



Ref: Agenda/Council-11/01/2022

6th January 2022

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the Council Meeting of Biggleswade Town Council that will take place on **Tuesday 11th January 2022** at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at **7:00pm**, for the purpose of considering and recommending the business to be transacted as specified below.

Yours faithfully

A handwritten signature in black ink, appearing to read "Peter Tarrant", written over a horizontal line.

Peter Tarrant
Chief Executive & Town Clerk

Distribution: All Town Councillors
Notice Boards
The Press

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- a. Disclosable Pecuniary interests in any agenda item.
- b. Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the agenda.

Please register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_BHaHYS LZRf2mbrTHIXDUUA

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. INVITED SPEAKER

None.

6. MEMBERS QUESTIONS

7. MINUTES AND RECOMMENDATIONS OF MEETINGS

- a. The minutes of the Town Council Meeting held on **Tuesday 14th December 2021** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. MATTERS ARISING

- a. From the minutes of the Town Council Meeting held on **Tuesday 14th December 2021**.

9. ITEMS FOR CONSIDERATION

a. CBC Housing Allocation Scheme

For Members to receive a presentation from Charlotte Gurney, Head of Housing Solution at Central Bedfordshire Council.

b. Highways Act 1990, Section 119 - Proposed Creation of Biggleswade Bridleway No. 69 and No. 70, and Langford No. 18 Informal Consultation

For Members to consider the correspondence from Central Bedfordshire Council regarding the consultation on the proposed creation of Biggleswade Bridleway No. 69 and No. 70, and Langford bridleway No. 18. Please refer to Appendix 1 and 2 for details of the proposed creations.

c. Play Areas Strategy

For Members to consider the report from the Head of Governance & Strategic Partnerships.

10. ACCOUNTS

a. Financial Administration

- i. Detailed Balance Sheet to 30/11/2021.
- ii. Summary Income and Expenditure by Committee 30/11/2021.
- iii. Detailed Income and Expenditure by Committee 30/11/2021.
- iv. Lloyds Bank Payment listing November 2021.

11. PLANNING APPLICATIONS

You can view details of applications and related documentation such as application forms, site plans, drawings, decision notices and other supporting documents for planning applications. Click on the hyperlink on the heading of each planning application listed below.

a. CB/21/04648/FULL - 15 Coppice Mead, Biggleswade, SG18 8LE

Single storey rear extension.

b. **CB/21/05415/FULL – 46 Fairfield Road, Biggleswade, SG18 0BS**

Single storey front extension and double storey rear extension.

c. **CB/21/05396/FULL - Harrison House, Sheep Walk, Langford Road, Biggleswade, SG18 9RB**

Erection of new storage unit with facilities.

Previously on Council agenda

Council 28/01/2020 - CB/20/00059/FULL - Front entrance porch. Outcome No Objection.

Council 10/03/2020 - CB/20/00659/FULL - Single storey side "orangery" extension. Outcome No Objection.

Council 10/11/2020 – CB/20/03591/FULL - Dormer extension and changes at ground level to openings on the East Elevation. Outcome No Objection.

d. **CB/21/05161/FULL - Land to the north of Dunton Lane, Dunton Lane, Biggleswade**

Erection of a Substation 400/132/33/11kV. Construction of a new access road, landscaping bunds and all ancillary works.

An extension has been granted from CBC to give comments on the 12th January 2022.

e. **CB/21/05590/EB - Land to the North of Dunton Lane, Biggleswade**

Electricity Board Notification: amendment of an existing OHL route, in particular the conductors associated with the route between towers 4VK422A and 4VK423A. It is proposed to replace the existing OHL conductors which comprise the circuit on the western side of the identified towers to provide a connection to two new gantries, which will in turn enable the provision of electricity to the proposed substation.

f. **CB/21/05338/FULL - 9 Playfield Close, Biggleswade, SG18 8JL**

Proposed ground floor rear extension.

An extension has been granted from CBC to give comments on the 12th January 2022.

g. **CB/21/05348/FULL - 146 Holme Court Avenue, Biggleswade, SG18 8PB**

Side extension with roof lights, reposition of entrance door with gable canopy.

Previously on Council agenda

Council 29/06/2021 – CB/21/05338/FULL Single storey front and side extension with roof lights. Outcome No Objection.

h. **CB/21/05344/FULL - 24 Beech Avenue, Biggleswade, SG18 0EG**

Single storey conservatory, on rear elevation.

An extension has been granted from CBC to give comments on the 12th January 2022.

i. **CB/21/05537/FULL - 7 Bantock Way, Biggleswade, SG18 8UX**

Erection of single storey rear extension to join existing garage. Internal reworks throughout.

j. **CB/21/05555/FULL - 136 Mead End, Biggleswade, SG18 8JX**

Two storey side and rear extension. Re roof part of the existing rear extension.

k. **Planning Appeal – CB/EN/18/0028 - Land at Fairground Site, Mill Lane, Biggleswade**

Alleged change of use of agricultural land to open storage.

12. PLANNING APPLICATION OUTCOMES

A report of the Planning Application Outcomes as at 05/01/2022.

13. ITEMS FOR INFORMATION

a. **Bus Strategy**

The correspondence which was sent to CBC following the Council Meeting held on 23rd November 2021 for Members' information.

b. **Keech Hospice Care grant report 2021**

The report from Keech Hospice Care regarding the grant awarded in April 2021 for Members' information.

14. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Please register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_BHaHYS LZRf2mbrTHIXDUUA

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

15. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt items are discussed.

(16a. Biggleswade Town Football Club)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



MINUTES OF THE BIGGLESWADE TOWN COUNCIL
MEETING HELD ON TUESDAY 14th DECEMBER 2021
AT 7PM AT BIGGLESWADE TOWN COUNCIL OFFICES, THE OLD
COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE, SG18 8DL



PRESENT:

Cllr M. Russell (Chairman)
Cllr G. Fage (Vice Chairman)
Cllr I. Bond
Cllr K. Brown
Cllr F. Foster (via Zoom)
Cllr M. Knight
Cllr M. North
Cllr R. Pullinger
Cllr H. Ramsay (for Exempt Session)
Cllr D. Strachan
Cllr C. Thomas

Mr P. Tarrant – Town Clerk & Chief Executive, Biggleswade Town Council
Mr K. Hosseini – Head of Governance & Strategic Partnerships, Biggleswade Town Council (via Zoom)
Mr P. Truppinn – Head of Place Shaping & Town Centre Management, Biggleswade Town Council (via Zoom)
Ms W. Solomon – Head of Finance & Planning, Biggleswade Town Council
Mrs S. van der Merwe – Professional Assistant, Biggleswade Town Council (Meeting Administrator)

Members of the Public - 2

Meeting Formalities:

Following a reminder to meeting attendees, both panel and public, that this is a formal meeting, the Mayor advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting is being filmed and by being present attendees are deemed to have agreed be filmed and to the use of those images and sound recordings. The Mayor advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of that individual. The Mayor asked everyone to mute their microphones when not speaking.

1. APOLOGIES FOR ABSENCE

Cllr D. Albone, Cllr L. Fage, Cllr M. Foster, Cllr J. Woodhead.

ABSENT WITHOUT APOLOGIES

None.

2. DECLARATIONS OF INTEREST

a. Disclosable Pecuniary interests in any agenda item:

None.

b. Non-Pecuniary interests in any agenda item:

Cllr Strachan – Item 14b – Biggleswade Town Football Club.

3. TOWN MAYOR'S ANNOUNCEMENTS

4 December – Induction of Reverend Liz Oglesby-Elong

Cllr Russell attended the collation, installation and induction of the Revd. Liz Oglesby-Elong as the Vicar of Biggleswade. The Bishop of Bedford and the Archdeacon of Bedford led the service. Revd. Oglesby-Elong was formally welcomed to Bedfordshire by HM Deputy Lieutenant Andrew Wallis, having previously been at the Diocese of London, Cllr Russell welcomed her on behalf of the Town Council and the people of Biggleswade. Other parts of the ceremonial referenced various aspects of her ministry.

The ceremony was postponed from September due to positive Covid tests and, in the interim, the Revd. Oglesby-Elong has exercised her ministry as a Priest in Charge, taking part in both the Remembrance Parade and the Christmas Fair.

b. 6 December 2021 – Rail Access Group

Cllr Russell attended a meeting of the Rail Access Group on 6th December 2021. The project team from Network Rail reported that funding has been confirmed by the Department for Transport and they will appoint a contractor to take forward the detailed design and build. In the current climate, there were issues with securing a contractor within the allocated budget and the delay means that the access will not be completed until June 2023.

Network Rail reported that it is intended that both the bridge infrastructure at the station and that for Lindsell's Crossing will be lifted into place when the mainline is closed at Christmas 2022.

GTR confirmed that new toilet facilities should be in place by the end of March 2022.

Central Bedfordshire Council is still in the process of appointing a contractor for the Transport Interchange - when both contractors are in place then Network Rail and CBC will produce a shared timeline.

c. Neighbourhood Plan

Cllr Russell updated the Council on progress to date. All the individual comments in the Regulation 14 Consultation responses are being considered and addressed in the Consultation Statement. The Town Council's Planning Consultant, Dave Chetwyn, is making suitable adjustments to the Neighbourhood Plan based on those responses and it is intended that the Neighbourhood Plan will be on the agenda of the Town Council meeting of 25th January 2022.

d. 26th November 2021 – Biggleswade Christmas Lights Switch On

Cllr G Fage attended the Christmas Lights Switch on 26th November and represented the Town Council on stage. All of the feedback he has heard from members of the community and schools has been very positive, with a number of residents saying that they'd attended the event a number of years running and had not seen as large a turnout as this year.

Cllr G Fage extended the Town Council's thanks and appreciation to all the Town Council staff and managers who worked so hard, from 5:00 am in the morning until after 11:00 pm.

4. **PUBLIC OPEN SESSION**

None.

5. **INVITED SPEAKER**

None.

6. **MEMBERS' QUESTIONS**

Cllr Knight stated that the Council made a number of resolutions to the Traffic Consultation for Item 9b of the Town Council Meeting of 12th October 2021 (A00156 – Potton Road, Biggleswade – Traffic Calming and Waiting Restrictions). Also included was a strong objection to the introduction of speed cushions along Potton Road. At CBC's Traffic Management Committee meeting on 30th November 2021 the report stated the Town Council did not respond. CBC has approved the scheme without considering the Town Council's objection.

The Head of Place Shaping & Town Centre Manager advised a response had been sent to the Highways Consultation team 22nd November 2021 – eight days before the Traffic Management Meeting. The Head of Governance reiterated that he has not received a response and would follow this up with CBC.

Cllr Bond was able to present arguments at this Traffic Management Meeting. The officer recommendations were accepted in their entirety as the Council's response was not sent within the stipulated deadline. The case manager at CBC referenced having received the letter in the Traffic Management Meeting. This carried less weight than a formal response would have if received in time - it made it more difficult to argue the case. Cllr. Bond requested that all consultations, planning applications, appeals and other articles which have deadlines be responded to within those deadlines.

Cllr Bond said that the Council could write to Cllr Dalgarno, Chairman of the Traffic Management Committee to see if he would be prepared to open a dialogue on this issue.

Cllr Strachan requested an explanation from Officers for why this matter was not completed in time.

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. Members received the Minutes of the **Town Council Meeting held on Tuesday 23rd November 2021** at the Offices of Biggleswade Town Council, The Old Court House, 4 Saffron Road, Biggleswade.

- **Page 8 – Item 9b: Housing Allocation Scheme:** The date of the Town Council Meeting should read 11 January 2022.

Subject to this amendment being made, the Minutes were **APPROVED**.

- b. Members were presented with the draft Minutes of the **Biggleswade Joint Committee Meeting of Thursday 14th October 2021** and the reconvened **Meeting of Thursday 18th November 2021**.

There were no questions posed to Cllr Russell as Deputy Chairman of this Committee.

- c. Members were presented with the draft Minutes of the **Town Centre Management Committee Meeting of Tuesday, 16th November 2021**.

Item 5: Members Questions: Cllr Pullinger pointed out that he had raised the two questions, not Cllr Russell.

- d. Members were presented with the draft Minutes of the **Personnel Committee Meeting of Wednesday, 24th November 2021**.

Orchard Centre Report: Cllr G Fage stated that there were other actionable items around the Orchard Centre Review that would need to be considered by other Committees and reinforced that those needed to be addressed in the next relevant Committee responsible for those actions, not just by the Personnel Committee.

- e. Members were presented with the draft Minutes of the **F&GP Committee Meeting of Tuesday, 19th October 2021**.

There were no questions posed to Cllr Pullinger as Chairman of this Committee.

8. **MATTERS ARISING**

- a. **From the Town Council Meeting of Tuesday 23rd November 2021**

None.

9. **ITEMS FOR CONSIDERATION**

- a. **Aspirations for Biggleswade 2021 – 2025**

Cllr G Fage stated this Corporate Plan is the Council's vision between now and 2025 to serve the Town both in its current form and in line with expected growth of Biggleswade in the future.

It was **RESOLVED** to **ADOPT** the Aspirations for Biggleswade document.

- b. **Biggleswade 10km Run**

Cllr Knight commended the detail in the submitted proposal. Cllr Pullinger stated it needs to be clarified how much support the Council will give to the event but cautioned that the Council should not be an active partner. Cllr Pullinger also pointed out that CBC is usually involved in approving events such as these.

Cllr G Fage stated there are a number of events next year that will require Officer capacity. He recommended this be brought to another Town Centre Management Events Working Group, potentially in January 2022 to help with planning.

Cllr Pullinger asked Officers to let the organiser know that they are able to apply for a grant. The deadline for doing so is 31 December 2021.

It was **RESOLVED** that Officers a) meet with the organiser to discuss the potential scope of the event and expected Town Council involvement; b) put together a proposal for the Council to consider at a future Meeting; and c) invite the organiser to apply for a grant by the deadline of 31 December 2021.

c. **Public Consultation on Aligning Policies across BLMK**

It was **AGREED** that Members respond individually to the consultation.

d. **Prohibition of Turns – A00173 Baden Powell Way and Ouse Way, Biggleswade**

Cllr Pullinger stated that this essentially clarifies the restrictions on this junction. A number of residents have been caught out by the fact that it is not clear this is a bus lane and this plan will be provide road users with more clarity.

This report was **NOTED**.

e. **Financial Administration**

Members received and **ADOPTED** the following accounts:

- i. Detailed Balance Sheet to 31/10/2021.
- ii. Summary Income and Expenditure by Committee 31/10/2021.
- iii. Detailed Income and Expenditure by Committee 31/10/2021.
- ii. Lloyds Bank Payment listing October 2021.

f. **Signatories on CCLA Account**

Members were requested to approve additional signatories on the CCLA Account to facilitate funds transfers in line with Financial Regulations.

It was **RESOLVED** to add Wilhelmina Solomon as signatory on the CCLA Public Sector Deposit Fund Account.

It was **RESOLVED** that two signatures will be required on all CCLA request forms;

It was **RESOLVED** to add Cllrs R Pullinger, F Foster, M North and I Bond as signatories to the CCLA Public Sector Deposit Fund Account.

10. **PLANNING APPLICATIONS**

a. **CB/21/04907/FULL - 30 Jupiter Way, Biggleswade, SG18 8EW**

Single storey rear extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application, provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations

b. **CB/21/04766/FULL - 36 High Street, Biggleswade, SG18 0JL**

Change of use to Sui Generis (restaurant to arts centre with cafe/bar) including internal modifications.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application and **STRONGLY SUPPORTS** this planning application.

The Town Council wishes to convey to the Case Officer for this application that it strongly supports this planning application and does not share the concerns raised about noise pollution. Members would like to point out that, as this is an historic and long-established Town Centre, anyone looking to purchase or purchasing property there should expect to experience noise from businesses and entertainment establishments.

c. **CB/21/04767/LB - 36 High Street, Biggleswade, SG18 0JL**

Listed Building: Change of use to Sui Generis (restaurant to arts centre with cafe/bar) including modifications to lower office floor by 700mm to create a customer toilet also re model former kitchen into two rooms and realign front doors.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application and strongly support Central Bedfordshire Council in this application.

The Town Council wishes to convey to the Case Officer for this application that it strongly supports this planning application and does not share the concerns raised about noise pollution. Members would like to point out that, as this is an historic and long-established Town Centre, anyone looking to purchase or purchasing property there should expect to experience noise from businesses and entertainment establishments.

d. **CB/21/04831/FULL - The Post Office, 3 Station Road, Biggleswade, SG18 8AA**

Change of use from vehicle workshop to parcel sorting area removing roller shutter door and replacing with new wall and doors. New cycle shelter to yard area.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application.

e. **CB/21/05257/FULL - 1A Havelock Road, Biggleswade, SG18 0DB**

Change of use from class E (retail) to class C3 to create 2 one-bedroom flats, with an extension at first floor level.

The Town Council wishes to point out to Central Bedfordshire Council that Members and Officers have been unable to access the planning portal on CBC's website to view these plans.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application subject to provision of a minimum of two off-road parking spaces within the curtilage of the property.

f. **CB/21/05338/FULL - 9 Playfield Close, Biggleswade, SG18 8JL**

Proposed ground floor rear extension.

The Town Council wishes to point out to Central Bedfordshire Council that Members and Officers have been unable to access the planning portal on CBC's website to view these plans.

As a result, it was **AGREED** that Officers request a further extension of time up to 12th January 2021 from Central Bedfordshire Council by which to respond.

g. **CB/21/05348/FULL - 146 Holme Court Avenue, Biggleswade, SG18 8PB**

Side extension with roof lights, reposition of entrance door with gable canopy.

The Town Council wishes to point out to Central Bedfordshire Council that Members and Officers have been unable to access the planning portal on CBC's website to view these plans.

As a result, it was **AGREED** that Officers request a further extension of time up to 12th January 2021 from Central Bedfordshire Council by which to respond.

h. **CB/21/05344/FULL - 24 Beech Avenue, Biggleswade, SG18 0EG**

Single storey conservatory, on rear elevation.

The Town Council wishes to point out to Central Bedfordshire Council that Members have been unable to access the planning portal on CBC's website to view these plans.

As a result, it was **AGREED** that Officers request a further extension of time up to 12th January 2021 from Central Bedfordshire Council by which to respond.

11. **ITEMS FOR INFORMATION**

a. **Notes of the Community Engagement Group Meeting**

The Town Clerk & Chief Executive advised Members that these meetings are held regularly to garner feedback and gauge the public response to policies. These notes will be shared with the Council regularly going forward.

These notes were **NOTED**.

12. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Mr Tony Reynolds

Mr Reynolds spoke about Holme Court Avenue. He has consistently experienced drivers travelling over the speed limit on this road, which poses a particular danger near the sharp bend. Mr Reynolds asked Council to request additional or different road calming measures to combat speeding.

Cllr Russell said that cars can be seen driving into the middle of the road to avoid driving over the speed cushions. Cllr Russell stated that the Town Council will ask CBC to address this.

13. **EXEMPT**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.

(14a. Street Trading Application)

(14b. Biggleswade Town Football Club)

(14c. Drove Road Cemetery Chapel)

14. EXEMPT

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.

a. Street Trading Application

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this application, subject to the trader having and displaying a suitable, recognised food hygiene rating.

Cllr H Ramsay entered the Council Chamber at this point.

Members discussed the need for the Town Council to have a clear policy to ensure there are not too many street traders in the same area and to ensure the display of food hygiene ratings. Cllr Russell requested that Cllr Knight and Cllr G Fage take these points to Town Centre Management.

Cllr Russell had also received a complaint about a busker on the square playing for extended lengths of time and with extra large speakers, which was causing nuisance to local businesses. Cllr Russell asked Officers to contact CBC Environmental Health to investigate the sound level and also to investigate what licencing is needed by the busker. Cllr Russell also asked if there is a limit to the time they are allowed to busk. This issue was also referred to Town Centre Management.

b. Drove Road Cemetery Works Quotations

The Town Clerk & Chief Executive thanked Mr Brian Hawkins for all his input and assistance over the last 2 years and for helping to keep up the momentum on the project.

Mr Hawkins advised Members that the tender specifications called for tenders that prioritised works by urgency and category of work. Tender specifications were sent to four contractors and two responses were received. These tenders were opened in accordance with the Town Council's policy, in the presence of two Councillors and two Officers on 2nd December 2021.

It was **RESOLVED** to accept the lower quote.

It was **RESOLVED** to appoint a project manager.

It was **RESOLVED** that a letter of intent to be issued to the contractor.

It was **RESOLVED** to consider the funding for this project at the next F&GP meeting.

Members requested Mr Hawkins to quote for contract services to manage the project.

c. Biggleswade Town Football Club

Regarding an approach from a surveyor on behalf of the Club to lift a restrictive covenant.

It was **RESOLVED** that Officers should investigate the request and bring a report to Council at the 11th January 2022 meeting as an exempt item. Officers were asked not to engage with the surveyor until the Council fully understands the issues.

The Chairman closed the Meeting at 8:28 pm



Our ref: SHI/RoW 20
Date: 05 January 2022

Dear Consultee

Highways Act 1990, Section 119

Proposed Creation of Biggleswade Bridleway No. 69 and No. 70, and Langford No. 18 Informal Consultation

Central Bedfordshire Council is consulting you on the proposed creation of Biggleswade Bridleway No. 69 and No. 70, and Langford bridleway No. 18. Please refer to Appendix 1 and 2 for details of the proposed creations.

These bridleways have already been in place on the ground for a number of years and are used informally by the public. However, the associated legal work has not yet been completed and it is the Public Path Order to create these bridleways as legal rights of way that I am seeking your approval to progress.

I would be grateful if you could please review the enclosed plans and provide me with any comments you have by **Wednesday 12th January 2022**. If you have any queries please do not hesitate to contact me directly.

Please reply to: Email christopher.dorow@centralbedfordshire.gov.uk (preferred option), or by post, Christopher Dorow, Central Bedfordshire Council, Sandy Depot, Beamish Close, Sandy, Beds. SG19 1SD

Regards,

Chris Dorow

Rights of Way officer – Area 1

Direct telephone no. 0300 300 6906

Email christopher.dorow@centralbedfordshire.gov.uk

Appendix 1 Location map, South Biggleswade, Bedfordshire



BIGGLESWADE TOWN COUNCIL
Report to Council 11/01/2022
Play Areas Strategy Report

Implications of Recommendations

Corporate Strategy: This strategy is part of a wider Place Shaping Strategy due for publication in early 2022.

Finance: Large implications to budgets over the next 5 years.

Equality: This Strategy maximises inclusion at the heart of each play area.

Environment: This strategy considers both the pending Place Shaping Strategy and Sustainability Policy.

Community Safety: Equipment siting and landscaping methods to maximise inclusion, cohesion, and public safety.

Context:

The Play Areas report to the PLOS Committee (28th September) noted that following inspections of the 16 BTC owned play areas, all play equipment regardless of age or condition is safe to operate within current Health and Safety regulations.

The Play Areas strategy covers a five-year timeline and scopes the magnitude of the play areas subject matter. This report only covers the 16 BTC owned play areas and in light of future bigger picture negotiations, it is reasonable to assume that new play areas may be brought within BTC control, which will necessitate reviewing the strategy at that time.

Introduction:

Play areas are seen as a key catalyst for bringing about positive change for the town and wider areas. The Covid-19 pandemic has demonstrated the increasing need for attractive open spaces for people to improve their physical and mental wellbeing. This report addresses historic under-investment in play areas by calling for raising of the quality standards on existing play areas equipment which are ageing and in need of an overhaul (please see attached annex A play areas plans). Strands include,

1. Upcycling and repurposing existing tired play equipment where viable,
2. Introducing sustainable improvements and landscaping measures in and around play areas,
3. Incrementally introducing new play equipment (on a new for old basis) to include provision for disabled people and adult gyms,
4. Introducing enhanced maintenance for existing play areas.

The BTC Public Realm team with the appropriate tooling, can increasingly focus on improving the make-up of BTC play areas using creative and sustainable methods which are complimentary to new play equipment purchases. The outcome over time will deliver modern, highly creative, and sustainable play areas which invite children, their families, and people of all disabilities, to spend quality time. The team will explore repurposing options for all wooden play equipment and other suitable metal equipment.

Costs:

It is assumed that the Council will be applying for a single Public Works Loan (PWL) to provide the long-term funding for all proposed capital works, including Play Areas. Under PWL guidelines applicants are required to follow a detailed protocol, to conduct a 6-month public consultation, and to undertake a rigorous competitive tender. The timeline for this is likely to run to circa 9 months, (please see attached annex B finance spreadsheet). BTC officers will also source funding from various other sources including section 106 grants, Community Asset grants, Ward Councillor grants, the Community Voluntary Service Funders in Bedfordshire, and the National Lottery Community Fund.

Year	Amount (£)	Play Area
0	5,579(existing s106)	Buttercup Mead + 2 play areas
1	122,000	Franklins + 1 play area
2	319,100	Kitelands + 1 play area
3	28,300	3 play areas
4	32,300	3 play areas
5	17,700	3 play areas

Total Indicative Improvement Costs **£519,400**
Total Annual Repairs & Maintenance Cost (5 years) **£46,700**

Implementation Sequencing:

The proposed sequencing of improvements delivery is subject to operational delivery changes due to a mix of equipment preferences, resourcing, external funding, and conflicting priorities. Works will commence as soon as sufficient funding is made available.

Year 0 - 2021/22

- (a) Finalise the Buttercup Mead situation utilising the available section 106 funding £5,579.
- (b) Proceed with 2 smaller play areas using remaining above funding.
- (c) Put together detailed action plans for Year 1.

Year 1 - 2022/23

- (a) Conduct public consultation on Public Works Loan proposals, including Play Areas.
- (b) Conduct competitive tender exercise for Play Areas.
- (c) Put together detailed action plans (inc Jubilee green space) for Year 2.

Year 2 - 2023/24

- (a) Proceed with Kitelands refurbishment including a SMART gym.
- (b) Proceed with Franklins refurbishment including a SMART gym.
- (b) Put together detailed action plans for Year 3.

Year 3 - 2024/25

- (a) Proceed with 5 smaller play areas.
- (b) Put together detailed action plans for Year 4.

Year 4 - 2025/2026

- (a) Proceed with 3 smaller play areas.
- (b) Put together detailed action plans for Year 5.

Year 5 - 2026/2027

- (a) Proceed with 3 smaller play areas.
- (b) Put together a 5 Year Plan for Play Areas from 2027/28 onwards.

Recommendation:

That Members approve the proposed play areas strategy and budgetary assumptions enabling the strategy to progress to the F&GP and PLOS Committees.

Karim Hosseini
Head of Governance & Strategic Partnerships

Jonathan Woolley
Public Realm Manager



Biggleswade Town Council

Play Areas Financial Strategy for 2021- 2025

	2021-2022 (Year 0)		2022-2023 (Year 1)		2023-2024 (Year 2)		2024-2025 (Year 3)		2025-2026 (Year 4)		2026-2027 (Year 5)			
Play Area	New Equipment (Capital)	Repairs & Maintenance	New Equipment (Capital)	Repairs & Maintenance	New Equipment (Capital)	Repairs & Maintenance	New Equipment (Capital)	Repairs & Maintenance	New Equipment (Capital)	Repairs & Maintenance	New Equipment (Capital)	Repairs & Maintenance		TOTAL
Available Funding														
National Lottery														
Community Asset grant														
Ward Councillor Grant														
Funders in Bedfordshire														
s106	5,579													5,579
Public Works Loan Borrowing			116,421	8,000	319,100	13,000	28,300	9,500	32,300	8,500	17,700	7,700		560,521
Total			116,421	8,000	319,100	13,000	28,300	9,500	32,300	8,500	17,700	7,700		560,521
Expenditure														
Buttercup Mead		1,000												1,000
Berkeley Close			24,200	1,000										25,200
Brunel Drive			55,200	2,000										57,200
Kayser Court			32,600	3,000										35,600
(Apollo Gardens)			10,000	1,000										11,000
Franklins					132,600	6,000								138,600
Kitelands					181,500	6,000								187,500
Jubilee					5,000	1,000								6,000
Linear Walk								2,000						2,000
Saxon Gate Pocket Farm								2,000						2,000
Eagle Farm Road								1,500						1,500
Foxglove							21,800	2,000						23,800
Stratton Way							6,500	2,000						8,500
Lilac Grove									7,800	2,000				9,800
Playfield Close									13,200	2,000				15,200
Popyfield 1									10,300	2,000				12,300
Popyfield 2									1,000	2,500				3,500
Fairfield Road											1,000	1,000		2,000
Heather Drive											1,000	4,700		5,700
Watkin Walk											15,700	2,000		17,700
Total	0	1,000	122,000	7,000	319,100	13,000	28,300	9,500	32,300	8,500	17,700	7,700		566,100
Summary														
New Equipment (Capital)														519,400
Repairs & Maintenance														45,700
														565,100

Annex B:



Biggleswade Town Council

Play Areas Strategy for 2021- 2028



		2023-2024		2024-2025		2025-2026		2026-2027		2027-2028		TOTAL
Play Area	Size	New Equipment (Capital)	Repairs & Maintenance	New Equipment (Capital)	Repairs & Maintenance	New Equipment (Capital)	Repairs & Maintenance	New Equipment (Capital)	Repairs & Maintenance	New Equipment (Capital)	Repairs & Maintenance	
Available Funding												
s106		5,579										5,579
Borrowing		116,421	8,000	319,100	13,000	28,300	9,500	32,300	8,500	17,700	7,700	560,521
Total		122,000	8,000	319,100	13,000	28,300	9,500	32,300	8,500	17,700	7,700	566,100
Expenditure												
Buttercup Mead			1,000									1,000
Berkeley Close		24,200	1,000									25,200
Brunel Drive		55,200	2,000									57,200
Kayser Court		32,600	3,000									35,600
(Apollo Gardens)		10,000	1,000									11,000
Franklins				132,600	6,000							138,600
Kitelands				181,500	6,000							187,500
Jubilee				5,000	1,000							6,000
Linear Walk							2,000					2,000
Saxon Gate Pocket Farm							2,000					2,000
Eagle Farm Road							1,500					1,500
Foxglove						21,800	2,000					23,800
Stratton Way						6,500	2,000					8,500
Lilac Grove								7,800	2,000			9,800
Playfield Close								13,200	2,000			15,200
Poppyfield 1								10,300	2,000			12,300
Poppyfield 2								1,000	2,500			3,500
Fairfield Road										1,000	1,000	2,000
Heather Drive										1,000	4,700	5,700
Watkin Walk										15,700	2,000	17,700
Total		122,000	8,000	319,100	13,000	28,300	9,500	32,300	8,500	17,700	7,700	566,100
Summary												
New Equipment (Capital)												519,400
Repairs & Maintenance												46,700
												566,100

<<Check>>

Year	Amount	Payground
0	5,579	Buttercup Mead & 2 small play areas
1	122,000	Franklins refurbishment plus 1 other smaller play area
2	319,100	Kitelands refurbishment plus 1 other smaller play area
3	28,300	3 smaller play areas
4	32,300	3 smaller play areas
5	17,700	3 smaller play areas



Biggleswade Town Council

Play Areas Strategy for 2021- 2025

Kitelands - Classification of play equipment



Playground	Current Equipment	Quantity	Equipment for Recycling	Equipment financed by	Quantity	JW's Recommendations
1	Kitelands					Please see report shared on Sharepoint
			Steel Multi Play	Repurpose some of the steel multiplay if possible	Units City 2 bay Swing	2
		2	Double Zig Zag Twisters		Cradle Swing	1
		1	Two Bay4 Seat Swing Combat Cablew		Gravity Bowl	1
		1	Basket Ball Post		Inclusive Orbit	1
		1	Half Muga		Jakarta	1
		1	4m Space Net		Mega Swing Playspace	1
		1	Free ride		Rota Bounce	1
		1	Hip Hop		St Louis	1
		1	Honey comb Roundabout		Boogie Woogie	1
		1	NonBump SeeSaw			
		1	Aero skate			
		1	Supernova			
		1	Rainbow Multiplay			
		1	Double Arch Swing			
		1	Pedestal Slide			
		1	Elephant Springy			
		1	Motorbike Springy			
		1	TurnstileRotor			
1	Franklins					
			n/a	Supply of Amazon Unit	1	Please see report shared on Sharepoint
		1	Junior Area Cobra SeeSaw	City Bay 2 Cradle Swing	1	
		1	Storm Multi Play	Gravity Bowl	1	
		1	Flat Swing 2 bay 4 seats hang glider	Inclusive Orbit	1	
		1	wild cat multi goal	Jakarta	1	
		1	toddlers area Multi Play Tom Thumb	Mega Swing	1	
		1	Playmate Springy	Playspace 1	1	
		1	Cradle Swing 1 bay 2 seats	Rota Bounce	1	
				Rota Rock	1	
				St Louis and	1	
				Twin Rider	1	
1	Berkeley Close					
		1	Spring Elephant	City Swing	1	
		1	Spring Horse	Gravity Bowl	1	
		1	Slide	Twin Gravity Rider	1	
		1	1 Bay 2 seat Cradle Swing	Little Beck	1	
				Winnipeg	1	



Biggleswade Town Council

Play Areas Strategy for 2021- 2025

Kitelands - Classification of play equipment



Playground	Current Equipment	Quantity	Equipment for Recycling	Equipment financed by	Quantity	JW's Recommendations
1	Brunel Drive					Please see report shared on Sharepoint
		Single Bay Swing Flat Seats	1	Single Bay Swing Flat Seats	Amazon Unit Plays Place	2
		Non Bump SeeSaw	1		Rota Rocks	1
		Wooden Fun Run	1		Twin Rider	1
1	Buttercup Mead					removal of Buttercup Mead from Inventory
			n/a		n/a	
		Wooden Loch Ness Monster	1	Wooden Loch Ness Monster		1
		Wooden Duck Springy	1			1
		Hopscotch	1			1
1	Eagle Farm Rd					Please see report shared on Sharepoint
			n/a		n/a	
		Muga Shelter	1			
1	Fairfield Rd					Please see report shared on Sharepoint
			n/a		n/a	
		Free Standing Slide	1			
		Two Bay SwingCradles and Flats	1			
		Glow worm SeeSaw	1			
		Solar Spinner	1			
		Play Panels	1			
		Butterfly Springy Mushroom Seats	1			
1	Foxglove					Please see report shared on Sharepoint
		Bee Springy	1	n/a	n/a	
		Lion Springy	1			
		Metal Slide	1			
		1 Bay 2 Seat Cradle Swing	1			
1	Heather Drive					Please see report shared on Sharepoint
			n/a		n/a	
		Uni Mini Rilla	1			
		Parrot SeeSaw	1			
		Elephant Rocker	1			
		Ovis Springer Timber Frame Swing	1			
		Play Panels	1			
		Thermoplastic Graphics	1			
1	Kayser Ct					Please see report shared on Sharepoint
			n/a			
		Springy Dog	1		City Swing Gravity Bowl	1
		Springy Duck	1		Twin Rider	1
		Single Bay Cradle Swing	1		Jakarta	1
		Junior Slide	1			



Biggleswade Town Council

Play Areas Strategy for 2021- 2025

Kitelands - Classification of play equipment



Playground	Current Equipment	Quantity	Equipment for Recycling	Equipment financed by	Quantity	JW's Recommendations
1	Lilac Grove					
						Please see report shared on Sharepoint
		Ladybird Springy	1	Wooden Pig	Ecup unit	1
		Dolphin Springy	1			
		Wooden Pig	1			
		Hopscotch Safety Tiles	1			
1	Play Field Close					
			n/a			Please see report shared on Sharepoint
		Way Horse Springy	2	SeeSaw Top		
				Ecup unit		
1	Poppy Fields 1					
		Dragon Springy	1	n/a	n/a	Please see report shared on Sharepoint
1	Poppy Fields 2					
			n/a			Please see report shared on Sharepoint
		Elephant Springer	1	New Seats For the sewing	2	
		Toddler Swing	1			
1	Stratton Way					
			n/a	Replacement Springers	2	Please see report shared on Sharepoint
		Side Winder SeeSaw	1			
		Double Arch Flat 2 Seat Swing	1			
		Teenage Shelter	1			
		Wildcat Multi Goal	1			
		Fantasy Fun Run Trail	1			
		Elephant Springer	1			
		Pony Springer	1			
		Double Arch 1 Bay 2 Cradle Swing Nur	1			
1	Watkin Walk					
			n/a			Replace all Items
		Twizzler Roundabout	1	Ecup Unit	1	
		Chicken SeeSaw	1	Chicken See Saw	Spring Horse	1

Biggleswade Play Equipment

<u>Play Area</u>	<u>Items</u>
Brunel Drive	Bench
Brunel Drive	Litter Bin
Brunel Drive	See-Saw Sutcliffe Play Not in Use broken beyond repair signed and taped off
Brunel Drive	Swing Set Manufacturer Unknown
Brunel Drive	Wobble Bridge Manufacturer Unknown
Brunel Drive	Fixed Bridge Manufacturer Unknown
Berkeley Close	Spring elephant- Wicksteed
Berkeley Close	Rubber Tiles - Wicksteed (Spring elephant)
Berkeley Close	Spring Horse- Wicksteed
Berkeley Close	Rubber Tiles - Wicksteed (Spring horse)
Berkeley Close	Slide- Wicksteed
Berkeley Close	Rubber Tiles - Wicksteed (Slide)
Berkeley Close	1 bay 2 seats cradle swings
Berkeley Close	Rubber Tiles - Wicksteed (Swings)
Berkeley Close	Bench Seat
Berkeley Close	Litter Bin
Buttercup Mead	Wooden Duck Springy (SMP)
Buttercup Mead	Rubber Tiles - SMP (Duck springy)
Buttercup Mead	Wooden Loch Ness Monster Fixed (SMP)
Buttercup Mead	Rubber Tiles - SMP (Loch Ness)
Buttercup Mead	Hop Scotch Safety Tiles
Buttercup Mead	Pedestrian Gate
Buttercup Mead	Bow Top Fence
Buttercup Mead	Bench Seats
Buttercup Mead	Litter Bin – located outside play area
Eagle Farm Road	MUGA
Eagle Farm Road	Shelter
Eagle Farm Road	2 enclosed litter bins
Fairfield	Medium Free Standing Slide - FLP
Fairfield	Fibrefall safety surface - FLP (Medium Slide)
Fairfield	Two Bay Swing Cradles & Flats - FLP
Fairfield	Fibrefall safety surface - FLP (Swings)
Fairfield	Glow Worm Seesaw - Wicksteed
Fairfield	Fibrefall safety surface - FLP
Fairfield	Solar Spinner - Wicksteed
Fairfield	Fibrefall safety surface - FLP
Fairfield	Multi-play unit
Fairfield	Grass Mats
Fairfield	3 x Play Panels
Fairfield	Butterfly Springy
Fairfield	Grass Mats
Fairfield	Mushroom seats
Fairfield	Litter Bin
Fairfield	Bench Seat

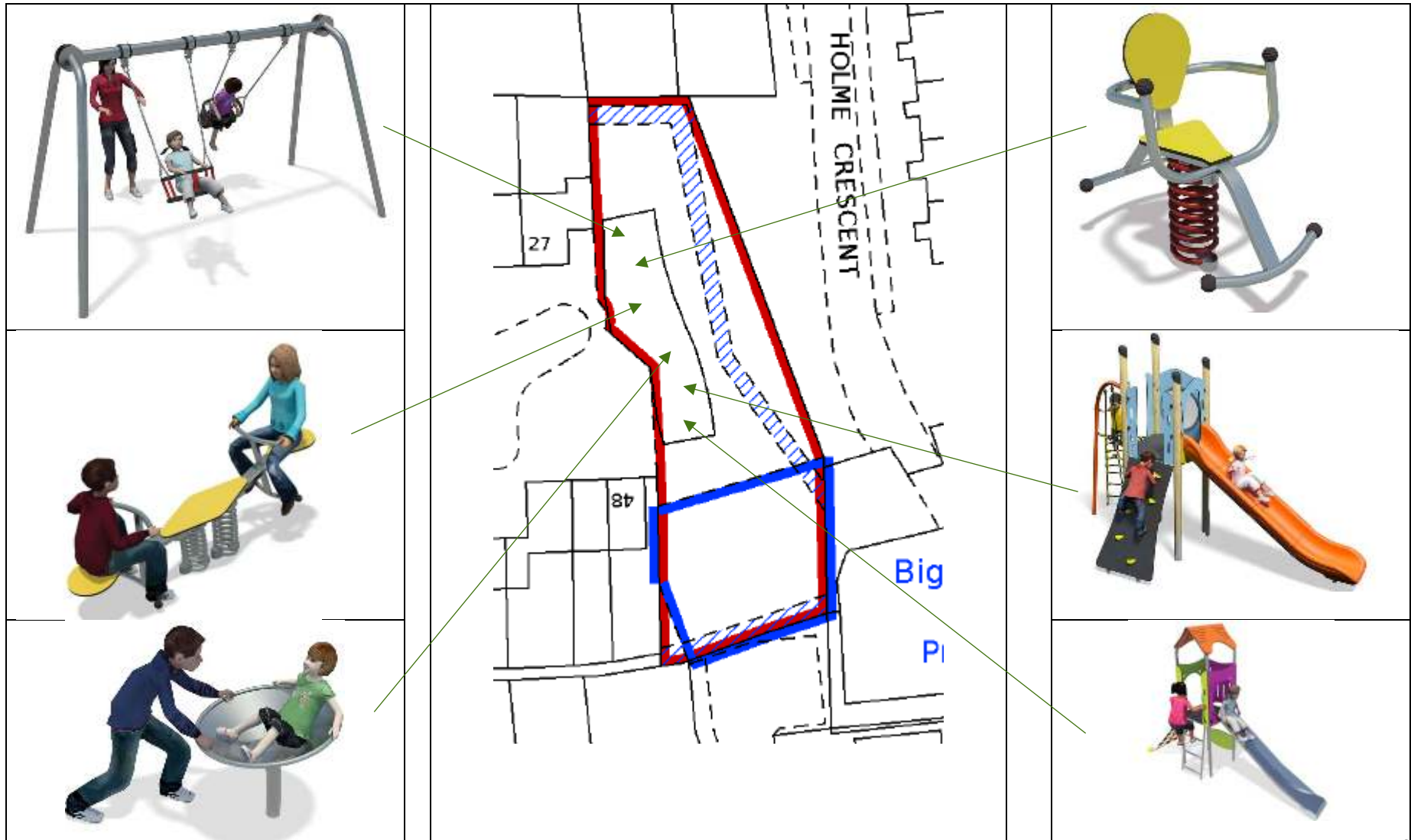
Fairfield	Palisade Fencing
Foxglove	Wooden duck springy - SMP
Foxglove	Tiles - SMP (Duck)
Foxglove	Dolphin springy
Foxglove	Tiles - SMP (Dolphin)
Foxglove	Metal slide - SMP
Foxglove	Tiles - SMP (slide)
Foxglove	1 bay 2 seat cradle swing - SMP
Foxglove	Tiles - SMP (Swings)
Foxglove	Pedestrian gate- gate removed 1/5/12
Foxglove	bow top fence
Foxglove	1 metal litter bin
Foxglove	2 bench seats
Franklin Rec - Junior	Cobra See-Saw - Wicksteed Removed
Franklin Rec - Junior	Tiles - Wicksteed (See saw)
Franklin Rec - Junior	Storm Multi Play - Wicksteed
Franklin Rec - Junior	Tiles - Wicksteed (Multi play)
Franklin Rec - Junior	Flat Swing 2 Bay 4 Seats - Wicksteed
Franklin Rec - Junior	Tiles - Wicksteed (Swings)
Franklin Rec - Junior	Hang Glider - Wicksteed
Franklin Rec - Junior	Tiles - Wicksteed (Hang glider)
Franklin Rec - Junior	Wild Cat Multi Goal - Wicksteed
Franklin Rec - Junior	Metal Picnic Table - Wicksteed
Franklin Rec - Junior	Benches
Franklin Rec - Junior	Bins
Franklin Rec -Toddler	Multi Play Tom Thumb - Wicksteed
Franklin Rec -Toddler	Tiles - Wicksteed (Multi play)
Franklin Rec -Toddler	Playmate Springy - Wicksteed
Franklin Rec -Toddler	Tiles - Wicksteed (Springy)
Franklin Rec -Toddler	Cradle Swing 1 Bay 2 Seats - Wicksteed
Franklin Rec -Toddler	Tiles - Wicksteed (Swing)
Franklin Rec -Toddler	Metal Seat - Wicksteed
Franklin Rec -Toddler	Metal Litter Bin - Wicksteed
Franklin Rec -Toddler	Flat Top Fence
Franklin Rec -Toddler	1 Pedestrian Gate - Easygate
Heather Drive	Giggleswick multi-play - Playdale
Heather Drive	Tiles - Playdale (Multi play)
Heather Drive	Parrot See Saw - Ledon
Heather Drive	Tiles - Ledon (See saw)
Heather Drive	Elephant rocker - Fahr
Heather Drive	Tiles - Fahr (Rocker)
Heather Drive	Timber swing frame 2 bay- Flats - Playdale
Heather Drive	Tiles - Playdale (Swings)
Heather Drive	Fencing - Steel
Heather Drive	Self closing gates- steel x2
Heather Drive	Seat
Heather Drive	Litter Bin

Kayser Court	Springy Dog
Kayser Court	Tiles (Dog)
Kayser Court	Springy Duck
Kayser Court	Tiles (Duck)
Kayser Court	Single Bay Cradle Swing
Kayser Court	Tiles (Swings)
Kayser Court	Junior Slide
Kayser Court	Tiles (Slide)
Kayser Court	Flat Top Wooden Fence
Kayser Court	Metal Bench
Kayser Court	Metal Litter Bin
Kitelands Main	Steel multi-play unit
Kitelands Main	Grass mats (Multi play)
Kitelands Main	Tiles - (Seat)
Kitelands Main	2 Bay 4 Seat Swing - Wicksteed
Kitelands Main	Tiles - Wicksteed (Swing)
Kitelands Main	Combat Cableway - Wicksteed
Kitelands Main	Grass Mats - Wicksteed (Cableway)
Kitelands Main	Basket Ball Post
Kitelands Main	Tarmac (Ball post)
Kitelands Main	Goal Post
Kitelands Main	4m Space net – Rubicon
Kitelands Main	Grass Mats - Rubicon (Space net)
Kitelands Main	Freeride - HAGS SMP
Kitelands Main	Grass Mats - HAGS SMP (Freeride)
Kitelands Main	Hip Hop – Proludic Pole left in Concrete and made Safe
Kitelands Main	Grass Mats - Proludic (Hip hop)
Kitelands Main	Honey Comb Roundabout - Wicksteed
Kitelands Main	Tiles - Wicksteed (Roundabout)
Kitelands Main	Non Bump See-Saw - Wicksteed
Kitelands Main	Tiles - Wicksteed (See saw)
Kitelands Main	Aeroskate – Proludic
Kitelands Main	Grass Mats - Proludic (Aeroskate)
Kitelands Main	Supernova – now removed
Kitelands Main	Tiles (Supernova)
Kitelands Main	High Pedestal Slide - Wicksteed
Kitelands Main	Tiles - Wicksteed (Slide)
Kitelands Main	3 Bench Seats - Sutcliffe
Kitelands Main	Slabs (Benches)
Kitelands Main	2 Metal Litter Bins
Kitelands Toddler	1 Picnic Table - Wicksteed
Kitelands Toddler	1 Metal Bin
Kitelands Toddler	1 Bench Seat
Kitelands Toddler	Rainbow Lilac Multi Play - Wicksteed
Kitelands Toddler	Tiles - Wicksteed (Multiplay)
Kitelands Toddler	Double Arch Swing 2 Cradle - Wicksteed
Kitelands Toddler	Tiles - Wicksteed (Swing)
Kitelands Toddler	Elephant Springy - Wicksteed
Kitelands Toddler	Tiles - Wicksteed (Elephant)

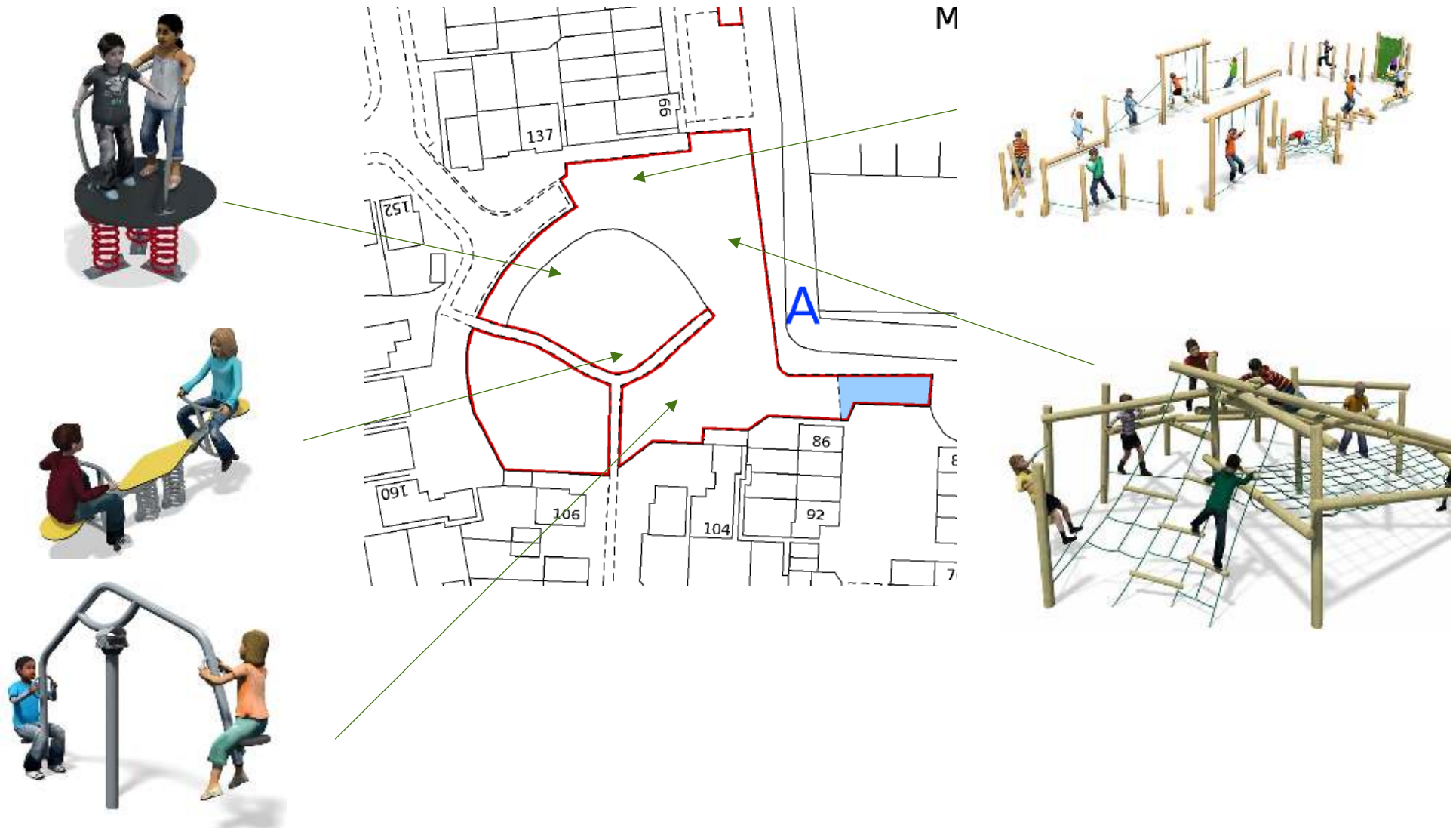
Kitelands Toddler	Motorbike Springy - Wicksteed
Kitelands Toddler	Tiles - Wicksteed (Motorbike)
Kitelands Toddler	Turnstile - Wicksteed
Kitelands Toddler	Tiles - Wicksteed (Turnstyle)
Kitelands Toddler	1 Pedestrian Gate - Easygate
Kitelands Toddler	1 Bow Top Double Leaf Gate
Lilac Grove	Wooden Duck Springy - SMP
Lilac Grove	Tiles - SMP (Duck)
Lilac Grove	Wooden Pig Fixed - SMP
Lilac Grove	Tiles - SMP (Duck)
Lilac Grove	Wooden Loch Ness Monster Fixed - SMP
Lilac Grove	Tiles - SMP (Loch Ness)
Lilac Grove	Hop Scotch Safety Tiles
Lilac Grove	Pedestrian Gate
Lilac Grove	Sections Bow Top Fence
Lilac Grove	2 Bench Seats
Lilac Grove	Litter Bin- located outside play area
Playfield Close	2 way horse springy - Ledon
Playfield Close	Wetpour (2 Way Horse)
Playfield Close	Springy Horse - Ledon
Playfield Close	Wetpour (Horse)
Playfield Close	Springy Elephant – Ledon
Playfield Close	Wetpour (Elephant)
Playfield Close	Pedestrian Gate – green bow top
Playfield Close	Bow Top Fence - green
Playfield Close	Bench Seat
Playfield Close	Litter Bin
Poppyfields 1	Wooden Duck Springy - SMP
Poppyfields 1	Rubber Tiles (Duck)
Poppyfields 1	Wooden Pig Fixed - SMP
Poppyfields 1	Rubber Tiles (Pig)
Poppyfields 1	Wooden Loch Ness Monster Fixed - SMP
Poppyfields 1	Rubber Tiles (Loch Ness)
Poppyfields 1	Hop Scotch Safety Tiles
Poppyfields 1	Pedestrian Gate
Poppyfields 1	Galvanised Steel Bow Top Fence
Poppyfields 1	Litter Bin- located outside play area
Poppyfields 2	Springy - SMP
Poppyfields 2	Tiles - SMP (Springy)
Poppyfields 2	Wooden Pig Fixed - SMP
Poppyfields 2	Tiles (Pig)
Poppyfields 2	Play item removed
Poppyfields 2	Tiles (Play item removed)
Poppyfields 2	Pedestrian Gate (Steel)
Poppyfields 2	Bench Seats x2
Poppyfields 2	Galv Steel Bow Top Fence
Poppyfields 2	Litter Bin- located outside play area
Poppyfields 2	Hopscotch tiles
Stratton Way Junior	Side winder see-saw - Wicksteed
Stratton Way Junior	Tiles (See saw)

Stratton Way Junior	Double Arch Swing Flat 2 seats - Wicksteed
Stratton Way Junior	Tiles (Swing)
Stratton Way Junior	Teenage Village Shelter - Wicksteed
Stratton Way Junior	Tiles (Shelter)
Stratton Way Junior	Wildcat Multi goal - Wicksteed
Stratton Way Junior	Fantasy Fun Run trail - Wicksteed
Stratton Way Toddler	Elephant Springy - Ledon
Stratton Way Toddler	Tiles (Elephant)
Stratton Way Toddler	Pony Springy - Ledon
Stratton Way Toddler	Tiles (Pony)
Stratton Way Toddler	Double Arch 1 bay 2 cradle seats - Wicksteed
Stratton Way Toddler	Tiles (Swings)
Stratton Way Toddler	Nursery Rhymes Multi-play - Wicksteed
Stratton Way Toddler	Tiles (Multiplay)
Stratton Way Toddler	Metal seat - Wicksteed
Stratton Way Toddler	Pedestrian gate (galv. flat top)
Stratton Way Toddler	Flat top fence (galv.)
Stratton Way Toddler	Metal Litter bin - Wicksteed
Watkin Walk	Twizzler Roundabout - HAGS SMP
Watkin Walk	Chicken See-Saw springy - ledon
Watkin Walk	Wetpour (See saw)
Watkin Walk	Steel seat- Earth Anchors
Watkin Walk	Steel litter bin - Earth Anchors
Watkin Walk	Black bow top fencing
Watkin Walk	Self closing gate

BERKELEY CLOSE PLAY AREA INSTALLATION PLAN



BRUNEL DRIVE PLAY AREA INSTALLATION PLAN



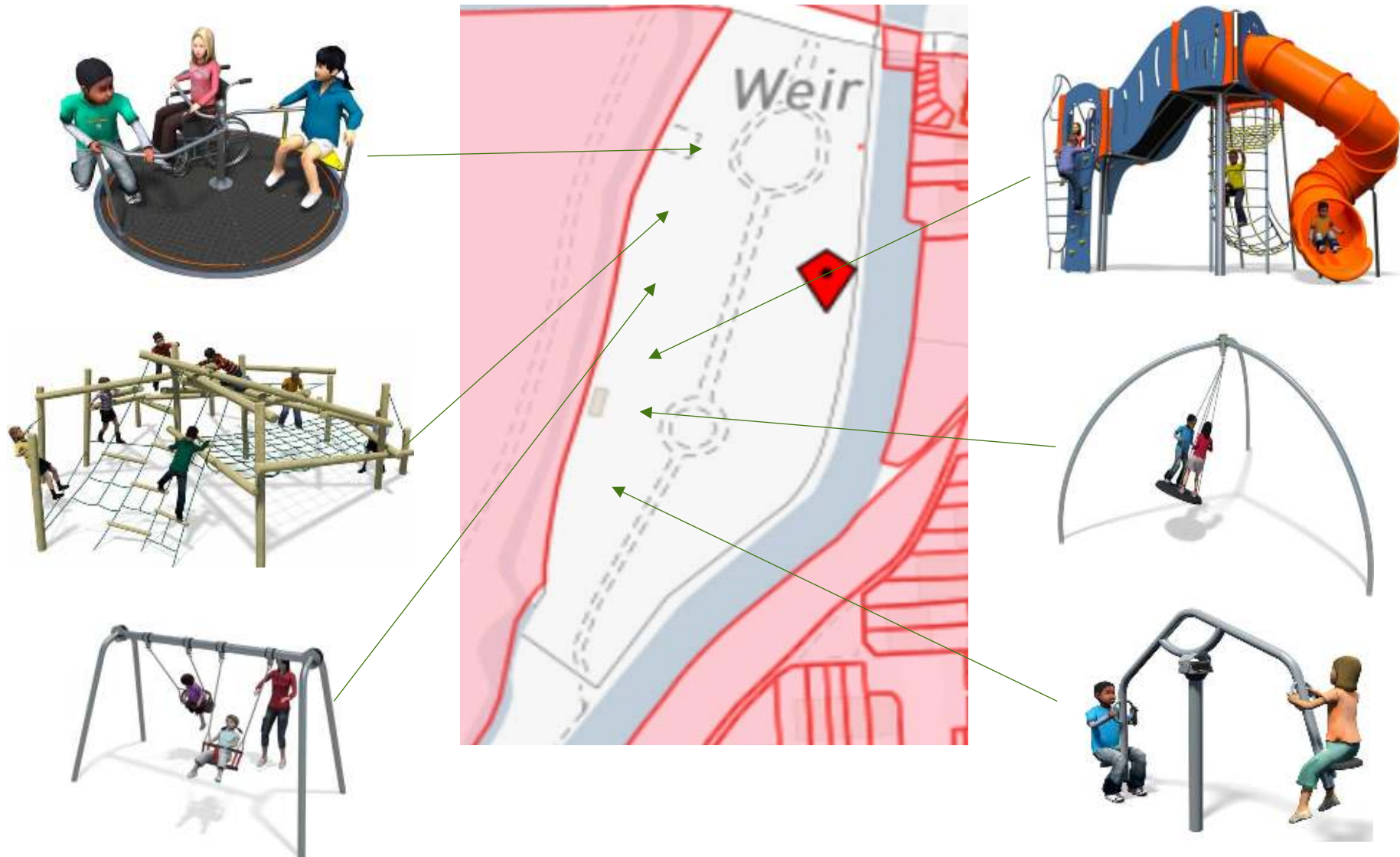
FOXGLOVE DRIVE PLAY AREA INSTALLATION PLAN



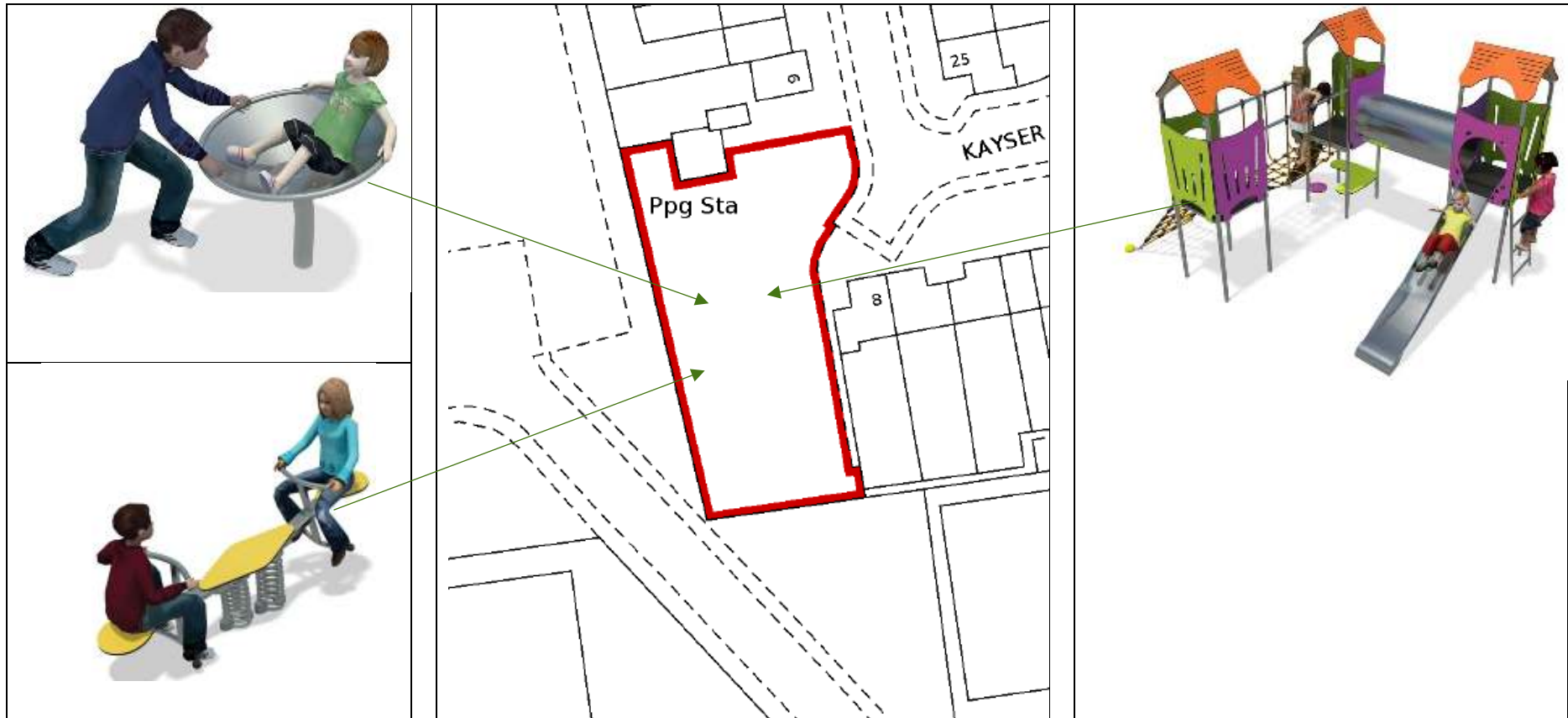
FRANKLINS 1
PLAY AREA INSTALLATION PLAN



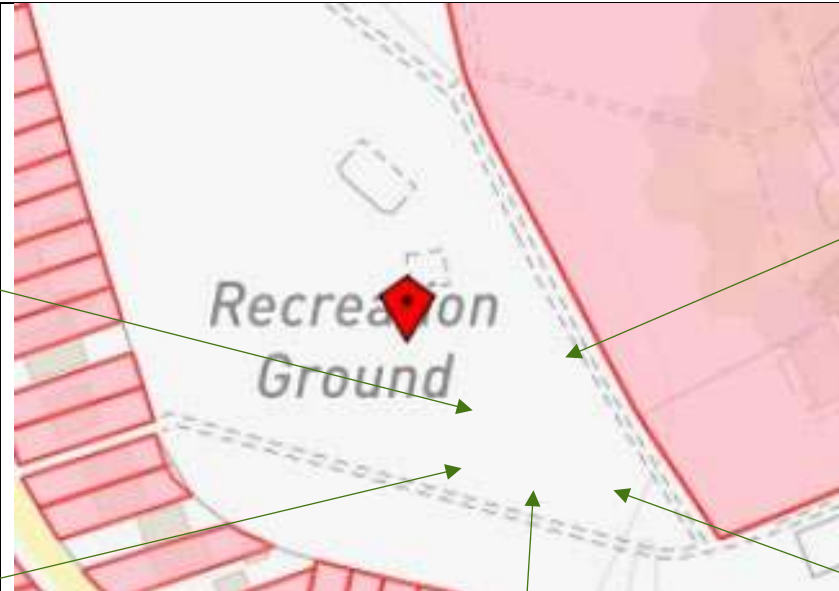
FRANKLINS 2 PLAY AREA INSTALLATION PLAN



KAYSER COURT PLAY AREA INSTALLATION PLAN



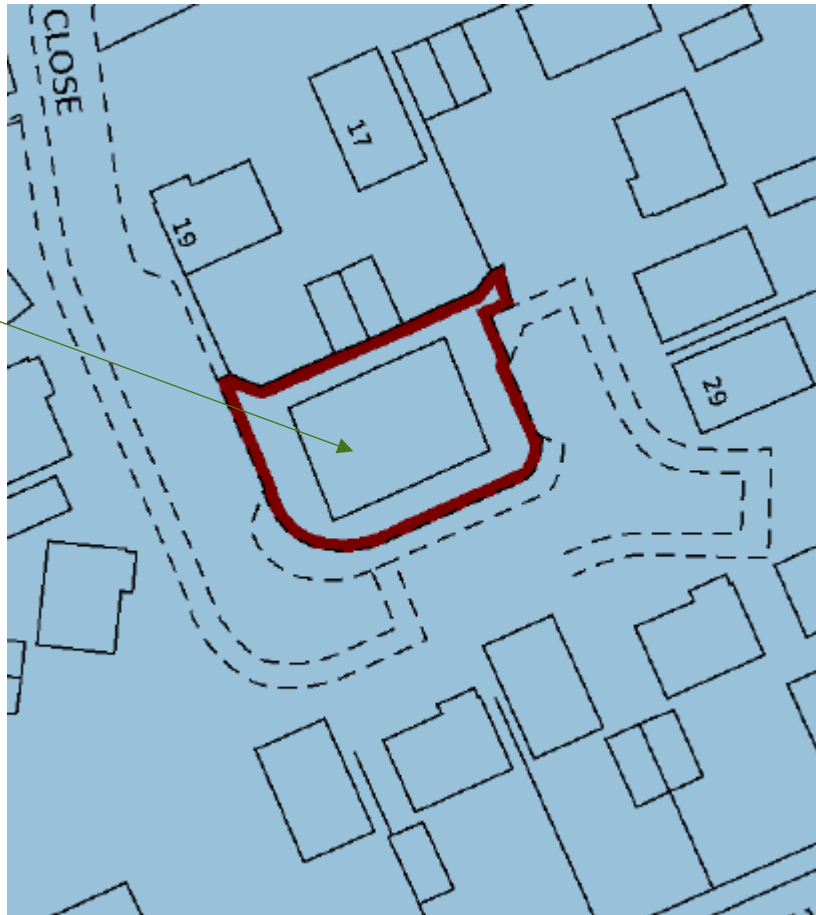
KITELANDS PLAY AREA INSTALLATION PLAN



KITELANDS TODDLERS PLAY AREA INSTALLATION PLAN



PLAYFIELD CLOSE
PLAY AREA INSTALLATION PLAN



STRATTON WAY
PLAY AREA INSTALLATION PLAN



X 2



21/12/2021

Biggleswade Town Council

Item 10ai Detailed Balance Sheet 30/11/21

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Detailed Balance Sheet - Excluding Stock Movement**Month 8 Date 30/11/2021**

Page 1

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	OP'L F/H LAND & BUILDINGS	1,813,044	456,657	1,356,387
2	OP'L L/H LAND & BUILDINGS	9,095	0	9,095
21	VEHICLES & EQUIPMENT	807,385	522,103	285,282
41	INFRASTRUCTURE ASSETS	303,110	247,880	55,230
61	COMMUNITY ASSETS	15,380	0	15,380
	Total Fixed Assets	2,948,014	1,226,640	1,721,374
	<u>Current Assets</u>			
91	CAPITAL WORK IN PROGRESS	7,325		
100	DEBTORS - TOWN COUNCIL	868		
101	DEBTORS - ALLOTMENTS	656		
102	DEBTORS - PITCH HIRE	585		
103	DEBTORS - ORCHARD CENTRE	5,427		
105	VAT REFUNDS	17,057		
202	LLOYDS CURRENT BANK A/C	353,560		
204	LLOYDS SALARY A/C	10,858		
210	PETTY CASH	541		
224	PUBLIC SECTOR DEPOSIT	595,000		
225	NATWEST 95 DAY ACCOUNT	100		
	Total Current Assets		991,978	
	<u>Current Liabilities</u>			
501	TRADE CREDITORS	34,269		
505	HALL DEPOSIT	100		
510	ACCRUALS	2,445		
514	ATTACHMENT OF EARNINGS	(170)		
515	PAYE & NI DUE	16,827		
516	NET WAGES CONTROL	(111)		
519	UNION FEES	12		
522	OTHER SALARY PAYMENT	281		
525	ALLOTMENT DEPOSITS	3,800		
530	INC IN ADVANCE - COMMUTED	23,000		
	Total Current Liabilities		80,453	
	Net Current Assets			911,525
	Total Assets less Current Liabilities			2,632,899
	<u>Long Term Liabilities</u>			
401	PWLB LOANS	106,365		
430	LEASE CREDITOR (GROSS)	894		
435	LEASE CREDITOR (DEF'D INT)	(67)		
	Total Long Term Liabilities		107,192	
	Total Assets less Total Liabilities			2,525,706
	<u>Represented by :-</u>			
301	CURRENT YEAR FUND	411,851		
310	GENERAL RESERVE	97,682		
327	EMR TWINNING	1,500		

Detailed Balance Sheet - Excluding Stock Movement**Month 8 Date 30/11/2021**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
329	EMR DEPOT	1,500	
343	EMR ELECTION FUND	4,000	
349	ROLLING CAPITAL FUND	387,667	
350	CAPITAL FINANCING RESERVE	1,319,325	
451	DEF'D GRANTS APPLIED	608,674	
452	DEF'D GRANTS W/BACK	(306,492)	
	Total Equity		2,525,706

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Biggleswade Town Council

Item 10a: Summary Inc & Exp 30/11/21

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Summary Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

November 2021

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Finance & General Purposes								
101	B'SWADE MAGISTRATES COURT	Income	0	0	1,800	1,800		0.0%
		Expenditure	0	0	1,800	1,800	1,800	0.0%
	Movement to/(from) Gen Reserve	0	0					
108	GRANTS (INCL S137)	Expenditure	0	13,658	32,767	19,109	19,109	41.7%
109	CAPITAL EXPENDITURE	Income	0	28,386	0	(28,386)		0.0%
		Expenditure	447	38,427	13,435	(24,992)	(24,992)	286.0%
	Movement to/(from) Gen Reserve	(447)	(10,041)					
111	CORPORATE MANAGEMENT	Income	18	1,289,897	1,292,191	2,294		99.8%
		Expenditure	18,157	136,607	122,729	(13,878)	(13,878)	111.3%
	Movement to/(from) Gen Reserve	(18,139)	1,153,290					
112	DEMOCRATIC REP'N & MGMT	Income	0	3,250	0	(3,250)		0.0%
		Expenditure	26,931	222,785	188,576	(34,209)	(34,209)	118.1%
	Movement to/(from) Gen Reserve	(26,931)	(219,535)					
113	CIVIC ACTIVITIES & EXPENSES	Income	55	157	500	343		31.4%
		Expenditure	62	234	3,100	2,866	2,866	7.6%
	Movement to/(from) Gen Reserve	(7)	(77)					
115	ORCHARD COMMUNITY CENTRE	Income	3,960	22,122	33,120	10,998		66.8%
		Expenditure	7,824	64,678	109,873	45,195	45,195	58.9%
	Movement to/(from) Gen Reserve	(3,865)	(42,556)					
901	CENTRAL SERVICES	Expenditure	0	0	77,668	77,668	77,668	0.0%
	Finance & General Purposes Income	4,032	1,343,812	1,327,611	(16,201)			101.2%
	Expenditure	53,421	476,388	549,948	73,560	0	73,560	86.6%
	Movement to/(from) Gen Reserve	(49,389)	867,424					

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Public Land & Open Spaces								
102 ALLOTMENTS	Income	(48)	9,439	7,200	(2,239)			131.1%
	Expenditure	75	1,115	1,715	600		600	65.0%
	Movement to/(from) Gen Reserve	(123)	8,324					
104 BURIAL GROUNDS	Income	2,026	11,886	18,900	7,014			62.9%
	Expenditure	10,630	82,010	104,123	22,113		22,113	78.8%
	Movement to/(from) Gen Reserve	(8,604)	(70,124)					
210 GENERAL	Expenditure	0	2,467	3,000	533		533	82.2%
212 RECREATION GROUNDS	Income	54	5,232	5,500	268			95.1%
	Expenditure	34,958	262,984	359,019	96,035		96,035	73.3%
	Movement to/(from) Gen Reserve	(34,904)	(257,752)					
902 PUBLIC REALM	Expenditure	0	0	62,097	62,097		62,097	0.0%
	Public Land & Open Spaces Income	2,032	26,557	31,600	5,043			84.0%
	Expenditure	45,663	348,576	529,954	181,378	0	181,378	65.8%
	Movement to/(from) Gen Reserve	(43,631)	(322,018)					

Summary Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

November 2021

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Town Centre Management								
103 STREET LIGHTS	Expenditure	0	(12,757)	0	12,757		12,757	0.0%
105 CAR PARKS	Income	4,077	23,261	39,800	16,539			58.4%
	Expenditure	5,098	65,119	96,982	31,863		31,863	67.1%
	Movement to/(from) Gen Reserve	(1,021)	(41,858)					
106 MARKET	Income	1,943	10,414	16,500	6,087			63.1%
	Expenditure	4,805	36,721	40,793	4,072		4,072	90.0%
	Movement to/(from) Gen Reserve	(2,862)	(26,307)					
107 TOWN CENTRE GENERAL	Income	550	896	500	(396)			179.2%
	Expenditure	6,418	69,319	120,254	50,935		50,935	57.6%
	Movement to/(from) Gen Reserve	(5,868)	(68,423)					
110 PUBLIC CONVENIENCES	Expenditure	1,780	9,724	7,080	(2,644)		(2,644)	137.3%
	Town Centre Management Income	6,570	34,571	56,800	22,229			60.9%
	Expenditure	18,100	168,125	265,109	96,984	0	96,984	63.4%
	Movement to/(from) Gen Reserve	(11,531)	(133,554)					
Grand Totals:-								
	Income	12,634	1,404,940	1,416,011	11,071			99.2%
	Expenditure	117,185	993,089	1,345,011	351,922	0	351,922	73.8%
	Net Income over Expenditure	(104,550)	411,851	71,000	(340,851)			
	Movement to/(from) Gen Reserve	(104,550)	411,851					

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Biggleswade Town Council

Item 10aiii Detailed Inc & Exp 30/11/21

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Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

November 2021

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & General Purposes								
101 B'SWADE MAGISTRATES COURT								
1081 INC-RENT	0	0	1,800	1,800			0.0%	
B'SWADE MAGISTRATES COURT :- Income	0	0	1,800	1,800			0.0%	0
4007 HEALTH & SAFETY	0	0	300	300		300	0.0%	
4011 RATES	1,211	9,702	12,740	3,038		3,038	76.2%	
4012 WATER RATES	0	289	500	211		211	57.8%	
4013 RENT	(4,968)	(22,159)	(24,700)	(2,541)		(2,541)	89.7%	
4014 ELECTRICITY	359	2,147	3,000	853		853	71.6%	
4015 GAS	160	1,968	2,000	32		32	98.4%	
4016 CLEANING COSTS	520	2,668	360	(2,308)		(2,308)	741.0%	
4036 PROPERTY MAINTENANCE	0	347	4,000	3,654		3,654	8.7%	
4038 MAINTENANCE CONTRACT	300	300	0	(300)		(300)	0.0%	
4042 EQUIPT MAINT/REPAIR	1,100	1,300	500	(800)		(800)	260.0%	
4104 REFUSE COLLECTION	80	738	1,000	262		262	73.8%	
4110 FIRE PRECAUTIONS	431	994	600	(394)		(394)	165.6%	
4134 SECURITY/CCTV	806	1,707	1,500	(207)		(207)	113.8%	
B'SWADE MAGISTRATES COURT :- Indirect Expenditure	0	0	1,800	1,800	0	1,800	0.0%	0
Net Income over Expenditure	0	0	0	0				
108 GRANTS (INCL S137)								
4261 GRANTS UNDER OTHER POWERS	0	13,658	20,767	7,109		7,109	65.8%	
4264 Community Agent Grant	0	0	12,000	12,000		12,000	0.0%	
GRANTS (INCL S137) :- Indirect Expenditure	0	13,658	32,767	19,109	0	19,109	41.7%	0
Net Expenditure	0	(13,658)	(32,767)	(19,109)				
109 CAPITAL EXPENDITURE								
1079 INC-M.B.D.C GRANTS	0	19,946	0	(19,946)			0.0%	
1175 INC-SALES OF FIXED ASSETS	0	8,440	0	(8,440)			0.0%	
CAPITAL EXPENDITURE :- Income	0	28,386	0	(28,386)				0
4053 LOAN INTEREST	0	2,501	4,752	2,251		2,251	52.6%	
4253 LEASE INTEREST REPAYED	33	201	268	67		67	74.9%	
4801 CP - New Vehicles\Equipment	0	36,286	3,000	(33,286)		(33,286)	1209.5%	
4802 CP - New Computer Installation	0	3,249	0	(3,249)		(3,249)	0.0%	
4803 CP - Boiler Magistrates Court	0	0	15,335	15,335		15,335	0.0%	
4806 CP - Office Furn/Equipment	0	2,442	0	(2,442)		(2,442)	0.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4843 CP - Street Furniture	0	26,506	0	(26,506)		(26,506)	0.0%	
4847 CP - Drove Road	0	0	70,000	70,000		70,000	0.0%	
4851 CP - Emergency Support Plan De	0	0	6,000	6,000		6,000	0.0%	
4866 CP - Public Realm	0	13,728	0	(13,728)		(13,728)	0.0%	
4867 CP - Eldon Way L/Hold Improvem	0	12,630	0	(12,630)		(12,630)	0.0%	
4980 LOAN REPAYMENT	0	4,858	5,107	249		249	95.1%	
4982 LEASE CAPITAL REPAYED	414	2,481	3,308	827		827	75.0%	
4990 ASSET FUNDING FROM RCP	0	(66,455)	(94,335)	(27,880)		(27,880)	70.4%	
4993 TFR TO CAP REC RSV	0	8,440	0	(8,440)		(8,440)	0.0%	
4994 TRANSFER FROM CAP REC RSV	0	(8,440)	0	8,440		8,440	0.0%	
CAPITAL EXPENDITURE :- Indirect Expenditure	447	38,427	13,435	(24,992)	0	(24,992)	286.0%	0
Net Income over Expenditure	(447)	(10,041)	(13,435)	(3,394)				
111 CORPORATE MANAGEMENT								
1076 PRECEPT RECEIVED	0	1,289,691	1,289,691	0			100.0%	
1096 INTEREST RECEIVED	18	206	2,500	2,294			8.2%	
CORPORATE MANAGEMENT :- Income	18	1,289,897	1,292,191	2,294			99.8%	0
4057 AUDIT FEES	0	2,445	3,720	1,275		1,275	65.7%	
4901 C.S. SALARY RECHARGE	12,054	67,731	63,456	(4,275)		(4,275)	106.7%	
4911 C.S. O'HEAD RECHARGE	6,103	66,431	55,553	(10,878)		(10,878)	119.6%	
CORPORATE MANAGEMENT :- Indirect Expenditure	18,157	136,607	122,729	(13,878)	0	(13,878)	111.3%	0
Net Income over Expenditure	(18,139)	1,153,290	1,169,462	16,172				
112 DEMOCRATIC REP'N & MGM'T								
1078 INC-MISC GRANTS	0	3,250	0	(3,250)			0.0%	
DEMOCRATIC REP'N & MGM'T :- Income	0	3,250	0	(3,250)				0
4024 SUBSCRIPTIONS	0	2,565	3,200	635		635	80.2%	
4026 COMPUTER	0	0	1,500	1,500		1,500	0.0%	
4082 NEIGHBOURHOOD PLAN	2,625	40,455	20,000	(20,455)		(20,455)	202.3%	
4085 COUNCIL WEBSITE	97	882	1,200	318		318	73.5%	
4135 ELECTION PROVISION	0	0	4,000	4,000		4,000	0.0%	
4901 C.S. SALARY RECHARGE	16,072	90,308	84,608	(5,700)		(5,700)	106.7%	
4911 C.S. O'HEAD RECHARGE	8,137	88,574	74,068	(14,506)		(14,506)	119.6%	
DEMOCRATIC REP'N & MGM'T :- Indirect Expenditure	26,931	222,785	188,576	(34,209)	0	(34,209)	118.1%	0
Net Income over Expenditure	(26,931)	(219,535)	(188,576)	30,959				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
113 CIVIC ACTIVITIES & EXPENSES								
1091 INC-MISCELLANEOUS	0	0	500	500			0.0%	
1300 INC-MAYORS CHARITY	55	157	0	(157)			0.0%	
CIVIC ACTIVITIES & EXPENSES :- Income	55	157	500	343			31.4%	0
4008 STAFF TRAINING	0	0	500	500		500	0.0%	
4041 EQUIPMENT HIRE	62	62	0	(62)		(62)	0.0%	
4112 TOWN MAYOR'S ALLOW.	0	0	1,000	1,000		1,000	0.0%	
4125 Misc Costs	0	72	0	(72)		(72)	0.0%	
4166 TWINNING	0	0	500	500		500	0.0%	
4179 CIVIC FUNCTIONS	0	0	1,000	1,000		1,000	0.0%	
4180 CIVIC REGALIA REPAIRS ETC	0	2,865	100	(2,765)		(2,765)	2865.2%	
4990 ASSET FUNDING FROM RCP	0	(2,765)	0	2,765		2,765	0.0%	
CIVIC ACTIVITIES & EXPENSES :- Indirect Expenditure	62	234	3,100	2,866	0	2,866	7.6%	0
Net Income over Expenditure	(7)	(77)	(2,600)	(2,523)				
115 ORCHARD COMMUNITY CENTRE								
1078 INC-MISC GRANTS	0	0	18,000	18,000			0.0%	
1082 INC-LETTINGS	3,940	22,002	15,000	(7,002)			146.7%	
1091 INC-MISCELLANEOUS	0	100	0	(100)			0.0%	
1109 INC-COFFEE MACHINE	0	0	120	120			0.0%	
1115 INC-REFRESHMENTS	20	20	0	(20)			0.0%	
ORCHARD COMMUNITY CENTRE :- Income	3,960	22,122	33,120	10,998			66.8%	0
4001 STAFF SALARIES	4,777	39,896	65,137	25,241		25,241	61.3%	
4002 EMPLOYERS N.I	456	3,265	5,351	2,086		2,086	61.0%	
4003 EMPLOYERS SUPERANN.	1,232	10,287	16,805	6,518		6,518	61.2%	
4007 HEALTH & SAFETY	289	340	500	160		160	68.0%	
4009 STAFF TRAVEL	40	188	300	112		112	62.5%	
4011 RATES	0	0	5,500	5,500		5,500	0.0%	
4012 WATER RATES	0	97	900	803		803	10.8%	
4014 ELECTRICITY	210	4,009	4,800	791		791	83.5%	
4015 GAS	217	1,614	2,000	386		386	80.7%	
4016 CLEANING COSTS	180	1,083	240	(843)		(843)	451.4%	
4020 MISC. ESTABLISH.COST	0	22	500	478		478	4.5%	
4021 TELEPHONE & FAX	0	0	1,200	1,200		1,200	0.0%	
4023 STATIONERY	0	59	0	(59)		(59)	0.0%	
4026 COMPUTER	0	0	2,940	2,940		2,940	0.0%	
4032 PUBLICITY	0	0	500	500		500	0.0%	
4036 PROPERTY MAINTENANCE	0	835	1,000	165		165	83.5%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4038 MAINTENANCE CONTRACT	100	809	1,500	691		691	54.0%	
4042 EQUIPT MAINT/REPAIR	99	1,676	200	(1,476)		(1,476)	838.2%	
4047 MATERIALS/TOOLS	8	8	0	(8)		(8)	0.0%	
4060 OFFICE EQUIPMENT	216	361	0	(361)		(361)	0.0%	
4081 Licences	0	232	300	68		68	77.3%	
4125 Misc Costs	0	(474)	0	474		474	0.0%	
4128 EQUIPMENT	0	370	200	(170)		(170)	185.0%	
ORCHARD COMMUNITY CENTRE :- Indirect Expenditure	7,824	64,678	109,873	45,195	0	45,195	58.9%	0
Net Income over Expenditure	(3,865)	(42,556)	(76,753)	(34,197)				
901 CENTRAL SERVICES								
4001 STAFF SALARIES	31,533	178,710	260,444	81,734		81,734	68.6%	
4002 EMPLOYERS N.I	3,355	18,132	25,027	6,895		6,895	72.4%	
4003 EMPLOYERS SUPERANN.	5,292	28,929	48,884	19,955		19,955	59.2%	
4005 AGENCY STAFF	7,183	55,448	11,708	(43,740)		(43,740)	473.6%	
4007 HEALTH & SAFETY	0	92	2,500	2,408		2,408	3.7%	
4008 STAFF TRAINING	0	1,204	2,000	796		796	60.2%	
4009 STAFF TRAVEL	146	1,116	3,000	1,884		1,884	37.2%	
4010 MISC. STAFF COSTS	0	231	1,000	769		769	23.1%	
4013 RENT	4,968	22,159	24,700	2,541		2,541	89.7%	
4016 CLEANING COSTS	539	539	0	(539)		(539)	0.0%	
4020 MISC. ESTABLISH.COST	0	187	250	63		63	74.8%	
4021 TELEPHONE & FAX	1,298	8,407	7,600	(807)		(807)	110.6%	
4022 POSTAGE	302	1,118	800	(318)		(318)	139.7%	
4023 STATIONERY	0	2,513	1,800	(713)		(713)	139.6%	
4025 INSURANCE	0	18,510	21,000	2,490		2,490	88.1%	
4026 COMPUTER	2,353	34,297	36,000	1,703		1,703	95.3%	
4027 PHOTOCOPIER	0	2,254	3,000	746		746	75.1%	
4030 ADVERTISING, RECRUITMENT	0	25,284	0	(25,284)		(25,284)	0.0%	
4031 ADVERTISING	0	2,792	400	(2,392)		(2,392)	698.0%	
4032 PUBLICITY	258	258	2,500	2,242		2,242	10.3%	
4051 BANK CHARGES	199	1,197	1,200	3		3	99.7%	
4056 LEGAL EXPENSES	0	4,211	1,000	(3,211)		(3,211)	421.1%	
4058 PROFESSIONAL FEES	1,589	18,239	2,000	(16,239)		(16,239)	912.0%	
4059 CONSULTANCY	0	6,930	0	(6,930)		(6,930)	0.0%	
4060 OFFICE EQUIPMENT	273	1,369	500	(869)		(869)	273.9%	
4073 PAYROLL BUREAU FEES	0	(220)	2,000	2,220		2,220	(11.0%)	
4074 ACCOUNTANCY FEES	987	12,517	15,000	2,483		2,483	83.4%	
4125 Misc Costs	0	0	50	50		50	0.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4127 SIGNS	0	514	0	(514)		(514)	0.0%	
4128 EQUIPMENT	0	23	0	(23)		(23)	0.0%	
4140 CHRISTMAS ACTIVITIES	248	248	0	(248)		(248)	0.0%	
4901 C.S. SALARY RECHARGE	(40,180)	(225,771)	(211,520)	14,251		14,251	106.7%	
4911 C.S. O'HEAD RECHARGE	(20,343)	(221,436)	(185,175)	36,261		36,261	119.6%	
CENTRAL SERVICES :- Indirect Expenditure	0	0	77,668	77,668	0	77,668	0.0%	0
Net Expenditure	0	0	(77,668)	(77,668)				
Finance & General Purposes :- Income	4,032	1,343,812	1,327,611	(16,201)			101.2%	
Expenditure	53,421	476,388	549,948	73,560	0	73,560	86.6%	
Movement to/(from) Gen Reserve	(49,389)	867,424						
<u>Public Land & Open Spaces</u>								
<u>102 ALLOTMENTS</u>								
1087 INC-ALLOTMENTS	(48)	9,439	7,200	(2,239)			131.1%	
ALLOTMENTS :- Income	(48)	9,439	7,200	(2,239)			131.1%	0
4013 RENT	0	233	465	233		233	50.0%	
4037 GROUNDS MAINTENANCE	0	0	500	500		500	0.0%	
4067 PEST CONTROL	75	670	750	80		80	89.3%	
4104 REFUSE COLLECTION	0	162	0	(162)		(162)	0.0%	
4128 EQUIPMENT	0	51	0	(51)		(51)	0.0%	
ALLOTMENTS :- Indirect Expenditure	75	1,115	1,715	600	0	600	65.0%	0
Net Income over Expenditure	(123)	8,324	5,485	(2,839)				
<u>104 BURIAL GROUNDS</u>								
1084 INC-BURIAL FEES	2,026	11,886	18,000	6,114			66.0%	
1097 INC-MEMORIALS	0	0	900	900			0.0%	
BURIAL GROUNDS :- Income	2,026	11,886	18,900	7,014			62.9%	0
4011 RATES	401	3,211	4,800	1,589		1,589	66.9%	
4012 WATER RATES	(1)	68	150	82		82	45.4%	
4014 ELECTRICITY	62	(366)	150	516		516	(243.9%)	
4036 PROPERTY MAINTENANCE	0	6,870	2,000	(4,870)		(4,870)	343.5%	
4110 FIRE PRECAUTIONS	0	0	500	500		500	0.0%	
4178 PATHS MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
4901 C.S. SALARY RECHARGE	2,411	13,546	12,691	(855)		(855)	106.7%	
4902 W.S. SALARY RECHARGE	4,291	35,898	59,441	23,543		23,543	60.4%	
4911 C.S. O'HEAD RECHARGE	1,221	13,286	11,111	(2,175)		(2,175)	119.6%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4912 W.S. O'HEAD RECHARGE	2,247	9,496	12,280	2,784		2,784	77.3%	
BURIAL GROUNDS :- Indirect Expenditure	10,630	82,010	104,123	22,113	0	22,113	78.8%	0
Net Income over Expenditure	(8,604)	(70,124)	(85,223)	(15,099)				
210 GENERAL								
4064 ANNUAL HANGING BASKETS	0	2,467	3,000	533		533	82.2%	
GENERAL :- Indirect Expenditure	0	2,467	3,000	533	0	533	82.2%	0
Net Expenditure	0	(2,467)	(3,000)	(533)				
212 RECREATION GROUNDS								
1081 INC-RENT	76	5,280	3,500	(1,780)			150.9%	
1083 INC-PITCH HIRE	(22)	(88)	2,000	2,088			(4.4%)	
1091 INC-MISCELLANEOUS	0	40	0	(40)			0.0%	
RECREATION GROUNDS :- Income	54	5,232	5,500	268			95.1%	0
4011 RATES	378	3,029	3,775	746		746	80.2%	
4012 WATER RATES	637	7,585	11,000	3,415		3,415	69.0%	
4013 RENT	0	0	1	1		1	0.0%	
4014 ELECTRICITY	390	3,187	6,000	2,813		2,813	53.1%	
4037 GROUNDS MAINTENANCE	0	5,337	2,500	(2,837)		(2,837)	213.5%	
4038 MAINTENANCE CONTRACT	575	4,958	6,900	1,942		1,942	71.9%	
4039 PLAY. EQUIP. MAINT.	0	941	3,000	2,059		2,059	31.4%	
4043 FENCING & GATES	0	0	1,000	1,000		1,000	0.0%	
4044 TREES & PLANTS	0	494	2,500	2,006		2,006	19.8%	
4067 PEST CONTROL	0	200	900	700		700	22.2%	
4100 FERT./SEEDS/WEEDKILL	0	33	200	168		168	16.3%	
4104 REFUSE COLLECTION	411	4,835	4,000	(835)		(835)	120.9%	
4110 FIRE PRECAUTIONS	0	350	750	400		400	46.7%	
4114 LITTER BINS	0	0	2,000	2,000		2,000	0.0%	
4128 EQUIPMENT	0	462	0	(462)		(462)	0.0%	
4134 SECURITY/CCTV	0	1,141	0	(1,141)		(1,141)	0.0%	
4901 C.S. SALARY RECHARGE	6,429	36,123	33,843	(2,280)		(2,280)	106.7%	
4902 W.S. SALARY RECHARGE	15,018	125,643	208,042	82,399		82,399	60.4%	
4911 C.S. O'HEAD RECHARGE	3,255	35,430	29,628	(5,802)		(5,802)	119.6%	
4912 W.S. O'HEAD RECHARGE	7,865	33,235	42,980	9,745		9,745	77.3%	
RECREATION GROUNDS :- Indirect Expenditure	34,958	262,984	359,019	96,035	0	96,035	73.3%	0
Net Income over Expenditure	(34,904)	(257,752)	(353,519)	(95,767)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
902 PUBLIC REALM								
4001 STAFF SALARIES	16,701	142,725	239,146	96,421		96,421	59.7%	
4002 EMPLOYERS N.I	1,389	11,534	21,006	9,472		9,472	54.9%	
4003 EMPLOYERS SUPERANN.	3,365	25,231	61,701	36,470		36,470	40.9%	
4007 HEALTH & SAFETY	0	548	500	(48)		(48)	109.6%	
4008 STAFF TRAINING	0	806	2,500	1,694		1,694	32.2%	
4009 STAFF TRAVEL	120	718	300	(418)		(418)	239.5%	
4011 RATES	0	0	16,000	16,000		16,000	0.0%	
4013 RENT	0	0	14,176	14,176		14,176	0.0%	
4014 ELECTRICITY	87	617	7,596	6,979		6,979	8.1%	
4023 STATIONERY	91	97	0	(97)		(97)	0.0%	
4025 INSURANCE	8,259	9,314	0	(9,314)		(9,314)	0.0%	
4026 COMPUTER	105	516	0	(516)		(516)	0.0%	
4030 ADVERTISING, RECRUITMENT	75	773	0	(773)		(773)	0.0%	
4036 PROPERTY MAINTENANCE	0	75	5,200	5,125		5,125	1.4%	
4041 EQUIPMENT HIRE	0	367	400	33		33	91.8%	
4042 EQUIPT MAINT/REPAIR	105	901	4,500	3,599		3,599	20.0%	
4044 TREES & PLANTS	0	1,231	0	(1,231)		(1,231)	0.0%	
4046 VEHICLE LEASING	829	8,161	11,000	2,839		2,839	74.2%	
4047 MATERIALS/TOOLS	181	6,548	12,000	5,452		5,452	54.6%	
4048 VEHICLE MAINT/REPAIR	351	5,100	10,000	4,900		4,900	51.0%	
4049 VEHICLE FUEL	637	4,570	8,000	3,430		3,430	57.1%	
4050 VEHICLE TAX	275	723	675	(48)		(48)	107.0%	
4068 NEW MACHINERY	0	112	0	(112)		(112)	0.0%	
4100 FERT./SEEDS/WEEDKILL	0	1,061	0	(1,061)		(1,061)	0.0%	
4103 PROTECTIVE CLOTHING	0	2,410	2,500	90		90	96.4%	
4110 FIRE PRECAUTIONS	0	353	0	(353)		(353)	0.0%	
4119 SKIP HIRE	0	314	3,000	2,686		2,686	10.5%	
4127 SIGNS	0	780	0	(780)		(780)	0.0%	
4128 EQUIPMENT	120	1,206	500	(706)		(706)	241.2%	
4134 SECURITY/CCTV	0	178	0	(178)		(178)	0.0%	
4902 W.S. SALARY RECHARGE	(21,455)	(179,491)	(297,203)	(117,712)		(117,712)	60.4%	
4912 W.S. O'HEAD RECHARGE	(11,236)	(47,479)	(61,400)	(13,921)		(13,921)	77.3%	
PUBLIC REALM :- Indirect Expenditure	0	0	62,097	62,097	0	62,097	0.0%	0
Net Expenditure	0	0	(62,097)	(62,097)				

Public Land & Open Spaces :- Income	2,032	26,557	31,600	5,043			84.0%	
Expenditure	45,663	348,576	529,954	181,378	0	181,378	65.8%	
Movement to/(from) Gen Reserve	(43,631)	(322,018)						

Town Centre Management

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
103 STREET LIGHTS								
4014 ELECTRICITY	0	(12,757)	0	12,757		12,757	0.0%	
STREET LIGHTS :- Indirect Expenditure	0	(12,757)	0	12,757	0	12,757		0
Net Expenditure	0	12,757	0	(12,757)				
105 CAR PARKS								
1088 INC-CAR PARKING FEES	1,600	13,609	22,000	8,391			61.9%	
1089 INC - PARKING PERMITS WORK	1,875	5,526	11,500	5,974			48.1%	
1189 INC-PARKING PERMITS RES	602	4,126	6,300	2,174			65.5%	
CAR PARKS :- Income	4,077	23,261	39,800	16,539			58.4%	0
4008 STAFF TRAINING	0	300	0	(300)		(300)	0.0%	
4011 RATES	2,177	17,415	26,600	9,185		9,185	65.5%	
4023 STATIONERY	0	215	0	(215)		(215)	0.0%	
4038 MAINTENANCE CONTRACT	250	4,441	7,500	3,059		3,059	59.2%	
4047 MATERIALS/TOOLS	0	904	2,000	1,096		1,096	45.2%	
4056 LEGAL EXPENSES	0	2,022	1,000	(1,022)		(1,022)	202.2%	
4058 PROFESSIONAL FEES	93	4,035	0	(4,035)		(4,035)	0.0%	
4067 PEST CONTROL	0	50	0	(50)		(50)	0.0%	
4092 Card Processing Fees	35	681	1,000	319		319	68.1%	
4108 SURFACE REPAIRS	0	0	3,000	3,000		3,000	0.0%	
4126 CAR PARK LEASE	0	17,000	32,001	15,001		15,001	53.1%	
4901 C.S. SALARY RECHARGE	603	3,387	3,173	(214)		(214)	106.7%	
4902 W.S. SALARY RECHARGE	1,073	8,975	14,860	5,885		5,885	60.4%	
4911 C.S. O'HEAD RECHARGE	305	3,322	2,778	(544)		(544)	119.6%	
4912 W.S. O'HEAD RECHARGE	562	2,374	3,070	696		696	77.3%	
CAR PARKS :- Indirect Expenditure	5,098	65,119	96,982	31,863	0	31,863	67.1%	0
Net Income over Expenditure	(1,021)	(41,858)	(57,182)	(15,324)				
106 MARKET								
1082 INC-LETTINGS	0	197	0	(197)			0.0%	
1083 INC-PITCH HIRE	367	367	0	(367)			0.0%	
1085 INC-TUESDAY MARKET RENTS	275	1,975	1,500	(475)			131.7%	
1086 INC-SATURDAY MARKET RENTS	1,301	7,875	15,000	7,125			52.5%	
MARKET :- Income	1,943	10,414	16,500	6,087			63.1%	0
4002 EMPLOYERS N.I	23	127	227	100		100	55.8%	
4003 EMPLOYERS SUPERANN.	234	1,758	2,691	933		933	65.3%	
4004 MARKET STAFF	906	5,970	10,430	4,460		4,460	57.2%	
4006 CLEANING WAGES	0	844	0	(844)		(844)	0.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4007 HEALTH & SAFETY	0	104	0	(104)		(104)	0.0%	
4011 RATES	432	3,452	5,260	1,808		1,808	65.6%	
4014 ELECTRICITY	156	1,034	600	(434)		(434)	172.3%	
4023 STATIONERY	0	32	0	(32)		(32)	0.0%	
4032 PUBLICITY	0	0	1,500	1,500		1,500	0.0%	
4047 MATERIALS/TOOLS	0	918	250	(668)		(668)	367.2%	
4103 PROTECTIVE CLOTHING	27	27	0	(27)		(27)	0.0%	
4127 SIGNS	0	96	0	(96)		(96)	0.0%	
4901 C.S. SALARY RECHARGE	2,009	11,289	10,576	(713)		(713)	106.7%	
4911 C.S. O'HEAD RECHARGE	1,017	11,072	9,259	(1,813)		(1,813)	119.6%	
MARKET :- Indirect Expenditure	4,805	36,721	40,793	4,072	0	4,072	90.0%	0
Net Income over Expenditure	(2,862)	(26,307)	(24,293)	2,014				
107 TOWN CENTRE GENERAL								
1071 INC - A BOARDS	0	0	200	200			0.0%	
1072 INC - TEMP STREET FURNITURE	0	0	300	300			0.0%	
1145 INC-CHRISTMAS ACTIVITIES	550	896	0	(896)			0.0%	
TOWN CENTRE GENERAL :- Income	550	896	500	(396)			179.2%	0
4001 STAFF SALARIES	0	20,893	27,397	6,504		6,504	76.3%	
4002 EMPLOYERS N.I	0	2,171	2,568	397		397	84.6%	
4003 EMPLOYERS SUPERANN.	0	3,508	7,068	3,560		3,560	49.6%	
4036 PROPERTY MAINTENANCE	0	394	240	(154)		(154)	164.1%	
4037 GROUNDS MAINTENANCE	0	400	0	(400)		(400)	0.0%	
4044 TREES & PLANTS	342	342	0	(342)		(342)	0.0%	
4067 PEST CONTROL	0	25	0	(25)		(25)	0.0%	
4116 WAR MEM & REM SERV	583	663	750	87		87	88.4%	
4117 CLOCK REPAIRS	0	0	350	350		350	0.0%	
4127 SIGNS	264	424	0	(424)		(424)	0.0%	
4138 MARKET SQUARE EVENTS	90	3,325	15,000	11,675		11,675	22.2%	
4139 GRASS CUTTING	0	4,236	0	(4,236)		(4,236)	0.0%	
4140 CHRISTMAS ACTIVITIES	2,536	2,536	7,000	4,464		4,464	36.2%	
4144 CCTV	0	2,285	18,000	15,715		15,715	12.7%	
4145 CHRISTMAS LIGHTS	60	10,060	18,000	7,940		7,940	55.9%	
4901 C.S. SALARY RECHARGE	603	3,387	3,173	(214)		(214)	106.7%	
4902 W.S. SALARY RECHARGE	1,073	8,975	14,860	5,885		5,885	60.4%	
4911 C.S. O'HEAD RECHARGE	305	3,322	2,778	(544)		(544)	119.6%	
4912 W.S. O'HEAD RECHARGE	562	2,374	3,070	696		696	77.3%	
TOWN CENTRE GENERAL :- Indirect Expenditure	6,418	69,319	120,254	50,935	0	50,935	57.6%	0
Net Income over Expenditure	(5,868)	(68,423)	(119,754)	(51,331)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
110 PUBLIC CONVENIENCES								
4011 RATES	0	(3,144)	0	3,144		3,144	0.0%	
4012 WATER RATES	0	579	2,000	1,421		1,421	29.0%	
4014 ELECTRICITY	0	0	1,000	1,000		1,000	0.0%	
4016 CLEANING COSTS	1,780	11,500	600	(10,900)		(10,900)	1916.7%	
4036 PROPERTY MAINTENANCE	0	0	2,500	2,500		2,500	0.0%	
4038 MAINTENANCE CONTRACT	0	0	980	980		980	0.0%	
4042 EQUIPT MAINT/REPAIR	0	650	0	(650)		(650)	0.0%	
4047 MATERIALS/TOOLS	0	138	0	(138)		(138)	0.0%	
PUBLIC CONVENIENCES :- Indirect Expenditure	1,780	9,724	7,080	(2,644)	0	(2,644)	137.3%	0
Net Expenditure	<u>(1,780)</u>	<u>(9,724)</u>	<u>(7,080)</u>	<u>2,644</u>				
Town Centre Management :- Income	6,570	34,571	56,800	22,229			60.9%	
Expenditure	18,100	168,125	265,109	96,984	0	96,984	63.4%	
Movement to/(from) Gen Reserve	<u>(11,531)</u>	<u>(133,554)</u>						
Grand Totals:- Income	12,634	1,404,940	1,416,011	11,071			99.2%	
Expenditure	117,185	993,089	1,345,011	351,922	0	351,922	73.8%	
Net Income over Expenditure	<u>(104,550)</u>	<u>411,851</u>	<u>71,000</u>	<u>(340,851)</u>				
Movement to/(from) Gen Reserve	<u>(104,550)</u>	<u>411,851</u>						

Date: 21/12/2021

Biggleswade Town Council

Item 10aiv Payment Listing Nov 21

Time: 14:50

Cashbook 2

Lloyds Current A/C

Payments made between 01/11/2021 and 30/11/2021

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User: DCW

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/11/2021	Node IT Solutions Ltd	DD01	25.74	25.74		501			2826-wireless keyboard/mouse
01/11/2021	Node IT Solutions Ltd	DD02	90.00	90.00		501			2827-Install printer
01/11/2021	Opus Energy	DD03	213.20	213.20		501			2830-OCH Gas
01/11/2021	F & R Cawley Ltd	DD04	606.67	606.67		501			2711-Trade refuse
01/11/2021	Opus Energy	DD05	910.06	910.06		501			2829-OC Gas
01/11/2021	OPUS Energy (Corporate) Limite	DD06	1,322.02	1,322.02		501			2843-M/Square electricity
01/11/2021	Mrs Kayleigh Haetz	FPO	20.00			1081	115	20.00	Mrs H Burrows-Refund
02/11/2021	Indeed-Advertising	DC	90.44		15.07	4030	902	75.37	Indeed-Advertising
06/11/2021	Central Bedfordshire Council	Std Ord	4,599.00			4011	101	904.00	Old CourtHouse-Grnd Floor
						4011	101	75.00	Old CourtHouse-6 side spaces
						4011	101	12.00	Old CourtHouse-Front space
						4011	105	1,081.00	Car Park-Rose Lane
						4011	212	87.00	Stratton Way-Changing Room
						4011	104	77.00	Stratton Way-Cemetary
						4011	105	312.00	Car Park-Dan Albone
						4011	105	164.00	Car Park-St. Andrews St
						4011	105	337.00	Car Park-St. Andrews St
						4011	106	416.00	Biggleswade Market
						4011	104	324.00	Drove Rd Cemetary
						4011	212	291.00	Biggleswade Bowls Club
						4011	105	283.00	Carp Park-Chestnut Ave.
						4011	106	16.00	Market Sq-ADJ 30
						4011	101	25.00	Old CourtHouse-2 Carpark space
						4011	101	195.00	Old CourtHouse-1st Floor
09/11/2021	ADT Fire & Security plc	201991	967.48	967.48		501			2854-Keyholding 17.11-16.2.22
09/11/2021	AMF Services (Bedford) Ltd	201992	421.16	421.16		501			2855-toro mower repairs
09/11/2021	Mrs T Bartens	201993	247.00	247.00		501			2847-Go to Guide advert
09/11/2021	Bradders Ltd	201994	900.00	900.00		501			2856-Plant room maint
Subtotal Carried Forward:			10,412.77	5,703.33	15.07			4,694.37	

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
09/11/2021	Rosetta Publishing Ltd	201995	572.40	572.40		501			2846-Beds Bulletin Advert
09/11/2021	Andrew Deptford	201996	222.00	222.00		501			2805-Defibrillator battery
09/11/2021	Enterprise Personnel Ltd	201997	868.62	868.62		501			2806-DP W/C 4.10.21
09/11/2021	Flowbird Smart City UK Ltd	201998	304.08	304.08		501			2807-Flowbird fees
09/11/2021	J R GOLDTHORPE & SON	201999	21.96	21.96		501			2809-Light bulbs
09/11/2021	GH Online Accounting Limited	202000	574.80	574.80		501			2808-Payroll fees Q/E 30.9.21
09/11/2021	HERTFORDSHIRE COUNTY	202001	68.72	68.72		501			2816-Air freshener/gloves/pa
09/11/2021	Harrier Office Supplies Ltd	202002	709.04	709.04		501			2811-Stationery
09/11/2021	Henlow Building Supplies	202003	308.57	308.57		501			2815-Tile batten
09/11/2021	LGRC Associates Ltd	202004	4,949.46	4,949.46		501			2858-PT Oct 21
09/11/2021	The Lion Press (Sandy) Ltd	202005	1,659.20	1,659.20		501			2825-Vinyl banners
09/11/2021	F D O'Dell & Sons Ltd	202006	395.00	395.00		501			2828-Skip hire
09/11/2021	One Stop Promotions Ltd	202007	82.75	82.75		501			2863-Flagploe repairs
09/11/2021	Origin Amenity Solutions	202008	931.20	931.20		501			2844-Impact Drum
09/11/2021	Professional Pest Management	202009	90.00	90.00		501			2866-Allotments pest control
09/11/2021	Parallel HR Ltd	202010	1,518.00	1,518.00		501			2845-HR Services
09/11/2021	DCK Accounting Solutions Ltd	202011	2,543.38	2,543.38		501			2804-Budget Setting 22/23
09/11/2021	R & C Hyett	202012	2,480.00	2,480.00		501			2869-Toilets cleaning Oct 21
09/11/2021	Rialtas Business Solutions Ltd	202013	70.80	70.80		501			2870-MTD Support
09/11/2021	Hire or Buy Group Ltd	202014	184.64	184.64		501			2820-Protective clothing
09/11/2021	Shaw & Sons Ltd	202015	211.20	211.20		501			2848-Burial book
09/11/2021	SRS Sales & Service Ltd	202016	360.00	360.00		501			2871-SRS Maint contract
09/11/2021	Stapleton's (Tyre Services) Lt	202017	162.00	162.00		501			2799-KX67 EXL Puncture repair
09/11/2021	Turfcare Leisure Services Ltd	202018	690.47	690.47		501			2872-B/Green maint
09/11/2021	Tim's Digital	202019	116.40	116.40		501			2849-Website hosting
09/11/2021	Veolia UK Ltd	202020	64.15	64.15		501			2850-Trade refuse
09/11/2021	Vision ICT Ltd	202021	78.00	78.00		501			Purchase Ledger
09/11/2021	Zurich Assurance Ltd	202022	1,136.90	1,136.90		501			2851-Depot insurance
09/11/2021	Henlow Building Supplies	202023	117.77	117.77		501			2920-Paint
09/11/2021	Unison	202024	11.50	11.50		501			2932-Union Fees Oct 21

Subtotal Carried Forward:

31,915.78

27,206.34

15.07

4,694.37

Lloyds Current A/C

Payments made between 01/11/2021 and 30/11/2021

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
11/11/2021	BNP Paribus	DD	584.17		97.36	4046	902	486.81	BNP Paribus
11/11/2021	Node IT Solutions Ltd	DD07	62.40	62.40		501			2859-IT Support
11/11/2021	Node IT Solutions Ltd	DD08	158.98	158.98		501			2861-zom subscription
11/11/2021	Osso Gas OSSO1108	DD09	192.31	192.31		501			2865-OCH gas
11/11/2021	Node IT Solutions Ltd	DD10	211.20	211.20		501			2862-IT Support
11/11/2021	Osso Gas - OSSO1107	DD11	260.62	260.62		501			2864-OCC Gas
11/11/2021	Node IT Solutions Ltd	DD12	3,187.20	3,187.20		501			2860-IT Support
12/11/2021	Amazon	DC	14.97		2.49	4140	107	12.48	Xmas items
15/11/2021	Amazon	DC	19.50		3.26	4140	107	16.24	Xmas items
15/11/2021	Amazon	DC	88.27		14.71	4140	107	73.56	Xmas items
15/11/2021	Amazon	DC	38.94		6.48	4140	107	32.46	Xmas items
15/11/2021	Amazon	DC	27.00		4.50	4140	107	22.50	Xmas items
15/11/2021	Amazon	DC	23.99		4.00	4140	107	19.99	Xmas items
15/11/2021	Integrating Solutions Limited	DD01	634.54	634.54		501			P/Ledger Electronic Payment
15/11/2021	The Right Fuelcard Company Lim	DD13	3.60	3.60		501			2938-Motor fuel
15/11/2021	Lex Autolease Ltd	DD14	410.64	410.64		501			2821-Isuzu lease KV67 FPJ
15/11/2021	Shire Leasing	Std Ord	684.23		114.04	4021	901	570.19	Shire Leasing - Avaya Phone
16/11/2021	Service charges payable	CHRG	174.29			4051	901	174.29	Service charges payable
16/11/2021	Homebase Ltd	DC	36.00		6.00	4145	107	30.00	Homebase-Xmas tree decorations
16/11/2021	HM Land Registry	DC	30.00			4058	105	30.00	HM Land Registry
16/11/2021	British Telecommunications PLC	DD02	588.09	588.09		501			3016-Monthly phone&broadband
16/11/2021	Fuel Genie DDR	DD15	760.81	760.81		501			2857-Fuel A/C
17/11/2021	Lloyds Salary A/C	TFR	69,558.38			204		69,558.38	Top-up Salaries AC
18/11/2021	AIB Merchant Services	DD03	94.44	94.44		501			2795-AIB Card Charges
22/11/2021	Central Bedfordshire	DC	21.00			4140	107	21.00	CBC-Temp events notice
23/11/2021	Post Office Ltd	000460	302.00			4022	901	302.00	Post Office Ltd- Stamps
23/11/2021	Petty Cash	000461	300.00			210		300.00	Petty Cash
23/11/2021	Bradders Ltd	202025	420.00	420.00		501			2952-Fit pump to tank & valves
23/11/2021	James Coles & Sons (Nurseries)	202026	410.40	410.40		501			2946-Flower bulbs
23/11/2021	Enterprise Personnel Ltd	202027	3,784.09	3,784.09		501			2942-Staff D.P. w.c. 1.11.2021
23/11/2021	Essential Safety Wear Ltd	202028	32.40	32.40		501			2947-TX33 Jacket 12XL logo
23/11/2021	Mr N Gurney	202029	295.00	295.00		501			2954-Sound feed-
Subtotal Carried Forward:			115,325.24	38,713.06	267.91			76,344.27	

Date: 21/12/2021

Biggleswade Town Council

Page 4

Time: 14:50

Cashbook 2

User: DCW

Lloyds Current A/C

Payments made between 01/11/2021 and 30/11/2021

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
									Remembrance
23/11/2021	Harrier Office Supplies Ltd	202030	318.42	318.42		501			2944-Lever arch,coffee, paper.
23/11/2021	Infotone Imaging Supplies Ltd	202031	259.14	259.14		501			2934-Printer ink
23/11/2021	Nomix Enviro Ltd	202032	699.06	699.06		501			2953-Weed killer
23/11/2021	Professional Pest Management	202033	84.00	84.00		501			2949-Install 7 extra bait
23/11/2021	Peninsula Business Services Li	202034	37.13	37.13		501			2948-EAP Provision
23/11/2021	Hire or Buy Group Ltd	202035	74.40	74.40		501			2943-High pressure washer
23/11/2021	Tim's Digital	202036	786.00	786.00		501			2951-Monthly website support
23/11/2021	Wellers Law Group LLP	202037	1,540.00	1,540.00		501			2945-Lease car park
23/11/2021	EE - DDR	DD04	285.16	285.16		501			P/Ledger Electronic Payment
24/11/2021	DVLA	DC	275.00			4050	902	275.00	DVLA-Vehicle road tax MA13UCN
25/11/2021	Homebase Ltd	DC	36.00		6.00	4145	107	30.00	Homebase-Xmas tree decoration
26/11/2021	Chubb Fire Ltd	DD05	441.14	441.14		501			2802-Fire alarm maint
27/11/2021	Kubota Finance	Std Ord	536.40		89.40	430		447.00	Kubota Finance Leasing
						435		-33.44	Kubota Finance Leasing
						4253	109	33.44	Kubota Finance Leasing
						4982	109	413.56	Kubota Finance Leasing
						350		-413.56	Kubota Finance Leasing
29/11/2021	Node IT Solutions Ltd	DD06	125.99	125.99		501			2936-Dual band 4G router
29/11/2021	Node IT Solutions Ltd	DD07	1,077.00	1,077.00		501			2935-Adobe licence
29/11/2021	OPUS Energy (Corporate) Limite	DD08	1,429.12	1,429.12		501			3009-Elec Century House Oct 21
30/11/2021	F & R Cawley Ltd	DD09	457.82	457.82		501			2797-Trade Rfuse
Total Payments:			123,787.02	46,327.44	363.31			77,096.27	

Development Management

Central Bedfordshire Council

Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ
www.centralbedfordshire.gov.uk

Council 11/01/2022
Planning applications
Item 11k Planning appeal CB/EN.18/0028



Mr Peter Tarrant
Clerk to Biggleswade Town
Council
The Old Court House
4 Saffron Road
Biggleswade
Beds
SG18 8DL

Contact Planning Appeals
Email planning.appeals@centralbedfordshire.gov.uk
Case Ref CB/EN/18/0028
Date 22 December 2021

Dear Mr Tarrant,

CBC Enforcement number: CB/EN/18/0028

Site Address: Land at Fairground Site, Mill Lane, Biggleswade

Alleged breach: Alleged change of use of agricultural land to open storage.

Appellant's name: Mr James William Harris

Appeal reference: APP/P0240/C/21/3287338

Appeal start date: 15 December 2021

TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 174

This letter is to advise you that an appeal has been made to the Secretary of State against an enforcement notice issued by Central Bedfordshire Council on 22 October 2021 relating to Land at Fairground Site, Mill Lane, Biggleswade. The Enforcement Notice alleged a breach of planning control on the land - Alleged change of use of agricultural land to open storage..

All details relating to this Enforcement Notice and all appeal documents can be found on our website:

<http://cbstor.centralbedfordshire.gov.uk/box/publicSearch/publicSearch.html>

Enter the full CBC Enforcement number as shown above in the Search by Case Number box.

The Planning Inspector has confirmed that this appeal will be dealt with via the Written Representations process.

If you wish to make comments, you can do so on the Planning Inspectorate website at www.gov.uk/appeal-planning-decision/comment-on-an-appeal or by sending an email to **Teame3@planninginspectorate.gov.uk**. If you do not have access to the internet you can send three copies to The Planning Inspectorate, Third Floor - 3B Eagle Wing, Temple Quay House, 2 The Square, Bristol, BS1 6PN quoting their reference, which is APP/P0240/C/21/3287338. The Planning Inspectorate does not acknowledge representations. **Please do not write to me.**

All representations must be received by 26 January 2022. Any representations submitted after the deadline will not usually be considered. The Planning Inspectorate does not acknowledge representations.

Please note that any representations you submit to the Planning inspectorate will be copied

to the appellant and this local planning authority and they will be considered by the Inspector when determining the appeal.

If you submit comments and then subsequently wish to withdraw them, you should make this request to the Planning Inspectorate by the date above.

You can view and download the Planning Inspectorate's guidance "taking part in an appeal" from the Planning Inspectorate website at www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal

When made, the decision will be published on the Planning Inspectorate's website <https://acp.planninginspectorate.gov.uk> and on the Council's website as above.

Yours sincerely,

Ian Cotterell
Gypsy & Traveller Enforcement Officer

OUTCOME OF CBC DETERMINED PLANNING

Council 11/01/2022
Item 12 Planning Application Outcomes

Address	Application No.	Committee date	BTC Decision	Description	Central Beds Outcome/Date	"Called In"
2019						
Biggleswade, Land North of	19/04301/OUT	14/01/2020	Strongly Object - does not comply with NPPF and various other comments made against the Applicant.	Outline Application: planning permission with all matters reserved except for access for the development of the land situated north of Biggleswade, east of the ECML railway to provide for up to 406 dwellings including affordable housing:green infrastructure accommodating landscaping, allotments, community orchard, public open space, children's playspace;new roads, car parking, cycleways and footways; associated infrastructure; including a sustainable drainage system; vehicular access to be secured from Furzenhall Road.	See Below	
Biggleswade, Land North of	19/02827/PAPC	08/09/2020	Strongly Object - For reasons set out in previous correspondences. Council also agreed that Cllr G Fage would be appointed to represent BTC and to speak at the Development Management Committee Meeting. It was RESOLVED that the draft letter be approved, and that letter and the previous letter of objection be sent to the named planning officer and to the general planning address. Further, that a shorter version be circulated to Members of the CBC Development Management Committee for information.	Development Brief relating to residential scheme of around 400 dwellings at land north of Biggleswade, with access taken from Furzenhall Road.	No information as at 05/01/2022	
Dunton Lane, Stratton Park Drive	19/02839/VOC	08/10/2019	No Objection.	Variation of Condition no.1 on Planning Permission MB/83/456 "Renewal of Planning Permission for caravan park on a permanent basis" to state that the total number of caravans shall not exceed twenty-two at any time.	Awaiting Decision	
Lincoln Crescent, 48	19/03482/FULL	12/11/2019	No Objection.	Proposed single storey rear extension.	Awaiting Decision	
2020						
Biggleswade Road, Land East of	20/00959/OUT	28/04/2020 Virtual Council Meeting	No Objection - provided the following points are considered: 1) Dunton Lane is upgraded. 2) The speed limit from Saxon Drive be reduced from the current 60 mile per hour to 40 miles per hour. 3) The necessary facilities be provided for pedestrian footpath and cyclist pathway. 4) Adequate access for Motorists to the A1.	Outline application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,bc,B2, B8) up to 5ha of primary school development (class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61 ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities. Subject to Environmental statement.	See Below	

Address	Application No.	Committee date	BTC Decision	Description	Central Beds Outcome/Date	"Called In"
2020 (Cont.)						
Biggleswade Road, Land East of	20/00959/OUT	11/08/2020 Virtual Council Meeting	As above.	Outline application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,b,c, B2, B8) up to 5ha of primary school development (class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61 ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities.	See Below	
Biggleswade Road, Land East of	20/00959/OUT	13/10/2020	As above.	Outline Application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,b,c, B2, B8) up to 5ha of primary school development (Class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities. Subject to Environmental statement.	See Below	
Biggleswade Road, Land East of	20/00959/OUT	12/01/2021	It was Resolved that the Town Council will submit further correspondence to Central Bedfordshire Council to include the previous comments of objections due to: 1) Dunton Lane is upgraded. 2) The speed limit from Saxon Drive reduced from the current 60 mile per hour to 40 miles per hour. 3) The necessary facilities provided for pedestrian footpath and cyclist pathway. 4) Adequate access for Motorists to A1. Additional comment: 5) There are to be improvements to Chambers Road/London Road junction.	Outline Application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,b,c, B2, B8) up to 5ha of primary school development (Class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities. Subject to Environmental statement.	Awaiting Decision	
Church Street, Asda Store	20/03923/VOC	10/11/2020	No Objection - provided that all lorry delivery hours not changed.	Variation of condition 3 of appeal decision APP/P0240/A/ 12/2185842 (Redevelopment for construction of retail store with catering facilities, bakery, pharmacy, dry cleaners, crèche and associated level parking for 363 cars, store serving and access arrangements (all matters reserve except siting and means of access). Change of opening hours.	Awaiting Decision	
Shortmead Street, 33	20/03784/FULL	17/12/2020 (Refused) 27/07/2021 (Appeal)	Outcome as Objection - on the grounds of: 1) over-development of the site. 2) the access to Shortmead Street will be compromised. 3) the privacy of the neighbours will be compromised. 4) there is inadequate parking.	Re-submission of planning permission CB/20/02285/FULL Partial demolition of workshop, convert remaining workshop into two dwellings and erection of single storey bungalow.	No decision as at 05/01/2022	

Address	Application No.	Committee date	BTC Decision	Description	Central Beds Outcome/Date	"Called In"
2021						
The Baulk, 51	21/04659/FULL	21/11/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	New pitched roof to replace the existing first floor flat roof.	Granted 14/12/2021	
Beech Avenue, 24	21/05344/FULL	14/12/2021	The Town Council wished to point out to Central Bedfordshire Council that Members and Officers were unable to access the planning portal on CBC's website to view these plans. As a result, it was agreed that Officers request a further extension of time up to 12th January 2022 from Central Bedfordshire Council by which to respond.	Single storey conservatory, on rear extension.	Consultation Period	
Broadmead, 10	21/04459/FULL	26/10/2021	No Objection - provided the neighbours are consulted; this point is stressed that the neighbours must be consulted and that any comments they may make are considered by CBC in their deliberations.	Proposed single storey rear extension and two storey side extension.	Granted 25/11/2021	
Brunts Lane, 1	21/03667/FULL	21/09/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations, <u>subject to adequate parking.</u>	Two storey side and rear extension.	Granted 26/11/2021	
Cedar Avenue, 6	21/04946/FULL	21/11/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Two storey and single storey front extension with new porch and part first floor side extension.	Granted 21/12/2021	
Chestnut Avenue, The Library	21/02802/REG3	29/06/2021 (Supplementary)	No Objection.	Change of Use from ancillary garage to a children's centre working space (Class E). Building works to windows and doors.	Awaiting Decision	
Church Street, 57	21/04315/FULL	26/10/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Conversion from previous hair salon (class E) to residential dwelling (Class C3).	Granted 05/12/2021	
Coopers Close, 7	21/04478/FULL	26/10/2021	No Objection - provided no objection but, asking the planners to take particular note of the Central Bedfordshire Council Memorandum from Guy Quint.	Proposed single storey side extension.	Consultation Period	
Courtlands Drive, 34	21/04782/FULL	21/11/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Single storey rear extension.	Granted 08/12/2021	

Address	Application No.	Committee date	BTC Decision	Description	Central Beds Outcome/Date	"Called In"
2021 (Cont.)						
Dunton Lane, Kings Reach	21/04435/TD	26/10/2021	<p>Strongly Objects to the location, as this specific location is considered pleasing to the eye and, on the entry point into town. It is also on an area of important potential archaeological significance. Hence, strong objection to the particular location chosen.</p> <p>There is an effort by Council to reach out to the Developers to enter into a meaningful dialogue with them to source an alternative location within the parameters of its understanding that 5G technology is important for the town as it continues its growth trajectory.</p> <p>The Council will correspond with a separate letter to the applicant with the response and, send copy to the Planning Department.</p> <p>Link: 5GletterKHPGT1</p>	Prior Notification of Telecommunications Development: Proposed 15.0m Phase 8 Monopole c/w wrapround cabinet at base and associated ancillary works.	Granted 07/12/2021	
Havelock Road, 1A	21/05257/FULL	14/12/2021	<p>Town Council wished to point out to Central Bedfordshire Council that Members and Officers were unable to access the planning portal on CBC's website to view these plans.</p> <p>No objection - subject to provision of a minimum of two off-road parking spaces within the curtilage of the property.</p>	Changes of use from Class E (retail) to Class C3 to create 2 one-bedroom flats, with an extension at first floor level.	Awaiting Decision	
Hawesmere Close, 3	21/04997/FULL	21/11/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	To replace existing conservatory roof with a replica tiled roof.	Granted 20/12/2021	
High Street, 36	21/02657/LB	29/06/2021	No Objection.	<p>Listed Building: Old management office proposal to remove an existing partition wall (circa 2003), lower the existing floor by 700mm, drop and widen the existing door frame and remove the existing raised platform and treads. Proposal to reinstall a partition wall and install a Doc M compliant toilet facility along with a storage cupboard. In the front lower area of the building. Proposal to block up the existing glass partitions, remove the glass and wood partition and realign the front doors with the front of the building all circa 2003 works. Proposal to remove the boxing in of the old clock mechanism in the front corner. Proposal to install a front and back servery bar. Proposal to remodel the existing treads leading up into the main area of the building so that they are tighter to the existing wall. In the old kitchen area we propose to remove the existing partition walling and reinstate partitioning to create a smaller servery area and a separate enclosed room with a door from behind the servery area and another door through into the main area. Above the kitchen on the 1st floor we propose to remodel the layout of the three toilets to run along the east wall and create a further separate room. In the main area of the building we propose to remove the existing bar counter, shelving to the curved wall and the middle row of banquet seating. The existing raised section will be retained with a continuous run of banquet seating to the front. Banquet seating will be installed on the raised section. The existing curved banquette seating will be moved to the south-west corner. We propose to repaint the entire interior - colours to be decided also to repaint the entire exterior - colours to be decided. We propose to hang exterior signage – design currently being worked on.</p>	Withdrawn 24/11/2021	

Address	Application No.	Committee date	BTC Decision	Description	Central Beds Outcome/Date	"Called In"
2021 (Cont.)						
High Street, 36	21/04766/FULL	14/12/2021	No Objection - strongly supports this planning application. Town Council wishes to convey to the Case Officer for this application, that it strongly supports this planning application and, does not share concerns raised about noise pollution. Members would like to point out that, as this is an historic and long-established Town Centre, anyone looking to purchase or purchasing property, they should expect to experience noise from businesses and entertainment	Change of use to Sui Generis (restaurant to arts centre with café/bar) including internal modifications.	Awaiting Decision	
High Street, 36	21/04767/LB	14/12/2021	No Objection - strongly supports Central Bedfordshire Council in this application. Town Council wishes to convey to the Case Officer for this application, that it strongly supports this planning application and, does not share the concerns raised about noise pollution. Members would like to point out that, this is an historic and long-established Town Centre, anyone looking to purchase or purchasing property, they should expect to experience noise from businesses and entertainment	Listed building: Change of use to Sui Generis (restaurant to arts centre with café/bar including modifications to lower office floor by 700mm to create customer toilet also, re-model kitchen into two rooms and realign front doors.	Awaiting Decision	
Holme Cout Avenue, 146	21/05348/FULL	14/12/2021	The Town Council wished to point out to Central Bedfordshire Council that Members and Officers were unable to access the planning portal on CBC's website to view these plans. As a result, it was agreed that Officers request a further extension of time up to 12th January 2022 from Central Bedfordshire Council by which to respond.	Side extension, with roof lights, reposition of entrance door with gable canopy.	Consultation Period	
Jupiter Way, 30	21/04907/FULL	14/12/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Single storey rear extension.	Awaiting Decision	
Lawrence Road, 48- 52	21/00899/FULL	06/04/2021 21/11/2021	Objection - due to: 1) poor access. 2) lack of capacity on the road. 3) raising the issue of construction lorries and the right of way access for four houses. 4) Road must be made a one-way. 5) The two storeys are overbearing and intrusive of the neighbours	Construction of new residential house, formation of access, parking, turning and garden areas.	Refused 27/04/2021 Appeal 27/07/2021 No Decision as at 05/01/2022	
Lilac Grove, 3	21/04859/FULL	23/11/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Demolition of the existing conservatory and construction of single storey rear extension.	Granted 14/12/2021	
London Road, Holme Court	21/04827/FULL	21/11/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Proposed warehouse extension (dry storage).	Granted 23/12/2021	
London Road, Lidl Great Britain Limited, Stratton Business Park	21/04105/VOC	12/10/2021	No objection - subject to comments from police on security in the area.	Variation (or removal) of condition number(s) 5 on planning permission CB/20/00479/FULL (Erection of a Class A1 retail food store with associated car parking, accesses, landscaping, substation and associated engineering works).	Granted 07/12/2021	

Address	Application No.	Committee date	BTC Decision	Description	Central Beds Outcome/Date	"Called In"
2021 (Cont.)						
London Road, 33	21/04180/FULL	12/10/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Single storey rear extension	Granted 19/11/2021	
London Road, 75	21/03997/FULL	21/09/2021	No Objection - provided the neighbours are consulted and, that any comments they may make are considered by CBC in their deliberations.	Two storey rear extension, insertion of roof light and internal alterations.	Awaiting Decision	
Pegasus Drive, East of, land at Phase 6 Stratton Business Park	21/04608/ADV	21/11/2021	No objection.	Advertisement: Building logo illuminated signs, vinyl signs, way-in, way-out pole mounted signs and building panel signs.	Awaiting Decision	
Playfield Close, 9	21/05338/FULL	14/12/2021	The Town Council wished to point out to Central Bedfordshire Council that Members and Officers were unable to access the planning portal on CBC's website to view these plans. As a result, it was agreed that Officers request a further extension of time up to 12th January 2022 from Central Bedfordshire Council by which to respond.	Side extension with roof lights, reposition of entrance door with gable canopy.	Consultation Period	
Redman Gardens, 15	21/04461/FULL	26/10/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	First floor rear extension.	Granted 17/11/2021	
Station Road, 3, The Post Office	21/04831/FULL	14/12/2021	No Objection.	Change of use from vehicle workshop parcel sorting removing roller shutter door and, replacing with new all and doors. New cycle shelter to rear areas.	Awaiting Decision	
Shortmead Street, 130	21/02886/FULL	21/09/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. Also, 1) Clarification of the extent of F1(a) use is required; 2) To limit education use of the premises to current use; 3) There are concerns about the limited parking.	Change of Use of a building from the existing mixed E(a) and Sui generis (hot food takeaway; A5), to primarily E(a) Use Class with an ancillary E use class and F1(a) educational use.	Awaiting Decision	
Station Road, 3, The Post Office	21/04831/FULL	14/12/2021	No objection.	Change of use from vehicle workshop to parcel sorting area removing roller shutter door and replacing with new wall and doors. New cycle shelter to rear area.	Awaiting Decision	
Tate Drive, 3	21/04465/FULL	09/11/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Loft conversion to create two bedrooms with front roof lights and three rear dormer windows.	Withdrawn 30/11/2021	
Tate Drive, 20 Land North of	21/03749/FULL	21/09/2021	Strongly Object - due to disruption to residents and previous permitted hours violations.	Change of Use: Temporary change of use of the land for a 3-year period from vacant field to use of the land for storage of site cabins.	Granted 21/12/2021	



BIGGLESWADE TOWN COUNCIL

Council 11/01/2022

Items for Information

Item 13a Bus Strategy

The Old Court House
4 Saffron Road • Biggleswade • Beds • SG18 8DL
Tel: 01767 313134 • Fax: 01767 601188
Email: enquiries@biggleswadetowncouncil.gov.uk

Our ref: PGT/2021.11.23 – Action Items – 9a.

Cllr Ian Dalgarno
Executive Member for Community Services
Central Bedfordshire Council
Priory House
Chicksands
Shefford
SG18 5TQ

26 November 2021

Dear Sirs/Madam

Bus Strategy

Following a Town Council Meeting on 23rd November 2021, I am writing with the outcome of Item 9a on the Town Council Agenda.

Biggleswade Town Council welcomes the new Bus Strategy for Central Bedfordshire Council which was recently approved by the Council's Executive. The Strategy was introduced following the Government's initiative to encourage greater bus use.

The Council recognises the importance of bus services to reduce reliance on car use and to cater for the mobility needs of those sections of the local community who cannot drive or have access to a car.

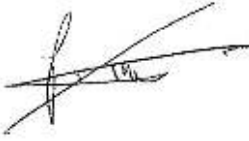
The Council notes that under the Strategy some Sunday services may be re-introduced on core routes. The Council considers that the Biggleswade to Bedford route via Potton, Sandy, Blunham, Moggerhanger and Cople and via the hospital in Bedford should be designated as a core service under the plan.

The Town Council has instructed the Clerk to contact the Executive Member for Transportation and the Director for Sustainable Services at Central Bedfordshire Council stating that Biggleswade Town fully supports the re-introduction of Sunday bus services as outlined above in this motion.

Copies of this communication will be sent to the Honourable Richard Fuller MP, Central Bedfordshire Councillors for Biggleswade Wards and the Clerks of neighbouring

parishes along the route of the service stating their support.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Peter Tarrant', with a long horizontal stroke extending to the right.

Peter Tarrant
Chief Executive & Town Clerk

Email: Peter.tarrant@biggleswadetowncouncil.gov.uk

Copies to:

Hon. R Fuller MP, Member for North East Bedfordshire
CBC Cllr Mark Foster
CBC Cllr Ian Bond
CBC Cllr Hayley Whitaker
CBC Cllr Steven Watkins
CBC Cllr Steven Dixon
CBC Cllr Richard Wenham
Sandy Town Council
Potton Town Council
Blunham Parish Council
Moggerhanger Parish Council
Cople Parish Council

Biggleswade Town Council – Grant report

Our mission is “to lead the way in providing excellent care, supporting adults and children with life-limiting conditions and those affected by death and dying, helping them to live well and make every day count.” This really is at the heart of what Keech Hospice Care does.

Taking a holistic approach to care, we focus on an individual’s physical, emotional, and psychological needs. This is provided through our in-patient unit, community nursing, day support and supportive care teams. Last year we cared for 324 children and 224 of their relatives, both at times of crisis and when we were needed day to day.

The unrestricted grant of £1,000 awarded by Biggleswade Town Council in April 2021 towards our children’s care service has allowed us to provide the 24-hour support that our patients and their families need and deserve.

Children’s Services

Our priority now is the same as our purpose at all times: to care for our patients and support their families whenever and wherever they need us. Our patients are some of the most vulnerable and highly susceptible to the virus meaning it presents a real threat to their lives.

Despite their own fears, our dedicated care teams have continued to care for children at the end of their lives, both at the hospice and in the community. Due to the pandemic, the majority of support for children and their families has been delivered virtually and across our communities in Bedfordshire, Hertfordshire and Milton Keynes.

Our children’s in-patient unit was only admitting the most serious cases and providing some crisis stays. This service has been gradually increasing, and we hope to return to full capacity as soon as it is safe to do so.



The tots and toys sessions remain virtual and whilst this will never be quite the same, we are trying to provide as much support and interaction for families as possible. The children’s pre- and post-bereavement services with our family support workers are now all being done online with extra safeguarding measures in place, sessions are shorter than they would be face to face but, overall, they are working well. In September this year our Sparklers group, for siblings of child patients, was able to take part in their first face-to-face event in over a year with a visit to a zoo.

Despite the challenge of Covid-19 restrictions we were still able to provide a huge amount of care to our patients and their families, including:

- Making 1174 visits, and 1645 phone calls to 313 patients in the community
- Delivering 248 one-to-one social work support sessions
- Providing 116 music therapy sessions
- Delivering 138 sessions within our play service
- Caring for 54 children on our in-patient unit for a total of 264 bed nights
- Providing end-of-life care for 17 children and supporting their families for as long as we were needed afterwards.

Wider service delivery

For some, the thought of a hospice can cause fears and anxiety around death and dying. Since the start of the pandemic, we have cared for Edward, a child with a very rare form of epilepsy that leads to a range of complex needs. His mother, Skye, was worried about him attending the hospice, telling us:

“I was initially very nervous about Edward being supported by a hospice, as I thought they were just places that had rows of beds and where people went to die. Meeting the team and visiting the hospice completely changed my mind... He has overnight stays at the hospice which is such an amazing support for me personally as it gives me a break and means I can have a proper rest, safe in the knowledge he is safe and being cared for. Although Edward is non-verbal, I know he absolutely loves it at Keech as whenever I leave him, and pick him up, he is smiling, laughing and running around.”



As well as overnight stays, Skye and Edward have been able to access Keech's community support, and social work teams. When Covid-19 made home visits impossible, she was in regular phone and text contact with their community support worker, who also supported them at school and hospital meetings. As well as this, one of our social workers assisted with getting the family moved to a house that better suited the family's needs, by writing a supporting letter to the council that explained why such a move was necessary for a child with complex care needs.

Thank you from Keech Hospice Care

Throughout this challenging time, we have been providing as much care and thought to our patients as we normally would. We have hosted a wedding, had elves visit children on their doorsteps, and facilitated families to visit their loved ones at end of life. Our unique building design has come into its own during the pandemic as we have been able to let families access rooms via the gardens rather than entering the building. If families go into a room they still have to have a lateral flow test and wear PPE, but it means they are able to sit with their loved ones.

We simply would not be able to provide this level of care and support to our patients and their families without grants such as those that were awarded by Biggleswade Town Council

Many of our services have been delivered differently, predominantly substituting face-to-face appointments with virtual ones, but our costs have remained the same. In some instances, they have increased as we have had to purchase extra equipment and make changes to our building to ensure that we keep patients and staff as safe as possible.

I hope that this report gives you a sense of the work that our teams have been doing since the start of the pandemic and how we will continue to help support patients and their families who have been affected by terminal and life-limiting illnesses.

Your support has enabled us to continue making the difference when it matters the most.