



Ref: Agenda/Council-22/03/2022

17th March 2022

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the Council Meeting of Biggleswade Town Council that will take place on **Tuesday 22nd March 2022** at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at **7:00pm**, for the purpose of considering and recommending the business to be transacted as specified below.

Yours faithfully

A handwritten signature in black ink, appearing to read "Peter Tarrant".

Peter Tarrant
Town Clerk & Chief Executive

Distribution: All Town Councillors
Notice Boards
The Press

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- a. Disclosable Pecuniary interests in any agenda item.
- b. Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**
4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the agenda.

Please register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_j9nCrLS6RKqQMbiagrJILg

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **one three-minute slot**.

5. INVITED SPEAKER

None.

6. MEMBERS QUESTIONS

7. MINUTES AND RECOMMENDATIONS OF MEETINGS

- a. The minutes of the Town Council Meeting held on **Tuesday 8th March 2022** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.
- b. The minutes of the Biggleswade Joint Committee Meeting held on **Thursday 20th January 2022** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. MATTERS ARISING

- a. From the minutes of the Town Council Meeting held on **Tuesday 8th March 2022**.

9. ITEMS FOR CONSIDERATION

- a. **CB/21/05161 – FULL – Land to the north of Dunton Lane, Dunton Lane, Biggleswade and CB/21/05590/eb – Land to the North of Dunton Lane, Biggleswade**

For Members to consider the email received from Nick Vose, Director Marengo Communications, which was in response to Town Council letter (see attached).

The above application is scheduled for the next Development Management Committee on 16th March 2022 where the Town Council has submitted a response (See attached).

- b. **Queen's Jubilee Events**

For Members to receive an oral update from the Head of Governance & Strategic Partnerships relating to planned events for the Queen's Jubilee weekend. Consideration will also be given to further activities relating to the Thursday and Sunday events.

- c. **Biggleswade Library Consultation**

For Members to review the correspondence from Central Bedfordshire Council which was circulated to Members (attached).

- d. **Ukraine Briefing and Community Voluntary Service Funding Fair**

For Members to review the correspondence from Bedfordshire Association of Town & Parish Councils which was circulated to Members (attached).

- e. **Biggleswade Station Interchange Consultation**

For Members to consider the public notice and documentation for the closing deadline of the 8th April 2022 (attached).

10. **PLANNING APPLICATIONS**

You can view details of applications and related documentation such as application forms, site plans, drawings, decision notices and other supporting documents for planning applications. Click on the hyperlink on the heading of each planning application listed below.

a. **CB/22/00816/FULL - 10 Foxglove Drive, Biggleswade, SG18 8SP**

Proposed conservatory to the north elevation (existing conservatory to be removed).

b. **CB/22/00871/FULL - 31 Maunder Avenue, Biggleswade, SG18 8GL**

Single storey rear extension.

c. **CB/20/03784/FULL - 33 Shortmead Street, Biggleswade, SG18 0AT**

Re submission of planning permission CB/20/02285/FULL Partial demolition of workshop, convert remaining workshop into two dwellings and erection of single storey bungalow.

Planning appeal - The decision against this appeal has been received as 'Planning Appeal Dismissed'.

Previously on Council Agenda

CB/20/03784/FULL – On Council Agenda 10/11/2020 & 17/12/2020, was refused and 27/07/2021 was appealed. The outcome was objection due to 1) Insufficient parking and inconsiderate access to the residents of Shortmead Street.

d. **CB/20/02285/FULL - 41 Shortmead Street, Biggleswade, SG18 0AT**

Conversion and extension to existing workshop with partial demolition to create two dwellings and erection of a detached part single, part two storey dwellinghouse.

Planning appeal - The decision against this appeal has been received as 'Planning Appeal Dismissed'.

Previously on Council Agenda

CB/20/02285/FULL – On Council Agenda 28/07/2020 & 09/09/2020, was refused and 27/07/2021 was appealed. The outcome was objection on the grounds of over-development of the site, as well as access, privacy and parking issues.

e. **CB/21/00899/FULL - 48- 52 Lawrence Road, Biggleswade, SG18 0LS**

Construction of new residential house, formation of access, parking, turning and garden areas.

Planning appeal - The decision against this appeal has been received as 'Planning Appeal Dismissed'.

Previously on Council Agenda

CB/21/00899/FULL – On Council Agenda 06/04/2021 & 21/11/2021. The outcome was objection due to 1) Poor access 2) Lack of capacity on the road 3) Raising the issue of construction lorries and the right of way access for four houses 4) Road must be made a one-way 5) The two storeys are overbearing and intrusive of the neighbours.

- f. **CB/22/00523/FULL - Unit F1, Stratton Business Park, London Road, Biggleswade, SG18 8QB**

Install six rapid electric vehicle charging stations and associated equipment within six existing parking spaces at McDonald's.

- g. **CB/22/00966/FULL - 6 Jemmett Grove, Biggleswade, SG18 0QE**

Single storey rear side extension.

11. ITEMS FOR INFORMATION

- a. **Sustainable Transport Corridor Engagement Festival**

For Members to note the outreach and engagement work that Officers are conducting with a number of groups including the [Walking and Cycling in Biggleswade](#). This will enable the Sustainable Transport Corridor workshops on the 25th & 26th March 2022 held at the Orchard Centre to deliver greater public feedback.

12. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Please register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_j9nCrLS6RKqQMbjagrJILgXX

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

13. EXEMPT ITEMS

The following resolution will be **moved** that it is advisable in the public interest that the public and press are excluded whilst the following exempt items are discussed.

None.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING
HELD ON TUESDAY 8th MARCH 2022
AT 7.00PM AT BIGGLESWADE TOWN COUNCIL OFFICES,
THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE SG18 8DL



PRESENT:

Cllr M Russell (Chair)
Cllr G Fage
Cllr D Albone
Cllr K Brown
Cllr I Bond
Cllr L Fage
Cllr F Foster
Cllr M Foster
Cllr M Knight
Cllr M North
Cllr R Pullinger
Cllr H Ramsay
Cllr D Strachan
Cllr C Thomas
Cllr J Woodhead

Mr P Tarrant - Town Clerk & Chief Executive
Mr K Hosseini - Head of Governance & Strategic Partnerships (via Zoom)
Mr P Truppin - Head of Place Shaping & Town Centre Management
Miss H Calvert - Administration & HR Manager
Miss S Jolly - Meeting Administrator

Ms Katja Stille, Director, Tibbalds Planning and Urban Design
Ms Lynsey Hillman-Gamble, Strategic Plan Partnership Manager, Central Bedfordshire Council

Members of the Public - 3

Meeting Formalities:

Following a reminder to meeting attendees that this is a formal meeting, the Mayor advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting is being filmed and by being present attendees are deemed to have agreed to be filmed and to the use of those images and sound recordings. The Mayor advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of that individual.

1. APOLOGIES FOR ABSENCE

None.

ABSENT WITHOUT APOLOGIES

None.

2. DECLARATIONS OF INTEREST

a. Disclosable Pecuniary interests in any agenda item:

None.

b. **Non-Pecuniary interests in any agenda item:**

Cllr Pullinger Item 12c - Schools for the Future.

Cllr Albone Item 11a - 17 Banks Road, Biggleswade, and Item 11g - Land off Drove Road adjacent to 1A Drove Road, Biggleswade.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

a. **Ukraine**

Cllr Russell said that the thoughts and prayers of the Town Council were with Biggleswade residents of Russian and Ukrainian origin at this time.

b. **The Mayor of Dunstable's Civic Service**

On Sunday 6th March 2022 Cllr Russell attended the Mayor of Dunstable's Civic Service at the Priory Church and the reception afterwards at the Church Hall. It was good to catch up with colleagues from other Councils and to discuss mutual concerns.

c. **Biggleswade Neighbourhood Plan - Update**

Central Bedfordshire Council had raised a formal query about the First Homes Policy and whether it was a requirement to have such a policy in the Biggleswade Neighbourhood Plan.

The Town Council's consultant had advised that this does not apply and had drafted a letter which was sent to CBC under the Regulation 16 Consultation.

CBC's response stated that they would not object to the Neighbourhood Plan or state that it did not meet the Basic Conditions required. However, the CBC Regulation 16 response will state its own policy on First Homes and the advice it has received about neighbourhood plans.

No advice had been received about possible arrangements for the examination of the Neighbourhood Plan.

d. **Transport Interchange and Access to Biggleswade Rail Station**

Cllr Russell attended a meeting on 7th March 2022 regarding access to the station and the transport interchange. Contractors had been appointed for both projects and detailed designs were being produced. Cllr Russell asked that those designs be shared with Members as soon as possible and reiterated concerns about the design of the bus shelters for the interchange. Recent work undertaken was to clear trees from the site before the bird nesting season.

Govia Thameslink Railway reported that the new cycle storage facility was under construction and due to be completed by mid-April. New toilet facilities were still under discussion and, unless toilets on the platforms could be brought back into use, there was insufficient space for male, female, accessible and changing places facilities.

Network Rail confirmed that the new station access would be open by June 2023 and CBC reported that the transport interchange was on schedule to be completed by March 2023.

4. **PUBLIC OPEN SESSION**

a. No members of the public present wished to speak.

5. INVITED SPEAKER

a. Sustainable Transport Corridor Engagement Festival

A presentation was delivered by Ms Katja Stille, Director, Tibbalds Planning and Urban Design and Ms Lynsey Hillman-Gamble, Strategic Plan Partnership Manager, Central Bedfordshire Council on plans so far for a Biggleswade Sustainable Transport Corridor. This pilot project aims to test new approaches to moving around Biggleswade using the Corridor to connect existing and new communities.

An online survey had been set up for local residents, community groups and businesses to provide comments on the possible options for routes - more information can be found on the website - <https://stcbiggleswade.com>.

An Engagement Event entitled 'Biggleswade Moves' will take place at The Orchard Centre on 26th March 2022, a Stakeholder Event on 25th March to disseminate information, and an email address had been set up for comments - hello@stcbiggleswade.com.

A question and answer session followed the presentation. The following key points were raised by Members:

- Members requested details of proposed routes and their feasibility. These can be found on the website.
- Members asked for clarification between a sustainable corridor and a cycle lane and pointed out that Government guidelines stated bicycles and scooters should be segregated from pedestrians. Sustainable corridors take a wider view, incorporating public transport, scooters, and other alternative methods of transport to the motor car. They do not allow use of private or commercial motor vehicles.
- Members asked for clarification regarding the scope of the consultation. Lynsey Hillman-Gamble explained that different options had been looked at and the purpose of the consultation would be to collect comments, narrow down options and to identify the route which would best suit the community.
- Members asked whether the routes would utilise or cross roads where there might be other traffic, and, if so, how normal traffic would be segregated from sustainable transport. Crossing areas would be provided for pedestrians and sustainable transport. In some circumstances, shared use of roads would be necessary.
- Members asked how different modes and velocities of transport would be safely accommodated. Detailed design stages would come at a later point and would consider residents' comments and concerns. The early consultation stage would be used to gather intelligence before any final design decisions. Members asked to see more detailed designs when available.
- Members wished to know what communication to residents was planned regarding the Engagement Event in order to ensure the best benefit from gained intelligence. Invitations would be sent to community groups, and via posters, social media channels and Press articles. Additional suggestions were welcome.

Lynsey Hillman-Gamble thanked the Town Council for the invitation to present and asked that any suggestions around improving the Engagement Event be forwarded to the email address.

6. **MEMBERS' QUESTIONS**

There were none.

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. Members received the Minutes of the **Town Council Meeting** held on **Tuesday 22nd February 2022** at the Offices of Biggleswade Town Council, The Old Court House, 4 Saffron Road, Biggleswade.

Cllr Woodhead asked that he be added to the list of attendees.

Item 5a - Update on Electric Vehicles from CBC

'Cllr Ramsey' to be corrected to read 'Cllr Ramsay'.

Item 8a - Item 6b - Waste Sacks

The reference to the Public Land and Open Spaces Meeting held on **Tuesday 1st February 2022** should be amended to read the Town Council meeting held on **Tuesday 25th January 2022**.

Item 10d - CB/21/05161/FULL

That the following wording be added:

Finally, this development needs to be accompanied by a sizeable S106 contribution.

Subject to the above corrections, the Minutes were **APPROVED** as a true and accurate reflection of discussions.

- b. Members received the Minutes of the **Town Centre Management Meeting** held on **Tuesday 15th February 2022** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

The Minutes were **NOTED**.

- c. Members received the Minutes of the **Personnel Committee Meeting** held on **Tuesday 1st March 2022** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

The Minutes were **NOTED**.

8. **MATTERS ARISING**

- a. From the Minutes of the **Town Council Meeting** held on **Tuesday 22nd February 2022**.

i. **Item 9b - Litter Picking Initiative - 'Adopt-a-Street'**

Cllr G Fage referred to the item which stated: It was **AGREED** that two volunteer Councillors would work with officers relating to this initiative, and enquired as to which Councillors had been appointed.

It was **AGREED** that Cllr G Fage and Cllr Bond would work with officers relating to the Adopt-a-Street initiative.

ii. **Item 13b - Rose Lane Parking Permits**

Cllr G Fage asked residents had been told about the parking fee increases.

Mr Hosseini said that notification of parking fee increases would be sent to residents shortly.

9. ITEMS FOR CONSIDERATION

a. Burial & Memorial Regulations

For Members to receive a written report from the HR & Administration Manager and to consider the proposed amendments to the Burial & Memorial Regulations.

Cllr Knight proposed that, due to the sensitive nature of this policy, this item be considered under Item 14 of this meeting (Exempt Items).

It was **AGREED** that this item would be considered under Item 14 (Exempt Items).

b. Signage at Biggleswade Cemeteries

For Members to consider the correspondence received from UKNA Signs regarding Commonwealth War Graves signage at entrances to cemeteries.

Cllr Woodhead considered this to be a very welcome development as there are a number of Commonwealth War Graves which are not currently highlighted in a respectful and appropriate way.

It was **AGREED** that Commonwealth War Graves signage would be displayed at Biggleswade cemeteries.

c. Amendment to Standing Order

Members were requested to consider an amendment to Standing Orders - the removal of Standing Order 29 - which was duly proposed and seconded at the Town Council meeting of **22nd February 2022** and deferred to this meeting for consideration.

There was a debate about the pros and cons of standing to speak at Council meetings. The microphones in the Chamber are designed for seated use and are necessary for Zoom and recording purposes; remaining seated is sometimes necessary for mobility reasons; standing makes reading notes from a laptop more difficult. Standing maintains standards; reinforces that only one person should be speaking at a time; enables the public to identify more easily who is speaking.

It was narrowly **AGREED** that Standing Order 29 would be removed and standing to speak would not be required at future Council meetings.

10. ACCOUNTS

Members received and **ADOPTED** the following accounts:

Financial Administration

- i. Detailed Balance Sheet to 31/01/2022.
- ii. Summary Income and Expenditure by Committee 31/01/2022.
- iii. Detailed Income and Expenditure by Committee 31/01/2022.
- iv. Lloyds Bank Payment listing January 2022.

11. **PLANNING APPLICATIONS**

a. **CB/21/02927/FULL - 17 Banks Road, Biggleswade, SG18 0DY**

Two storey side extension, single storey rear extension, conversion of garage with front bay window and widening of front vehicular access. Planning Appeal APP/P0240/D/21/3287440. The decision on this appeal has been received as 'Allowed with Conditions'.

This was **NOTED**.

b. **CB/22/00564/FULL - 46 Fairfield Road, Biggleswade, SG18 0BS**

Single storey front extension, two storey rear and single storey rear extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

c. **CB/22/00514/ADV - Unit L, A1 Retail Park, London Road, Biggleswade, SG18 8NE**

1 No. new internally illuminated flex face box complete with digitally printed block out flex face skin. Box Powder coated to match RAL 3007 Satin and new LED's to be installed. 1 No. Internally Illuminated folded aluminium tray sign complete with 25mm top fixing lip & 125mm returns all round. Face panel fret cut with 10mm LED Opal step inlaid letters. Fully fabricated back tray required in once section. Face panels powder coated RAL 3007 Semi Gloss & dibond back tray.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application.

d. **CB/22/00612/FULL - 1 Poplar Close, Biggleswade, SG18 0EW**

Single storey rear extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

e. **CB/22/00623/FULL - 3 Parry Rise, Biggleswade, SG18 8FU**

Garage conversion.

It was **RESOLVED** that the Town Council **STRONGLY OBJECTS** to this planning application on the grounds of loss of off-street parking, adding to already crowded parking along this road and consequently causing obstruction to emergency vehicles. The Council fully supports the comments made by the Highways Officer.

f. **CB/22/00599/FULL - 9A Rowletts View, Biggleswade, SG18 0FD**

Change of use of existing amenity land to use as private residential garden and retention of existing decking (part-retrospective).

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

g. **CB/22/00575/FULL - Land off Drove Road adjacent to 1A Drove Road, Biggleswade**

Erection of 5 dwellings with associated car parking, access road and amenity space.

It was **RESOLVED** that the Town Council **OBJECTS** to this planning application on the following grounds:

- This application represents over-development of the site.
- Refuse vehicles will not be able to use the access road and bins will need to be put onto a very narrow pathway, obstructing pedestrian traffic.
- The construction of the hammerhead encroaches into the root protection area of trees nearby which are covered by a TPO.
- Parking arrangements for the houses that front onto Drove Road indicate there will be a drop over the pavement, posing a danger to pedestrians using the footpath.
- Vehicles will be reversing into the narrow B1040 road which has a high volume of traffic.
- The Eagle Farm/London Road junction is already very busy during peak traffic and school run periods. The additional vehicular traffic from this development will only compound the significant traffic flow problem experienced by users of this road.

11. **ITEMS FOR INFORMATION**

a. **Proposed Junction Alterations - A1 Biggleswade**

The junction is unsafe but concerns were raised about extra traffic north through Beeston to Sandy roundabout or through Caldecote village.

The proposal was **NOTED**.

b. **Schools for the Future**

CBC is reviewing feedback and pupil numbers and will produce a further report to its Executive. It was requested that CBC give a presentation to Council when further details of proposals for Biggleswade are available.

The report was **NOTED**.

c. **Grants 2022-2023**

The email from Biggleswade Scout Group acknowledging the grant received was **NOTED**.

13. **PUBLIC OPEN SESSION**

- a. Andrew Skilton, a local resident, commented on Item 5a of the Agenda requesting that local groups representing everyday cyclists be involved in the consultation.

14. **EXEMPT**

a. **Land East of Biggleswade: Abandoned Building**

Members were given an update on safety and possible demolition.

**MINUTES OF THE MEETING OF BIGGLESWADE JOINT COMMITTEE
HELD IN PERSON AND VIA ZOOM VIRTUAL MEETING AT
BIGGLESWADE TOWN COUNCIL OFFICES, THE OLD COURT HOUSE
4 SAFFRON ROAD, BIGGLESWADE, SG18 8DL
ON THURSDAY, 20TH JANUARY 2022 at 14:30 PM**

Present:	BTC: Cllr M North, Cllr M Russell (Deputy Chairman), Cllr M Knight CBC: Cllr I Bond, Cllr T Stock, Cllr M Foster (Chairman) (via Zoom) BTC Town Clerk & Chief Executive: Peter Tarrant BTC Head of Governance & Strategic Partnerships: Karim Hosseini BTC Head of Place Shaping & Town Centre Management: Philip Truppin BTC Head of Finance & Planning: Wilhelmina Solomon BTC Administrator Karen Saunders
In Attendance (via Zoom):	CBC Community Engagement Manager: Sarah Hughes CBC Head of Place Delivery: Ingrid Hooley CBC Highways Asset Manager: Mark Eaton CBC Programme Enabling Manager – Delivery: Sarah Morgan CBC Strategic Plan Partnership Manager – Lynsey Hillman-Gamble
Members of the public:	None

Following a reminder to Meeting attendees that this is a formal meeting, the Deputy Chair advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting is being filmed and by being present attendees are deemed to have agreed be filmed and to the use of those images and sound recordings. The Deputy Chair advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of the individual. The Deputy Chair asked everyone to mute their microphones when not speaking.

PART A: ADMINISTRATION

APOLOGIES FOR ABSENCE

Cllr Whittaker, Cllr S Dixon, Cllr Ramsay.

DECLARATIONS OF INTEREST

None

PUBLIC OPEN SESSION

None

CHAIRMAN'S ANNOUNCEMENTS AND COMMUNICATIONS

Cllr Russell who chaired the meeting, stated that from a Central Bedfordshire Council point of view, the meeting would not be quorate if any decisions had to be made.

GARDEN COMMUNITIES

Ms. Lynsey Hillman-Gamble, CBC Strategic Plan Partnership Manager, gave an update on the Garden Community Project and Stratton Business Park.

The Garden Community Project is progressing well and she wanted to give more information in relation to an energy strategy and biodiversity strategy. These strategies are being drafted and Ms. Hillman-Gamble would be happy to attend a future meeting to provide updates.

Regarding the engagement strategy in relation to the sustainable travel corridor, this has been postponed because of COVID restrictions as this is a 'festival' type event and people need to feel safe. This is now planned for March 2022 if the site promoters can attend.

In relation to Stratton Business Park there was a query on the future of the site and that CBC has no plans to extend the site, but they may have to re-visit this as part of the Local Plan review.

If there is a call for more sites, this would allow landowners and site promoters to submit planning applications in the future.

PLACE DELIVERY UPDATE

Ingrid Hooley, CBC Head of Place Delivery, gave an update on the sub-station and stated that the planning application has been submitted and validated to CBC. Consultation is still on-going and comments are still being responded to.

The planned route for the transformers is being reviewed through the planning process as this requires a lot of land to accommodate the size of the transformers, they also require clear access and egress routes.

The planning consent has been received on Lindsells Bridge and there is a next stage agreement with Network Rail. Contracts for the design have been awarded to a company called Story and the Certificate of Title is being progressed by Network Rail.

Education projects from the 'have your say' consultation on education has been concluded and it will be discussed with Members to agree a final model and feasibility study for this school to conclude at the end of February 2022.

Cllr M Knight asked if subsequent documentation on the sub-station has been received as the original application on Central Beds portal was incomplete and if that meant that it would need to go through the consultation process again, or if the subsequent paperwork could be submitted mid consultation.

Ingrid Hooley, CBC Head of Place Delivery, confirmed that she would check the status of the paperwork and report back.

MINUTES OF THE PREVIOUS MEETINGS HELD ON 14TH OCTOBER 2021 AND RECONVENED TO 18TH NOVEMBER 2021

Cllr M North – page 7 states that Cllr Bond commented that where CBC will be issuing a TRO for the bus layby on Church Street, CBC may wish to consider adding some additional parking spaces because it will become a one-way street – this already is a one-way street.

Cllr M North – page 8 references 'Steppingley' Hospital this should say 'Biggleswade' Hospital.

Subject to these amendments being made, the Minutes of the Biggleswade Joint Committee Meeting of the 14th October 2021 and 18th November 2021 were **APPROVED**.

MATTERS ARISING

There were no matters arising from the Minutes of the Biggleswade Joint Committee Meeting of 14th October 2021 and 18th November 2021.

BIGGLESWADE NEIGHBOURHOOD PLAN

Karim Hosseini, Head of Governance and Strategic Partnerships, gave an update and stated that the collation of the feedback during the Regulation 14 Consultation exercise had gone smoothly. The Town Council is at a stage where detailed changes from the feedback is being worked on.

Helen Calvert, Administration and HR Manager, confirmed that a draft Consultation Statement and Neighbourhood Plan Regulation 15 document would be presented to the Town Council meeting of 25th January 2022 for approval.

DOCTOR'S SURGERIES

Karim Hosseini, Head of Governance and Strategic Partnerships, gave an update and stated that the two GP Surgeries in Biggleswade had been contacted (Ivel and Saffron Surgeries) to attend a meeting to establish if there is any assistance the Town Council can provide to alleviate the shortage of GP appointments which is causing problems for patients. Only one surgery has replied to date, meeting with them was delayed due to the recent government COVID restrictions and no response from either GP has been forthcoming. The Town Council will continue to engage with those surgeries to progress with this issue.

MARKETPLACE WORKSHOP

Karim Hosseini, Head of Governance and Strategic Partnerships, said that a Place Shaping Workshop is being held on the 25th February 2022 with Ingrid Hooley and other CBC colleagues attending. Attendees will walk around the Market Square and align our vision and bring the plans up to date. This workshop will be open to all Town and Board Councillors and an invite will be sent to David Edwards from Place Make in Hitchin.

Discussions will take place on the highways issue around Century House and Hitchin Street as part of the Place Shaping Workshop.

ECONOMY AND TOWN CENTRE IMPROVEMENTS

Wilma Solomon, Head of Finance and Planning, gave an update on progress with the Welcome Back Fund.

All available funding has now been spent apart from £1,860.00 which will bring the total spend to £32,000.00.

Cllr Pullinger asked if there was an update on the Omicron Hospitality and Leisure Grants as many businesses in Biggleswade were awaiting this - many other councils across the country had already started the application process and CBC had not opened theirs yet. Sarah Morgan, CBC Programme Enabling Manager – Delivery, said that they were still waiting on further guidance from Central Government but would keep us updated.

HIGHWAYS PROGRAMME FOR BIGGLESWADE

Mark Eaton - CBC Highways Asset Manager, gave a presentation (attached) which outlined what programme items have been completed and what programme items are yet to take place on the highways work programme in this financial year and finish at the end of March 2022. Improvements are being looked at around the road islands and resurfacing on various streets being funded by Section 106.

There is an integrated transport scheme forming a one-way cycle contraflow on Lawrence Road programmed for January 2023. Mark Eaton was asked to make sure that he feeds back that Biggleswade Town Council want to be involved with the design consultation.

Concern was also raised about the flooding under the underpass on the A1 bypass and the erosion of the riverbank.

COMMUNITY AND STAKEHOLDER ENGAGEMENT

Peter Tarrant, Town Clerk & Chief Executive, advised that the Town Council are still engaging with members of the community regarding local issues through its regular Community Engagement meetings.

Items discussed on 6th December 2021 meeting included:

- The Christmas Light Switch On was well received, as was the Remembrance Sunday parade.
- Encouraging Members to continue to attend our meetings.
- Electric vehicle charging points plans.
- Members submitted suggestions on how the community could use the open spaces.

The next Community Engagement meeting is scheduled for 7th February 2022, with agenda items which the Members have asked for will cover the following:

- Neighbourhood Plan
- Queen's Jubilee

An invite to the next meeting on 7th February 2022 will be extended to Sarah Hughes at Central Bedfordshire Council.

b. **Langford Road**

More details were given of the proposal.

It was **AGREED** not to change the status of the land.

Burial & Memorial Regulations

Members discussed possible changes to the Burial & Memorial Regulations. These will be reviewed again at a later date.

The Chairman closed the Meeting at 9.30pm

DRAFT



BIGGLESWADE TOWN COUNCIL

The Old Court House
4 Saffron Road • Biggleswade • Beds • SG18 8DL
Tel: 01767 313134 • Fax: 01767 601188
Email: enquiries@biggleswadetowncouncil.gov.uk

Council 22/03/2022
Items for Consideration
Item 9a Land to the
North of Dunton Lane

Our ref: KH/Council 11/01/2022

Central Bedfordshire Council
Planning Department
Priory House
Chicksands
Shefford
Beds
SG17 5TQ

By email: stuart.robinson@centralbedfordshire.gov.uk
CC: planning@centralbedfordshire.gov.uk

Dear Stuart Robinson and Planning Department Team,

Re: CB/21/05161/FULL - Land to the north of Dunton Lane, Dunton Lane, Biggleswade and CB/21/05590/EB - Land to the North of Dunton Lane, Biggleswade

Biggleswade Town Council recognises the need to increase power supply in the town and the strategic importance of successfully delivering a new substation.

That said, the appearance of the substation and the subsequent landscaping are vital for preserving Biggleswade's rural heritage and for meeting the unique ambitions of Biggleswade's new Garden Village to the east of the town.

This application does not provide sufficient detail on the exact landscaping, specifically there is little visual evidence of the extent to which the large structures will be shielded from sight for passing walkers, drivers, or for nearby properties.

This is particularly the case for the new footpath on the east side of the site, which appears completely exposed to views of the substation, with no mitigating hedgerow.

The Town Council understands that further documentation might be forthcoming however for now comments can only reflect what is included on the planning portal.

As a result, the Town Council **OBJECTS** to the current planning applications.

I invite you to contact me if you require further clarification as this matter evolves.

Yours sincerely,

Karim Hosseini
Head of Governance & Strategic Partnerships
Email: karim.hosseini@biggleswadetowncouncil.gov.uk

From: Nick Vose <
Sent: Thursday, March 10, 2022 4:11:00 PM
To: Philip Truppin ; Madeline Russell ; Grant Fage <; Karim Hosseini
Subject: RE: CB/21/05161/FULL Land to the north of Dunton Lane

Council 22/03/2022
Items for Consideration
Item 9a Correspondence

Dear Philip, Madeline, Grant, Karim

Thank you for sharing a copy of the council's final consultee response – I note this is also now on the planning file.

We were delighted to read that the additional information provided helped to alleviate your remaining concerns. As always, we are extremely grateful for the time that Biggleswade Town Council have dedicated to this project – your feedback has helped to improve the proposal and ensure the final design considers and reflects the concerns of residents.

Turning to a specific point, we want to clarify that as an infrastructure project the substation will not trigger a S.106 agreement. This is standard practice, with S.106 agreements linked to planning permissions, such as housing developments, that place pressure on social, physical, and economic infrastructure. Nevertheless, UK Power Networks and National Grid are both committed to supporting the communities they work in. As lead partner for this project, UK Power Networks have already started to engage in local initiatives. I have provided some further information below.

To date, UKPN is currently preparing to sponsor the Cub Scouts Environment Conservation Badge which will focus on the following:

- How to avoid Fuel Poverty
- Net Zero – energy solutions for a low carbon future,
- Energy Diary – record changes
- Raise awareness of the Partner's Priority Services Register.

UKPN will work with scouts to create activities which link to the badge/the above.

- We are having regular meetings with Nick Gurney, A Biggleswade resident and local Cub/Scouts leader as well as Amanda Barker, another fellow resident and leader of the Guides in Biggleswade to discuss UK Power Networks sponsoring this group to potentially creating and designing a Biggleswade specific badge (not confirmed whether this is possible yet) which, with Biggleswade specific set activities/challenges, would focus on the local environment, ecology, as well as electrical safety. We can work with local groups such as the local fire department and police service to tie in electrical safety with their education and training programmes.
- Other outreach initiatives that we are discussing at the moment is to organise STEM (science, technology, engineering, maths) ambassadors with some of our project team as well as the wider UKPN team to work with schools to develop STEM learning programmes and promote STEM education within schools. We also plan to organise field days to the substation to create awareness of jobs in the industry and working in and around substations.
- Signing vulnerable members of the community up to our Priority Services Register – this helps our teams to provide extra special care and attention to our customers who may be more vulnerable during storms and power cuts. Looking at ways we can support our vulnerable customers further

I hope this helps to explain the current situation and please let me know if you would like to discuss further.

Best wishes,

Nick



Nick Vose
Director
Marengo Communications

Biggleswade Supergrid

Verified Views - Document Reference No. V3D 211105A

March 2022

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1.0 Introduction

1.1. Verified View / Accurate Visual Representation

- 1.1.1. A Verified View (VV) or Accurate Visual Representation (AVR) is “a still image, or animated sequence of images, intended to convey reliable visual information about a proposed development to assist the process of visual assessment”.¹
- 1.1.2. This document applies current good practice in preparing verified views of a proposed development. Views are from what is considered to be the most representative viewpoints in the area surrounding the site.
- 1.1.3. The current practice guides this process is informed by include:
 - The Landscape Institute's, 'Technical Guidance Note 06/19 : Visual Representation of Development Proposals'
 - 'Guidelines for Landscape and Visual Impact Assessment' Third edition April 2013, The landscape institute and Institute of Environmental Assessment and Management.
 - 'London View Management Framework', (March 2012) Published by Greater London Authority.
- 1.1.4. When displaying images taken with a 50mm lens at A3, It is advised (within the Landscape Institute's Technical Guidance Note 06/19) that the viewing distance for the montages from eye to paper should be 'at arms length' between 50 and 55cm (Landscape Institute TGN 06/19 para 3.8.3) with a Horizontal Field of View of around 39.6°.

2.0 Methodology

2.1. Overview

- 2.1.1. In preparing the verified views/photomontages, accurate photography is required, with survey information recorded, and an accurate model of the application parameters prepared. In simple terms, this allows a 'virtual' viewpoint to be constructed that accurately reflects an actual photograph, which in turn allows a wireline (representing the outline of the proposed development form) or fully rendered image of the proposed development to be accurately superimposed on the existing photograph.

2.2. Photography

- 2.2.1. In accordance with current guidance, on-site photography records the position (as a grid reference), height of camera lens, camera used, lens type and focal length, field of view, date and time. Photographs were recorded at 1.6 metres above ground level to reflect the pedestrian eye height. Photographs are taken with a fixed 50mm focal length lens attached to a SLR camera (Canon EOS 5D MKIV).
- 2.2.2. In assessing the impact of development on the landscape it is often necessary to record a panoramic view. A panorama made up from planar photographs is not strictly a 'true panorama' due to distortion encountered from the rectilinear projection of the lens. This is best described by looking through the viewfinder as you rotate the camera, the objects near the centre get larger as they approach the edge of the frame. Accurate 'stitching software' overcomes this effect by distorting each image into a cylindrical projection before aligning and blending, to reflect as accurately as possible the experience of the human eye. In taking a panoramic photograph it is important to ensure the camera position is set horizontally level.

2.3. Survey Information

- 2.3.1. On site surveying is carried out at the same time that the photographs are taken to record the position and height (Above Ordnance Datum) of the camera and its tripod alongside a range of 6 to 10 physical reference points per viewpoint (such as telegraph poles, road signs, or in the absence of sufficient existing reference points, ranging poles). To ensure the accuracy, the surveyed data was cross-referenced against OS information as well as the topographical site survey. This data is subsequently transferred into computer modelling software to produce an accurate 'virtual' view reflecting the actual panoramic photograph. Reference points are captured by a Total Station (the surveyors on-site equipment) with an electronic distance meter (EDM) which reads slope distances from the instrument to a particular point. These points are used to align the computer image against the photography.

2.4. Scheme Parameters Modelling

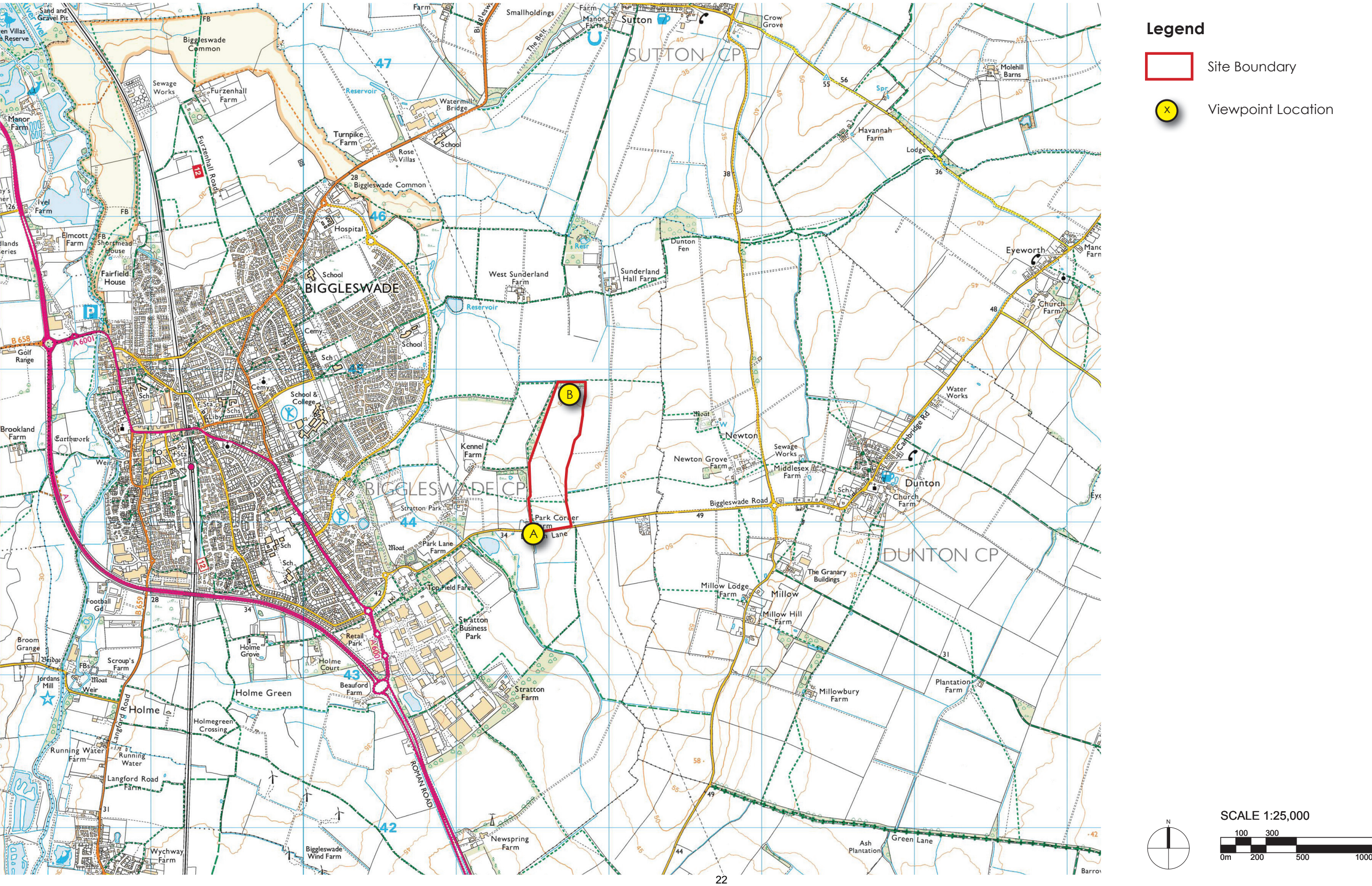
- 2.4.1. The Site Plan on Pg5 provides a layout that is reflective of how the proposed application site could be developed, and is therefore considered to be an acceptable basis for verified view production. The parameters within the proposal are modelled in accordance to the plan and elevation drawings X_EPN-MES-DR-C13685-15-3005/6 Rev A.

2.5. Camera Matching

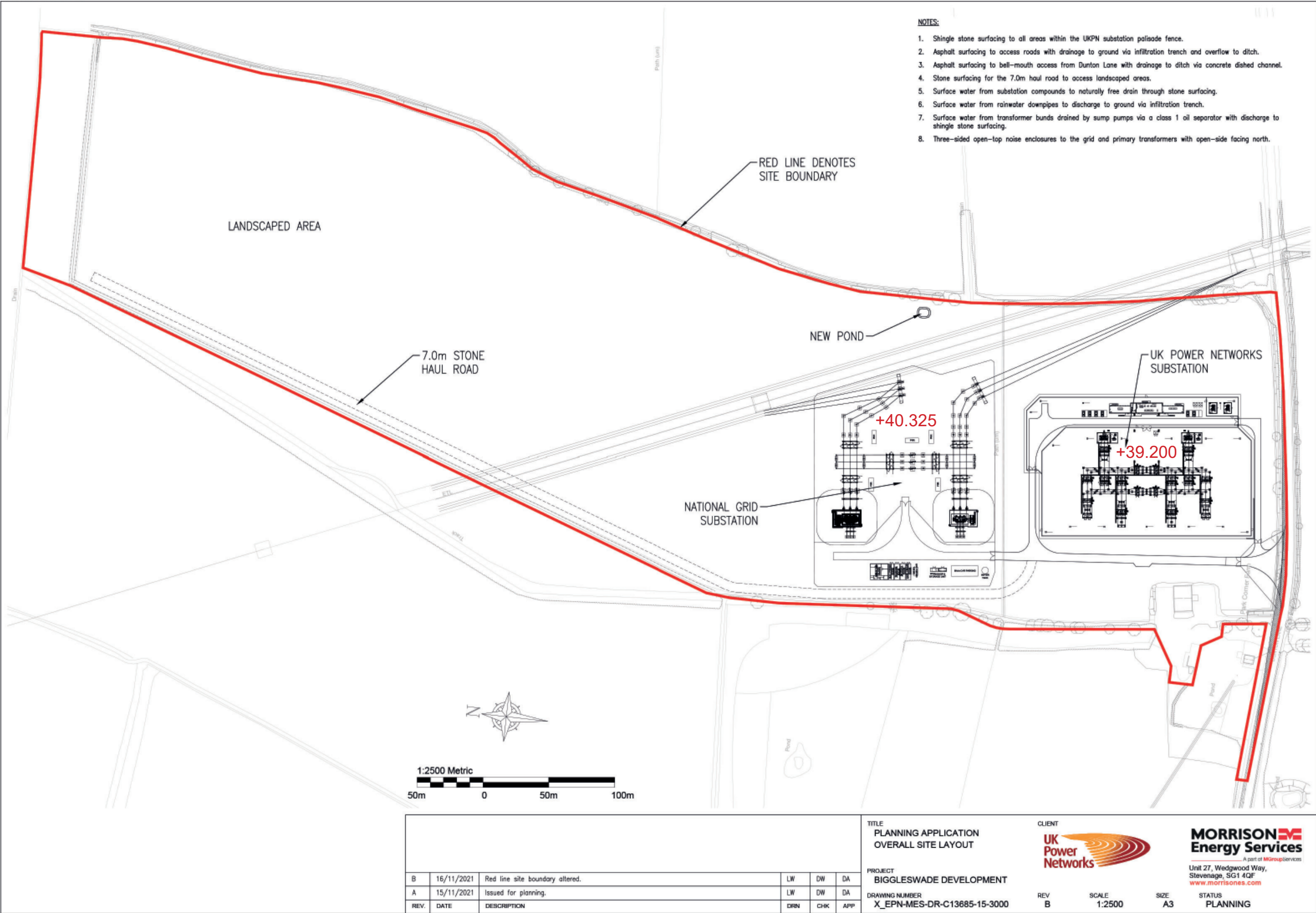
- 2.5.1. Having accurately modelled the scheme, a series of computer generated images are constructed from the exact viewpoint locations and have cylindrical projection applied before photo-stitching to match the panoramic photographs, thus creating a 'virtual' panorama of the proposed development. With the virtual and photographic images overlaid with each other, common (surveyed) reference points are used to align both the virtual and photographic image and the foreground clipping applied/wireline drawn.

¹ London View Management Framework March 2012

3.0 Viewpoint Location Plan



4.0 Site Plan



5.0 Viewpoint A - View from existing site access along Dunton Lane.



National Grid Reference:
521505.892, 243933.047

Direction of View:
NE

Camera:
SLR Canon EOS 5D MKIV

Lens:
Fixed 50mm

Height of Camera Lens:
37.94 AOD

Horizontal Field of View:
72 °

Date:
11.02.22

Time:
14.27

Extended Panorama



5.1 Viewpoint A Baseline

At A3, In order to show more context, a larger HFOV is required and the viewing distance reduced. For practical tabled discussions, the viewing distance has been set at 30cm so that the images display a wider HFOV of 72° when printed at A3 (image size 38cm). This is the distance from eye to paper to gain a true representation of the image.



5.2 Viewpoint A Proposed at year 1

At A3, In order to show more context, a larger HFOV is required and the viewing distance reduced. For practical tabled discussions, the viewing distance has been set at 30cm so that the images display a wider HFOV of 72° when printed at A3 (image size 38cm). This is the distance from eye to paper to gain a true representation of the image.



5.3 Viewpoint A Proposed at year 10

At A3, In order to show more context, a larger HFOV is required and the viewing distance reduced. For practical tabled discussions, the viewing distance has been set at 30cm so that the images display a wider HFOV of 72° when printed at A3 (image size 38cm). This is the distance from eye to paper to gain a true representation of the image.



6.0 Viewpoint B - View from proposed footpath within the site.



National Grid Reference:
521742.954, 244792.743

Direction of View:
NE

Camera:
SLR Canon EOS 5D MKIV

Lens:
Fixed 50mm

Height of Camera Lens:
35.57 AOD

Horizontal Field of View:
72 °

Date:
11.02.22

Time:
15.08

Extended Panorama



6.1 Viewpoint B Baseline

At A3, In order to show more context, a larger HFOV is required and the viewing distance reduced. For practical tabled discussions, the viewing distance has been set at 30cm so that the images display a wider HFOV of 72° when printed at A3 (image size 38cm). This is the distance from eye to paper to gain a true representation of the image.



6.2 Viewpoint B Proposed at year 1

At A3, In order to show more context, a larger HFOV is required and the viewing distance reduced. For practical tabled discussions, the viewing distance has been set at 30cm so that the images display a wider HFOV of 72° when printed at A3 (image size 38cm). This is the distance from eye to paper to gain a true representation of the image.



6.3 Viewpoint B Proposed at year 10

At A3, In order to show more context, a larger HFOV is required and the viewing distance reduced. For practical tabled discussions, the viewing distance has been set at 30cm so that the images display a wider HFOV of 72° when printed at A3 (image size 38cm). This is the distance from eye to paper to gain a true representation of the image.



Development Management

Central Bedfordshire Council

Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ
www.centralbedfordshire.gov.uk

Council 22/03/2022
Items for Consideration
Item 9a CB/21/05161/FULL



Mr Peter Tarrant
Clerk to Biggleswade Town Council
The Old Court House
4 Saffron Road
Biggleswade
Beds
SG18 8DL

Date 03 March 2022

Dear Mr Tarrant,

Application No: CB/21/05161/FULL
Location: Land to the north of Dunton Lane, Dunton Lane, Biggleswade
Proposal: Erection of a Substation 400/132/33/11kV. Construction of a new access road, landscaping bunds and all ancillary works.

The above application is scheduled for the next Development Management Committee on 16 March 2022. It has been recommended for approval however, the Committee is free to make a decision which is not in line with this if it considers there is grounds to do so.

Further to your Council's comments, you now have the opportunity for a representative to address the Committee. To request a speaking slot, you must notify Governance Services.

Applications to speak will not be accepted before the agenda for the meeting is published on Friday 4 March, 2022 at 2.00pm.

All speaking requests must be received by 5pm on 15 March, 2022.

Requests can either be made by telephone (0300 300 5649) or via email (committeemeetings@centralbedfordshire.gov.uk). It is essential that you provide a contact telephone number. Further details of the speaking procedure are set out in the enclosed information sheet.

Whilst this meeting is open to the public all attendees are asked to have regard to the following COVID guidelines and unless they are participating in the meeting are encouraged to watch the webcast and not attend in person:

Link to the webcast: <https://centralbedfordshire.public-i.tv/core/portal/home>

- Members of the public are encouraged to send their questions to their local ward Member to ask on their behalf.
- Anyone attending the meeting is encouraged to take a home test 2-3 days prior to attending the meeting and on the morning of the meeting itself and only attend if that test is negative.
- Anyone attending the meeting is encouraged to follow Covid guidance in relation to safer travel to the meeting and will be expected to adhere to the

COVID-19 secure arrangements that have been put in place for their own health, safety and welfare as well as others in attendance. Signage will be displayed that must be followed at all times.

- Maximum occupancy figures will be in place to maintain social distancing requirements.
- An NHS Test and Trace QR poster will be displayed at entry points for attendees to scan.
- Face coverings are not currently required to be worn but attendees can choose to wear their own. However, anyone wearing a face covering must still maintain 2m social distancing at all times, ensure good hand hygiene and take any face coverings home to dispose of them.
- Where it is possible to seat members of the public in the meeting room they will be invited to do so at one of the individual tables provided, which will be spaced at 2m intervals to maintain a COVID-19 secure environment.

Further, more detailed guidance on the Council's COVID-19 secure approach to committee meetings will be provided on the Council's website.

Further details will be provided by Governance Services when you register to speak.

The Development Management Committee's start time is normally 10.00 am but this is subject to confirmation. The agenda for the meeting will show the start time and it will be published on the Council's website at least 5 clear working days before the Committee is held. The agenda can be viewed using the following link:

https://www.centralbedfordshire.gov.uk/info/31/meetings/219/development_management_committee/2.

Councillor contact details can be found at

<http://www.centralbedfordshire.gov.uk/council/councillors/overview.aspx> or by telephoning customer services on 0300 300 8692.

Yours sincerely,



Andrew Davie

Assistant Director - Development Infrastructure

Development Management

Central Bedfordshire Council

Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ
www.centralbedfordshire.gov.uk



Speaking at Development Management Committee Meetings – Have YOUR say!

Members of the public can speak at the Council's Development Management meetings on planning applications submitted under the Town and Country Planning legislation.

The purpose of this scheme is to allow applicants, objectors, agents, supporters and representatives from Town and Parish Councils/Parish Meetings to make their views known to the Committee in person. Letters of support or objection will be taken into account during the consultation period.

The scheme only applies to applications which are submitted to the Committee and not to applications dealt with under Officer delegated powers.

How long can I speak for?

A **maximum of three minutes** is available for each collective group of speakers i.e.

- Group 1: representatives from each Town or Parish Councils/Parish Meetings;
- Group 2: any individual and organisation **objecting** to the application; and
- Group 3: any individual and organisation **supporting** the application, including the applicant and agent.

This time limit will be strictly adhered to. The Council strongly encourages speakers to get together and make a joint case, appointing a representative to speak on their behalf. If no spokesperson is appointed, speakers will be heard in the order that requests have been received until the three minutes have been used up.

Please note that the requests to speak will be recorded on a '**first come, first served**' basis. Should there be more than one request to speak on a particular item, the first person registered will be asked if they agree to share the three minutes speaking allowance.

Further information is provided in the Council's Constitution: Part 4G - Public Participation Procedure - Annex 3: Procedure for Public Participation in Development Management Committee Meetings when determining Planning or other Applications

(<https://centralbedfordshire.app.box.com/s/tnatqkq10fd74azjl23eys2psx697ozn>).

When do I speak?

The Planning Officer will introduce the application including slides of the location and the Chairman will then invite the speakers to address the Committee in the following order:

- Town or Parish Councils/Parish Meetings representatives;

- Objectors/representatives; and
- Supporters including applicants/agents.

How can I best use my time when speaking to the Committee?

It will help if you limit your views to relevant planning issues. Examples might be:

- The suitability of the site for the particular development;
- The design, appearance and layout of the proposal;
- Any loss of light or overshadowing;
- Highway safety and traffic issues;
- Effect on residential amenity;
- Noise, disturbance and odour problems; and
- Planning policy and Government guidance.

You should try to avoid reference to matters which are not relevant in reaching planning decisions. Examples might be:

- Matters covered by other laws (e.g. alcohol licensing);
- Private property rights (e.g. boundary or access disputes);
- Personal remarks (e.g. the applicant's motives);
- Effect on the value of property;
- Possible future development; and
- Loss of view over other people's land.

What time is the application heard?

The Committee Meeting will start at 10.00 am and you are requested to arrive at least 15 minutes before the start of the meeting.

The Agenda will be considered in the order printed unless the Chairman exercises his right to vary the order of business.

Can I circulate information at the meeting?

Written or illustrative material **will not** be circulated at the meeting. If you have any such material or any additional information to be considered by the Committee, please provide this to the relevant Case Officer/Planning officer at the Council by midday on the Friday before the Committee date. Additional information will be published to the Council's website the evening before the meeting.

How will the application be determined?

The Planning Officer will provide clarification on any matters arising from the public participation. The Committee will then consider the application and vote. Should an application be deferred, your views can be restated at that time.

For more information

If you would like to know more about public participation, please contact Sophie Sherwood on telephone number **0300 300 5649** or email:

committeemeetings@centralbedfordshire.gov.uk

From: Committee
Sent: 15 March 2022 14:11
To: committeemeetings@centralbedfordshire.gov.uk; ken.matthews@centralbedfordshire.gov.uk; Caroline Maudlin (Cllr)
Cc: Madeline Russell Personal Account; Grant Fage; Peter Tarrant; Karim Hosseini; andrew.davie@centralbedfordshire.gov.uk
Subject: CB/21/05161/FULL - Biggleswade Town Council views - DMC Meeting 16th March 2022
Attachments: DocInviteParish.pdf
Importance: High

For Attention: The Chairman – Development Management Committee

Re: Application No: CB/21/05161/FULL - Location: Land to the north of Dunton Lane, Dunton Lane, Biggleswade

Proposal: Erection of a Substation 400/132/33/11kV. Construction of a new access road, landscaping bunds and all ancillary works

Regrettably Biggleswade Town Council Members are unable to attend this meeting in person, however, we would be grateful if the Committee could receive the following representation on the Town Council's views:

"Given the significant efforts made to shield the proposed substation, Biggleswade Town Council has no objection to this application. That said, the Town Council is asking the committee to add two planning conditions:

1. Notwithstanding the two existing pylons, for power only to leave the substation underground. Any further overhead cables would detract from the unique aspirations of the proposed Garden Village to the immediate north of the site.
2. For the proposed footpath running from the northern tip of the site, to be upgraded to a bridleway, thus better connecting the new Garden Village to Stratton Business Park.

Inclusion of these conditions will enable the greatest chance of the substation blending in with the wider rural landscape."

We would be grateful for the acknowledgement of this correspondence.

Kind regards,

Alison Dennis
Administrator
Biggleswade Town Council
Old Court House
4 Saffron Road
Biggleswade
SG18 8DL

Mobile: 07904594491
Landline: 01767 313134

Subject: Biggleswade Library Consultation

To: DG-AllCouncillors

Subject: Biggleswade Library Consultation

From: Caroline Romans

Sent: 15 March 2022 09:36

To: Peter Tarrant

Subject: Biggleswade Library Consultation

Dear Peter,

I would like to let you know that the consultation on the proposal to refurbish Biggleswade Library and include a new Children's Centre and Registration Services went live on the CBC website yesterday:

https://link.edgipilot.com/s/6eac09ab/SOp_QF4apUyA3A06CAxNQQ?u=https://www.centralbedfordshire.gov.uk/consultations. It runs for 12 weeks until Sunday 5th June.

The proposal includes a full refurbishment of Biggleswade Library with significant building improvements plus new furniture, shelving and a dedicated study zone within the library. The existing 'garage' area is proposed to be converted into a Children's Centre and a new Registration Office (plus associated waiting room) is proposed to be created just inside the entrance of the library. A Satellite Office for CBC staff is also proposed to be created on the first floor.

Pdfs of the full consultation document and questionnaire are saved here (hopefully you can access them – if you can't let me know and I can send them as attachments):

Consultation document – <https://link.edgipilot.com/s/c71c2de6/a6EymzBvCkO58NS-HlK8lw?u=https://centralbedfordshire.box.com/s/or5acbpqli9mx5vddrtbmt1l7uspey7u>

Questionnaire –

<https://link.edgipilot.com/s/89e6996e/W7HTDFGqUEST82kAH07U1Q?u=https://centralbedfordshire.box.com/s/166fl76r9xlqvyy2ern2yx5xxpuz9pa>

Our Comms team sent out a media release and e-bulletin yesterday and have also posted on the CBC pages/community Facebook pages yesterday afternoon. Feel free to share on any Facebook/social media pages that you have access to.

I would be grateful if Biggleswade Town Council could review the consultation and respond accordingly and also encourage your residents to 'Have Their Say'.

Regards

Caroline Romans

Project Officer

Leisure, Libraries and Countryside

To: DG-AllCouncillors

Council 22/03/2022
Items for Consideration
Item 9d Correspondence BATPC

Subject: Ukraine Briefing and CVS Funding Fair

Good evening Councillors,

Please find for your information the attached and email correspondence below.

From: Robin Thomas - BATPC <robinthomas@batpc.co.uk>

Sent: 15 March 2022 18:30

To: Robin Thomas - BATPC <robinthomas@batpc.co.uk>

Subject: Ukraine Briefing and CVS Funding Fair

To: Clerks of BATPC Member Councils

Hello all

Please see attached 'General Briefing 1/22 – Ukraine', which has been produced by NALC following a request from County Officers for guidance on issues such as support by Councils for aid causes, for example, and other related matters. If you have any queries regarding the content, or want to discuss any aspect of it, please let me know.

Please also find attached an email received today regarding CVS Bedfordshire's Online Funding Fair, which is taking place this week. This is obviously a very late call for anyone interested to book, but they are hosting free remote online sessions with local funders on Thursday, on which you can book to attend specific sessions. The links in the email should work, but if not, you can book onto the individual sessions [here \(Eventbrite\)](#) – I have spoken to them today and am told booking is open until the end of the day on Wednesday

Many thanks

Robin Thomas

County Officer

Bedfordshire Association of Town & Parish Councils

14 MARCH 2022

GENERAL BRIEFING1-22 | UKRAINE

The National Association of Local Councils (NALC) has joined the Local Government Association (LGA) in endorsing a statement from the political leadership of the Council of European Municipalities and Regions (CEMR), which strongly condemns the multiple attacks and violations of the territorial integrity and sovereignty of Ukraine.

We are in continuing contact with the LGA and government, flagging up the role of local (parish and town) councils and encouraging principal councils to ensure they are liaising with county associations and local councils on local support.

It is pleasing to note that our sector again has stepped up to the plate and is showing solidarity and support through flying the Ukrainian flag and lighting up buildings with its colours, holdings vigils or moments of silence including at council meetings, passing motions and statements of support and solidarity, making council and community buildings available for donations of items, organising donations of items including to their twin towns, signposting to information on charities and aid agencies, and making a financial donation themselves.

The minister for refugees, Lord Carrington, has met with NALC's chair, Cllr Keith Stevens, to discuss the Ukraine Local Sponsorship Scheme and Keith has flagged up the potential for the sector to provide support.

What can councils do?

Councils and councillors should consider expressing solidarity through [signing up](#) to the statement from the political leadership of the CEMR.

Councils can fly flags from public buildings in line with the government [guidance](#) on flag flying.

Councils can use social media such as Twitter, Facebook etc to express their support for Ukraine, though as ever councils should consider what you post and how it might be perceived including by local Russian residents.

Councils with the general power of competence (GPC) are able to make a donation to a charity operating overseas. Those councils without GPC cannot as they are restricted by section 137(3) of the Local Government Act 1972. Councils

should always check the legitimacy of organisations being supported. The key national charities and aid agencies are the [Disasters Emergency Committee](#) and the [British Red Cross](#).

Councils may be able to help other local organisations who themselves are able to make donations.

Other Issues

This is a difficult time for everyone, especially for many people with links to Ukraine or Russia. Some communities with Ukrainian or Russian residents might be facing particular challenges or tensions too.

We can expect a number of refugees to be offered support in the UK and again we will be discussing with LGA and the government how local councils can help. Councils without the GPC can use section 137 (3) to fund local charities providing assistance to Ukrainian refugees. We would remind you of NALC's general advice on powers contained in Legal Topic Note 31.

Whilst it is unclear how the current crisis will develop councils should ensure they are cyber prepared against any potential risks and that they are aware of their disaster and emergency plans and considering updating them.

To help our engagement with the LGA and the government, please do let us know what you are doing and if you have any questions or further issues you would like us to consider, please email policycomms@nalc.gov.uk

© NALC 2022

From: Community Voluntary Service Bedfordshire
Sent: 15 March 2022 15:53
To: Robin Thomas - BATPC
Subject: Last call for Funding Fair Online | This week's news from CVS

CVS NEWS Keeping you informed about the local voluntary, community and social enterprise sector.

[View this email in your browser](#)

15 March 2022

Last call for the 2022 Funding Fair Online – this week!

CVS Bedfordshire has been working with Community Matters, W3RT and Cambridge CVS to bring you a repeat of last year's successful online funding fair.

Hear the latest news from local and national funders and get details on how to apply:

National funders Wednesday 16 March (for those who are quick)– [details here](#)

Bedfordshire funders on Thursday 17 March:

- 9am Team Beds & Luton - [Book Session](#)
- 10am Bedford Borough Council - [Book Session](#)
- 11am The Harpur Trust - [Book Session](#)
- 12pm Central Bedfordshire Council - [Book Session](#)
- 1pm Bedfordshire and Luton Community Foundation - [Book Session](#)
- 2pm Luton Borough Council - [Book Session](#)
- 3pm Other Local Funders - [Book Session](#)

Nominate someone for an honour or award:

Last week we published a message from the Office of the Lord-Lieutenant of Bedfordshire, promoting the support that The Lord Lieutenant's Honours Panel can provide, if you are considering nominating someone for an honour. More details can be found [here](#).

PUBLIC NOTICE



CENTRAL BEDFORDSHIRE COUNCIL PROPOSES TO INTRODUCE VARIOUS WAITING RESTRICTIONS IN AND AROUND THE BIGGLESWADE STATION INTERCHANGE, BIGGLESWADE

Reason for proposal: The waiting restrictions are intended to address indiscriminate parking and to ensure that junctions are not obstructed by parked vehicles and effecting the free flow of traffic.

Effect of the Order:

To introduce No Waiting at any time on the following lengths of road in Biggleswade:-

1. Station Road, west side, adjacent to 6 Station Road, for approximately 22.6 metres as indicated on the plan in schedule 1
2. At the junction of Station Road (west side), Saffron Road (north side) and Palace Street (east side) for approximately 22 metres as indicated on the plan in schedule 2
3. At the junction of Saffron Road (north side) and Palace Street (west side) as indicated on the plan in schedule 2 for approximately 13 metres
4. Station Road to the south of the vehicular entrance to Baystrait House extending in a south-easterly direction for approximately 3.5 metres as indicated on the plan in schedule 2
5. Station Road in line with the southern flank wall of 16 Station Road, extending in a south-easterly direction for approximately 76 metres as indicated on the plan in schedule 2
6. Station Road east side between the Station forecourt and extending into the Station Interchange area for approximately 23 metres as indicated on the plan in schedule 2
7. Station Road east-side from the Station Interchange area extending in a south-easterly direction for approximately 30 metres as indicated on the plan in schedule 2
8. Within the Station Interchange area as indicated on the plan in schedule 2

To introduce No Stopping at any time except for pick-up and drop-off Monday to Friday between 8am - 6pm, 15 Minutes with No Return Within 1 Hour on the following lengths of road in Biggleswade:-

9. Station Road, east side, from the northern boundary of 11 Station Road extending in a northerly direction for approximately 21.5 metres as indicated on the plan in schedule 1

To introduce Limited Waiting Monday to Friday between 8am - 6pm, 3 Hours with No Return Within 1 Hour on the following lengths of road in Biggleswade:-

10. Station Road, west side, from the southern boundary of 2a Station Road in a north-westerly direction for approximately 7.1 metres as indicated on the plan in schedule 1
11. Station Road, west side, adjacent to 4 Station Road (Biggleswade Sea Cadets) for approximately 12 metres as indicated on the plan in schedule 1
12. Station Road, east side, adjacent to St Peter's Catholic Church for approximately 15.6 metres as indicated on the plan in schedule 1
13. Station Road, west side, adjacent to 12 Station Road for approximately 34.4 metres as indicated on the plan in schedule 1

Details may also be viewed online at www.centralbedfordshire.gov.uk/publicstatutorynotices.

Comments should be sent by e-mail to highways.consultation@centralbedfordshire.gov.uk by 08 April 2022. Any objections must state the grounds on which they are made **and must quote unique reference number BT001**. If you want to send in your comments in writing please send them to the address shown below FAO Nick Shaw.

Please note that any comments received will be redacted of personal information and uploaded onto the Central Bedfordshire Council website as part of a report on the scheme a few days before the proposal is discussed at the relevant Traffic Management Meeting, where it will remain in the public domain. If you do not wish for your comments to be part of the report please state this explicitly within your response.

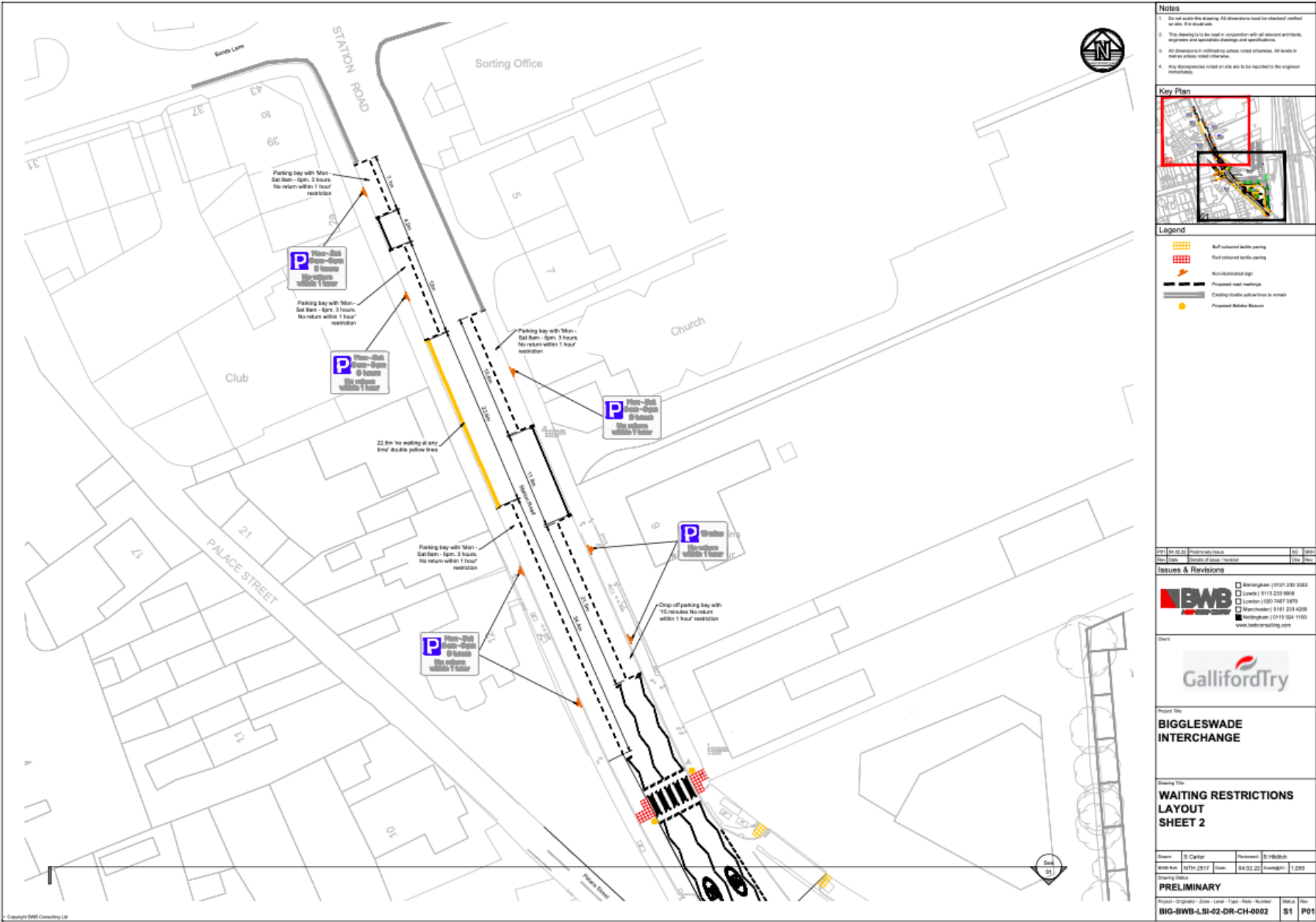
Order Title: If made will be “Central Bedfordshire Council (Bedfordshire County Council (District of Mid Bedfordshire) (Civil Enforcement Area and Special Enforcement Area) (Waiting Restrictions and Street Parking Places) (Consolidation) Order 2008) (Variation No.*) Order 2022”

Central Bedfordshire Council
Priory House
Chicksands
Shefford SG17 5TQ

Lorna Carver
Director of Place and Communities

18 March 2022

Schedule 1



Notes

1. Do not scale this drawing. All dimensions must be checked against the site plan. If in doubt, ask.
2. This drawing is to be used in conjunction with all relevant drawings, specifications and associated drawings and specifications.
3. All dimensions are in millimeters unless noted otherwise. All levels are in meters unless noted otherwise.
4. Any discrepancies noted on site are to be reported to the engineer immediately.

Key Plan

Legend

- Blue colored traffic parking
- Red colored traffic parking
- Non-landmark sign
- Proposed road markings
- Existing double yellow lines to remain
- Proposed bollard location

Rev	Date	Description	By	Rev
01	04/02/22	Preliminary Issue	DC	01
02	04/02/22	Final Issue	DC	02

Issues & Revisions

Issue	Revised	By	Date
1	04/02/22	DC	04/02/22

Client

GallifordTry

Project Title

BIGGLESWADE INTERCHANGE

Drawing Title

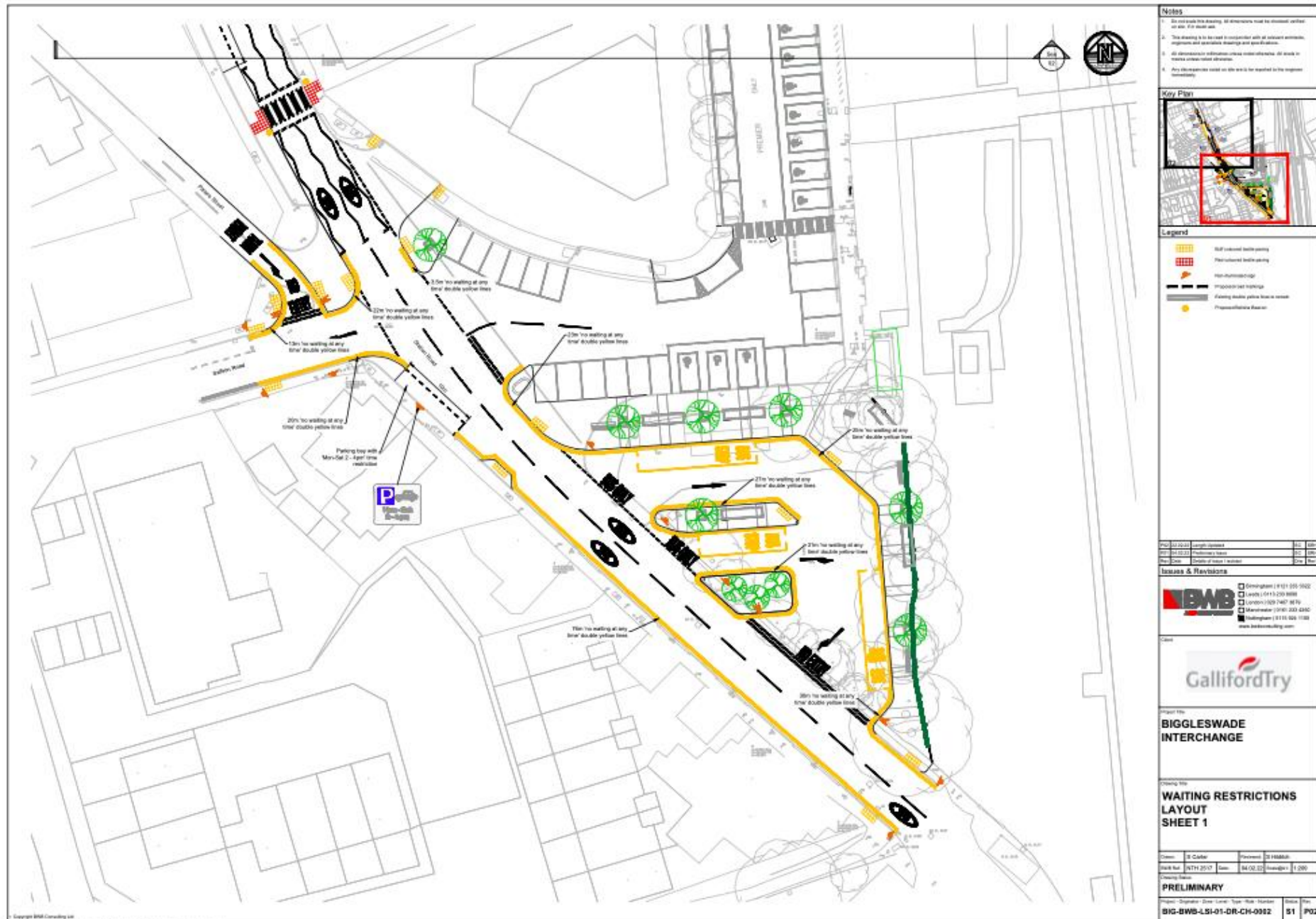
WAITING RESTRICTIONS LAYOUT SHEET 2

Drawn	By	Checked	By
S. Carter	S. Carter	S. Carter	S. Carter

PRELIMINARY

Project	Originator	Zone	Level	Page	Rev	Date
BIG-BWB-LSI-42-DR-CH-0002	S. Carter	Zone	Level	Page	Rev	04/02/22

Schedule 2



PUBLIC NOTICE

CENTRAL BEDFORDSHIRE COUNCIL PROPOSES TO EXTEND THE 20MPH SPEED ZONE ON STATION ROAD AND INTO SAFFRON ROAD, BIGGLESWADE

Reason for proposal: The speed limit is intended to improve the safety of road-users in the vicinity of Biggleswade Railway Station and Biggleswade Transport Interchange.

Effect of the Order:

To extend the 20mph Speed Zone on the following lengths of road in Biggleswade:-

1. Station Road, from the existing 20mph zone sign and extending in a southerly direction for approximately 184 metres, ending at a point 5 metres south-east of the southern property boundary of George Court, Station Road, Biggleswade.
2. Saffron Road, from the junction with Station Road and extending in a westerly direction for approximately 8 metres ending at a point approximately 5 metres east of the eastern property boundary of No. 4 Saffron Road (Biggleswade Town Council Offices).

Details may also be viewed online at www.centralbedfordshire.gov.uk/publicstatutorynotices.

Comments should be sent by e-mail to highways.consultation@centralbedfordshire.gov.uk by 08 April 2022. Any objections must state the grounds on which they are made **and must quote unique reference number BT003**. If you want to send in your comments in writing please send them to the address shown below FAO Nick Shaw.

Please note that any comments received will be redacted of personal information and uploaded onto the Central Bedfordshire Council website as part of a report on the scheme a few days before the proposal is discussed at the relevant Traffic Management Meeting, where it will remain in the public domain. If you do not wish for your comments to be part of the report please state this explicitly within your response.

Order Title If made will be "Central Bedfordshire Council (Station Road, Biggleswade) (20mph Speed Zone) Order 2022"

Central Bedfordshire Council
Priory House
Communities
Chicksands
Shefford SG17 5TQ

Lorna Carver
Director of Place and

18 March 2022

PUBLIC NOTICE



CENTRAL BEDFORDSHIRE COUNCIL PROPOSES TO INSTALL A ZEBRA CROSSING ON STATION ROAD, BIGGLESWADE

Notice is hereby given that Central Bedfordshire Council, in exercise of its powers under Section 23 of the Road Traffic Regulation Act 1984 and all other enabling powers, proposes to establish a Zebra crossing on Station Road, Biggleswade.

A Zebra Crossing is proposed to be sited at the following location in Biggleswade:-

Station Road, at a point approximately in line with the boundary between number 13 and Baystrait House. As per the plan in Schedule 1.

Details may also be viewed online at www.centralbedfordshire.gov.uk/publicstatutorynotices.

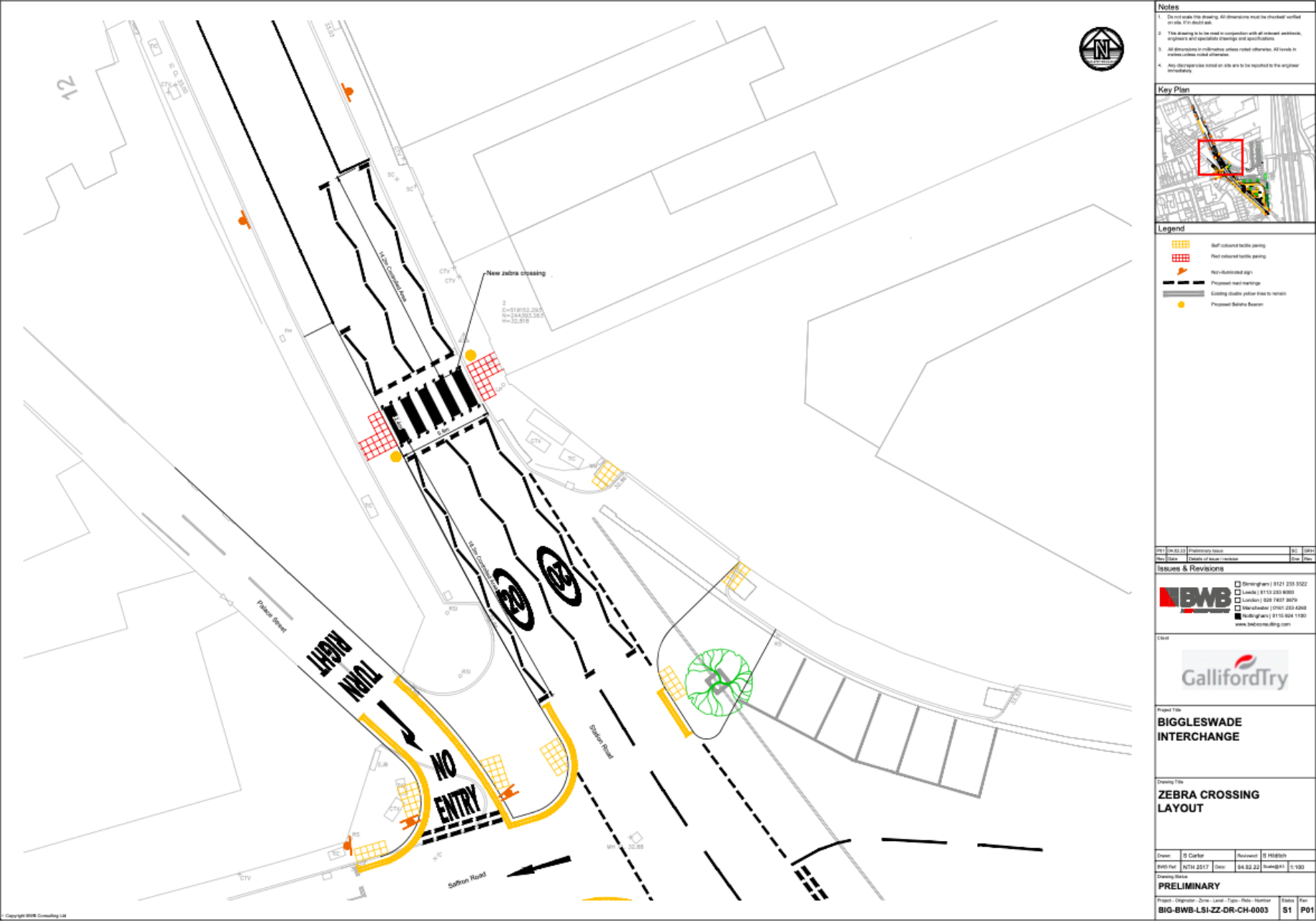
Comments should be sent by e-mail to highways.consultation@centralbedfordshire.gov.uk by 08 April 2022. Any objections must state the grounds on which they are made **and must quote unique reference number BT002**. If you want to send in your comments in writing, please send them to the address shown below FAO Nick Shaw.

Please note that any comments received will be redacted of personal information and uploaded onto the Central Bedfordshire Council website as part of a report on the scheme a few days before the proposal is discussed at the relevant Traffic Management Meeting, where it will remain in the public domain. If you do not wish for your comments to be part of the report, please state this explicitly within your response.

Central Bedfordshire Council
Priory House
Chicksands
Shefford SG17 5TQ

Lorna Carver
Director of Place and Communities

18 March 2022

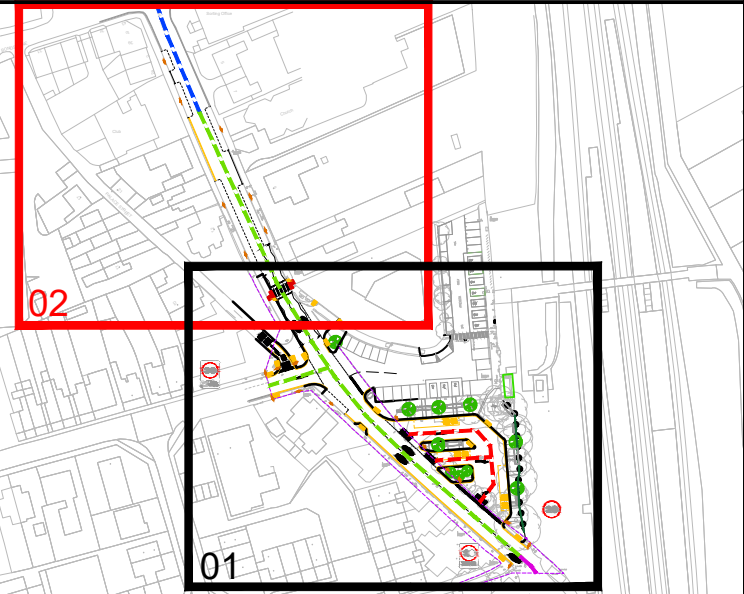




Notes

1. Do not scale this drawing. All dimensions must be checked/ verified on site. If in doubt ask.
2. This drawing is to be read in conjunction with all relevant architects, engineers and specialists drawings and specifications.
3. All dimensions in millimetres unless noted otherwise. All levels in metres unless noted otherwise.
4. Any discrepancies noted on site are to be reported to the engineer immediately.

Key Plan



Legend

- Existing 20mph Zone
- New 20mph Zone
- New 20mph speed limit
- New 10mph speed limit

P01	04.02.22	Preliminary Issue	SC	SRH
Rev	Date	Details of issue / revision	Drw	Rev

Issues & Revisions



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- ☐ Birmingham | 0121 233 3322
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- ☐ London | 020 7407 3879
- ☐ Manchester | 0161 233 4260
- ☒ Nottingham | 0115 924 1100

www.bwbconsulting.com

Client



Project Title

BIGGLESWADE INTERCHANGE

Drawing Title

SPEED LIMIT LAYOUT SHEET 2

Drawn:	S Carter	Reviewed:	S Hilditch
BWB Ref:	NTH 2517	Date:	04.02.22
Scale@A1:	1:200	Status	Rev
Project - Originator - Zone - Level - Type - Role - Number	BIG-BWB-LSI-02-DR-CH-0004		
Status	S1	Rev	P01