



Ref: Agenda/Council-12/10/2021

7th October 2021

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the Council Meeting of Biggleswade Town Council that will take place on **Tuesday 12th October 2021** at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at **7:00pm**, for the purpose of considering and recommending the business to be transacted as specified below.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Peter Tarrant', written over a horizontal line.

Peter Tarrant
Chief Executive & Town Clerk

Distribution: All Town Councillors
Notice Boards
The Press

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- a. Disclosable Pecuniary interests in any agenda item.
- b. Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**
4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the agenda.

Please register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_wENKqlx6R7q8oxaNr17fhQ

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. INVITED SPEAKER

For Members to be introduced to Steven Beer a Member of Community Cohesion team to explain the role they hold as a positive public face that works with external organisations and monitors and dispels tensions within communities.

6. MEMBERS QUESTIONS

7. MINUTES AND RECOMMENDATIONS OF MEETINGS

- a. The minutes of the Council Meeting held on **Tuesday 21st September 2021** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade are deferred to the next Council Meeting on 26th October 2021.
- b. For Members to receive and note the minutes of the Public Lands and Open Spaces Committee held on **Tuesday 28th September 2021** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. MATTERS ARISING

- a. None.

9. ITEMS FOR CONSIDERATION

a. Pre-Planning Consultation MBE18874

Previously circulated to Members via email. For Members to consider the Pre-Planning Consultation MBE18874 documentation as attached.

b. A00156 Potton Road, Biggleswade – Traffic Calming and Waiting Restrictions

Previously circulated to Members via SharePoint. Central Bedfordshire Council are consulting on the following scheme: A00156 Potton Road, Biggleswade Traffic Calming and Waiting Restrictions

Please find attached notice and plans providing more information.

If Members wish to make any comments, these should be submitted in writing to the Highways Consultation inbox as explained in the public notice by 15th October 2021.

c. 2022 Planting Scheme Procurement

For Members to consider the attached report from the Assistant Town clerk requesting approval for the purchase of bedding plants and baskets for the town centre and strategic town entry points.

10. **PLANNING APPLICATIONS**

You can view details of applications and related documentation such as application forms, site plans, drawings, decision notices and other supporting documents for planning applications. Click on the hyperlink on the heading of each planning application listed below.

a. **CB/21/04169/FULL - 15 Clover Close, Biggleswade, SG18 8SS**

Single storey rear extension.

b. **CB/21/04180/FULL - 33 London Road, Biggleswade, SG18 8ED**

Single storey rear extension.

c. **CB/21/03905/FULL - 16 Presland Drive, Biggleswade, SG18 0FU**

Ground floor back extension.

d. **CB/21/03921/FULL - 19 Chapel Fields, Biggleswade, SG18 0ND**

Single storey front extension.

e. **CB/21/04173/FULL - 151 London Road, Biggleswade, SG18 8EJ**

First floor and loft side extension with a dormer and a rear single storey extension.

f. **CB/21/04105/VOC – Lidl Great Britain Limited, Stratton Business Park, London Road, Biggleswade, SG18 8YX**

Variation (or removal) of condition number(s) 5 of planning permission CB/20/00479/FULL (Erection of a Class A1 retail food store with associated car parking, accesses, landscaping, substation and associated engineering works).

Previously on Council Agenda

CB/20/00479/FULL - Land East of London Road, Stratton Business Park, London Road, Biggleswade SG18 8QB, Erection of a Class A1 retail food store with associated car parking, accesses, landscaping, substation and associated engineering works. on Council agenda 25/02/2020. Outcome as No objection.

g. **CB/21/04104/FULL - 17 Drove Road, Biggleswade, SG18 8HD**

Proposed loft conversion and first floor extension (to the rear).

h. **CB/TRE/21/00435 - The Lawns Early Excellence Centre, The Baulk, Biggleswade, SG18 0PT**

Works to trees protected by a Tree Preservation Order MB/99/0007: reduce the height of the whole crown by approximately 4 metres to Cherry Tree T1 leaving the tree in shape. Reduce in height by approximately 1 metre to prevent future breakages to Acacia Tree T2. Reduce in height by approximately 1-2 metres and to reduce the limb back into shape that has been left hanging over the building to Acacia Tree T3. Remove the 2 lower limbs that hang over the car park back into the trunk of the tree to Acacia Tree T4.

11. ACCOUNTS

a. Financial Administration

- i. Detailed Balance Sheet to 31/08/2021.
- ii. Summary Income and Expenditure by Committee 31/08/2021.
- iii. Detailed Income and Expenditure by Committee 31/08/2021.
- iv. Lloyds Bank Payment listing 31/08/2021.

12. ITEMS FOR INFORMATION

a. Grants 2021/2022

A thank you letter received from Trinity Methodist Church for the grant which was awarded.

13. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Please register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_wENKqIx6R7q8oxaNr17fhQ

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

14. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt items are discussed.

None.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



**MINUTES OF THE PUBLIC LANDS & OPEN SPACES
MEETING HELD ON TUESDAY 28th SEPTEMBER 2021
AT 7PM AT BIGGLESWADE TOWN COUNCIL OFFICES, THE OLD
COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE, SG18 8DL**



PRESENT:

Cllr F Foster (Chair)
Cllr C Thomas (Vice Chair)
Cllr K Brown
Cllr G Fage
Cllr M Foster
Cllr M Knight
Cllr D Strachan
Cllr R Pullinger
Cllr I Bond (Non Committee Member)

Mr P Tarrant, Town Clerk & Chief Executive Mr P Truppin, Assistant Town Clerk, Mr K Hosseini, Head of Governance & Strategic Partnerships, Mr J Woolley, Deputy Public Realm Manager, Ms K Saunders, Administrator, Mrs A Dennis, BTC Meeting Administrator.

Members of the public – None

1. APOLOGIES

None.

2. PUBLIC OPEN SESSION

There were no members of the public present.

3. MINUTES AND RECOMMENDATIONS OF MEETING

- a. Members **APPROVED** the Minutes of the Public Lands and Open Spaces Committee Meeting held on the 8th June 2021 subject to the correction of the title Assistant Town Clerk for Philip Truppin.

4. MATTERS ARISING

Members thanked the Public Realm Team for the excellent display of the flower beds and hanging baskets this year.

5. ITEMS FOR CONSIDERATION

a. **Allotment Storage Building**

The Public Realm Manager gave Members an oral update on the allotment storage building. The Allotment Association has been consulted. Consideration is still given to a solution. This will either be a semi/permanent storage option. A further report will follow.

b. **Allotment Track Improvements & Maintenance**

The Public Realm Manager gave an oral update on the allotment track improvements and maintenance. Although the required certification to use “road planing’s” from Ringway Jacobs (RJ) has been obtained, access to the site with the normal large lorries used for this purpose is not possible. Although negotiations with RJ will continue, alternative track surfacing materials from builders’ merchants and other sources including those to be suggested by Cllr I Bond will be investigated. A further report will follow.

c. **Additional Allotments and the Wildflower Meadow**

The Public Realm Manager gave Members an oral update on additional allotments and the Wildflower Meadow. The Town Council is in consultation with Central Bedfordshire in an effort to extend the current allotment offer and one possible solution is to allocate a portion of the Wildflower Meadow. There is a significant waiting list for new allotment plots. Other green spaces are also being explored. A further report will follow.

d. **Allotment Plot Maintenance Issues**

A small number of allotments are overgrown and a number of invoices remain unpaid. A final letter will be sent out to all interested parties with a clear end date. If allotment holders do not respond appropriately then their agreement will be terminated by the Council.

In addition the broader policy will be reviewed to ensure all contractual conditions are properly reflected.

e. **Allotment Directional Signage**

The Public Realm Manager gave the Members an oral update on allotment directional signage. The Town Council is in the process of providing new directional signage and will in time renumber the plots. Any new numbers will take into consideration an allowance for half plots. All signage will be branded. A further report will follow.

f. **Apollo Gardens Play Area Adoption and Financial Settlement**

The Head of Governance and Strategic Partnerships gave Members an oral update on the Apollo Gardens play area. There has been a considerable delay in the adoption of this site. Consultations continue with a representative of Central Bedfordshire Council. Consideration will also have to be given to the S106 agreement that existed at the time. This work should be considered as a high priority. A further report will follow.

g. **Future Adoption of Play Areas**

The Head of Governance and Strategic Partnerships gave Members an oral update on the future adoption of play areas. A clear policy and process needs to be determined so as to maximise the opportunities for adoption.

There are a further nine play areas under consideration adopt that are currently managed by developers. A further report will follow.

6. **ITEMS FOR INFORMATION**

None.

7. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

There were no members of the public present.

8. **EXEMPT ITEMS**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolved** to exclude the public and press by reason of the confidential nature of the business about to be transacted.

(10a. Play Area Improvements)
(10b. Tree Inventory)

The following resolution was **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

DRAFT

9. **EXEMPT ITEMS**

a. **Play Area Improvements**

The Public Realm Manager is qualified to inspect the play equipment and has significant experience in regard to the design and layout of play areas. This experience is invaluable in determining whether equipment is safe and fit for purpose. Any equipment that does not pass safety tests is immediately removed and either repaired or replaced.

The Public Realm Manager and the Head of Governance and Strategic Partnerships conducted an extensive inspection of all the play areas including Berkley Square, Brunel Drive, Buttercup Mead, Fairfield Road, Foxglove Drive, Franklins Recreational ground, Lilac Grove, Playfield Close, Poppyfields 1, Poppyfields 2, Stratton Way, Watkin Walk play areas.

There is significant improvement required in a number of play areas. It is the Council's intention to create stimulating environments for children, adults, and residents with special educational needs.

Importantly all of Biggleswade Town Council owned play areas and equipment are safe from a health and safety compliance perspective.

The following items were **RESOLVED**:

1. The Public Realm team would inspect existing equipment to determine whether it can be preserved or enhanced to extend its life.
2. Officers would send a letter to consult residents at Buttercup Mead regarding potential play area closure.
3. Officers would determine priorities and potential growth areas focussing on providing a solution for at least two play areas.
4. Officers will work with Members to create a draft strategic plan setting out the vision and how this will be applied to existing play areas.

b. **Tree Inventory**

This matter was not discussed, to be carried over to the next meeting.

Meeting closed at 9:10 pm



WHP Telecoms Ltd, 1a Station Court, Station Road, Guiseley, Leeds LS20 8EY

Our Ref: MBE18874

18th September 2021

Dear Central Bedfordshire Council, Biggleswade South Ward Councillors and Biggleswade Town Council Members,

Subject: Proposed 5G Telecommunications Installation for H3G UK

The purpose of this letter and its enclosures is to inform stakeholders of our proposed installation prior to the submission of a formal planning application. The application will be in the name of CK Hutchison Networks (UK) Ltd who will be responsible for construction of the site, the Operator will be H3G better known as Three.

As you will see we have already undertaken several steps in the site identification process having examined the Radio Communications Agency Mast Register, our record of other operators' sites and the council's own mast register. In addition, the policies in the council's development plan have been examined and any relevant planning history of the site. This has led to us identifying the following potential site:

Site Name/Address:	Dunton Lane Streetworks Kings Reach, Biggleswade Central Bedfordshire SG18 8QU
NGR:	E: 520609 N: 243678
Type of Installation:	Proposed 15.0m Phase 8 monopole c/w wraparound cabinet at base and associated ancillary works.

The exact location of the site and a detailed description can be found on the enclosed drawings.

The site identified has been rated Amber under the voluntary Ten Commitments Traffic Light Rating System.



WHP Telecoms Ltd, 1a Station Court, Station Road, Guiseley, Leeds LS20 8EY

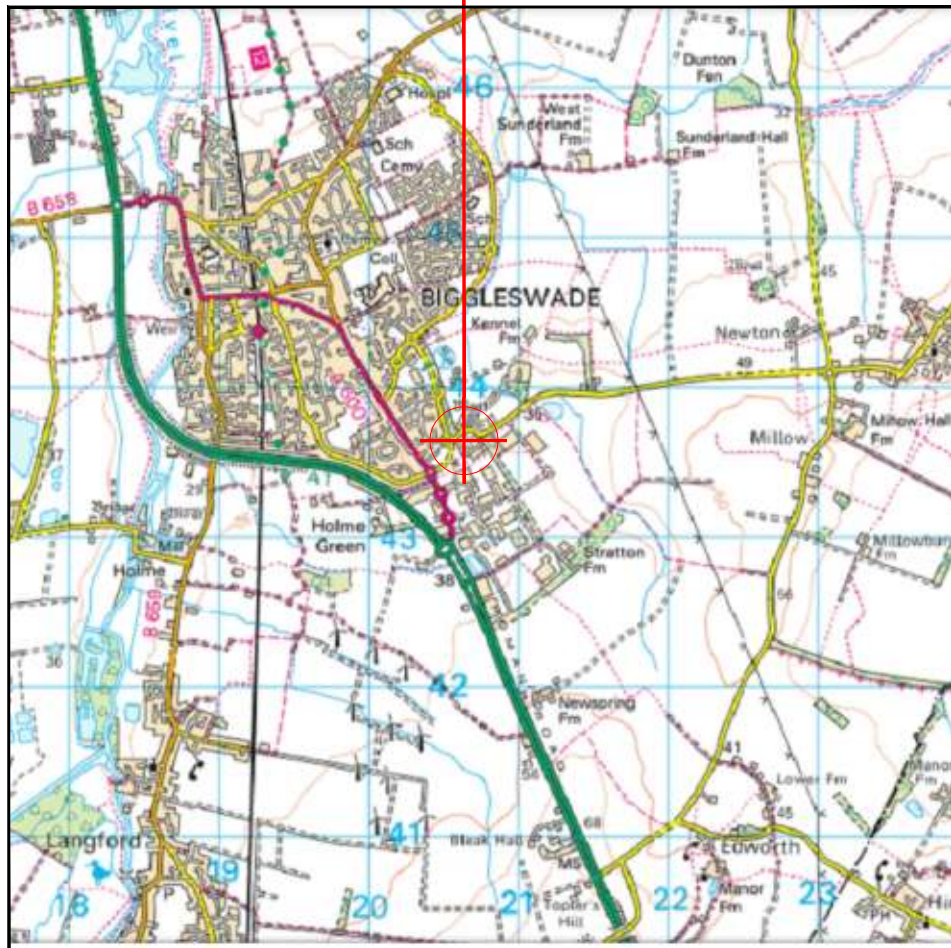
All H3G UK Ltd installations are designed to be fully compliant with the public exposure guidelines established by the International Commission on Non-ionizing Radiation Protection (ICNIRP). These guidelines have the support of UK Government, the European Union and they also have the formal backing of the World Health Organisation. A certificate of ICNIRP compliance will be included within the planning submission.

If you have any feedback on these proposals, we look forward to receiving your comments and if you are aware of any other local organisations that are not statutory consultees that you consider should be informed, please let us know and we will endeavour to consult with them.

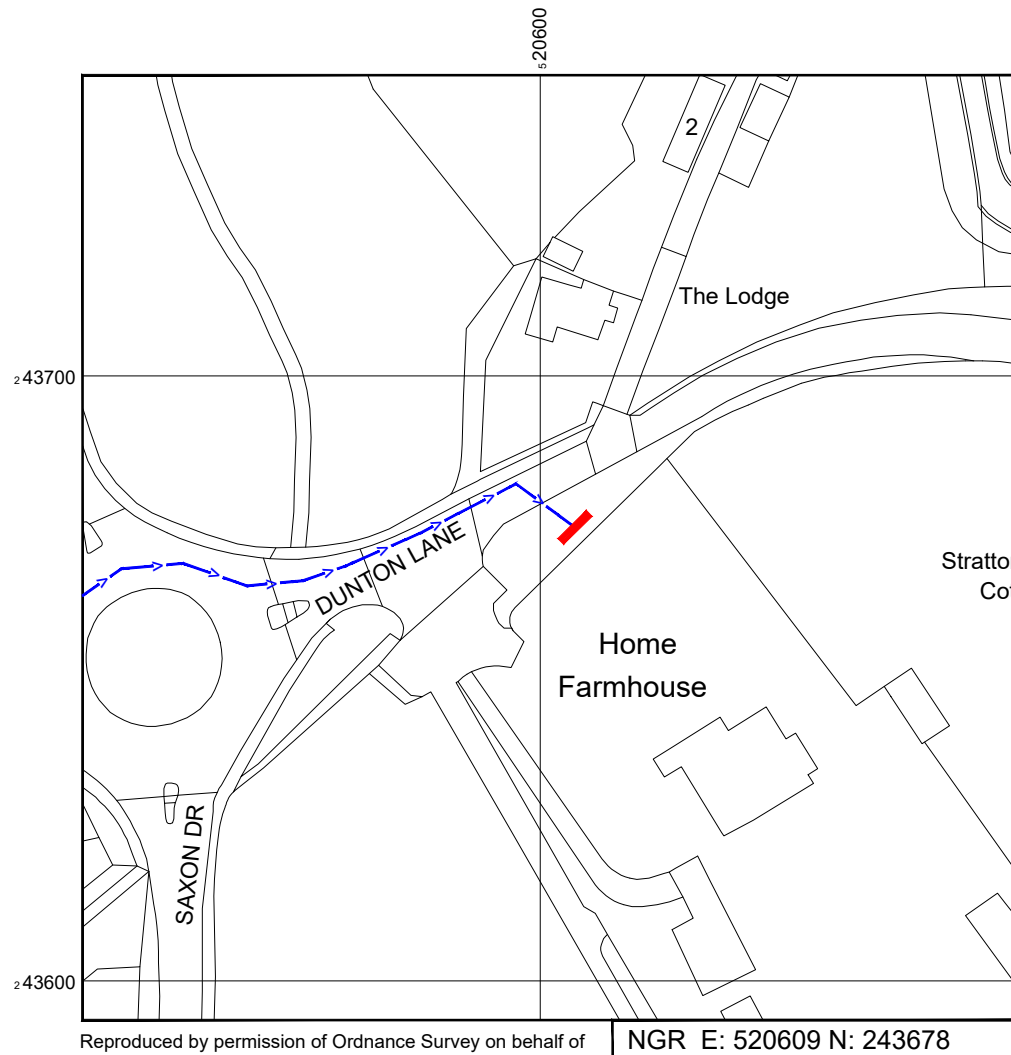
Yours faithfully,

Shell Kelly

SITE LOCATION



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NOTES:

1. ALL DIMENSIONS IN MM UNLESS OTHERWISE NOTED.

DIRECTIONS TO SITE:

Head north on A1(M). Continue onto A1. At Biggleswade South Roundabout, take the 3rd exit onto London Rd/A6001. At the roundabout, take the 2nd exit and stay on London Rd/A6001. At the roundabout, take the 3rd exit onto Saxon Dr. At the roundabout, take the 3rd exit onto Dunton Ln. Follow Dunton Ln and site location is on the right hand side.



Master:	MBNL / EE:	Project:	Purpose of Issue:	Issue:
M001	MBNL	H3G 5G UNILATERAL	Planning	A
Date:	02/08/2021	Revision / Upgrade Description:		
Drawn:	CDN	First Issue - Site nomination dated: TBC		
Checked:	DH			
Approved:	SD			

CK Hutchison Networks (UK) Limited

Great Brighams Mead,
Vastern Road, Reading,
Berkshire, England,
RG1 8DJ

Design Consultant & Principal Contractor:



WHP Telecoms
Unit 1 Maple Park,
Low Fields Avenue, Leeds
LS12 6HH

Tel: 01133023550
e-mail: info@whptelecoms.com

Site Name: **DUNTON LANE STREETWORKS**

Site ID: **MBE18874**

Address: **DUNTON LANE, KINGS REACH,
BIGGLESWADE, CENTRAL
BEDFORDSHIRE, EAST OF ENGLAND,
ENGLAND,
SG18 8QU**

Title: **002 SITE LOCATION PLAN**

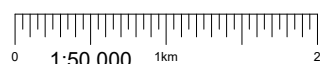
Project: **5G UNILATERAL**

Purpose of Issue: **PLANNING**

EE Cell ID:	MBNL Cell ID:	Cell ID:
N/A	N/A	N/A

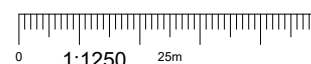
Master Drawing No:	Issue:
MBE18874_M001	A

SITE AREA PLAN



SITE PHOTOGRAPH

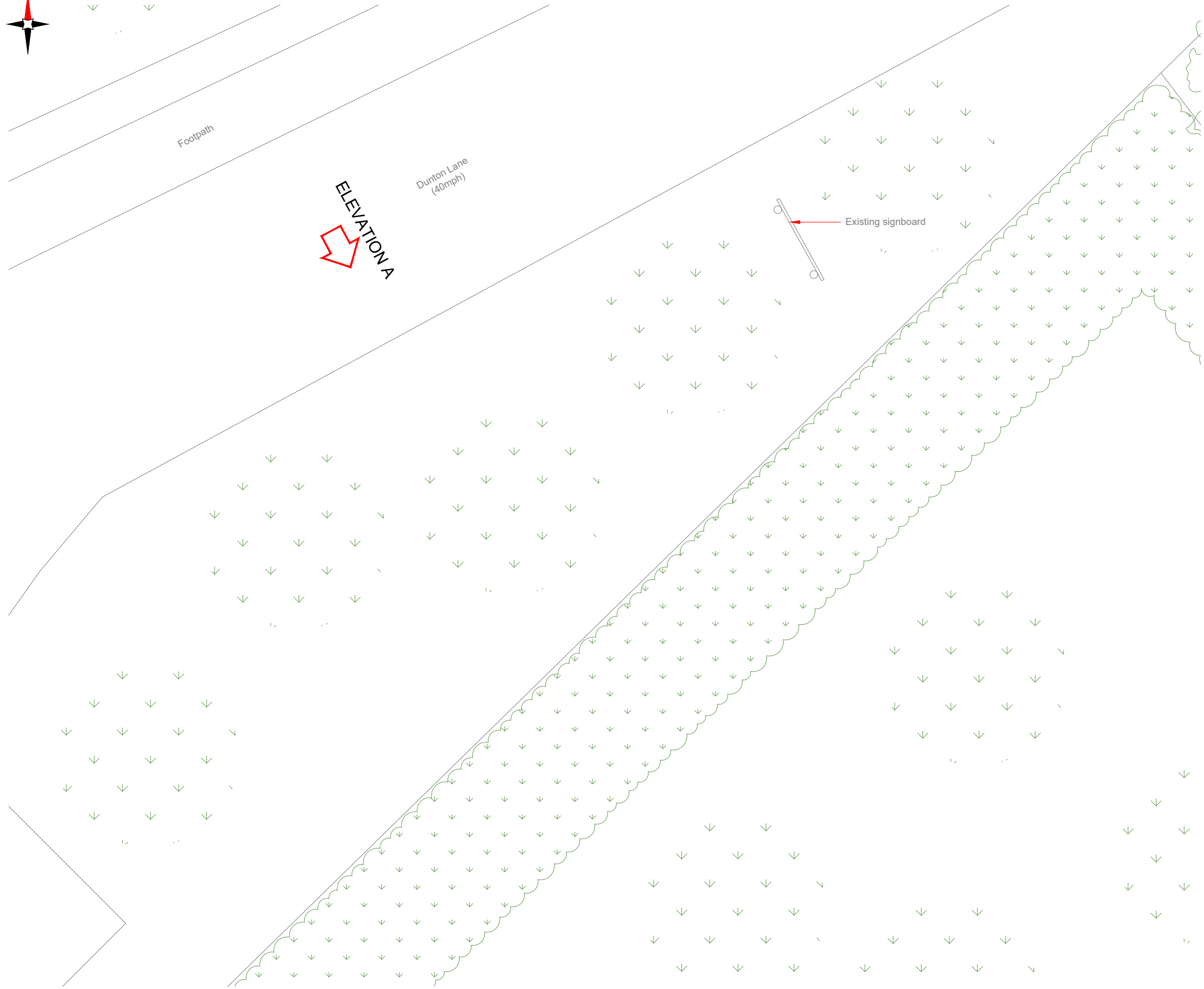
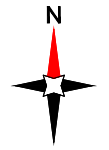
SITE LOCATION PLAN



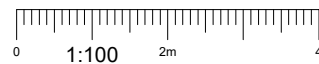
GOOGLE MAPS QR CODE

GOOGLE MAPS - <https://goo.gl/maps/4j16KUuHhupw57df7>

GOOGLE STREETVIEW - <https://goo.gl/maps/q4Qbx2ky8maeYCd67>



EXISTING SITE PLAN



NOTES:

1. ALL DIMENSIONS IN MM UNLESS OTHERWISE NOTED.

Master:	MBNL / EE:	Project:	Purpose of Issue:	Issue:
M001	MBNL	H3G 5G UNILATERAL	Planning	A
Date:	Revision / Upgrade Description:			
02/08/2021	First Issue - Site nomination dated: TBC			
Drawn:	CDN			
Checked:	DH			
Approved:	SD			

CK Hutchison Networks (UK) Limited
 Great Brighams Mead,
 Vastern Road, Reading,
 Berkshire, England,
 RG1 8DJ

Design Consultant & Principal Contractor:



WHP Telecoms
 Unit 1 Maple Park,
 Low Fields Avenue, Leeds
 LS12 6HH
 Tel: 01133023550
 e-mail: info@whptelecoms.com

Site Name: **DUNTON LANE STREETWORKS**

Site ID: **MBE18874**

Address: **DUNTON LANE, KINGS REACH,
 BIGGLESWADE, CENTRAL
 BEDFORDSHIRE, EAST OF ENGLAND,
 ENGLAND,
 SG18 8QU**

Title: **100 EXISTING SITE PLAN**

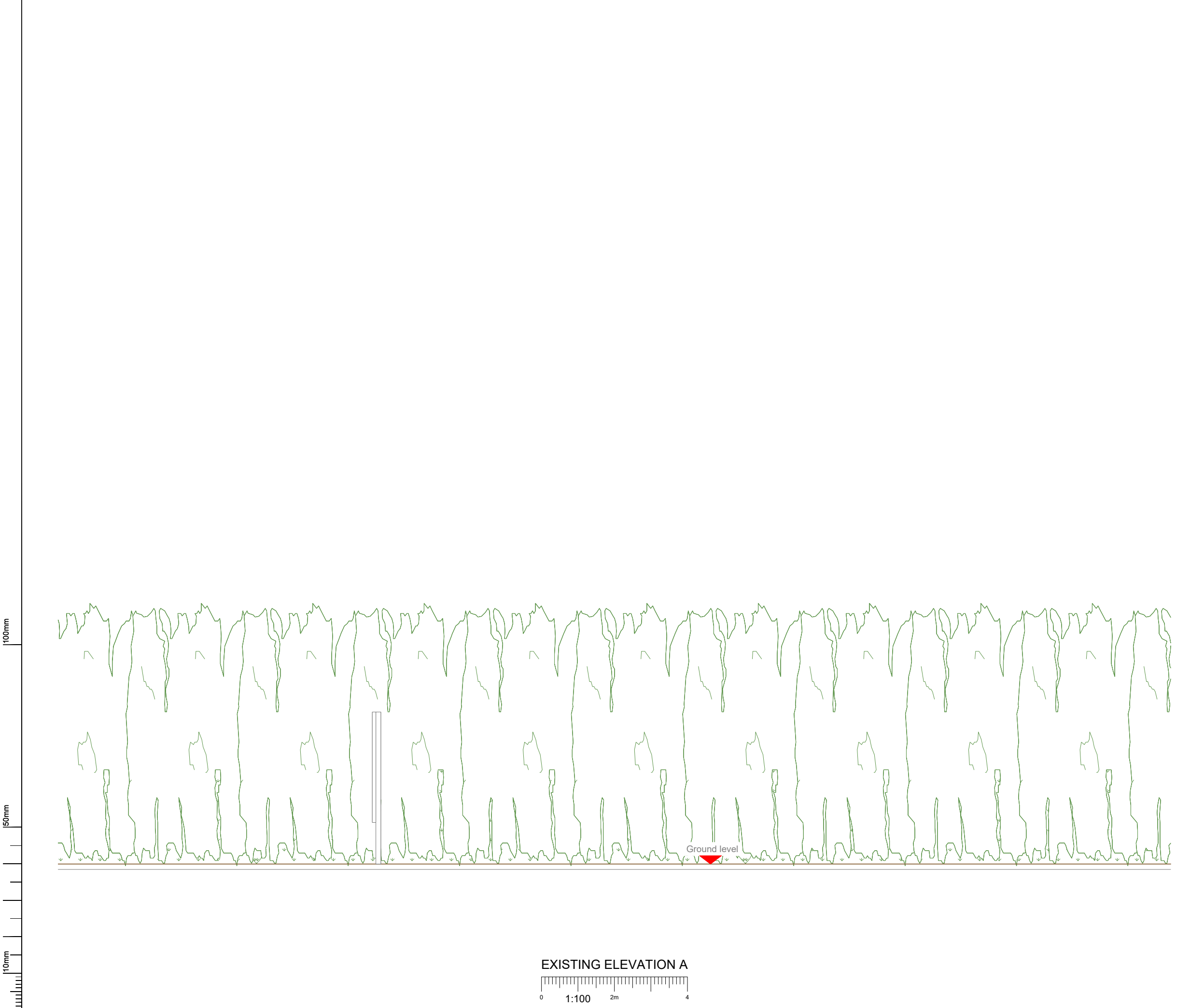
Project: **5G UNILATERAL**

Purpose of Issue: **PLANNING**

EE Cell ID:	MBNL Cell ID:	Cell ID:
N/A	N/A	N/A

Master Drawing No:	Issue:
MBE18874_M001	A

100mm
50mm
10mm




NOTES:

- ALL DIMENSIONS IN MM UNLESS OTHERWISE NOTED.

Master:	MBNL / EE:	Project:	Purpose of Issue:	Issue:
M001	MBNL	H3G 5G UNILATERAL	Planning	A
Date:	Revision / Upgrade Description:			
02/08/2021	First Issue - Site nomination dated: TBC			
Drawn:	CDN			
Checked:	DH			
Approved:	SD			

CK Hutchison Networks (UK) Limited
 Great Brighams Mead,
 Vastern Road, Reading,
 Berkshire, England,
 RG1 8DJ

Design Consultant & Principal Contractor:



WHP Telecoms
 Unit 1 Maple Park,
 Low Fields Avenue, Leeds
 LS12 6HH
 Tel: 01133023550
 e-mail: info@whptelecoms.com

Site Name: **DUNTON LANE STREETWORKS**

Site ID: **MBE18874**

Address: **DUNTON LANE, KINGS REACH,
 BIGGLESWADE, CENTRAL
 BEDFORDSHIRE, EAST OF ENGLAND,
 ENGLAND,
 SG18 8QU**

Title: **150 EXISTING ELEVATION A**

Project: **5G UNILATERAL**

Purpose of Issue: **PLANNING**

EE Cell ID:	MBNL Cell ID:	Cell ID:
N/A	N/A	N/A

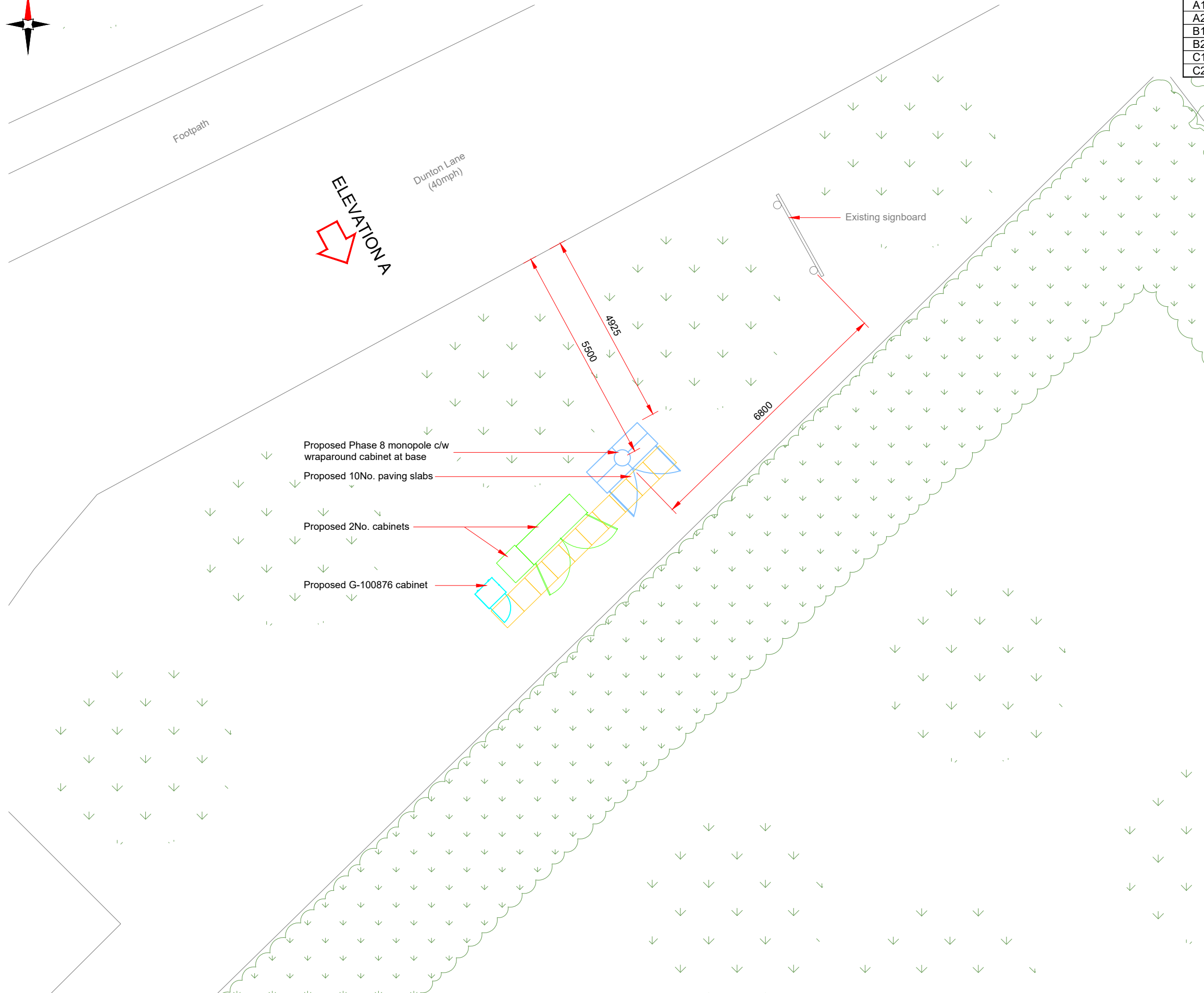
Master Drawing No:	Issue:
MBE18874_M001	A



Antenna Aperture ID	Proposed 4G/5G Bearing
A1	50°
A2	50°
B1	170°
B2	170°
C1	290°
C2	290°

NOTES:

- ALL DIMENSIONS IN MM UNLESS OTHERWISE NOTED.



Master:	MBNL / EE:	Project:	Purpose of Issue:	Issue:
M001	MBNL	H3G 5G UNILATERAL	Planning	A
Date:	02/08/2021	Revision / Upgrade Description:		
Drawn:	CDN	First Issue - Site nomination dated: TBC		
Checked:	DH			
Approved:	SD			

CK Hutchison Networks (UK) Limited
 Great Brighams Mead,
 Vastern Road, Reading,
 Berkshire, England,
 RG1 8DJ

Design Consultant & Principal Contractor:



WHP Telecoms
 Unit 1 Maple Park,
 Low Fields Avenue, Leeds
 LS12 6HH
 Tel: 01133023550
 e-mail: info@whptelecoms.com

Site Name: **DUNTON LANE STREETWORKS**

Site ID: **MBE18874**

Address: **DUNTON LANE, KINGS REACH,
 BIGGLESWADE, CENTRAL
 BEDFORDSHIRE, EAST OF ENGLAND,
 ENGLAND,
 SG18 8QU**

Title: **210 PROPOSED SITE PLAN**

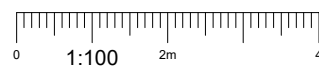
Project: **5G UNILATERAL**

Purpose of Issue: **PLANNING**

EE Cell ID:	MBNL Cell ID:	Cell ID:
N/A	N/A	N/A

Master Drawing No:	Issue:
MBE18874_M001	A

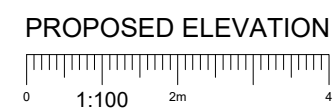
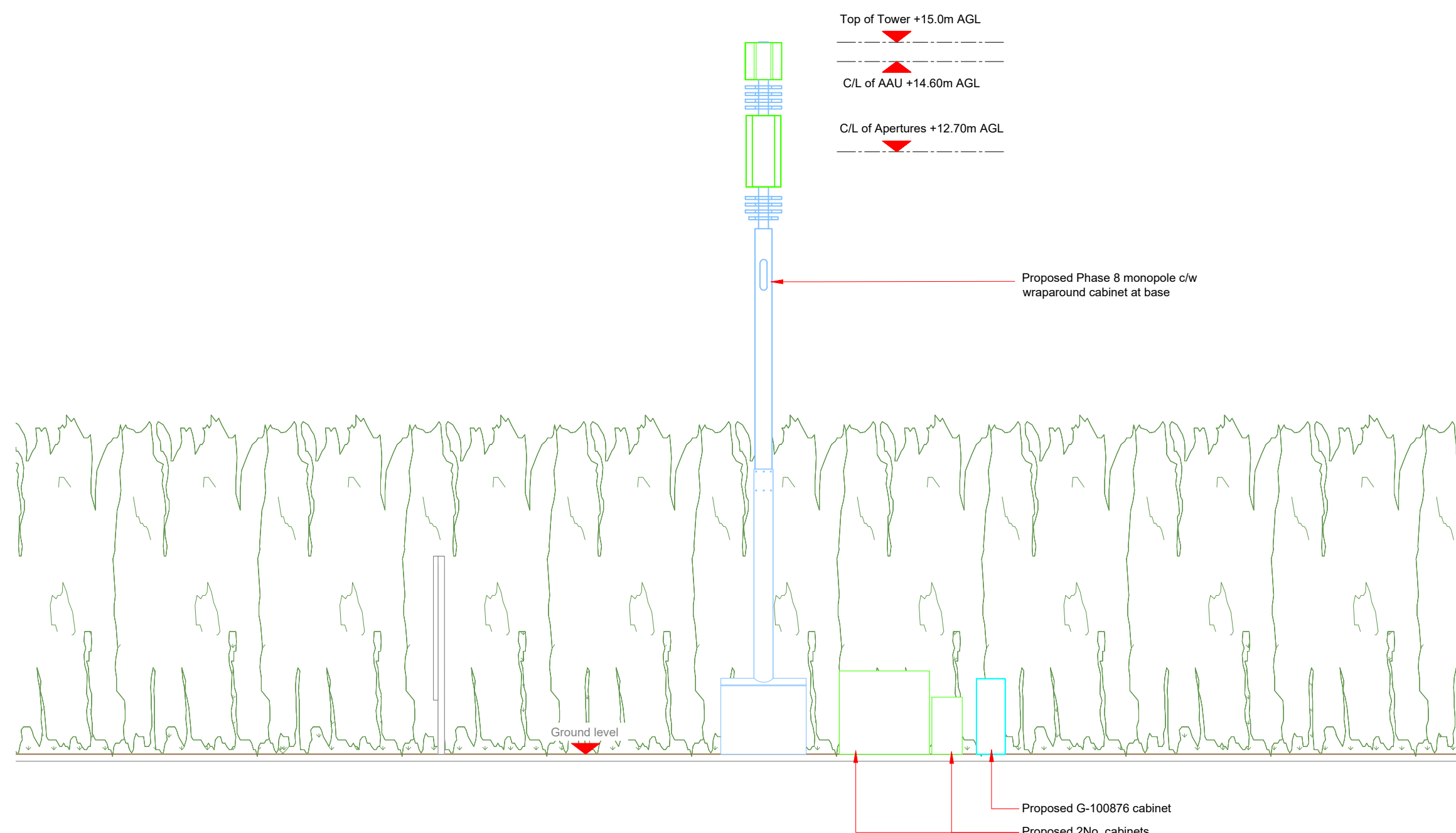
PROPOSED SITE PLAN



100mm
50mm
10mm

Antenna Aperture ID	Proposed 4G/5G Bearing
A1	50°
A2	50°
B1	170°
B2	170°
C1	290°
C2	290°

NOTES:
1. ALL DIMENSIONS IN MM UNLESS OTHERWISE NOTED.



Master:	MBNL / EE:	Project:	Purpose of Issue:	Issue:
M001	MBNL	H3G 5G UNILATERAL	Planning	A
Date:	02/08/2021	Revision / Upgrade Description:		
Drawn:	CDN	First Issue - Site nomination dated: TBC		
Checked:	DH			
Approved:	SD			

CK Hutchison Networks (UK) Limited

Great Brighams Mead,
Vastern Road, Reading,
Berkshire, England,
RG1 8DJ

Design Consultant & Principal Contractor:



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Tel: 01133023550
e-mail: info@whptelecoms.com

Site Name: **DUNTON LANE STREETWORKS**

Site ID: **MBE18874**

Address: **DUNTON LANE, KINGS REACH,
BIGGLESWADE, CENTRAL
BEDFORDSHIRE, EAST OF ENGLAND,
ENGLAND,
SG18 8QU**

Title: **260 PROPOSED ELEVATION**

Project: **5G UNILATERAL**

Purpose of Issue: **PLANNING**

EE Cell ID:	MBNL Cell ID:	Cell ID:
N/A	N/A	N/A

Master Drawing No:	Issue:
MBE18874_M001	A



PUBLIC NOTICE

CENTRAL BEDFORDSHIRE COUNCIL PROPOSES TO INSTALL TRAFFIC CALMING MEASURES ON POTTON ROAD, BIGGLESWADE

Notice is hereby given that Central Bedfordshire Council, in exercise of its powers under Section 90 A-I of the Highways Act 1980 and all other enabling powers, propose to construct Speed Cushions on Potton Road, Biggleswade either side of the proposed Zebra Crossing outside No. 159 Potton Road. These proposals are part of a scheme to reduce traffic speeds and create a safer environment for all road users.

A pair of Speed Cushions at a nominal height of 75mm and approximately 3 metres in length each, including ramps, and 1.75 metres in width, leaving a drainage channel of approximately 1 metre either side are proposed to be sited at the following locations in Biggleswade:

1. Potton Road, centered approximately outside No. 118 Potton Road.
2. Potton Road, centered approximately outside the Hand Car Wash, 20 metres north-east of the centre of the junction with Nursery Close.

Details may also be viewed online at www.centralbedfordshire.gov.uk/publicstatutorynotices.

Comments should be sent by e-mail to highways.consultation@centralbedfordshire.gov.uk by 15 October 2021. Any objections must state the grounds on which they are made **and must quote unique reference number A00156TC**. If you want to send in your comments in writing please send them to the address shown below FAO Emily Hirst.

Central Bedfordshire Council
Priory House
Chicksands
Shefford SG17 5TQ

Jill Dickinson
Assistant Director of Community
Services

24 September 2021

PUBLIC NOTICE



CENTRAL BEDFORDSHIRE COUNCIL PROPOSES TO INTRODUCE NO WAITING AT ANY TIME ON POTTON ROAD, BIGGLESWADE

Reason for proposal: The waiting restrictions are intended to prevent obstructive parking effecting the free flow of traffic.

Effect of the Order:

To introduce No Waiting at any time on the following lengths of road in Biggleswade:-

1. Potton Road, north-west side, from a point in line with the property boundary between No. 155 Potton Road and No. 1 Nursey Close and extending in north-easterly direction for approximately 26 metres up to the junction with Nursey Close.
2. Potton Road, north-west side, from a point in line with the rear boundary fence belonging to No. 2 Nursey Close and extending in south-westerly direction for approximately 20 metres up to the junction with Nursey Close.
3. Nursery Close, both sides, from the centre of the junction with Potton Road and extending in a north-westerly direction for approximately 20 metres.
4. Potton Road, south-east side, from the junction with Stratton Way and extending in a south-westerly direction for approximately 15 metres.
5. Potton Road, south-east side, from the junction with Stratton Way and extending in a north-easterly direction for approximately 49 metres, up to a point in line with No. 110's north-eastern flank wall.
6. Stratton Way, both sides, from the centre of the junction with Potton Road and extending in a south-easterly direction for approximately 15 metres into the road.

Details may also be viewed online at www.centralbedfordshire.gov.uk/publicstatutorynotices.

Comments should be sent by e-mail to highways.consultation@centralbedfordshire.gov.uk by 15 October 2021. Any objections must state the grounds on which they are made **and must quote unique reference number A00156WR**. If you want to send in your comments in writing please send them to the address shown below FAO Emily Hirst.

Please note that any comments received will be redacted of personal information and uploaded onto the Central Bedfordshire Council website as part of a report on the scheme a few days before the proposal is discussed at the relevant Traffic Management Meeting, where it will remain in the public domain. If you do not wish for your comments to be part of the report please state this explicitly within your response.

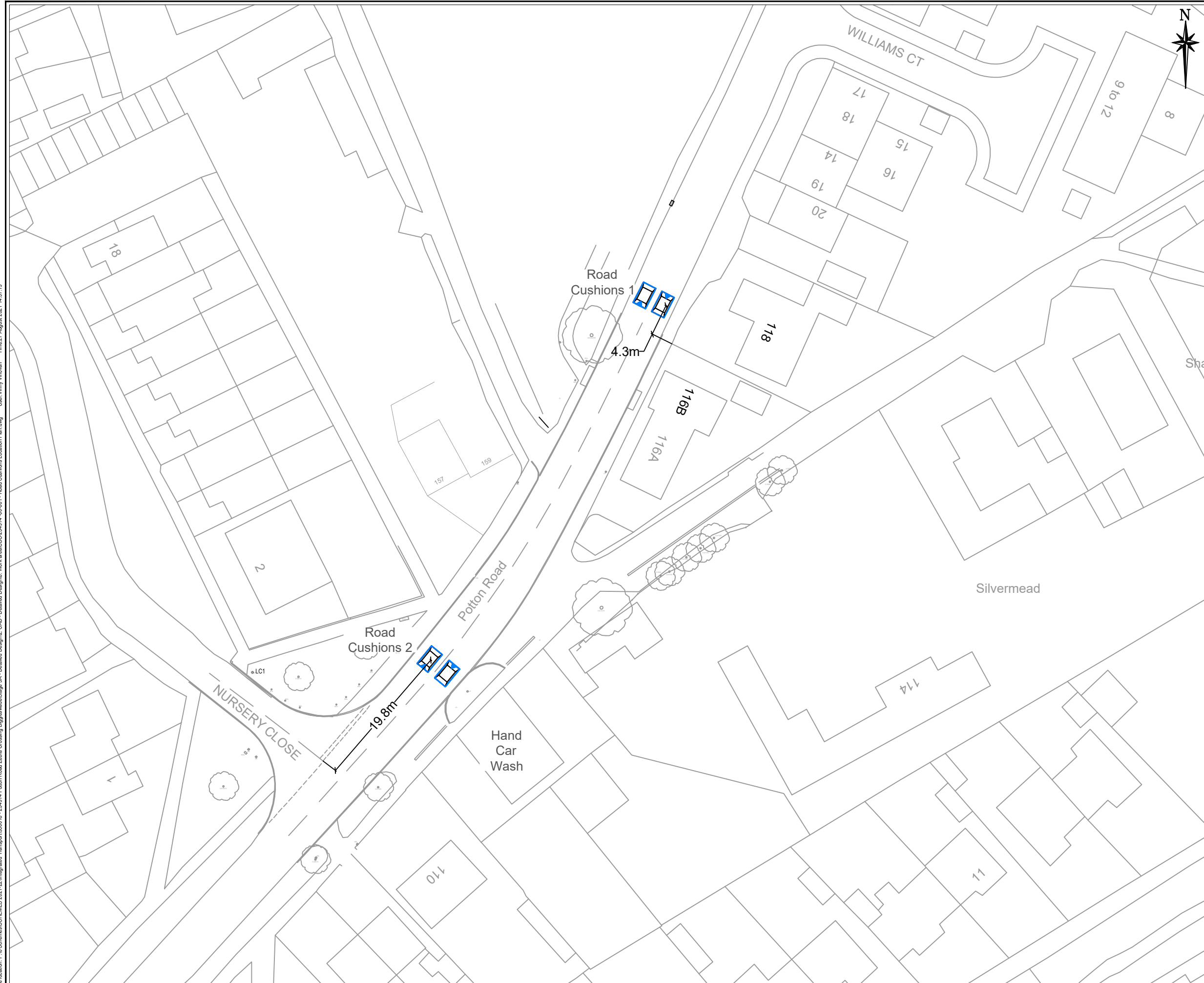
Order Title: If made will be "Central Bedfordshire Council (Bedfordshire County Council (District of Mid Bedfordshire) (Civil Enforcement Area and Special Enforcement Area) (Waiting Restrictions and Street Parking Places) (Consolidation) Order 2008) (Variation No.*) Order 2021"

Central Bedfordshire Council
Priory House
Chicksands
Shefford SG17 5TQ

Jill Dickinson
Assistant Director of
Community Services

24 September 2021

File location: P:\6 Schemes\SCHEMES 2021\Zell\Integrated Transport\65018 - 234914 Potton Road Zebra Crossing Biggleswade\Stage 3A - Detailed Design\CAD - Detailed Design\Work area\CBC-234914-00-001 - Road Cushions Location Plan.dwg User:Vivvy Vinovan Time:27 August 2021 14:37:19



SAFETY, HEALTH AND ENVIRONMENTAL INFORMATION	
In addition to the hazards/risks normally associated with the types of work detailed on this drawing, note the following:	
CONSTRUCTION	
MAINTENANCE / CLEANING	
DECOMMISSIONING / DEMOLITION	
It is assumed that all works will be carried out by a competent contractor working, where appropriate, to an approved method statement	

KEY	
	1.7m X 3m traffic humps 65mm height

REV	REV DATE	PURPOSE OF REVISION	DRAWN	CHKD	APPROV
Drawn:	VV				Date: AUGUST 2021
Design:	VV				Date: AUGUST 2021
Checked:	LG				Date: AUGUST 2021
Approved:	HD				Date: AUGUST 2021



Project
Potton Road Zebra Crossing
Potton Road, Biggleswade

Drawing Title
Proposed Cushions Location

Drawing Status

Scale	1:500 @ A3	DO NOT SCALE
Ringway Jacobs No.		
Client No.		
Drawing Number	CBC-234914-00-001	Rev 0

This drawing is not to be used in whole or part other than for the intended purpose and project as defined on this drawing. Refer to the contract for full terms and conditions.



BIGGLESWADE TOWN COUNCIL
Report to Council 10th October 2021
2022 Planting Scheme Procurement

Implications of Recommendations

Corporate Strategy: None

Finance: From Planting Budgets

Equality: None

Environment: Planting to Enhance the Environment

Community Safety: None

Background

For Members to consider the approval for the purchase of bedding plants and baskets for the Town Centre and strategic town entry points.

The ordering of these plants is time critical due to the varieties that have been specified by the Public Realm Manager and, due to the nature of the species, it has not been proved possible to obtain competitive quotes in accordance with Financial Regulations.

Introduction

Last year the Council spent £3,301 for 2000 bedding plants and 66 baskets. This year the Public Realm Manager has only been able to obtain one quote, again to fill 66 baskets but these include all the varieties needed for the displays planned for Summer 2022. The quote is for 2573 plants in total at a cost of £3,370. These need to be ordered now to secure the colours and species required for the displays.

Summary

Financial Regulation 11.1.i requires three quotes for orders in excess of £3,000. However, Financial Regulation 11.1.a.vii allows, where genuine competition is not available because of the specialist nature of the work or goods, that the regulation 11.1.i need not apply, subject to a resolution of Council which embodies the reason for the exemption.

To secure this order, members are requested to approve such a resolution.

Recommendation

Councillors are requested to resolve to approve the order from the supplier that has quoted for the plants for the reason of the specialist nature of the varieties of species.

Philip Truppin
Assistant Town Clerk

Development Management

Central Bedfordshire Council

Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ
www.centralbedfordshire.gov.uk



Mr P Tarrant
Clerk to Biggleswade Town Council
The Old Court House
4 Saffron Road
Biggleswade
Beds
SG18 8DL

Contact Joanna Baker
Direct Dial 0300 300 6990
Email planning@centralbedfordshire.gov.uk
Your Ref
Date 17 September 2021

Dear Mr Tarrant,

Application No: CB/TRE/21/00435

Proposal: Works to trees protected by a Tree Preservation Order MB/99/0007: reduce the height of the whole crown by approximately 4 metres to Cherry Tree T1 leaving the tree in shape. Reduce in height by approximately 1 metre to prevent future breakages to Acacia Tree T2. Reduce in height by approximately 1-2 metres and to reduce the limb back into shape that has been left hanging over the building to Acacia Tree T3. Remove the 2 lower limbs that hang over the car park back into the trunk of the tree to Acacia Tree T4.

Location: The Lawns Early Excellence Centre, The Baulk, Biggleswade, SG18 0PT

I have received an application to carry out work to preserved tree(s) at the above property. You can view the application details and documents on our website by visiting: <http://www.centralbedfordshire.gov.uk/tree-works-register>.

If you wish to comment on the application, please do so in writing by **08 October 2021** quoting the above application number.

All letters received are open to public view and therefore cannot be treated in confidence. Normally, your letter will not be acknowledged.

How coronavirus is affecting planning

We were already well prepared for agile working, operating a paper light planning application process. Most of our staff are now working from home, but can be contacted as normal via email or phone during working hours. A number of staff are working flexibly around childcare - please leave a message and they will get back to you as quickly as they can. We will of course be keeping staffing levels and workloads under constant review in light of any cases of self-isolation and childcare needs.

A small number of our planning admin team are in the office to register post, scan documents and print. However, as most applications can be registered remotely, please help us by making electronic submissions. Hard copy applications and postal comments are still being received, but there could be a delay in getting these logged as they have to be scanned in at the office. Please also be advised that we are unable to offer case history copies or other printing requests at this time.

We are continuing to consult on planning applications and consider any comments made. We will not be sending hard copy plans to parish and town councils in addition to electronic consultations. If you are unable to view plans then please contact the case officer to discuss.

Site visits by officers will only be carried out once the applicant / agent has first been contacted to discuss the suitability of a visit and whether arrangements can be made to accord with up to date advice on social distancing. Case officers will then make a judgement as to whether a site visit can be made in a safe way – if this is not possible we will discuss the potential for alternative ways of assessing the site or in appropriate cases request your agreement that consideration of the application be paused.

In accordance with the latest advice on social distancing, we are unable to have face to face meetings, so we are asking customers not to come into our offices. Your case officer will contact you to discuss alternative arrangements which could be via phone call or video conferencing.

Read about our Development Management Committee for updates and information about meetings:

https://www.centralbedfordshire.gov.uk/info/31/meetings/219/development_management_committee_-_meetings_and_agendas.

All of these arrangements will be kept under review and we would like to thank you for your co-operation during these challenging times.

Yours sincerely,

Joanna Baker
Trainee Natural Environment Officer

22/09/2021

Biggleswade Town Council

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Detailed Balance Sheet - Excluding Stock Movement

Month 5 Date 31/08/2021

Page 1

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	OP'L F/H LAND & BUILDINGS	1,813,044	456,657	1,356,387
2	OP'L L/H LAND & BUILDINGS	9,095	0	9,095
21	VEHICLES & EQUIPMENT	807,385	522,103	285,282
41	INFRASTRUCTURE ASSETS	303,110	247,880	55,230
61	COMMUNITY ASSETS	15,380	0	15,380
	Total Fixed Assets	2,948,014	1,226,640	1,721,374
	<u>Current Assets</u>			
91	CAPITAL WORK IN PROGRESS	7,325		
100	DEBTORS - TOWN COUNCIL	63,368		
101	DEBTORS - ALLOTMENTS	7,240		
102	DEBTORS - PITCH HIRE	(164)		
103	DEBTORS - ORCHARD CENTRE	3,651		
105	VAT REFUNDS	14,483		
109	DEBTORS - TBA	2,572		
114	CBC STREETLIGHTS	(14,295)		
202	LLOYDS CURRENT BANK A/C	110,809		
204	LLOYDS SALARY A/C	2		
210	PETTY CASH	504		
224	PUBLIC SECTOR DEPOSIT	495,000		
	Total Current Assets		690,495	
	<u>Current Liabilities</u>			
501	TRADE CREDITORS	34,633		
505	HALL DEPOSIT	100		
510	ACCRUALS	2,445		
515	PAYE & NI DUE	12,698		
516	NET WAGES CONTROL	(111)		
517	SUPERANNUATION DUE	10,475		
522	OTHER SALARY PAYMENT	281		
525	ALLOTMENT DEPOSITS	3,250		
530	INC IN ADVANCE - COMMUTED	23,000		
537	SUNDRY CREDITORS	(2,044)		
	Total Current Liabilities		84,727	
	Net Current Assets			605,767
	Total Assets less Current Liabilities			2,327,141
	<u>Long Term Liabilities</u>			
401	PWLB LOANS	106,365		
430	LEASE CREDITOR (GROSS)	2,235		
435	LEASE CREDITOR (DEF'D INT)	(167)		
	Total Long Term Liabilities		108,433	
	Total Assets less Total Liabilities			2,218,708
	<u>Represented by :-</u>			
301	CURRENT YEAR FUND	103,193		
310	GENERAL RESERVE	97,682		

Detailed Balance Sheet - Excluding Stock Movement**Month 5 Date 31/08/2021**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
327	EMR TWINNING	1,500	
329	EMR DEPOT	1,500	
343	EMR ELECTION FUND	4,000	
349	ROLLING CAPITAL FUND	390,567	
350	CAPITAL FINANCING RESERVE	1,318,084	
451	DEF'D GRANTS APPLIED	608,674	
452	DEF'D GRANTS W/BACK	(306,492)	
		<hr/>	<hr/>
	Total Equity		2,218,708

22/09/2021

Biggleswade Town Council

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Summary Income & Expenditure by Budget Heading 31/08/2021

Month No: 5

Committee Report

Page 1

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	
Finance & General Purposes									
101	B'SWADE MAGISTRATES COURT	Income	800	203	1,800	1,597		11.3%	
		Expenditure	800	203	1,800	1,597	1,597	11.3%	
	Movement to/(from) Gen Reserve		<u>0</u>	<u>0</u>					
108	GRANTS (INCL S137)	Expenditure	31,450	10,826	32,767	21,941	21,941	33.0%	
109	CAPITAL EXPENDITURE	Income	2,687	28,386	0	(28,386)		0.0%	
		Expenditure	92,720	37,086	13,435	(23,651)	(23,651)	276.0%	
	Movement to/(from) Gen Reserve		<u>(90,034)</u>	<u>(8,700)</u>					
111	CORPORATE MANAGEMENT	Income	1,167,097	644,925	1,292,191	647,266		49.9%	
		Expenditure	171,390	78,480	122,729	44,249	44,249	63.9%	
	Movement to/(from) Gen Reserve		<u>995,707</u>	<u>566,445</u>					
112	DEMOCRATIC REP'N & MGMT	Income	7,800	3,250	0	(3,250)		0.0%	
		Expenditure	257,342	135,644	188,576	52,932	52,932	71.9%	
	Movement to/(from) Gen Reserve		<u>(249,542)</u>	<u>(132,394)</u>					
113	CIVIC ACTIVITIES & EXPENSES	Income	577	102	500	398		20.4%	
		Expenditure	1,000	100	3,100	3,000	3,000	3.2%	
	Movement to/(from) Gen Reserve		<u>(423)</u>	<u>2</u>					
115	ORCHARD COMMUNITY CENTRE	Income	23,422	10,216	33,120	22,904		30.8%	
		Expenditure	87,393	42,037	109,873	67,836	67,836	38.3%	
	Movement to/(from) Gen Reserve		<u>(63,971)</u>	<u>(31,821)</u>					
901	CENTRAL SERVICES	Expenditure	355	0	77,668	77,668	77,668	0.0%	
	Finance & General Purposes Income		<u>1,202,382</u>	<u>687,082</u>	<u>1,327,611</u>	<u>640,529</u>		<u>51.8%</u>	
	Expenditure		<u>642,450</u>	<u>304,376</u>	<u>549,948</u>	<u>245,572</u>	<u>0</u>	<u>245,572</u>	<u>55.3%</u>
	Movement to/(from) Gen Reserve		<u>559,932</u>	<u>382,706</u>					
Public Land & Open Spaces									
102	ALLOTMENTS	Income	9,682	9,588	7,200	(2,388)		133.2%	
		Expenditure	1,681	694	1,715	1,021	1,021	40.5%	
	Movement to/(from) Gen Reserve		<u>8,001</u>	<u>8,894</u>					
104	BURIAL GROUNDS	Income	24,152	7,502	18,900	11,398		39.7%	
		Expenditure	98,461	52,580	104,123	51,543	51,543	50.5%	
	Movement to/(from) Gen Reserve		<u>(74,309)</u>	<u>(45,078)</u>					
210	GENERAL	Expenditure	3,876	2,467	3,000	533	533	82.2%	
212	RECREATION GROUNDS	Income	8,888	1,733	5,500	3,767		31.5%	
		Expenditure	349,409	163,642	359,019	195,377	195,377	45.6%	
	Movement to/(from) Gen Reserve		<u>(340,520)</u>	<u>(161,909)</u>					
902	PUBLIC REALM	Expenditure	0	0	62,097	62,097	62,097	0.0%	

Continued over page

Summary Income & Expenditure by Budget Heading 31/08/2021

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Public Land & Open Spaces Income		42,723	18,823	31,600	12,777			59.6%
Expenditure		453,426	219,382	529,954	310,572	0	310,572	41.4%
Movement to/(from) Gen Reserve		<u>(410,703)</u>	<u>(200,559)</u>					
Town Centre Management								
105 CAR PARKS	Income	13,071	11,124	39,800	28,676			27.9%
	Expenditure	99,295	36,977	96,982	60,005		60,005	38.1%
Movement to/(from) Gen Reserve		<u>(86,224)</u>	<u>(25,853)</u>					
106 MARKET	Income	3,803	5,412	16,500	11,088			32.8%
	Expenditure	43,595	21,685	40,793	19,108		19,108	53.2%
Movement to/(from) Gen Reserve		<u>(39,792)</u>	<u>(16,273)</u>					
107 TOWN CENTRE GENERAL	Income	345	0	500	500			0.0%
	Expenditure	110,081	32,555	120,254	87,699		87,699	27.1%
Movement to/(from) Gen Reserve		<u>(109,736)</u>	<u>(32,555)</u>					
110 PUBLIC CONVENIENCES	Income	650	0	0	0			0.0%
	Expenditure	22,770	4,272	7,080	2,808		2,808	60.3%
Movement to/(from) Gen Reserve		<u>(22,120)</u>	<u>(4,272)</u>					
Town Centre Management Income		17,869	16,536	56,800	40,264			29.1%
Expenditure		275,741	95,490	265,109	169,619	0	169,619	36.0%
Movement to/(from) Gen Reserve		<u>(257,873)</u>	<u>(78,954)</u>					
Grand Totals:- Income		1,262,974	722,441	1,416,011	693,570			51.0%
Expenditure		1,371,617	619,247	1,345,011	725,764	0	725,764	46.0%
Net Income over Expenditure		<u>(108,644)</u>	<u>103,193</u>	<u>71,000</u>	<u>(32,193)</u>			
Movement to/(from) Gen Reserve		<u>(108,644)</u>	<u>103,193</u>					

22/09/2021

Biggleswade Town Council

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Detailed Income & Expenditure by Budget Heading 31/08/2021

Month No: 5

Committee Report

Page 1

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & General Purposes								
101 B'SWADE MAGISTRATES COURT								
1081 INC-RENT	680	0	1,800	1,800			0.0%	
1091 INC-MISCELLANEOUS	120	203	0	(203)			0.0%	
B'SWADE MAGISTRATES COURT :- Income	800	203	1,800	1,597			11.3%	0
4007 HEALTH & SAFETY	294	0	300	300		300	0.0%	
4008 STAFF TRAINING	270	0	0	0		0	0.0%	
4011 RATES	14,220	6,069	12,740	6,671		6,671	47.6%	
4012 WATER RATES	425	160	500	340		340	32.0%	
4013 RENT	(46,090)	(11,559)	(24,700)	(13,141)		(13,141)	46.8%	
4014 ELECTRICITY	2,384	1,653	3,000	1,347		1,347	55.1%	
4015 GAS	3,992	1,545	2,000	455		455	77.2%	
4016 CLEANING COSTS	11,766	1,082	360	(722)		(722)	300.4%	
4021 TELEPHONE & FAX	122	0	0	0		0	0.0%	
4023 STATIONERY	180	0	0	0		0	0.0%	
4026 COMPUTER	59	0	0	0		0	0.0%	
4029 OFFICE REFURBISHMENT	154	0	0	0		0	0.0%	
4036 PROPERTY MAINTENANCE	678	252	4,000	3,749		3,749	6.3%	
4042 EQUIPT MAINT/REPAIR	649	0	500	500		500	0.0%	
4104 REFUSE COLLECTION	1,187	441	1,000	559		559	44.1%	
4110 FIRE PRECAUTIONS	704	0	600	600		600	0.0%	
4128 EQUIPMENT	403	0	0	0		0	0.0%	
4134 SECURITY/CCTV	7,789	562	1,500	938		938	37.4%	
4790 DEFERRED GRANTS RELEASED	(2,593)	0	0	0		0	0.0%	
4999 DEPRECIATION CHARGED	4,206	0	0	0		0	0.0%	
B'SWADE MAGISTRATES COURT :- Indirect Expenditure	800	203	1,800	1,597	0	1,597	11.3%	0
Net Income over Expenditure	0	0	0	0				
108 GRANTS (INCL S137)								
4261 GRANTS UNDER OTHER POWERS	19,950	10,826	20,767	9,941		9,941	52.1%	
4264 Community Agent Grant	11,500	0	12,000	12,000		12,000	0.0%	
GRANTS (INCL S137) :- Indirect Expenditure	31,450	10,826	32,767	21,941	0	21,941	33.0%	0
Net Expenditure	(31,450)	(10,826)	(32,767)	(21,941)				
109 CAPITAL EXPENDITURE								
1074 INC-DONATIONS	1,020	0	0	0			0.0%	
1079 INC-M.B.D.C GRANTS	0	19,946	0	(19,946)			0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1175 INC-SALES OF FIXED ASSETS	1,667	8,440	0	(8,440)			0.0%	
CAPITAL EXPENDITURE :- Income	2,687	28,386	0	(28,386)				0
4053 LOAN INTEREST	5,383	2,501	4,752	2,251		2,251	52.6%	
4253 LEASE INTEREST REPAID	401	100	268	168		168	37.4%	
4801 CP - New Vehicles\Equipment	0	36,286	3,000	(33,286)		(33,286)	1209.5%	
4802 CP - New Computer Installation	(1)	2,791	0	(2,791)		(2,791)	0.0%	
4803 CP - Boiler Magistrates Court	0	0	15,335	15,335		15,335	0.0%	
4843 CP - Street Furniture	0	26,506	0	(26,506)		(26,506)	0.0%	
4847 CP - Drove Road	0	0	70,000	70,000		70,000	0.0%	
4851 CP - Emergency Support Plan De	0	0	6,000	6,000		6,000	0.0%	
4866 CP - Public Realm	0	13,728	0	(13,728)		(13,728)	0.0%	
4867 CP - Eldon Way L/Hold Improvem	0	12,630	0	(12,630)		(12,630)	0.0%	
4900 ROLLING CAPITAL FUND ALLOC'N	71,500	0	0	0		0	0.0%	
4980 LOAN REPAYMENT	9,453	4,858	5,107	249		249	95.1%	
4981 TFR TO CFR NEW ASSETS	15,830	0	0	0		0	0.0%	
4982 LEASE CAPITAL REPAID	4,963	1,241	3,308	2,067		2,067	37.5%	
4990 ASSET FUNDING FROM RCP	(14,810)	(63,555)	(94,335)	(30,780)		(30,780)	67.4%	
4993 TFR TO CAP REC RSV	0	8,440	0	(8,440)		(8,440)	0.0%	
4994 TRANSFER FROM CAP REC RSV	0	(8,440)	0	8,440		8,440	0.0%	
CAPITAL EXPENDITURE :- Indirect Expenditure	92,720	37,086	13,435	(23,651)	0	(23,651)	276.0%	0
Net Income over Expenditure	(90,034)	(8,700)	(13,435)	(4,735)				
<u>111 CORPORATE MANAGEMENT</u>								
1076 PRECEPT RECEIVED	1,166,677	644,846	1,289,691	644,845			50.0%	
1096 INTEREST RECEIVED	420	79	2,500	2,421			3.1%	
CORPORATE MANAGEMENT :- Income	1,167,097	644,925	1,292,191	647,266			49.9%	0
4057 AUDIT FEES	3,375	445	3,720	3,275		3,275	12.0%	
4080 BAD DEBTS WRITTEN OFF	3,992	0	0	0		0	0.0%	
4901 C.S. SALARY RECHARGE	65,173	36,115	63,456	27,341		27,341	56.9%	
4911 C.S. O'HEAD RECHARGE	98,850	41,920	55,553	13,633		13,633	75.5%	
CORPORATE MANAGEMENT :- Indirect Expenditure	171,390	78,480	122,729	44,249	0	44,249	63.9%	0
Net Income over Expenditure	995,707	566,445	1,169,462	603,017				
<u>112 DEMOCRATIC REP'N & MGM'T</u>								
1078 INC-MISC GRANTS	7,800	3,250	0	(3,250)			0.0%	
DEMOCRATIC REP'N & MGM'T :- Income	7,800	3,250	0	(3,250)				0
4024 SUBSCRIPTIONS	2,992	2,565	3,200	635		635	80.2%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4026 COMPUTER	0	0	1,500	1,500		1,500	0.0%	
4082 NEIGHBOURHOOD PLAN	24,167	29,033	20,000	(9,033)		(9,033)	145.2%	
4085 COUNCIL WEBSITE	0	0	1,200	1,200		1,200	0.0%	
4135 ELECTION PROVISION	0	0	4,000	4,000		4,000	0.0%	
4790 DEFERRED GRANTS RELEASED	(1,806)	0	0	0		0	0.0%	
4901 C.S. SALARY RECHARGE	86,897	48,153	84,608	36,455		36,455	56.9%	
4911 C.S. O'HEAD RECHARGE	131,800	55,893	74,068	18,175		18,175	75.5%	
4991 TRANSFER TO E/MARKED RESERVE	4,000	0	0	0		0	0.0%	
4999 DEPRECIATION CHARGED	9,292	0	0	0		0	0.0%	
DEMOCRATIC REP'N & MGM'T :- Indirect Expenditure	257,342	135,644	188,576	52,932	0	52,932	71.9%	0
Net Income over Expenditure	(249,542)	(132,394)	(188,576)	(56,182)				
113 CIVIC ACTIVITIES & EXPENSES								
1091 INC-MISCELLANEOUS	577	0	500	500			0.0%	
1300 INC-MAYORS CHARITY	0	102	0	(102)			0.0%	
CIVIC ACTIVITIES & EXPENSES :- Income	577	102	500	398			20.4%	0
4008 STAFF TRAINING	0	0	500	500		500	0.0%	
4112 TOWN MAYOR'S ALLOW.	0	0	1,000	1,000		1,000	0.0%	
4166 TWINNING	0	0	500	500		500	0.0%	
4179 CIVIC FUNCTIONS	0	0	1,000	1,000		1,000	0.0%	
4180 CIVIC REGALIA REPAIRS ETC	0	2,865	100	(2,765)		(2,765)	2865.2%	
4990 ASSET FUNDING FROM RCP	0	(2,765)	0	2,765		2,765	0.0%	
4991 TRANSFER TO E/MARKED RESERVE	1,000	0	0	0		0	0.0%	
CIVIC ACTIVITIES & EXPENSES :- Indirect Expenditure	1,000	100	3,100	3,000	0	3,000	3.2%	0
Net Income over Expenditure	(423)	2	(2,600)	(2,602)				
115 ORCHARD COMMUNITY CENTRE								
1077 INC-S106 GRANTS	800	0	0	0			0.0%	
1078 INC-MISC GRANTS	18,000	0	18,000	18,000			0.0%	
1081 INC-RENT	346	0	0	0			0.0%	
1082 INC-LETTINGS	4,276	10,216	15,000	4,784			68.1%	
1109 INC-COFFEE MACHINE	0	0	120	120			0.0%	
ORCHARD COMMUNITY CENTRE :- Income	23,422	10,216	33,120	22,904			30.8%	0
4001 STAFF SALARIES	54,292	25,532	65,137	39,605		39,605	39.2%	
4002 EMPLOYERS N.I	4,962	1,994	5,351	3,357		3,357	37.3%	
4003 EMPLOYERS SUPERANN.	13,099	6,581	16,805	10,224		10,224	39.2%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4007 HEALTH & SAFETY	966	51	500	449		449	10.2%	
4009 STAFF TRAVEL	129	128	300	172		172	42.8%	
4011 RATES	0	0	5,500	5,500		5,500	0.0%	
4012 WATER RATES	341	117	900	783		783	13.0%	
4014 ELECTRICITY	4,623	3,103	4,800	1,697		1,697	64.6%	
4015 GAS	1,062	410	2,000	1,590		1,590	20.5%	
4016 CLEANING COSTS	1,440	689	240	(449)		(449)	286.9%	
4020 MISC. ESTABLISH.COST	226	22	500	478		478	4.5%	
4021 TELEPHONE & FAX	0	0	1,200	1,200		1,200	0.0%	
4023 STATIONERY	0	59	0	(59)		(59)	0.0%	
4026 COMPUTER	1,516	0	2,940	2,940		2,940	0.0%	
4032 PUBLICITY	0	0	500	500		500	0.0%	
4036 PROPERTY MAINTENANCE	241	835	1,000	165		165	83.5%	
4038 MAINTENANCE CONTRACT	1,121	542	1,500	958		958	36.1%	
4042 EQUIPT MAINT/REPAIR	505	1,592	200	(1,392)		(1,392)	795.8%	
4060 OFFICE EQUIPMENT	0	123	0	(123)		(123)	0.0%	
4080 BAD DEBTS WRITTEN OFF	2,327	0	0	0		0	0.0%	
4081 Licences	315	73	300	227		227	24.3%	
4110 FIRE PRECAUTIONS	41	0	0	0		0	0.0%	
4128 EQUIPMENT	1,200	185	200	15		15	92.5%	
4790 DEFERRED GRANTS RELEASED	(12,430)	0	0	0		0	0.0%	
4999 DEPRECIATION CHARGED	11,417	0	0	0		0	0.0%	
ORCHARD COMMUNITY CENTRE :- Indirect Expenditure	87,393	42,037	109,873	67,836	0	67,836	38.3%	0
Net Income over Expenditure	(63,971)	(31,821)	(76,753)	(44,932)				
901 CENTRAL SERVICES								
4001 STAFF SALARIES	174,241	95,897	260,444	164,547		164,547	36.8%	
4002 EMPLOYERS N.I	15,552	9,593	25,027	15,434		15,434	38.3%	
4003 EMPLOYERS SUPERANN.	27,449	14,893	48,884	33,991		33,991	30.5%	
4005 AGENCY STAFF	135,350	31,691	11,708	(19,983)		(19,983)	270.7%	
4007 HEALTH & SAFETY	638	92	2,500	2,408		2,408	3.7%	
4008 STAFF TRAINING	1,607	984	2,000	1,016		1,016	49.2%	
4009 STAFF TRAVEL	1,134	584	3,000	2,416		2,416	19.5%	
4010 MISC. STAFF COSTS	834	0	1,000	1,000		1,000	0.0%	
4013 RENT	46,090	11,559	24,700	13,141		13,141	46.8%	
4020 MISC. ESTABLISH.COST	0	187	250	63		63	74.8%	
4021 TELEPHONE & FAX	9,108	5,052	7,600	2,548		2,548	66.5%	
4022 POSTAGE	1,044	534	800	266		266	66.7%	
4023 STATIONERY	2,051	1,576	1,800	224		224	87.6%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4025 INSURANCE	19,545	18,510	21,000	2,490		2,490	88.1%	
4026 COMPUTER	48,743	24,175	36,000	11,825		11,825	67.2%	
4027 PHOTOCOPIER	2,505	1,611	3,000	1,389		1,389	53.7%	
4030 ADVERTISING, RECRUITMENT	8,668	11,722	0	(11,722)		(11,722)	0.0%	
4031 ADVERTISING	0	1,810	400	(1,410)		(1,410)	452.5%	
4032 PUBLICITY	2,527	0	2,500	2,500		2,500	0.0%	
4041 EQUIPMENT HIRE	355	0	0	0		0	0.0%	
4051 BANK CHARGES	1,020	650	1,200	550		550	54.2%	
4056 LEGAL EXPENSES	7,102	4,211	1,000	(3,211)		(3,211)	421.1%	
4058 PROFESSIONAL FEES	17,067	10,017	2,000	(8,017)		(8,017)	500.8%	
4059 CONSULTANCY	0	6,930	0	(6,930)		(6,930)	0.0%	
4060 OFFICE EQUIPMENT	737	883	500	(383)		(383)	176.6%	
4073 PAYROLL BUREAU FEES	2,911	(220)	2,000	2,220		2,220	(11.0%)	
4074 ACCOUNTANCY FEES	15,193	6,639	15,000	8,361		8,361	44.3%	
4125 Misc Costs	52	0	50	50		50	0.0%	
4127 SIGNS	0	514	0	(514)		(514)	0.0%	
4128 EQUIPMENT	0	23	0	(23)		(23)	0.0%	
4901 C.S. SALARY RECHARGE	(217,242)	(120,383)	(211,520)	(91,137)		(91,137)	56.9%	
4911 C.S. O'HEAD RECHARGE	(329,501)	(139,733)	(185,175)	(45,442)		(45,442)	75.5%	
4999 DEPRECIATION CHARGED	5,574	0	0	0		0	0.0%	
CENTRAL SERVICES :- Indirect Expenditure	355	0	77,668	77,668	0	77,668	0.0%	0
Net Expenditure	(355)	0	(77,668)	(77,668)				

Finance & General Purposes :- Income	1,202,382	687,082	1,327,611	640,529			51.8%	
Expenditure	642,450	304,376	549,948	245,572	0	245,572	55.3%	
Movement to/(from) Gen Reserve	559,932	382,706						

Public Land & Open Spaces

102 ALLOTMENTS

1087 INC-ALLOTMENTS	9,682	9,588	7,200	(2,388)			133.2%	
ALLOTMENTS :- Income	9,682	9,588	7,200	(2,388)			133.2%	0
4013 RENT	581	233	465	233		233	50.0%	
4037 GROUNDS MAINTENANCE	73	0	500	500		500	0.0%	
4067 PEST CONTROL	860	300	750	450		450	40.0%	
4104 REFUSE COLLECTION	0	162	0	(162)		(162)	0.0%	
4999 DEPRECIATION CHARGED	167	0	0	0		0	0.0%	
ALLOTMENTS :- Indirect Expenditure	1,681	694	1,715	1,021	0	1,021	40.5%	0
Net Income over Expenditure	8,001	8,894	5,485	(3,409)				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
104 BURIAL GROUNDS								
1084 INC-BURIAL FEES	24,152	7,502	18,000	10,498			41.7%	
1097 INC-MEMORIALS	0	0	900	900			0.0%	
BURIAL GROUNDS :- Income	24,152	7,502	18,900	11,398			39.7%	0
4011 RATES	4,786	2,008	4,800	2,792		2,792	41.8%	
4012 WATER RATES	111	29	150	121		121	19.4%	
4014 ELECTRICITY	106	117	150	33		33	78.3%	
4036 PROPERTY MAINTENANCE	730	6,870	2,000	(4,870)		(4,870)	343.5%	
4104 REFUSE COLLECTION	303	0	0	0		0	0.0%	
4110 FIRE PRECAUTIONS	153	0	500	500		500	0.0%	
4178 PATHS MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
4901 C.S. SALARY RECHARGE	13,034	7,223	12,691	5,468		5,468	56.9%	
4902 W.S. SALARY RECHARGE	46,183	23,015	59,441	36,426		36,426	38.7%	
4911 C.S. O'HEAD RECHARGE	19,770	8,384	11,111	2,727		2,727	75.5%	
4912 W.S. O'HEAD RECHARGE	11,033	4,933	12,280	7,347		7,347	40.2%	
4999 DEPRECIATION CHARGED	2,250	0	0	0		0	0.0%	
BURIAL GROUNDS :- Indirect Expenditure	98,461	52,580	104,123	51,543	0	51,543	50.5%	0
Net Income over Expenditure	(74,309)	(45,078)	(85,223)	(40,145)				
210 GENERAL								
4064 ANNUAL HANGING BASKETS	3,876	2,467	3,000	533		533	82.2%	
GENERAL :- Indirect Expenditure	3,876	2,467	3,000	533	0	533	82.2%	0
Net Expenditure	(3,876)	(2,467)	(3,000)	(533)				
212 RECREATION GROUNDS								
1077 INC-S106 GRANTS	2,600	0	0	0			0.0%	
1081 INC-RENT	2,720	1,788	3,500	1,712			51.1%	
1083 INC-PITCH HIRE	261	(66)	2,000	2,066			(3.3%)	
1091 INC-MISCELLANEOUS	3,308	12	0	(12)			0.0%	
RECREATION GROUNDS :- Income	8,888	1,733	5,500	3,767			31.5%	0
4011 RATES	4,527	1,895	3,775	1,880		1,880	50.2%	
4012 WATER RATES	9,480	3,331	11,000	7,669		7,669	30.3%	
4013 RENT	0	0	1	1		1	0.0%	
4014 ELECTRICITY	2,794	2,418	6,000	3,582		3,582	40.3%	
4037 GROUNDS MAINTENANCE	470	4,561	2,500	(2,061)		(2,061)	182.4%	
4038 MAINTENANCE CONTRACT	7,430	3,232	6,900	3,668		3,668	46.8%	
4039 PLAY. EQUIP. MAINT.	0	0	3,000	3,000		3,000	0.0%	
4043 FENCING & GATES	0	0	1,000	1,000		1,000	0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4044 TREES & PLANTS	1,110	494	2,500	2,006		2,006	19.8%	
4067 PEST CONTROL	400	150	900	750		750	16.7%	
4080 BAD DEBTS WRITTEN OFF	1,237	0	0	0		0	0.0%	
4100 FERT./SEEDS/WEEDKILL	41	33	200	168		168	16.3%	
4104 REFUSE COLLECTION	4,680	3,425	4,000	575		575	85.6%	
4110 FIRE PRECAUTIONS	476	0	750	750		750	0.0%	
4114 LITTER BINS	0	0	2,000	2,000		2,000	0.0%	
4128 EQUIPMENT	0	431	0	(431)		(431)	0.0%	
4139 GRASS CUTTING	0	4,236	0	(4,236)		(4,236)	0.0%	
4790 DEFERRED GRANTS RELEASED	(11,187)	0	0	0		0	0.0%	
4901 C.S. SALARY RECHARGE	34,759	19,261	33,843	14,582		14,582	56.9%	
4902 W.S. SALARY RECHARGE	161,641	80,553	208,042	127,489		127,489	38.7%	
4911 C.S. O'HEAD RECHARGE	52,720	22,357	29,628	7,271		7,271	75.5%	
4912 W.S. O'HEAD RECHARGE	38,617	17,264	42,980	25,716		25,716	40.2%	
4999 DEPRECIATION CHARGED	40,215	0	0	0		0	0.0%	
RECREATION GROUNDS :- Indirect Expenditure	349,409	163,642	359,019	195,377	0	195,377	45.6%	0
Net Income over Expenditure	(340,520)	(161,909)	(353,519)	(191,610)				
902 PUBLIC REALM								
4001 STAFF SALARIES	180,216	92,573	239,146	146,574		146,574	38.7%	
4002 EMPLOYERS N.I	15,345	7,268	21,006	13,738		13,738	34.6%	
4003 EMPLOYERS SUPERANN.	35,354	15,235	61,701	46,466		46,466	24.7%	
4007 HEALTH & SAFETY	822	456	500	44		44	91.2%	
4008 STAFF TRAINING	132	806	2,500	1,694		1,694	32.2%	
4009 STAFF TRAVEL	46	388	300	(88)		(88)	129.3%	
4011 RATES	0	0	16,000	16,000		16,000	0.0%	
4013 RENT	0	0	14,176	14,176		14,176	0.0%	
4014 ELECTRICITY	(3,543)	359	7,596	7,237		7,237	4.7%	
4023 STATIONERY	0	6	0	(6)		(6)	0.0%	
4030 ADVERTISING, RECRUITMENT	0	548	0	(548)		(548)	0.0%	
4036 PROPERTY MAINTENANCE	0	0	5,200	5,200		5,200	0.0%	
4041 EQUIPMENT HIRE	183	367	400	33		33	91.8%	
4042 EQUIPT MAINT/REPAIR	5,435	724	4,500	3,776		3,776	16.1%	
4046 VEHICLE LEASING	9,698	5,833	11,000	5,167		5,167	53.0%	
4047 MATERIALS/TOOLS	9,566	5,255	12,000	6,745		6,745	43.8%	
4048 VEHICLE MAINT/REPAIR	4,303	4,246	10,000	5,754		5,754	42.5%	
4049 VEHICLE FUEL	5,808	2,668	8,000	5,332		5,332	33.3%	
4050 VEHICLE TAX	675	296	675	379		379	43.9%	
4060 OFFICE EQUIPMENT	29	0	0	0		0	0.0%	
4068 NEW MACHINERY	0	112	0	(112)		(112)	0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4100 FERT./SEEDS/WEEDKILL	0	479	0	(479)		(479)	0.0%	
4103 PROTECTIVE CLOTHING	3,036	1,414	2,500	1,086		1,086	56.6%	
4110 FIRE PRECAUTIONS	0	58	0	(58)		(58)	0.0%	
4119 SKIP HIRE	2,048	314	3,000	2,686		2,686	10.5%	
4128 EQUIPMENT	490	334	500	167		167	66.7%	
4790 DEFERRED GRANTS RELEASED	(2,536)	0	0	0		0	0.0%	
4902 W.S. SALARY RECHARGE	(230,916)	(115,076)	(297,203)	(182,127)		(182,127)	38.7%	
4912 W.S. O'HEAD RECHARGE	(55,166)	(24,663)	(61,400)	(36,737)		(36,737)	40.2%	
4999 DEPRECIATION CHARGED	18,975	0	0	0		0	0.0%	
PUBLIC REALM :- Indirect Expenditure	0	0	62,097	62,097	0	62,097	0.0%	0
Net Expenditure	0	0	(62,097)	(62,097)				
Public Land & Open Spaces :- Income	42,723	18,823	31,600	12,777			59.6%	
Expenditure	453,426	219,382	529,954	310,572	0	310,572	41.4%	
Movement to/(from) Gen Reserve	(410,703)	(200,559)						
<u>Town Centre Management</u>								
105 CAR PARKS								
1088 INC-CAR PARKING FEES	7,316	8,040	22,000	13,960			36.5%	
1089 INC - PARKING PERMITS WORK	2,475	485	11,500	11,015			4.2%	
1189 INC-PARKING PERMITS RES	3,280	2,599	6,300	3,701			41.3%	
CAR PARKS :- Income	13,071	11,124	39,800	28,676			27.9%	0
4011 RATES	26,318	10,884	26,600	15,716		15,716	40.9%	
4038 MAINTENANCE CONTRACT	7,583	1,156	7,500	6,344		6,344	15.4%	
4047 MATERIALS/TOOLS	810	904	2,000	1,096		1,096	45.2%	
4056 LEGAL EXPENSES	495	2,022	1,000	(1,022)		(1,022)	202.2%	
4058 PROFESSIONAL FEES	0	2,646	0	(2,646)		(2,646)	0.0%	
4067 PEST CONTROL	0	50	0	(50)		(50)	0.0%	
4092 Card Processing Fees	423	427	1,000	573		573	42.7%	
4108 SURFACE REPAIRS	0	0	3,000	3,000		3,000	0.0%	
4126 CAR PARK LEASE	32,345	8,000	32,001	24,001		24,001	25.0%	
4790 DEFERRED GRANTS RELEASED	(742)	0	0	0		0	0.0%	
4901 C.S. SALARY RECHARGE	3,259	1,806	3,173	1,367		1,367	56.9%	
4902 W.S. SALARY RECHARGE	11,546	5,754	14,860	9,106		9,106	38.7%	
4911 C.S. O'HEAD RECHARGE	4,943	2,096	2,778	682		682	75.4%	
4912 W.S. O'HEAD RECHARGE	2,758	1,233	3,070	1,837		1,837	40.2%	
4999 DEPRECIATION CHARGED	9,559	0	0	0		0	0.0%	
CAR PARKS :- Indirect Expenditure	99,295	36,977	96,982	60,005	0	60,005	38.1%	0
Net Income over Expenditure	(86,224)	(25,853)	(57,182)	(31,329)				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>106 MARKET</u>								
1085 INC-TUESDAY MARKET RENTS	697	1,080	1,500	420			72.0%	
1086 INC-SATURDAY MARKET RENTS	3,106	4,332	15,000	10,668			28.9%	
MARKET :- Income	<u>3,803</u>	<u>5,412</u>	<u>16,500</u>	<u>11,088</u>			32.8%	0
4001 STAFF SALARIES	388	0	0	0		0	0.0%	
4002 EMPLOYERS N.I	152	74	227	153		153	32.5%	
4003 EMPLOYERS SUPERANN.	741	1,089	2,691	1,602		1,602	40.5%	
4004 MARKET STAFF	6,407	4,219	10,430	6,211		6,211	40.5%	
4007 HEALTH & SAFETY	0	104	0	(104)		(104)	0.0%	
4011 RATES	5,364	2,156	5,260	3,104		3,104	41.0%	
4012 WATER RATES	613	0	0	0		0	0.0%	
4014 ELECTRICITY	981	728	600	(128)		(128)	121.3%	
4023 STATIONERY	0	32	0	(32)		(32)	0.0%	
4032 PUBLICITY	608	0	1,500	1,500		1,500	0.0%	
4047 MATERIALS/TOOLS	0	278	250	(28)		(28)	111.2%	
4901 C.S. SALARY RECHARGE	10,862	6,019	10,576	4,557		4,557	56.9%	
4911 C.S. O'HEAD RECHARGE	16,475	6,987	9,259	2,272		2,272	75.5%	
4999 DEPRECIATION CHARGED	1,004	0	0	0		0	0.0%	
MARKET :- Indirect Expenditure	<u>43,595</u>	<u>21,685</u>	<u>40,793</u>	<u>19,108</u>	0	19,108	53.2%	0
Net Income over Expenditure	<u>(39,792)</u>	<u>(16,273)</u>	<u>(24,293)</u>	<u>(8,020)</u>				
<u>107 TOWN CENTRE GENERAL</u>								
1071 INC - A BOARDS	0	0	200	200			0.0%	
1072 INC - TEMP STREET FURNITURE	0	0	300	300			0.0%	
1145 INC-CHRISTMAS ACTIVITIES	345	0	0	0			0.0%	
TOWN CENTRE GENERAL :- Income	<u>345</u>	<u>0</u>	<u>500</u>	<u>500</u>			0.0%	0
4001 STAFF SALARIES	26,401	11,330	27,397	16,067		16,067	41.4%	
4002 EMPLOYERS N.I	2,431	1,055	2,568	1,513		1,513	41.1%	
4003 EMPLOYERS SUPERANN.	6,344	2,923	7,068	4,145		4,145	41.4%	
4009 STAFF TRAVEL	98	0	0	0		0	0.0%	
4036 PROPERTY MAINTENANCE	688	394	240	(154)		(154)	164.1%	
4037 GROUNDS MAINTENANCE	0	400	0	(400)		(400)	0.0%	
4044 TREES & PLANTS	200	0	0	0		0	0.0%	
4067 PEST CONTROL	0	25	0	(25)		(25)	0.0%	
4104 REFUSE COLLECTION	150	0	0	0		0	0.0%	
4116 WAR MEM & REM SERV	0	80	750	670		670	10.7%	
4117 CLOCK REPAIRS	0	0	350	350		350	0.0%	
4127 SIGNS	0	160	0	(160)		(160)	0.0%	
4138 MARKET SQUARE EVENTS	2,772	3,015	15,000	11,985		11,985	20.1%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4140 CHRISTMAS ACTIVITIES	13,640	0	7,000	7,000		7,000	0.0%	
4144 CCTV	15,378	2,285	18,000	15,715		15,715	12.7%	
4145 CHRISTMAS LIGHTS	18,914	0	18,000	18,000		18,000	0.0%	
4790 DEFERRED GRANTS RELEASED	(571)	0	0	0		0	0.0%	
4901 C.S. SALARY RECHARGE	3,259	1,806	3,173	1,367		1,367	56.9%	
4902 W.S. SALARY RECHARGE	11,546	5,754	14,860	9,106		9,106	38.7%	
4911 C.S. O'HEAD RECHARGE	4,943	2,096	2,778	682		682	75.4%	
4912 W.S. O'HEAD RECHARGE	2,758	1,233	3,070	1,837		1,837	40.2%	
4999 DEPRECIATION CHARGED	1,131	0	0	0		0	0.0%	
TOWN CENTRE GENERAL :- Indirect Expenditure	110,081	32,555	120,254	87,699	0	87,699	27.1%	0
Net Income over Expenditure	(109,736)	(32,555)	(119,754)	(87,199)				
110 PUBLIC CONVENIENCES								
1091 INC-MISCELLANEOUS	650	0	0	0			0.0%	
PUBLIC CONVENIENCES :- Income	650	0	0	0				0
4011 RATES	3,134	(3,144)	0	3,144		3,144	0.0%	
4012 WATER RATES	627	118	2,000	1,882		1,882	5.9%	
4014 ELECTRICITY	0	0	1,000	1,000		1,000	0.0%	
4016 CLEANING COSTS	0	6,510	600	(5,910)		(5,910)	1085.0%	
4036 PROPERTY MAINTENANCE	6,516	0	2,500	2,500		2,500	0.0%	
4038 MAINTENANCE CONTRACT	12,493	0	980	980		980	0.0%	
4042 EQUIPT MAINT/REPAIR	0	650	0	(650)		(650)	0.0%	
4047 MATERIALS/TOOLS	0	138	0	(138)		(138)	0.0%	
PUBLIC CONVENIENCES :- Indirect Expenditure	22,770	4,272	7,080	2,808	0	2,808	60.3%	0
Net Income over Expenditure	(22,120)	(4,272)	(7,080)	(2,808)				
Town Centre Management :- Income	17,869	16,536	56,800	40,264			29.1%	
Expenditure	275,741	95,490	265,109	169,619	0	169,619	36.0%	
Movement to/(from) Gen Reserve	(257,873)	(78,954)						
Grand Totals:- Income	1,262,974	722,441	1,416,011	693,570			51.0%	
Expenditure	1,371,617	619,247	1,345,011	725,764	0	725,764	46.0%	
Net Income over Expenditure	(108,644)	103,193	71,000	(32,193)				
Movement to/(from) Gen Reserve	(108,644)	103,193						

Date: 22/09/2021

Biggleswade Town Council

Time: 15:00

Lloyds Current A/C

List of Payments made between 01/08/2021 and 31/08/2021

Page 1

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/08/2021	Node IT Solutions Ltd	DDR1	126.00		2274-Full install-Printer
02/08/2021	Node IT Solutions Ltd	DDR2	1,646.70		Purchase Ledger Payment
02/08/2021	Indeed Tel	DEB	274.99		Job advert
03/08/2021	AMF Services (Bedford) Ltd	201870	211.20		2320-Compressor
03/08/2021	L. Bennett & Son Ltd	201871	18.64		2322-Sealey screw type ep
03/08/2021	Brightman Brothers	201872	4,200.00		2323-Tree safety survey
03/08/2021	Rosetta Publishing Ltd	201873	290.40		2317-Beds bulletin August 2021
03/08/2021	Harrier Office Supplies Ltd	201874	291.40		2315-Copier paper, lever arch
03/08/2021	Peninsula Business Services Li	201875	34.67		2273-EAP Provision of service
03/08/2021	R & C Hyett	201876	1,826.00		2319-Office cleaning July
03/08/2021	Ricoh UK Ltd	201877	243.66		2321-Copier rental obligation
03/08/2021	Hire or Buy Group Ltd	201878	94.02		2314-Spares fuel can nozzle
03/08/2021	Spaldings UK Limited	201879	530.88		2324-Dustbin liners
03/08/2021	Turfcare Leisure Services Ltd	201880	690.47		2316-Bowling green maint-Aug
03/08/2021	Vision ICT Ltd	201881	78.00		P/Ledger Electronic Payment
06/08/2021	Central Bedfordshire Council	Std Ord	4,861.00		CBC - Rates 2021/21
06/08/2021	Central Beds Council-Rates	SO	-262.00		Central Beds Council-Rates
09/08/2021	The Right Fuelcard Company Lim	DDR3	3.60		2325-Motor fuel
11/08/2021	Node IT Solutions Ltd	DDR4	62.40		2329-Managed network services
11/08/2021	Node IT Solutions Ltd	DDR5	158.98		2332-Zoom subs monthly-Aug
11/08/2021	Node IT Solutions Ltd	DDR6	211.20		2331-Managed networking-Aug
11/08/2021	Node IT Solutions Ltd	DDR7	1,800.00		2330-Secure managed firewall
11/08/2021	Node IT Solutions Ltd	DDR8	2,815.94		2333-IT services -Aug
11/08/2021	BNP Paribas	DDR	584.17		LN69 XVL Lease
11/08/2021	Fire Protection Online Ltd	DC	69.52		2417-Fire extinguisher
12/08/2021	Node IT Solutions Ltd	DDR9	193.20		2328-IP Desk phone serial no.
15/08/2021	Shire Leasing	Std Ord	684.23		Shire Leasing - Avaya Phone
16/08/2021	Lex Autolease Ltd	DDR	410.64		2418-Lease rental-Jul
17/08/2021	Fuel Genie DDR	DDR10	928.52		2326-Motor fuel
17/08/2021	Lloyds Salary A/C	Tfr	33,560.00		Salary Account
17/08/2021	Lloyds Bank	DDR	152.72		Bank charges
17/08/2021	HM Revenue & Customs	BACS	2,646.00		P/Ledger Electronic Payment
18/08/2021	Petty cash	000439	300.00		Petty cash
20/08/2021	AIB Merchant Services	DDR11	93.32		2420-Parking processing charge
23/08/2021	Node IT Solutions Ltd	DDR12	87.49		2425-Adobe acrobat-sub
23/08/2021	EE - DDR	DDR13	271.26		2422-Monthly phone charge
23/08/2021	Lloyds Salary A/C	Tfr	90.00		Salary Account
25/08/2021	ADT Fire & Security plc	201882	133.50		2405-Keyholding service
25/08/2021	CoolerAid Ltd	201883	165.62		2375-Annual Cooler rental
25/08/2021	British Telecommunications PLC	201884	619.73		2396-Monthly phone bill
25/08/2021	Colin Ross Workwear & Safety	201885	1,553.79		2390-poloshirt-Uniform
25/08/2021	Caliam Consulting Limited	201886	381.60		2398-HR Support-July2021
25/08/2021	Chandlers (Farm Equipment) Ltd	201887	81.29		2400-Machine oil
25/08/2021	The Community Heartbeat Trust	201888	124.80		2415-Defib pads
25/08/2021	Deeping Direct Limited	201889	253.20		2411-Hire of container
25/08/2021	Flowbird Smart City UK Ltd	201890	295.68		2382-Parking equip serv. Sept
25/08/2021	Furniture @ Work Ltd	201891	3,116.40		2395-Visitor chair x 10

Continued on Page 2

List of Payments made between 01/08/2021 and 31/08/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/08/2021	GH Online Accounting Limited	201892	1,028.40		2404-Payroll service-QTR 1
25/08/2021	Harrier Office Supplies Ltd	201893	134.98		2380-Sanitiser gel, tea towel
25/08/2021	Henlow Building Supplies	201894	1,913.64		2410-New sawn sleeper
25/08/2021	Infotone Imaging Supplies Ltd	201895	115.14		2379-Copier ink cartridge
25/08/2021	Integrating Solutions Limited	201896	322.44		2376-Copier charge
25/08/2021	J & J Sservices GB Ltd	201897	222.00		2372-19" big 500 pad drive
25/08/2021	John O'Conner (Grounds Mainten	201898	2,880.00		2414-Grind olf hedge & stumps
25/08/2021	LGRC Associates Ltd	201899	6,780.78		2397-Locum Clerk - July 2021
25/08/2021	Evisa Solutions Ltd	201900	7,946.16		2385-Final stage -recruit fee
25/08/2021	N.A.H Carpentry Ltd	201901	7,614.00		2413-Metal palisade fencing
25/08/2021	Peninsula Business Services Li	201902	34.67		2384-EAP provision service
25/08/2021	DCK Accounting Solutions Ltd	201903	1,584.14		2399-Contract accounting-July
25/08/2021	Tim's Digital	201904	116.40		2383-VPS website hosting
25/08/2021	Urban Vision Enterprise CIC	201905	5,040.00		2408-Proj manager-July 21
25/08/2021	Veolia UK Ltd	201906	85.54		2401-Euro lift rental
25/08/2021	War Memorials Trust	201907	30.00		2386-Joint annual membership
25/08/2021	HM Revenue & Customs	201908	2,646.00		2467-LTR-Land west of Rose Lan
27/08/2021	Kubota Finance	Std Ord	536.40		Kubota Finance Leasing
27/08/2021	BNP Paribas	DDR14	174.00		2334-Kubota-ATV tax
27/08/2021	Mr Laurentiu Hantea	000440	50.00		Mr Hantea-Allotment 46A deposi
31/08/2021	OPUS Energy (Corporate) Limite	DDR15	21.19		2424-Comm. Gas 12.07-12.08
31/08/2021	OPUS Energy (Corporate) Limite	DDR16	148.48		2423-Gas Old Court-29.06-12.08
31/08/2021	Integrating Solutions Limited	DDR17	322.44		P/Ledger Electronic Payment
31/08/2021	Node IT Solutions Ltd	DDR18	449.50		2416-Monitor, keyboard+mouse
31/08/2021	F & R Cawley Ltd	DDR19	676.22		2407-Waste collection
31/08/2021	OPUS Energy (Corporate) Limite	DDR20	915.50		2515-Stratton Way electricity
Total Payments			108,792.85		

TRINITY METHODIST CHURCH

Hon. Treasurer
C/O xx
Biggleswade
Beds
xx

Mr Peter Tarrant
Town Clerk & Chief Executive
The Old Court House
4 Saffron Road
Biggleswade
SG18 8DL

4th October 2021

Dear Mr Tarrant

Donation to Trinity Methodist Church for Defibrillator

On behalf of Trinity Methodist Church may I thank you and Biggleswade Town Council for your most generous grant to our Defibrillator Appeal. I am pleased to tell you that the order has been placed and we await delivery and look forward to its installation for the benefit of the Town.

Yours sincerely

O.W. Williams
Hon Treasurer