,647	40.7%	0
	Net Income over Expenditure	(5,698)	(28,337)	(76,554)	(48,217)				
210	GENERAL								
4064	ANNUAL HANGING BASKETS	0	3,211	5,000	1,789		1,789	64.2%	
	GENERAL :- Indirect Expenditure	0	3,211	5,000	1,789	0	1,789	64.2%	0
	Net Expenditure	0	(3,211)	(5,000)	(1,789)				
212	RECREATION GROUNDS								
1081	INC-RENT	0	735	5,000	4,265			14.7%	
	INC-PITCH HIRE	0	5,609	5,000	(609)			112.2%	
	RECREATION GROUNDS :- Income	0	6,344	10,000	3,656			63.4%	
4011		378	2,273	4,700	2,427		2,427	48.4%	· ·
	WATER RATES	12	744	11,500	10,756		10,756	6.5%	
4014		281	1,671	9,000	7,329		7,329	18.6%	
_	JANITORIAL MATERIALS	13	13	0,000	(13)		(13)	0.0%	
	GROUNDS MAINTENANCE	664	2,634	7,000	4,366	825	3,541	49.4%	
	MAINTENANCE CONTRACT	575	3,452	8,000	4,548	020	4,548	43.2%	
	PLAY. EQUIP. MAINT.	0	673	0	(673)		(673)	0.0%	
	FENCING & GATES	0	366	2,000	1,634		1,634	18.3%	
	TREES & PLANTS	0	800	1,500	700		700	53.3%	
	MATERIALS/TOOLS	0	65	0	(65)	464	(529)	0.0%	
	PEST CONTROL	0	0	1,500	1,500	101	1,500	0.0%	
	FERT./SEEDS/WEEDKILL	0	0	200	200		200	0.0%	
	REFUSE COLLECTION	479	1,254	200	(1,054)		(1,054)	626.8%	
	FIRE PRECAUTIONS	0	229	1,500	1,271		1,271	15.3%	
	LITTER BINS	0	0	1,500	1,500		1,500	0.0%	
	EQUIPMENT	0	100	2,000	1,900		1,900	5.0%	
.120		J	100	_,000	1,000		.,000	5.070	

Biggleswade Town Council

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4134 SECURITY	0	0	500	500		500	0.0%	
RECREATION GROUNDS :- Indirect Expenditure	2,402	14,273	51,100	36,827	1,289	35,538	30.5%	0
Net Income over Expenditure	(2,402)	(7,929)	(41,100)	(33,171)				
901 CENTRAL SERVICES								
1078 INC-MISC GRANTS	0	1,000	0	(1,000)			0.0%	
 CENTRAL SERVICES :- Income		1,000		(1,000)				
4001 STAFF SALARIES	25,851	155,569	384,830	229,261		229,261	40.4%	· ·
4002 EMPLOYERS N.I	2,806	16,956	44,830	27,874		27,874	37.8%	
4003 EMPLOYERS SUPERANN.	4,586	28,997	79,894	50,897		50,897	36.3%	
4005 AGENCY STAFF	0	23,666	10,000	(13,666)		(13,666)	236.7%	
4007 HEALTH & SAFETY	45	490	2,800	2,310		2,310	17.5%	
4008 STAFF TRAINING	50	6,483	10,000	3,517	50	3,467	65.3%	
4009 STAFF TRAVEL	150	843	1,500	657		657	56.2%	
4010 MISC. STAFF COSTS	0	645	1,000	355	92	263	73.7%	
4012 WATER RATES	0	119	500	381		381	23.9%	
4014 ELECTRICITY	0	730	4,000	3,270		3,270	18.3%	
4016 CLEANING COSTS	560	2,982	7,500	4,518	560	3,958	47.2%	
4017 JANITORIAL MATERIALS	489	489	0	(489)		(489)	0.0%	
4020 MISC. ESTABLISH.COST	0	119	250	132		132	47.4%	
4021 TELEPHONE & FAX	817	5,552	15,500	9,948		9,948	35.8%	
4022 POSTAGE	499	1,028	1,500	472		472	68.5%	
4023 STATIONERY	483	1,543	3,500	1,957	749	1,208	65.5%	
4025 INSURANCE	0	15,875	21,000	5,125		5,125	75.6%	
4026 COMPUTER	3,766	25,549	33,790	8,241	661	7,580	77.6%	
4027 PHOTOCOPIER	179	1,234	5,600	4,366		4,366	22.0%	
4029 OFFICE REFURBISHMENT	208	208	0	(208)	142	(350)	0.0%	
4030 ADVERTISING, RECRUITMENT	66	4,731	5,000	269	635	(366)	107.3%	
4031 ADVERTISING	0	2,346	2,900	554	3,152	(2,598)	189.6%	
4036 PROPERTY MAINTENANCE	0	628	0	(628)		(628)	0.0%	
4051 BANK CHARGES	203	1,120	2,000	880		880	56.0%	
4056 LEGAL EXPENSES	0	0	4,500	4,500		4,500	0.0%	
4058 PROFESSIONAL FEES	473	19,888	10,000	(9,888)	535	(10,423)	204.2%	
4059 CONSULTANCY	0	0	2,000	2,000		2,000	0.0%	
4060 OFFICE EQUIPMENT	295	641	1,000	359	58	301	69.9%	
4065 TC EVENTS (FESTIVAL)	0	0	0	0	300	(300)	0.0%	
4073 PAYROLL BUREAU FEES	0	559	5,000	4,441		4,441	11.2%	
4074 ACCOUNTANCY FEES	0	4,995	15,000	10,005	1,142	8,863	40.9%	
4081 Licences	0	100	0	(100)	111	(211)	0.0%	

Biggleswade Town Council

Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

		Actual	Actual Year	Current	Variance	Committed	Funds	% Spent	Transfer
		Current Mth	To Date	Annual Bud	Annual Total	Expenditure	Available		to/from EMR
4092	Card Processing Fees	0	89	0	(89)		(89)	0.0%	
4103	PROTECTIVE CLOTHING	54	54	0	(54)	59	(113)	0.0%	
4125	Misc Costs	428	428	0	(428)		(428)	0.0%	
4127	SIGNS	0	0	1,000	1,000		1,000	0.0%	
4128	EQUIPMENT	1,334	2,135	500	(1,635)		(1,635)	426.9%	
C	ENTRAL SERVICES :- Indirect Expenditure	43,344	326,791	676,894	350,103	8,245	341,858	49.5%	0
	Net Income over Expenditure	(43,344)	(325,791)	(676,894)	(351,103)				
902	PUBLIC REALM								
4001	STAFF SALARIES	17,921	104,676	199,305	94,629		94,629	52.5%	
4002	EMPLOYERS N.I	1,670	9,878	18,595	8,717		8,717	53.1%	
4003	EMPLOYERS SUPERANN.	3,804	18,761	47,307	28,546		28,546	39.7%	
4007	HEALTH & SAFETY	0	0	0	0	16	(16)	0.0%	
4008	STAFF TRAINING	705	722	0	(722)		(722)	0.0%	
4009	STAFF TRAVEL	67	287	0	(287)		(287)	0.0%	
4014	ELECTRICITY	18	(106)	1,200	1,306		1,306	(8.8%)	
4017	JANITORIAL MATERIALS	158	313	0	(313)		(313)	0.0%	
4023	STATIONERY	0	0	100	100	126	(26)	126.0%	
4025	INSURANCE	0	5,423	300	(5,123)		(5,123)	1807.6%	
4030	ADVERTISING, RECRUITMENT	0	1,159	0	(1,159)		(1,159)	0.0%	
4037	GROUNDS MAINTENANCE	0	28	0	(28)	14,119	(14,147)	0.0%	
4041	EQUIPMENT HIRE	245	594	1,000	406	245	161	83.9%	
4042	EQUIPT MAINT/REPAIR	0	503	2,000	1,497		1,497	25.1%	
4044	TREES & PLANTS	0	100	10,500	10,400	44	10,356	1.4%	
4046	VEHICLE LEASING	0	4,290	10,000	5,710		5,710	42.9%	
4047	MATERIALS/TOOLS	135	1,151	0	(1,151)	357	(1,507)	0.0%	
4048	VEHICLE MAINT/REPAIR	0	1,233	10,000	8,767	65	8,702	13.0%	
4049	VEHICLE FUEL	844	4,461	8,000	3,539		3,539	55.8%	
4050	VEHICLE TAX	183	568	675	107		107	84.1%	
4100	FERT./SEEDS/WEEDKILL	0	0	700	700		700	0.0%	
4103	PROTECTIVE CLOTHING	160	1,384	2,500	1,116		1,116	55.4%	
4119	SKIP HIRE	0	700	800	100		100	87.5%	
4128	EQUIPMENT	0	1,834	0	(1,834)		(1,834)	0.0%	
	PUBLIC REALM :- Indirect Expenditure	25,909	157,957	312,982	155,025	14,972	140,053	55.3%	0
	Net Expenditure	(25,909)	(157,957)	(312,982)	(155,025)				
903	DEPOT								
	HEALTH & SAFETY	93	224	0	(224)		(224)	0.0%	
	RATES	21,956	25,732	16,000	(9,732)		(9,732)	160.8%	
4011	101120	۵۱,۵۵۵	20,102	10,000	(0,702)		(0,702)	100.0 /	

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Detailed Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4012	WATER RATES	0	(683)	1,500	2,183		2,183	(45.5%)	
4013	RENT	13,189	39,568	50,000	10,432		10,432	79.1%	
4014	ELECTRICITY	0	(831)	2,500	3,331		3,331	(33.3%)	
4015	GAS	0	0	1,500	1,500		1,500	0.0%	
4020	MISC. ESTABLISH.COST	0	0	500	500		500	0.0%	
4036	PROPERTY MAINTENANCE	0	75	0	(75)		(75)	0.0%	
4042	EQUIPT MAINT/REPAIR	0	0	1,000	1,000		1,000	0.0%	
4093	SERVICE CHARGE	(504)	812	0	(812)		(812)	0.0%	
4104	REFUSE COLLECTION	0	634	0	(634)		(634)	0.0%	
4144	CCTV	0	0	0	0	1,519	(1,519)	0.0%	
	DEPOT :- Indirect Expenditure	34,734	65,530	73,000	7,470	1,519	5,952	91.8%	0
	Net Expenditure	(34,734)	(65,530)	(73,000)	(7,470)				
904	REPAIRS & MAINTENANCE								
4042	EQUIPT MAINT/REPAIR	0	1,567	13,611	12,044	95	11,949	12.2%	
4115	SEATING	0	32	0	(32)		(32)	0.0%	
REPAII	RS & MAINTENANCE :- Indirect Expenditure	e 0	1,599	13,611	12,012	95	11,917	12.4%	0
	Net Expenditure _	0	(1,599)	(13,611)	(12,012)				
	Grand Totals:- Income	724,846	1,500,450	1,546,641	46,191			97.0%	
	Expenditure	158,550	772,504	1,569,771	797,267	62,871	734,396	53.2%	
	Net Income over Expenditure	566,296	727,947	(23,130)	(751,077)				
	_		-						
	Movement to/(from) Gen Reserve	566,296	727,947						

Item 12aiv Payment Listing

Biggleswade Town Council

Time: 10:48

Date: 13/10/2022

Lloyds Current A/C

List of Payments made between 01/09/2022 and 30/09/2022

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Date Paid	Payee Name	Reference	Amount Paid Authorized Ref	Transaction Detail
02/09/2022	Indeed	DC01	199.92	advertising for Finance Manage
05/09/2022	Central Befdordshire Council	Std Ord	4,599.00	Rates 22/23
06/09/2022	CoolerAid Ltd	202347	55.80	bottled water
06/09/2022	AMF Services (Bedford) Ltd	202348	31.02	731-Credit blade price
06/09/2022	Beds Bulletin Ltd	202349	261.00	Ad in Beds Bulletin Sept 2022
06/09/2022	Clifton Property Consultants	202350	9,720.00	Valuation and insptn of assets
06/09/2022	Ford Tech Biggleswade Ltd	202351	349.01	Service & MOT D-Max
06/09/2022	Biggleswade MOT Centre Ltd	202353	20.40	Fit casing to Kubota
06/09/2022	Parallel HR Ltd	202354	990.00	HR Services - August 2022
06/09/2022	DCK Accounting Solutions Ltd	202355	1,572.42	Prep, review of VAT Exempt
06/09/2022	R & C Hyett	202356	2,190.00	Public toilets cleaning Aug 22
06/09/2022	Lux Levels	202352	200.00	Purchase Ledger Payment
06/09/2022	Turfcare Leisure Services Ltd	202357	690.47	Bowling green maintenance Aug
06/09/2022	Tudor Environmental	202358	439.40	Removable bollard
06/09/2022	Unison	202359	11.50	745-Union Fees Aug 22
06/09/2022	Post Office	000496	499.05	Post Office-1st class stamps
06/09/2022	James Buxton	000494	100.00	Allotment Deposit Refund
06/09/2022	Mirjana Krstic	000495	200.00	Damage to Poly tunnel
09/09/2022	EXECUTIVE RETAIL LTD	DC01	53.92	Book of condolence
12/09/2022	Node IT Solutions Ltd	DD01	62.40	Fortiswitch Sept 2022
12/09/2022	Node IT Solutions Ltd	DD02	158.98	Zoom subscription Sept 22
12/09/2022	Node IT Solutions Ltd	DD03	211.20	Managed networking Sept 22
12/09/2022	Node IT Solutions Ltd	DD04	444.00	Leased Line Rental - Aug 22
12/09/2022	Node IT Solutions Ltd	DD05	3,284.66	Agreed IT services August 2022
12/09/2022	CIPD	DC	139.00	CIPD-Subscription Fee to Jul23
12/09/2022	EXECUTIVE RETAIL LTD	DC02	9.99	Book of condolence
13/09/2022	Lloyds Salary A/C	Tfr	74,424.50	Transfer to Salary A/C
14/09/2022	Osso Gas - OSSO1107	DD06	287.25	P/Ledger Electronic Payment
14/09/2022	Osso Gas OSSO1108	DD07	300.66	P/Ledger Electronic Payment
15/09/2022	Integrating Solutions Limited	DD01	215.37	Photo copier rental Aug 2022
15/09/2022	Lex Autolease Ltd	DD02	410.64	784-Lease rental Aug 2022
15/09/2022	CCLA Deposit Fund Transfer	TFR	250,000.00	CCLA Deposit Fund Transfer
16/09/2022	British Telecommunications PLC	DD03	587.96	Phone bill - Sept 2022
16/09/2022	Fuel Genie DDR	DD04	1,012.21	Fuel - August 2022
20/09/2022	CENTRAL BEDS	202363	0.00	VOID CHEQUE
20/09/2022	CoolerAid Ltd	202360	354.00	Water Cooler annual rental '22
20/09/2022	ATOMIC PEST CONTROL	202361	70.00	Wasps next 5a allotments
20/09/2022	Bradders Ltd	202362	528.00	fix boller valve at orchard
20/09/2022	citrusHR Limited	202364	69.00	HR system 15/09 - 14/10
20/09/2022	The Countryside Charity Bedfor	202365	50.00	Planning workshop - Peter T
20/09/2022	Flowbird Smart City UK Ltd	202366	298.37	parking equip services Sept 22
20/09/2022	Mr Flyer	202367	1,461.60	Distribution of NP leaflets
20/09/2022	Harrier Office Supplies Ltd	202368	305.04	Janitorial supplies
20/09/2022	Henlow Building Supplies	202369	47.19	blade and nut/bolt to fix benc
20/09/2022	Parkes Print & Design	202370	787.97	Civic Service booklets
20/09/2022	RJ Warren Ltd	202371	807.00	Final installment Buttercup Md
20/09/2022	SEMILONG SERVICES LTD	202372	600.00	connect CCTV lines in R/L carp
				·

Time: 10:48

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Biggleswade Town Council

Lloyds Current A/C

List of Payments made between 01/09/2022 and 30/09/2022

Date Paid	Payee Name	Reference	Amount Paid Authorized Ref	Transaction Detail
20/09/2022	Tim's Digital	202373	1,452.00	Amendments to website
20/09/2022	Veolia UK Ltd	202374	119.06	Waste collection - Orchard
20/09/2022	Woods Farm Christmas Trees	202375	1,980.00	Christmas tree for Town Centre
20/09/2022	Central Bedfordshire Council	202376	8,231.00	Non dom rates - Eldon Way
20/09/2022	Bank Charge Payable	CHRG	148.51	Bank Charge Payable
20/09/2022	citrusHR Limited	CNXL202364	-69.00	P/Ledger Electronic Payment
20/09/2022	Value Products Ltd (Amazon)	DDR	111.66	Value Products Ltd (Amazon)
21/09/2022	citrusHR Limited	DD05	69.00	P/Ledger Electronic Payment
21/09/2022	AIB Merchant Services	DD06	108.36	785-Car parking charge
21/09/2022	Public Works Loan Board	DD07	6,259.87	P/Ledger Electronic Payment
22/09/2022	Zurich Assurance Ltd	BACS01	15,221.84	Credit service chrg May/Dec21
22/09/2022	TV Licensing	DC01	159.00	TV licence for Orchard Centre
23/09/2022	Node IT Solutions Ltd	DD08	210.00	Buy service for new desktop
23/09/2022	EE - DDR	DD09	392.32	P/Ledger Electronic Payment
26/09/2022	Manitou Finance	DD10	219.16	P/Ledger Electronic Payment
29/09/2022	Harrison Clark RIC	S/O	9,000.00	Harrison Clark RIC-Car park
30/09/2022	Anglian Water Business Ltd. (N	DD11	12.16	water bill Jun - Sept 22 Lakes
30/09/2022	F & R Cawley Ltd	DD12	725.88	P/Ledger Electronic Payment
30/09/2022	OPUS Energy (Corporate) Limite	DD13	997.82	Elec - Mkt Sqr - Aug 2022
30/09/2022	Node IT Solutions Ltd	DD14	1,002.71	PC for BACS authorisation

Total Payments

405,461.25