



Ref: Agenda/Council-01/06/2021

26th May 2021

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the Council Meeting of Biggleswade Town Council that will take place on Tuesday 1st June 2021 at the **Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at **7:00pm**, for the purpose of considering and recommending the business to be transacted as specified below.

Yours faithfully

Peter Tarrant
Town Clerk & Chief Executive

Distribution: All Town Councillors
Notice Board
Central Bedfordshire Council
The Editor, Biggleswade Today

Bedfordshire Constabulary
County Library, Biggleswade

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive Statutory Declarations of Interests from Members in relation to:

- a. Disclosable Pecuniary interests in any agenda item.
- b. Non-Pecuniary interests in any agenda item.

3. TOWN MAYOR'S ANNOUNCEMENTS

4. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this webinar:

https://zoom.us/webinar/register/WN_bhFEUEecRd26VvNLw-Nncg

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

- a. Presentation by Mr Mario Santos Costa on **Tennis 'Opened Up'** in Biggleswade.

6. **MEMBERS QUESTIONS**

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive the minutes of the Council Meeting held on **Tuesday 6th April 2021** via Zoom Webinar hosted from the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.
- b. For Members to receive the minutes of the Council Meeting held on **Tuesday 27th April 2021** via Zoom Webinar hosted from the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.
- c. For Members to receive the minutes of the Annual Statutory Meeting held on **Tuesday 4th May 2021** via Zoom Webinar hosted from the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. **MATTERS ARISING**

- a. Minutes of the Council Meeting held on **Tuesday 6th April 2021**.
- b. Minutes of the Council Meeting held on **Tuesday 27th April 2021**.
- c. Minutes of the Annual Statutory Meeting held on **Tuesday 4th May 2021**.

9. **PLANNING APPLICATIONS**

You can view details of applications and related documentation such as application forms, site plans, drawings, decision notices and other supporting documents for planning applications. Click on the hyperlink on the heading of each planning application listed below.

- a. **CB/21/02121/VOC - Vacant Plot Road South off Pegasus Drive, adjacent to the rear (northeast) of Unit 6 Montgomery Way, Biggleswade SG18 8UB**

Variation of condition number 9 of planning permission CB/18/01561/FULL (Erection of Industrial Warehouse Building) To incorporate a triangular parcel of land to the southeast into the development.

Previously on Council agenda

CB/18/01561/FULL - Pegasus Drive, Vacant Plot Road South of, Stratton Business Park, Biggleswade on Council agenda 22/05/2018. Outcome as No Objection - subject to their being sufficient parking for staff and customers.

- b. **CB/21/02168/FULL - Land to North of Lindsell's level crossing, Biggleswade, SG18 0AD**
Construction of new ramped and stepped bridleway bridge to facilitate the closure of Lindsell's level crossing; formation of new bridleway to western side of railway and associated works.
- c. **CB/21/01934/FULL - Land off Drove Road, Adjacent to 1 Drove Road, Biggleswade, SG18 8HD**
Proposed 6 no new dwellings with associated car parking, access road and amenity space.
- d. **CB/21/01960/FULL - 19 South View, Biggleswade, SG18 8BZ**
Single storey rear extension.
- e. **CB/21/01919/FULL - 19 Drove Road, Biggleswade, SG18 8HD**
Single storey rear extension.
- f. **CB/21/01943/FULL - 14 Compton Mead, Biggleswade, SG18 8LW**
Proposed two storey extension to the rear.
- g. **CB/21/01855/FULL - 12 Pople Road, Biggleswade, SG18 8GJ**
Conversion of garage to home office and 1.5 side extension for home office and Gym.
- h. **CB/21/02043/FULL - 2 Hunt Road, Biggleswade, SG18 8JZ**
Conversion of garage to habitable room, with new rooflights to the rear. New obscured window to first floor west side.
- i. **CB/21/00978/FULL - 1 Holly Close, Biggleswade, SG18 0HX**
Two storey side and rear extension following the demolition of the existing garage. Amendments to this application in respect of the above property. Revised Floor Plans and Elevations received - Plan No: DM-2103-PL150 B, DM-2103-PL250 C, DM-2103-PL215 B, DM-2103-PL205 B, DM-2103-PL201 C.
Previously on Council agenda
CB/21/00978/FULL–1 Holly Close, Part conversion of garage, single storey rear extension and first floor side rear extension. Council agenda 06/04/2021. Outcome as No Objection provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.
- j. **CB/21/01723/FULL - 1 Bunyan Road, Biggleswade, SG18 8QQ**
Single storey front extension.

- k. **CB/21/01744/FULL - Quine Stoneworks,3 Potton Road, Biggleswade, SG18 0DU**
Workshop extension.
Extension granted by CBC to 2nd June 2021 for comments.
- l. **CB/TCA/21/00203 – Works to trees 5 Chapel Fields, Biggleswade, SG18 0ND** Works
to trees in a Conservation Area: fell tree to rear garden.
Extension granted by CBC to 2nd June 2021 for comments.
- m. **CB/TCA/21/00250 – Works to trees Land both sides Recreation Ground, Ickwell Green, Ickwell, Biggleswade SG18 9EE**
Works to trees in a conservation area- Ickwell Green-T1 Common lime. Remove deadwood,T2 •Small leafed lime –Remove deadwood.
- n. **CB/EN/20/0509 - Planning appeal 26A High Street, Biggleswade, SG18 0JL** Alleged
breach: Installation of uPVC replacement windows, changes to dormer cheeks and
removal of chimney.
- o. **CB/21/02315/RD - Railway Station, Station Road, Biggleswade, SG18 8AL**
Railway determination: Installation of a new ramp, footbridge and lifts at Biggleswade
Railway Station.
- p. **CB/21/01403/REG3 - Railway Station, Station Road, Biggleswade, SG18 8AL**
Creation of transport interchange and associated infrastructure; uncontrolled pedestrian
crossings; rearrangement and resurfacing of existing footways; bus concourse; demolition
of existing building; landscaping works and ancillary works.
Previously on Council agenda
CB/21/01403/REG3 - Railway Station, Station Road, Biggleswade, SG18 8AL, Creation
of transport interchange and associated infrastructure uncontrolled pedestrian crossings;
rearrangement and resurfacing of existing footways; bus concourse; demolition of existing
building; landscaping works and ancillary works. On Council agenda 06/04/2021.
Outcome as **Holding Objection**.
Correspondence is attached of the revised proposal.

10. **ACCOUNTS**

a. **Financial Administration**

- i. Detailed Balance Sheet to 31/03/2021.
- ii. Summary Income and Expenditure by Committee 31/03/2021.
- iii. Detailed Income and Expenditure by Committee 31/03/2021.
- iv. Lloyds Bank Payment listing March 2021.

11. **ITEMS FOR CONSIDERATION**

a. **Grant application - Citizens Advice Mid Bedfordshire**

For Members to consider the grant application received from Citizens Advice, Mid Bedfordshire.

b. **East West Rail**

Correspondence is attached for the consultation regarding the East West Rail. The current East West Rail consultation puts forward options for station locations and routes (alignments) for EWR between Bletchley and Cambridge which could impact on your parish.

CPRE Bedfordshire has produced a guide to the consultations to assist parish councils who may wish to object to the current Route E option. This lays out the issues in a concise way and suggests ways to respond to the consultation.

The full Consultation Document can be found at:

<https://eastwestrail-production.s3.eu-west-2.amazonaws.com/public/Consultation-Document.pdf>

c. **New Bidding Round - Community Assets Grant Scheme**

For Members to consider the correspondence and guidance received regarding the grant scheme which is open to a range of Central Bedfordshire organisations, including voluntary and community groups, not-for-profit organisations, Parish or Town Councils.

d. **Queens Award for Voluntary Service**

For Members to receive the correspondence from Helen Nellis HM Lord-Lieutenant of Bedfordshire regarding The Queen's Award for Voluntary Service (QAVS).

e. **Additional Signatory**

For Members to consider adding Cllr Pullinger as an additional signatory and removing Cllr Bond as a signatory.

12. **ITEMS FOR INFORMATION**

a. **Planning Application Outcomes**

A report of the Planning Application Outcomes as of 1st June 2021.

b. **Grants 2021-22 Autism Bedfordshire**

For Members information the Children's Services Annual Report for 2020-2021 is attached which shows the vital support that was provided to their members last year. The Biggleswade Wanted Fun group supported 18 autistic young people over the year. In total there were 26 sessions – 21 online and 5 in person, which was more than the usual 18 sessions per year. In total there was provided 249 hours of support for the young people.

Members are advised that Autism Bedfordshire expressed its thanks to Biggleswade Town Council for awarding a further grant of £500 towards the running costs of Biggleswade Wanted Fun in 2021 and the appreciation for the ongoing support.

c. **OPCC Newsletters**

To receive the correspondence announcing the new Police Crime Commissioner as well as the newsletters for April 2021 and May 2021 from the office of the Police and Crime Commissioner.

d. **Grants 2021-22**

Thank you letters attached from FM Biggleswade and Ivel Sprinter for the grants awarded.

13. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Please register in advance for this webinar:

https://zoom.us/webinar/register/WN_bhFEUEecRd26VvNLw-Nncg

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

14. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(None)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING
HELD ON TUESDAY 6TH APRIL 2021
AT 7PM VIA ZOOM WEBINAR FUNCTION



PRESENT:

Cllr M. Russell (Chairman)
Cllr G. Fage (Vice Chairman)
Cllr I. Bond
Cllr K. Brown
Cllr F. Foster
Cllr H. Ramsay
Cllr L. Fage
Cllr M. Foster
Cllr M. Knight
Cllr M. North
Cllr R. Pullinger
Cllr D. Strachan
Cllr C. Thomas
Cllr J. Woodhead

Mr P. Tarrant – Town Clerk & Chief Executive, Biggleswade Town Council
Mr P. Truppin – Assistant Town Clerk, Biggleswade Town Council
Mrs S. van der Merwe – Professional Assistant, Biggleswade Town Council
Ms N. Villa – Assistant Town Clerk, Biggleswade Town Council (Exempt item only)

Members of Public – 5

Meeting Formalities:

Following a reminder to meeting attendees, both panel and public, that this is a formal meeting, the Mayor advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting is being filmed and by being present attendees are deemed to have agreed be filmed and to the use of those images and sound recordings. The Chairman advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of the individual. The Mayor asked everyone to mute their microphones when not speaking.

1. APOLOGIES FOR ABSENCE

None.

ABSENT WITHOUT APOLOGIES

None.

2. DECLARATIONS OF INTEREST

a. Disclosable Pecuniary interests in any agenda item

None.

b. Non-Pecuniary interests in any agenda item

Cllr Strachan – Item 11d.

3. TOWN MAYOR'S ANNOUNCEMENTS

- a. The Mayor acknowledged the recent passing of Rose Forbes, who served as a Town Councillor between 2007 and 2011. She was very involved in other aspects of the town's life, particularly Trinity Methodist Church and the twinning with Erlensee. She also founded the Biggleswade Gospel Choir. Members participated in minute's silence in her honour.

4. PUBLIC OPEN SESSION

The Chairman asked members of the public to use the electronic "raise hand" function if they wished to speak. There were no requests.

5. INVITED SPEAKER

Mr Jonathan Medlock, Surfin Café

Mr Medlock spoke about his plans for the Surfin Café, Market House, Biggleswade.

The café opened in 2003, there are now 18 internal seats and the outside space has grown considerably. Mr Medlock would like to improve the outdoor offer by adding wind barriers, which also provide a COVID-safe zone between customers and the public. CBC Highways Dept has given its approval for the proposal. The chosen product is a high-specification barrier that will slot into the ground and which is wind-flexible. There will be an opportunity for market square advertising on some of the barriers, along with a "welcome to Biggleswade historical charter market" slogan.

Cllr G Fage commented that his first impression is that this will smarten up the Town Centre. He asked to see some of the paperwork from CBC to understand the formal requirements set by Central Bedfordshire Council.

Mr Luke Newman – For Men To Talk

Mr Newman spoke about the Facebook group called 'For Men To Talk'. This group is about giving a platform to men who are suffering with anxiety, depression and grief, an opportunity to talk with fellow sufferers and improve their well-being. The group has grown significantly over time and has an active social media page. Meetings are held weekly, via Zoom for the time being. He started with 23 people and has 17 regular attendees and estimates up to 75 men in total have been involved.

Mr Newman asked Members to keep his charity in mind if they become aware of funding or grant opportunities. Members thanked Mr Newman for his hard work.

6. MEMBERS QUESTIONS

a. Minutes of the Town Council Meeting of 9th March

Item 9b – Planning Application for Unit 11, Eldon Way: Cllr Pullinger asked for the record to be amended for accuracy that it wasn't resolved the Council would not comment, this item was not considered at all.

Items 11g and h – Biggleswade 10km: Cllr G Fage clarified that both parties should be invited to the Town Centre Working Group meeting at some point rather than individual meetings being held with those applicants.

- b. **Minutes of the Town Centre Management Committee Meeting of 11th March 2021**

None.

- c. **Minutes of the PLOS Meeting of 16th March 2021**

Page 25 – Item 9e – Tree Inventory: Cllr F Foster clarified there was duplication of some minutes from the 24th November 2020. The Minutes should end at ...*"budget requirement going forward."*

7. MINUTES AND RECOMMENDATIONS OF MEETINGS

- a. Subject to the amendments being made as set out in Item 6a above, Members **APPROVED** the Minutes of the Council Meeting held on **Tuesday 9th March 2021**.
- b. Members received and **APPROVED** the minutes of the Town Centre Management meeting held on **Thursday 11th March 2021**.
- c. Subject to the amendment being made as set out in Item 6c above, Members **APPROVED** the minutes of the Public Land and Open Spaces Committee meeting held on **Tuesday 16th March 2021**.

8. MATTERS ARISING

- a. **From the Minutes of the Council Meeting of Tuesday 9th March 2021**

None.

- b. **From the Minutes of the Town Centre Management meeting held on Thursday 11th March 2021:**

Item 11b - Parking Permit issues - The Parking Permit section on the Town Council's website and social media does not mention discounted permits or promotion of the decisions of that meeting. The Town Clerk & Chief Executive agreed to update the website and social media pages accordingly.

- c. From the minutes of the Public Land and Open Spaces Committee meeting held on **Tuesday 16th March 2021:**

Item 6i – 3G Football pitch: Members requested an update on whether there has been any further contact with the FA. The Town Clerk & Chief Executive confirmed he has not heard back and will follow this up with them.

Item 6k – Drove Road Cemetery Update: Cllr Knight requested the specification of works be shared with Members.

9. **PLANNING APPLICATIONS**

a. **CB/21/00203/FULL - 9 Walton Grove, Biggleswade, SG18 8G**

Part conversion of double garage - application deferred from the Council Meeting of 9th March 2021.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

b. **CB/20/04781/FULL - 9A Rowletts View, Biggleswade, SG18 0FD**

Single storey side extension - application deferred from the Council Meeting held on 9th March 2021.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

c. **CB/21/00899/FULL – Land to the rear 48- 52 Lawrence Road, Biggleswade, SG18 0LS**

Construction of new residential house, formation of access, parking, turning and garden areas.

Cllr Pullinger noted there is already planning permission for a 3-bedroom bungalow which Members had objected to. This proposal is for 3 bedrooms with another floor – previous grounds for refusal related to access issues to Lawrence Road.

Cllr L Fage stated that the additional traffic coming in and out puts considerable pressure on the current narrow, 2-way road and that residents should be supported in getting the traffic flow changed on Lawrence Road.

It was **RESOLVED** that the Town Council **OBJECTS** to this planning application due to the following comments: 1) Poor Access, 2) Lack of capacity on the road, 3) Raising the issue of construction lorries and the right of way access for four houses. 5) Lawrence Road must be made a one way 6) The two storeys are overbearing and intrusive of the neighbours.

d. **CB/21/00936/FULL - 66 Fairfield Road, Biggleswade, SG18 0BS**

First floor side extension and single storey rear extensions.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

e. **CB/21/00978/FULL - 1 Holly Close, Biggleswade, SG18 0HX**

Part conversion of garage, single storey rear extension and first floor side rear extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

f. **CB/21/00817/FULL - 15 Eagle Farm Road, Biggleswade, SG18 8JH**

Proposed part two storey and single storey rear extension.

Cllr Albone asked if a deadline may have been missed in light of building works already having commenced.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

g. **CB/21/01056/FULL - 46 Tavener Drive, Biggleswade, SG18 8GZ**

Single storey rear extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

h. **CB/21/01059/FULL - 1 Thirlmere Close, Biggleswade, SG18 8LU**

Single storey front extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

i. **CB/21/01047/FULL - 37 Holme Court Avenue, Biggleswade, SG18 8PF**

Single storey flat roofed rear extension.

Members discussed the poor quality of drawings submitted and the need for professional, well set out drawings to give a clear understanding of the proposed development. It was difficult to make a decision based on the poor quality of the drawings and Members requested this feedback be provided to CBC for future planning applications.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

j. **CB/21/01050/FULL - 21 Anne Street, Biggleswade, SG18 0DD**

Single storey extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

k. **CB/21/01006/FULL - 33 The Baulk, Biggleswade, SG18 0PX**

Single storey rear / side extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

l. **CB/21/00980/FULL - 40 Potton Road, Biggleswade, SG18 0DZ**

Single storey rear and side extension.

Ensure that existing car parking to the rear of the building needs to remain. No objection subject to neighbours.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided 1) that the existing parking remains and 2) that the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

m. **CB/21/00869/FULL - 10 Anne Street, Biggleswade, SG18 0DD**

Single storey rear extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

n. **CB/21/01218/LB - 4 London Road, Biggleswade, SG18 8EB**

Listed Building: To put retail sign on building.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

o. **CB/21/01111/FULL - 20 St Margaret's Gardens, Biggleswade, SG18 8NU**

Part single and part 3 storey side extension, loft conversion with front dormer. Single storey rear extension and extension to garage.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

p. **CB/20/04792/ADV - Orchard Chase Land off Saxon Drive Biggleswade SG18 5AY**

Advertisement: Two entrance signage boards supported on steel posts.

It was **RESOLVED** that the Town Council **OBJECTS** to this planning application due to the appearance of the signs being detrimental to the Green Wheel and concerns that they will not be removed when the development is completed.

q. **CB/21/01041/FULL - 5 Holme Court Avenue, Biggleswade, SG18 8PF**

Two storey rear extension and single storey rear extension

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

r. **CB/21/01285/VOC - 60 Saffron Road, Biggleswade, SG18 8DJ**

Variation of condition number 3 of planning permission CB/20/04501/FULL (Reinstatement of single dwelling into two dwellings, 2 storey rear extensions to both properties). Changes in design from a double storey extension to 60 Saffron Road to a Single storey lean to extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

s. **Transport Interchange at the Railway Station:**

Cllr G Fage addressed Council in relation to the planning application submitted by Central Bedfordshire Council.

The Town Council has been corresponding with Central Bedfordshire to address a number of issues with this current version of the Interchange. The scheme has a budget of £2.4m from the HIF and what is being proposed falls far short of what could be achieved for that amount of funding.

It was **RESOLVED** that the Town Council writes to Central Bedfordshire Council with the following comments:

- It supports the change of priorities for Saffron Road and Station Road, including the compulsory right turn out of Palace Street.
- It supports the proposal to install double yellow lines along Station Road.
- The crossing points as proposed appear sensible, however, they should be changed to zebra crossings without pavement buildouts which narrow the road. The uncontrolled crossings as proposed are very unsafe at such a busy junction.
- The Council regrets the lack of detail over electronic signage for bus and train times – this should be an obvious requirement for a transport interchange.
- Paragraph 127 of the NPPF states that planning decisions should ensure that development “*will function well and add to the overall quality of the area, not just for the short term but for the lifetime of the development*”. The Council argues that the Interchange is not large enough to sustain the population increases expected, particularly when new development will be further from the town centre and will rely more heavily on public transport.
- Once the new shuttle buses to the anticipated Holme Farm development are factored in, the Town Council believes the Interchange will struggle further to cope.
- The quality of the proposed shelter falls short of the standards outlined in the emerging Local Plan.
- Section 14.10.2 states Transport Interchanges “*should enable interchange between bus and rail by providing a high-quality waiting area and onward travel information, enabling a connected journey for locations that are not within walking or cycling distance of a railway station*”. There appears to be a single bus shelter, hardly larger than the one currently outside Baystrait House. This is not large enough to cope with potential passenger numbers, leaving people exposed to the elements whilst waiting. This will do little to encourage the use of buses – if trees need to be removed to create a larger L-shaped shelter then that would be preferable.

10. **ACCOUNTS**

a. **Financial Administration**

Members received the following accounts:

- i. Detailed Balance Sheet to 28/02/2021.
- ii. Summary Income and Expenditure by Committee 28/02/2021.
- iii. Detailed Income and Expenditure by Committee 28/02/2021.
- iv. Lloyds Bank Payment listing February 2021.

The Assistant Town Clerk stated that the Detailed Balance Sheet was erroneously sent out by the Accountant as this included a balance for an account the Council no longer has. He has asked the Accountant to issue a revised Balance Sheet.

The Accounts as listed were **ADOPTED**.

Internal audit

Cllr Ramsay stated that the Auditor's report listed working with "district council" rather than Central Bedfordshire Council. Council will request that they correct their records.

Cllr Pullinger noted the last sentence on page 49 - "*invoices for the 2020 allotments are raised at the Orchard Centre by DCK*". This should be clarified.

There were no items that the Auditor's wished to bring to Council's attention and Cllr M Foster remarked that, given the circumstances over the last year, Officers should be commended for the audit and he extended his congratulations to the team for their work.

The Internal Audit Report was **ACCEPTED**.

11. **ITEMS FOR CONSIDERATION**

a. **Consultation on the Local Plan – Proposed Main Modifications**

The response to this has to be sent by 5 May 2021. There is a significant amount of work to be done and everyone needs time to go through it properly in light of Land East, Holme Farm and Town Centre. Cllr Russell suggested deferring this to the meeting of 4 May 2021. She offered to draft a response and asked Members to submit their comments to her by email for inclusion. It was noted that all responses will be sent to the Inspectors.

It was **RESOLVED** to defer this item to the Council Meeting of 4 May 2021.

b. **Highways Act 1980 Section 119 Pre-Order Consultation - Proposed Diversion of Part of Public Bridleway Nos. 28 and 2. Sunderland Hall Farm, SG18 8SD, Biggleswade, Dunton & Sutton CP**

Members debated the reasons for this proposed change, security and health and safety aspects of the proposal.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to the creation of a new Bridleway and supports this, but requests that the previous Bridleway be amended to a public footpath.

It was **RESOLVED** to ask for increased signage showing the new route of the Bridleway.

It was also **RESOLVED** that the Town Council contact CBC to request that this new Bridleway be maintained to as good a standard as the current Bridleway.

c. **Langford & Biggleswade Community Fund Group**

Cllr North updated Members on this application. The idea is to make a garden at Ivel Valley School, which will be maintained by students and the funds will be used for purchasing equipment, plants and tools. This request is solely for the Town Council to support an application for funds from the Wind Farm Fund.

Cllr Pullinger suggested the applicant should potentially look at requesting additional funds in order to purchase higher quality tools or equipment, which would last longer.

It was **RESOLVED** to support this application to the Wind Farm Fund.

d. **Speedwatch Signs**

Members wanted clarity of whether this request is for funds from Biggleswade Town Council or from Central Bedfordshire Council.

It was **RESOLVED** to defer this item to the 4th May 2021 Town Council meeting.

e. **Market Strategy**

Cllr G Fage updated Members that the Town Centre Management Committee and Officers have met three times over the last six months. A number of changes need to be implemented and this is a priority for the town centre to ensure the market can thrive and make it a draw for people into the town centre. The Town Council has engaged the services of Meg Green and Hannah Able from "Made in the Wade" as consultants. They have a number of fresh ideas on marketing, development and strategy for the Market.

It was **RESOLVED** to adopt the strategy for four months on a trial basis and to bring this item back to the Council meeting of 24 August 2021 for a final decision.

The pitch fees on slide 7 were **AGREED**, however these should not come into effect immediately - TCM or Council will need to approve when to implement them and that meeting will need to have the fees presented in full.

Given the strategy requires policy updates which are not due until June, it was **RESOLVED** that if questions are raised over a contradiction between the two, then the strategy should take precedent as the most recent document.

On 17th April 2021 non-essential traders will resume trading with the following restrictions:

- a. It was **RESOLVED** that no vans should be allowed on to the market as per the market policy – the only exception would be for those whose van forms part of the stall (such as the fish stall or the vintage clothes stall for example).
- b. It was **RESOLVED** that pitches will be either 10ft x 10ft, or 2 x 10ft x 10ft, no bigger and there should be no trading from outside of pitches.

- c. It was **RESOLVED** that decisions on inviting traders to return and putting this into effect should be with Meg Green and Hannah Abel, who will work closely with the Market Superintendent to deliver a smooth relaunch on 17th April 2021.

f. **Remote Meetings and Call for Evidence**

The Assistant Town Clerk updated Members. Current legislation does not permit remote Council meetings beyond 7th May 2021 but the Government does not plan to relax current lockdown rules until 17th May 2021.

NALC has been lobbying the government in regard to clarifying this and the Minister for Local Government has written to Councils nationally offering options to consider having fewer meetings and delegating more to Officers. The other issue relates to having members of the public attending meetings in person. Any councillor joining via electronic means and not in physical attendance at meetings will not be permitted to vote under the current legislation.

The Assistant Town Clerk has therefore been investigating alternate options of COVID-safe use of the Town Hall facilities for meetings and is working with Node IT Solutions regarding additional technical software and equipment.

Members discussed the merits of maintaining live streaming capability in the interests of public transparency as well as COVID-safe attendance at meetings for members of the public.

It was **RESOLVED** to defer writing to the Minister of Local Government in response to the call for evidence to a future meeting.

It was **RESOLVED** that Officers should investigate all options of hosting Town Council and Committee meetings after 7th May 2021 in line with current government legislation and return to Council with a formal proposal on accommodating both Town Councillors, Officers and members of the public in a COVID-safe manner.

It was **RESOLVED** that live streaming of Town Council and Committee meetings be allowed to continue.

12. ITEMS FOR INFORMATION

a. **Central Bedfordshire - Temporary Closure – Biggleswade: Bridleway No 52**

The Order for the above bridleway closure has been sealed by Central Bedfordshire Council.

This Order was **NOTED**.

b. **Central Bedfordshire Council - Biggleswade Bridleway No 11, Rail Crossing Diversion Order and Biggleswade Bridleway Nos 13 & 14 Creation Order 2020**

The Highways Act 1980 notices confirming the above Orders together with copies of the Orders. The Notices will appear in the Biggleswade Chronicle on 19 March 2021. The Creation Order comes into operation on 19 March 2021.

Cllr Knight expressed concerns over the deadline for installation of the crossing footbridge, which is written as 31 November 2024. He added that large projects often over-run and questioned whether this may have an adverse effect on the installation if the bridleway is not installed by that date.

It was **RESOLVED** to request clarification on clause 1a relating to the deadline by which a crossing footbridge is to be installed, which is listed as 31 November 2024.

13. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

There were none.

14. EXEMPT ITEMS

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.

The following resolution was **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

a. Staffing update

The remuneration of the Town Clerk and Chief Executive was discussed.



MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING
HELD ON TUESDAY 27TH APRIL 2021
AT 7PM VIA ZOOM WEBINAR FUNCTION



PRESENT:

Cllr M. Russell (Chairman)
Cllr G. Fage (Vice Chairman)
Cllr I. Bond
Cllr K. Brown
Cllr F. Foster
Cllr H. Ramsay
Cllr L. Fage
Cllr M. Foster
Cllr M. Knight
Cllr M. North
Cllr R. Pullinger
Cllr D. Strachan
Cllr C. Thomas
Cllr J. Woodhead

Mr P. Tarrant – Town Clerk & Chief Executive, Biggleswade Town Council
Mr P. Truppin – Assistant Town Clerk, Biggleswade Town Council
Mrs S. van der Merwe – Professional Assistant, Biggleswade Town Council
Ms. H Calvert - Deputy Administration & HR Manager

Members of Public – 3

Meeting Formalities:

Following a reminder to meeting attendees, both panel and public, that this is a formal meeting, the Mayor advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting is being filmed and by being present attendees are deemed to have agreed be filmed and to the use of those images and sound recordings. The Mayor advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of the individual. The Mayor asked everyone to mute their microphones when not speaking.

1. APOLOGIES FOR ABSENCE

None.

ABSENT WITHOUT APOLOGIES

None.

2. DECLARATIONS OF INTEREST

a. Disclosable Pecuniary interests in any agenda item

None.

b. **Non-Pecuniary interests in any agenda item**

None.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

a. On behalf of the Town Council, Cllr Russell was recently invited by the Lord Lieutenant, Mrs. Helen Nellis, to attend the County of Bedfordshire Thanksgiving Service for HRH Prince Philip. The service was held on the eve of his funeral, 16th April, at St Paul's Church, Bedford in the presence of the Lord Lieutenant and the High Sheriff of Bedfordshire, Eric Masih.

b. Cllr Russell welcomed this evening's presenters for their expert knowledge on:

- Biggleswade Neighbourhood Plan: Dave Chetwyn of Urban Vision CIC and John Baldwin from Parrot Planning & Regeneration Ltd
- Green Infrastructure Plan: Cliff Andrews of Bedfordshire Rural Communities Charity
- Drove Road Chapel: Brian Hawkins of Hawkins Historic Ltd.

4. **PUBLIC OPEN SESSION**

The Chairman advised members of the public wishing to speak to use the electronic "raise hand" function on screen.

a. None.

5. **MEMBERS QUESTIONS**

a. Cllr Knight asked how many responses had been submitted to the Neighbourhood Plan consultation so far. The Town Clerk & Chief Executive advised that 480 responses had been received at that point.

b. Cllr Albane stated there is a flock of city pigeons resident in the Market Square which have caused damage to retail stores on the Market Square. Shopkeepers have put spikes up to dissuade them and he asked if the Council is able to take any action on this issue.

The Town Clerk & Chief Executive agreed to look into this and will discuss this with Central Bedfordshire Council.

6. **ITEMS FOR CONSIDERATION**

a. **Biggleswade Neighbourhood Plan**

Cllr Russell, as Chairman of the Neighbourhood Plan Strategy Group, had submitted the report to Members which was included in the Agenda.

Dave Chetwyn from Urban Vision CIC presented to Members on the Neighbourhood Plan formal process.

Once the Neighbourhood Plan is made, together with the Local Plan it forms the Statutory Development Plan. The Neighbourhood Plan has a statutory status in decision making - it is a planning policy document against which planning applications and development proposals will be considered, addressing the use and development of land and looking at the social and economic impact of local development.

Public engagement on the Neighbourhood Plan has been on an informal basis to date. There is a formal statutory consultation that will need to take place and this has to consider the aims, themes and strategy of the plan. Neighbourhood plans need to be independently

screened to ensure they meet four basic conditions: 1) having regard to national policy and guidance; 2) being in conformity with strategic local policy, 3) to help achieve sustainable growth and social, environmental and economic sustainability; 4); to be in conformity with UK obligations and cannot breach human rights legislation. The Plan moves through various stages (consultation, consideration and amendment, submission to CBC, further consultation and amendment, examination, referendum and finally to adoption), but it will start to have bearing on planning decisions as it moves through the process.

Jon Baldwin of Parrot Planning and Regeneration Ltd is working as Project Manager to get the Neighbourhood Plan through to completion. He noted that the Neighbourhood Plan relies heavily on public engagement and public support for the Plan. There is a Neighbourhood Plan Strategy Group that has been meeting regularly, whose members include local business owners and other stakeholders. The Strategy Group has been actively working towards mitigating the risks of delay to the process through active decision making and working towards ensuring all supporting paperwork is in place. Allowance has been made for up to two months for amendments to be made to the Plan in order to reach the targeted referendum date in May 2022.

It was **RESOLVED** to note the progress so far and endorse the strategy as proposed.

b. **Green Infrastructure Plan & Local Green Space Assessment**

Cliff Andrews from Bedfordshire Rural Communities Charity updated Members on this initiative and its relevance to the Neighbourhood Plan.

This plan is a formal identification of environmental assets, of biodiversity, heritage, open space, access and landscape. The last plan was dated 2010, which resulted in the creation of the Biggleswade Green Wheel.

The top three Green Infrastructure priorities identified through public consultation are:

1. Creation of "Town and Country Park including woodland walk, nature reserve, picnic area and boating lake". This would involve restoration of the river to create a more natural setting.
2. North of Town: Area in the middle of the common: Extending Biggleswade Common southwards, to include a community orchard.
3. East of the Town: to protect and widen the linear park east of Baden Powell way, extending it to the east of the watercourse and extending Biggleswade Common southwards to enhance the eastern section of the Green Wheel.

Through the Neighbourhood Plan there is the ability to protect various green spaces that are of value to the community, as long as they meet various criteria. Of the 19 sites identified in the Green Infrastructure Plan as important local spaces, only four do not meet the criteria. Cllr Russell confirmed that three of the four rejected spaces are owned by the Town Council, so it would be up to the Town Council to ensure that those three spaces are retained as Community Assets.

It was **RESOLVED** to endorse the Green Infrastructure Plan and seek to be an active partner.

It was **RESOLVED** to accept the BRCC recommendation to designate the 15 green spaces as Local Green Spaces within the Neighbourhood Plan.

c. **Drove Road Chapel**

Repairs to Drove Road Chapel are an important action point for the Town Council and have been for a number of years. Brian Hawkins from Hawkins Historic has a wealth of expertise as a listed building expert who can provide Members with detailed information to enable Members to come to an informed decision over time.

Mr. Hawkins conducted a condition survey in March 2019 which identified a number of repairs and maintenance needed to the chapel building. A further and more recent examination and condition survey has highlighted a marked decline in the condition of the chapel through weathering, vandalism and the age of materials. His last survey was extended to include the boundary wall and railings which are also in poor condition.

Mr Hawkins has provided the Town Council with a specification of works which sets out a number of aesthetically sympathetic and traditional repairs, maintenance and upgrades needed to both the chapel, the driveway, and the external boundary wall and railings.

7. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

None.

8. **EXEMPT ITEMS**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.

(9a. Drove Road Chapel Repairs)

(9b. Neighbourhood Plan Budget for 2021/2022)

The following resolution was **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

9. **EXEMPT ITEMS**

a. **Drove Road Chapel Repairs**

Mr Hawkins updated Members on the tenders submitted for various works on the chapel and boundary wall.

Members requested the following:

- The 2019 condition survey report to be emailed to Members;
- The Town Clerk & Chief Executive to send a roadmap and schedule of works to Members;
- The Town Council needs to agree the priorities;
- The Town Council needs to agree commercial utilisation of the chapel;
- There needs to be a further tender process addressing the priorities agreed by Council.

It was **RESOLVED** to take the matter forward in the proposed way so that the Council can make an informed decision.

b. **Neighbourhood Plan Budget**

Helen Calvert, the Deputy Finance & HR Manager updated Members on this budget.

It was **RESOLVED** to **APPROVE** the £21,000 proposed budget for 2021/2022 to complete the Neighbourhood Plan in the next twelve months.



MINUTES OF THE BIGGLESWADE TOWN COUNCIL
ANNUAL STATUTORY MEETING
HELD ON TUESDAY 4th MAY 2020
AT 7PM VIA ZOOM WEBINAR FUNCTION



PRESENT:

Cllr D. Albone
Cllr I. Bond
Cllr K. Brown
Cllr G. Fage
Cllr L. Fage
Cllr F. Foster
Cllr M Foster
Cllr M. Knight
Cllr M North
Cllr R. Pullinger
Cllr H. Ramsay
Cllr M. Russell
Cllr D. Strachan
Cllr C. Thomas
Cllr J. Woodhead

Mr P Tarrant – Town Clerk & Chief Executive, Biggleswade Town Council
Mr P Truppin – Assistant Town Clerk, Biggleswade Town Council
Mrs S van der Merwe – Professional Assistant, Biggleswade Town Council

Members of Public – 2

Meeting Formalities:

Following a reminder to meeting attendees, both panel and public, that this is a formal meeting, the Mayor advised that members of the public will be given an opportunity to speak during public open session but not at other times. The meeting is being filmed and by being present attendees are deemed to have agreed be filmed and to the use of those images and sound recordings. The Mayor advised that attendees should not disclose any personal information of individuals as this would infringe the Data Protection Rights of the individual. The Mayor asked everyone to mute their microphones when not speaking.

1. ELECTION OF TOWN MAYOR FOR THE YEAR 2021/2022

It was **RESOLVED** that Cllr Madeline Russell be elected to the office of Town Mayor of Biggleswade, for the year 2021/2022.

2. DECLARATION OF ACCEPTANCE OF OFFICE

The Town Mayor, Cllr Madeline Russell, signed the Declaration of Acceptance of Office.

3. ELECTION OF DEPUTY TOWN MAYOR

It was **RESOLVED** that Cllr Grant Fage be elected to the office of Deputy Town Mayor of Biggleswade, for the year 2021/2022.

4. **DECLARATION OF ACCEPTANCE OF OFFICE**

The Deputy Town Mayor, Cllr Grant Fage, signed the Declaration of Acceptance of Office.

5. **MEMBERSHIP OF STANDING COMMITTEES**

It was **RESOLVED** that the membership of Standing Committees and the appointment of Chairs and Vice Chairs is adopted as follows:

i. **Public Lands and Open Spaces (PLOS):**

Cllr F Foster (Chair), Cllr C Thomas (Vice Chair), Cllr K Brown, Cllr G Fage, Cllr M Foster, Cllr M Knight, Cllr M North, Cllr M Russell, Cllr D Strachan, Cllr R Pullinger.

ii. **Town Centre Management (TCM):**

Cllr M Knight (Chair), Cllr G Fage (Vice Chair), Cllr D Albone, Cllr I Bond, Cllr M North, Cllr R Pullinger, Cllr M Russell, Cllr D Strachan, Cllr C Thomas, Cllr J Woodhead.

iii. **Finance & General Purpose (F&GP):**

Cllr R Pullinger (Chair), Cllr M North (Vice Chair), Cllr D Albone, Cllr I Bond, Cllr G Fage, Cllr M Knight, Cllr H Ramsay, Cllr M Russell, Cllr D Strachan.

iv. **Personnel:**

Cllr J Woodhead (Chair), Cllr H Ramsay (Vice Chair), Cllr M Foster, Cllr F Foster, Cllr M Knight, Cllr M North, Cllr R Pullinger, Cllr M Russell, Cllr D Strachan, Cllr C Thomas.

v. **Appeals:**

Cllr K Brown (Chair), Cllr I Bond (Vice Chair), Cllr D Albone, Cllr G Fage, Cllr L Fage.

6. **BIGGLESWADE JOINT COMMITTEE**

Under the new constitution for the Biggleswade Joint Committee, members will be elected annually to sit on this Committee.

It was **RESOLVED** that membership of the Biggleswade Joint Committee for 2021/2022 is adopted as follows:

4 Members: Cllr M Russell, Cllr M North, Cllr M Knight, Cllr H Ramsay
2 substitutes: Cllr R Pullinger, Cllr D Albone

7. APPOINTMENT OF REPRESENTATIVES

- a. It was **RESOLVED** that the following Members be appointed to outside bodies for 2021/2022:

i. Bedfordshire Association of Town & Parish Councils:

3 Members for voting at the AGM: Cllr M Knight, Cllr H Ramsay, Cllr M Thomas.

ii. Biggleswade Twinning Committee:

1 Member: Cllr J Woodhead.
1 Substitute: Cllr D Albone.

iii. Fen Reeves Meetings:

1 Member as proxy voter: Cllr I Bond.
1 Substitute: Cllr M North.

iv. Biggleswade Green Wheel Development Group:

2 Members: Cllr I Bond, Cllr R Pullinger.
1 Substitute: Cllr M Foster.

v. Police Liaison Officer:

1 Member: Cllr D Strachan.
1 Substitute: Cllr M Knight.

vi. Sir John Cotton Educational Foundation:

2 Town Council representatives: Cllr J Woodhead, Cllr M North.

vii. Langford and Biggleswade Community Fund Group

Cllr M North and Cllr H Ramsay.

8. APOLOGIES FOR ABSENCE

None.

9. DECLARATIONS OF INTEREST

To receive Statutory Declarations of Interests from Members in relation to:

a. Disclosable Pecuniary interests in any agenda item.

None.

b. Non-Pecuniary interests in any agenda item.

- Cllr Brown – Items 14h, 14i, and 14l.
- Cllr Strachan – Item 15b.

10. TOWN MAYOR'S ANNOUNCEMENTS

The Neighbourhood Plan Survey has now closed, with a total of 560 responses. The Council extended its gratitude to Shirley Legate, Biggleswade Community Newsletter, and Biggleswade Good Neighbours for their help in encouraging responses within the Community. The Council also extended its thanks to Cliff Andrews and Jemma McLean from BRCC for producing and managing the survey. The Town Council looks forward to seeing BRCC's report with the collated results.

11. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

None.

12. MINUTES AND RECOMMENDATIONS OF MEETINGS

a. None.

13. MATTERS ARISING

a. None.

14. PLANNING APPLICATIONS

a. CB/21/00817/FULL - 15 Eagle Farm Road, Biggleswade, SG18 8JH

Proposed part two storey and single storey rear extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents. It is to be noted work has started before the planning application has come through.

b. CB/21/01344/FULL- 14 Saffron Road, Biggleswade, SG18 8DJ

Demolition of existing conservatory and single storey part of house to rear. New single storey rear extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

c. CB/21/01544/FULL - 29 The Baulk, Biggleswade, SG18 0PX

Single storey side extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberation.

d. **CB/20/04305/FULL - 20 Fennel Drive, Biggleswade, SG18 8WD**

Single storey rear extension with patio-style doors to the west, bi-folding rear doors to the south and pitched/gable roof with two Velux-type windows along with conversion of single attached garage into a double.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that 1) the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations; 2) that there will be no loss of parking.

e. **CB/21/01491/FULL - 4 Handel Way, Biggleswade, SG18 8TY**

Garage conversion and rear extension with raised roof and 2 Velux windows.

It was **RESOLVED** that the Town Council **OBJECTS** to this planning application due to 1) Loss of parking space, 2) As the property was built in 2018, Planning will need to check that there are no covenants that prevent any changes to the building in the first five years.

f. **CB/21/01631/FULL - 3 Eagle Farm Road, Biggleswade, SG18 8JH**

Proposed single storey rear/side extension, front porch extension, replacement front dormers, new rear dormer, replacement doors and windows throughout, Rendering externally to whole property.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. It is to be noted that the Council has a concern that work had already started before the planning application was submitted.

g. **CB/21/01204/FULL - 11 Hitchin Street, Biggleswade, SG18 8AX**

Change of use from A1 to A5 takeaway.

It was **RESOLVED** that the Town Council **OBJECTS** to this planning application due to 1) The effect on the residents in the street from the waste caused, 2) Nuisance from extractor fans and 3) the very poor presentation of the planning application.

h. **CB/21/01666/FULL- 14 Mulberry Close, Biggleswade, SG18 0HU**

Proposed two storey front extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that 1) the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations and 2) that provision is made for adequate off-road parking.

i. **CB/21/01669/FULL - 16 Mulberry Close, Biggleswade, SG18 0HU**

Two storey front extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that 1) the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations and 2) that provision is made for adequate off-road parking.

j. **CB/21/01658/FULL – 8 Tate Drive, Biggleswade, SG18 8UD**

Proposed single storey side extension and garage conversion.

It was **RESOLVED** that the Town Council objects to this planning application on the grounds of loss of 2 parking spaces in an area where parking is already a problem.

k. **CB/21/01673/FULL - 2 Chestnut Avenue, Biggleswade, SG18 0LL**

Single storey rear extension.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations

l. **CB/21/01582/REG3 - Ivel Valley School Secondary Site, Hitchmead Road, Biggleswade, SG18 0NL**

Installation of three temporary modular classrooms on site for a temporary period of 5 years.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this planning application provided that 1) there is sufficient staff parking and 2) there is unfettered access to the three bungalows which are on the approach to the school.

The Council observed that any future planning applications should be for permanent buildings rather than temporary modular classrooms.

15. ITEMS FOR CONSIDERATION

a. **Local Plan Main Modifications Consultation – March 2021**

Central Bedfordshire Council launched a six-week consultation on the proposed modifications to the Local Plan, which began on Friday 19th March 2021. As part of the Local Plan Examination process, Central Bedfordshire Council is seeking views on the schedule of Main Modifications and associated documents, including the Sustainability Appraisal and Habitats Regulation Assessment of the Modifications, and Modification to the Policies Maps.

Cllr. Russell had prepared the draft response attached to the agenda for Council to consider.

It was **RESOLVED** to submit the draft with no amendments as the Town Council's response.

b. **Speedwatch Signs**

The Town Clerk & Chief Executive clarified the total cost for the five speed signs as £282 plus VAT.

Members acknowledge that speeding is an issue within the community and debated the viability of investment in speed watch signs or vehicle activated signage as an option. Members felt it would be appropriate for the Town Centre Management Committee to work with Central Bedfordshire Council to investigate vehicle-activated signage in places identified as problem areas.

It was **RESOLVED** to defer this request to the next Town Centre Management Committee with a view to understanding the issues and investigating vehicle activated speed signs for the longer term.

c. **Council and Committee Meeting Dates**

Members had agreed a 6-month trial period in December for the current Council Meeting calendar.

Members felt the format of the Council meetings calendar needs further consideration and that the issue should be taken to an informal meeting of Members on 14 September 2021, with a report to go to the subsequent Council meeting for a final decision. The decision has been delayed due to the Government's COVID regulations on holding virtual council meetings, as well as the delay to meetings due to observing the mourning period for Prince Philip.

It was **RESOLVED** to defer the decision on the Town Council meetings calendar to the Council meeting to be held on 21 September 2021.

It was **RESOLVED** to resume the Town Council meeting calendar after 17 May 2021.

It was **AGREED** to defer the Personnel Committee Meeting to 25 May 2021.

It was **RESOLVED** to defer the Finance & General Purposes Committee meeting to 15 June 2021.

It was **RESOLVED** for all Committee meetings to be held every three months from the resumption of the calendar meetings.

It was **AGREED** to publish an updated calendar for Councillors' calendars at the earliest opportunity.

16. **ITEMS FOR INFORMATION**

a. **Future of Abbotsbury Older Persons' Home**

For information to Members is a letter received from Central Bedfordshire Council concerning the future of the Abbotsbury Older Persons Home.

This correspondence was **NOTED**.

b. **Biggleswade 3G**

Mr Alan Young from the Bedfordshire Football Association responded to the Town Council's recent correspondence relating to the 3G Pitch. Bedfordshire Football Association will be working with Cambridge Meridien Academies Trust (CMAT) and the 3G Pitch will be installed at Stratton Upper School.

Cllr M Foster noted that when this facility is installed this should be available for use for the school as well as other organisations during the day. Cllr Russell advised that the previous planning permission was for the pitch to be sited between the Weatherley Centre and the Recreation Centre so that the changing rooms for the Recreation Centre could be used for the 3G pitch. Parking facilities would be available via the School and the Weatherley Centre.

This correspondence was **NOTED**.

17. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

None.

18. **EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(None)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press because of the confidential nature of the business about to be transacted.

Development Management

Central Bedfordshire Council

Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ
www.centralbedfordshire.gov.uk



Mr P Tarrant
Clerk to Biggleswade Town Council
The Old Court House
4 Saffron Road
Biggleswade
Beds
SG18 8DL

Contact Pat Longland
Direct Dial 0300 300 4431
Email planning@centralbedfordshire.gov.uk
Your Ref
Date 05 May 2021

Dear Mr Tarrant,

Application No: CB/TCA/21/00203
Proposal: Works to trees in a Conservation Area: fell tree to rear garden
Location: 5 Chapel Fields, Biggleswade, SG18 0ND

I have received an application to carry out work to tree(s) at the above property which is within the **Biggleswade Conservation Area**. You can view the application details and documents on our website by visiting:

<http://www.centralbedfordshire.gov.uk/tree-works-register>.

If you wish to comment on the application, please do so in writing by **26 May 2021** quoting the above application number.

All letters received are open to public view and therefore cannot be treated in confidence. Normally, your letter will not be acknowledged.

How coronavirus is affecting planning

We were already well prepared for agile working, operating a paper light planning application process. Most of our staff are now working from home, but can be contacted as normal via email or phone during working hours. A number of staff are working flexibly around childcare - please leave a message and they will get back to you as quickly as they can. We will of course be keeping staffing levels and workloads under constant review in light of any cases of self-isolation and childcare needs.

A small number of our planning admin team are in the office to register post, scan documents and print. However, as most applications can be registered remotely, please help us by making electronic submissions. Hard copy applications and postal comments are still being received, but there could be a delay in getting these logged as they have to be scanned in at the office. Please also be advised that we are unable to offer case history copies or other printing requests at this time.

We are continuing to consult on planning applications and consider any comments made. We will not be sending hard copy plans to parish and town councils in addition to electronic consultations. If you are unable to view plans then please contact the case officer to discuss.

Site visits by officers will only be carried out once the applicant / agent has first been contacted to discuss the suitability of a visit and whether arrangements can be made to accord with up to date advice on social distancing. Case officers will then make a judgement as to whether a site visit can be made in a safe way – if this is not possible we will discuss the potential for alternative ways of assessing the site or in appropriate cases request your agreement that consideration of the application be paused.

In accordance with the latest advice on social distancing, we are unable to have face to face meetings, so we are asking customers not to come into our offices. Your case officer will contact you to discuss alternative arrangements which could be via phone call or video conferencing.

Read about our Development Management Committee for updates and information about meetings:

https://www.centralbedfordshire.gov.uk/info/31/meetings/219/development_management_committee_-_meetings_and_agendas.

All of these arrangements will be kept under review and we would like to thank you for your co-operation during these challenging times.

Yours sincerely,

Pat Longland
Trees & Landscape Officer

Development Management

Central Bedfordshire Council

Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ
www.centralbedfordshire.gov.uk



Mr Peter Tarrant
Clerk to Biggleswade Town Council
The Old Court House
4 Saffron Road
Biggleswade
Beds
SG18 8DL

Contact
Direct Dial
Email planning@centralbedfordshire.gov.uk
Your Ref
Date 19 May 2021

Dear Mr Tarrant,

Application No: CB/TCA/21/00250

Proposal: Works to trees in a conservation area - Ickwell Green-T1 • Common lime – Remove deadwood, T2 • Small leaved lime – Remove deadwood

Location: Land both sides Recreation Ground, Ickwell Green, Ickwell
Biggleswade SG18 9EE

I have received an application to carry out work to tree(s) at the above property which is within the **Ickwell Conservation Area**. You can view the application details and documents on our website by visiting: <http://www.centralbedfordshire.gov.uk/tree-works-register>.

If you wish to comment on the application, please do so in writing by **09 June 2021** quoting the above application number.

All letters received are open to public view and therefore cannot be treated in confidence. Normally, your letter will not be acknowledged.

How coronavirus is affecting planning

We were already well prepared for agile working, operating a paper light planning application process. Most of our staff are now working from home, but can be contacted as normal via email or phone during working hours. A number of staff are working flexibly around childcare - please leave a message and they will get back to you as quickly as they can. We will of course be keeping staffing levels and workloads under constant review in light of any cases of self-isolation and childcare needs.

A small number of our planning admin team are in the office to register post, scan documents and print. However, as most applications can be registered remotely, please help us by making electronic submissions. Hard copy applications and postal comments are still being received, but there could be a delay in getting these logged as they have to be scanned in at the office. Please also be advised that we are unable to offer case history copies or other printing requests at this time.

We are continuing to consult on planning applications and consider any comments made. We will not be sending hard copy plans to parish and town councils in addition to electronic consultations. If you are unable to view plans then please contact the case officer to discuss.

Site visits by officers will only be carried out once the applicant / agent has first been contacted to discuss the suitability of a visit and whether arrangements can be made to

accord with up to date advice on social distancing. Case officers will then make a judgement as to whether a site visit can be made in a safe way – if this is not possible we will discuss the potential for alternative ways of assessing the site or in appropriate cases request your agreement that consideration of the application be paused.

In accordance with the latest advice on social distancing, we are unable to have face to face meetings, so we are asking customers not to come into our offices. Your case officer will contact you to discuss alternative arrangements which could be via phone call or video conferencing.

Read about our Development Management Committee for updates and information about meetings:

https://www.centralbedfordshire.gov.uk/info/31/meetings/219/development_management_committee_-_meetings_and_agendas.

All of these arrangements will be kept under review and we would like to thank you for your co-operation during these challenging times.

Yours sincerely,

Development Management

Central Bedfordshire Council

Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ
www.centralbedfordshire.gov.uk



Mr Peter Tarrant
Clerk to Biggleswade Town
Council
The Old Court House
4 Saffron Road
Biggleswade
Beds
SG18 8DL

Contact Planning Appeals
Email planning.appeals@centralbedfordshire.gov.uk
Case Ref CB/EN/20/0509
Date 20 May 2021

Dear Mr Tarrant,

CBC Enforcement number: CB/EN/20/0509

Site Address: 26A High Street, Biggleswade, SG18 0JL

Alleged breach: Installation of uPVC replacement windows, changes to dormer cheeks and removal of chimney

Appellant's name:

Appeal reference: : APP/P0240/C/21/3272031

Appeal start date: 12 May 2021

TOWN AND COUNTRY PLANNING ACT 1990

APPEAL UNDER SECTION 174

This letter is to advise you that an appeal has been made to the Secretary of State against an enforcement notice issued by Central Bedfordshire Council on 25 February 2021 relating to 26A High Street, Biggleswade, SG18 0JL. The Enforcement Notice alleged a breach of planning control on the land - Installation of uPVC replacement windows, changes to dormer cheeks and removal of chimney.

All details relating to this Enforcement Notice and all appeal documents can be found on our website:

<http://cbstor.centralbedfordshire.gov.uk/box/publicSearch/publicSearch.html>

Enter the full CBC Enforcement number as shown above in the Search by Case Number box.

The Planning Inspector has confirmed that this appeal will be dealt with via the Written Representations process.

If you wish to make comments, you can do so on the Planning Inspectorate website at www.gov.uk/appeal-planning-decision/comment-on-an-appeal or by sending an email to **Teame3@planninginspectorate.gov.uk**. If you do not have access to the internet you can send three copies to The Planning Inspectorate, Third Floor - 3B Eagle Wing, Temple Quay House, 2 The Square, Bristol, BS1 6PN quoting their reference, which is : APP/P0240/C/21/3272031. The Planning Inspectorate does not acknowledge representations. **Please do not write to me.**

All representations must be received by 23 June 2021. Any representations submitted after the deadline will not usually be considered. The Planning Inspectorate does not acknowledge representations.

Please note that any representations you submit to the Planning inspectorate will be copied to the appellant and this local planning authority and they will be considered by the Inspector when determining the appeal.

If you submit comments and then subsequently wish to withdraw them, you should make this request to the Planning Inspectorate by the date above.

You can view and download the Planning Inspectorate's guidance "taking part in an appeal" from the Planning Inspectorate website at

www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal

When made, the decision will be published on the Planning Inspectorate's website <https://acp.planninginspectorate.gov.uk> and on the Council's website as above.

Yours sincerely,

Jo Last

Planning Enforcement Officer

Development Management

Central Bedfordshire Council

Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ
www.centralbedfordshire.gov.uk



Mr Peter Tarrant
Clerk to Biggleswade Town Council
The Old Court House
4 Saffron Road
Biggleswade
Beds
SG18 8DL

Date 26 May 2021

Dear Mr Tarrant,

Application No: CB/21/01403/REG3
Location: Railway Station, Station Road, Biggleswade, SG18 8AL
Proposal: Creation of transport interchange and associated infrastructure; uncontrolled pedestrian crossings; rearrangement and resurfacing of existing footways; bus concourse; demolition of existing building; landscaping works and ancillary works.

I have received amendments to this application in respect of the above property.
Revised Proposal Received

Internal consultees should follow the consultee procedure available on the [intranet](#). Comments should be submitted by no later than 09 June 2021.

Ward Councillors and other external consultees can view this application by visiting <http://www.centralbedfordshire.gov.uk/planning-register> and entering the application reference 21/01403. Please provide any comments by no later than 09 June 2021.

For consultees unable to access documents via the website, please contact us to arrange access another way.

Consultee comments will be published to our website as they are received.

How coronavirus is affecting planning

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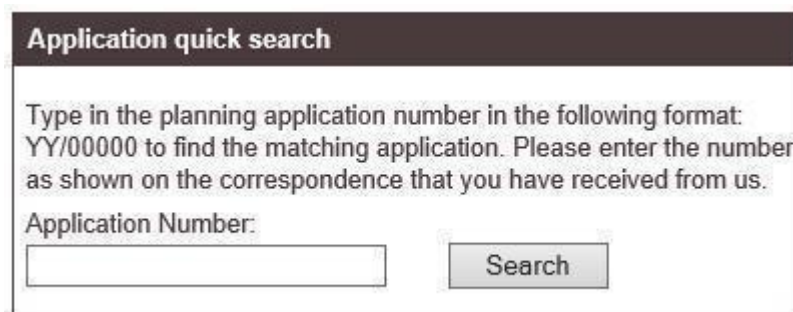
Yours sincerely,

David Gauntlett

Senior Planning Officer

Submitting Consultee Comments Online Guidance

1. Open webpage: <http://www.centralbedfordshire.gov.uk/planning-register>
2. Enter the case reference in the search field: 21/01403

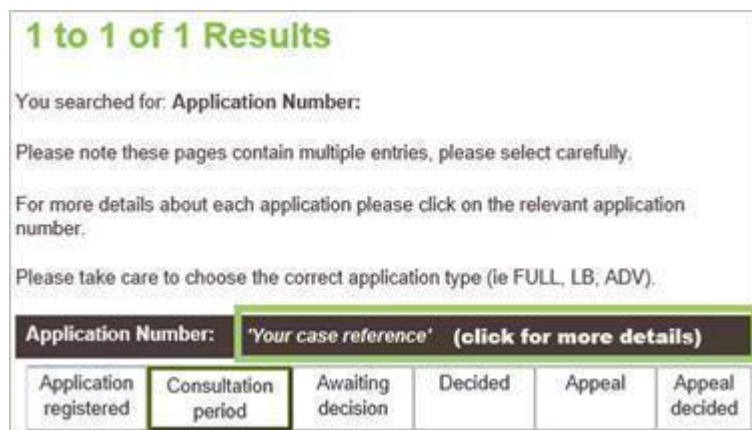


Application quick search

Type in the planning application number in the following format: YY/00000 to find the matching application. Please enter the number as shown on the correspondence that you have received from us.

Application Number:

3. The case summary will be displayed
4. Click on CB/21/01403/REG3 (click for more details)



1 to 1 of 1 Results

You searched for: **Application Number:**

Please note these pages contain multiple entries, please select carefully.

For more details about each application please click on the relevant application number.

Please take care to choose the correct application type (ie FULL, LB, ADV).

Application Number:		"Your case reference" (click for more details)			
Application registered	Consultation period	Awaiting decision	Decided	Appeal	Appeal decided

5. Scroll down to the bottom of the page - there will be a link to 'Submit a Consultee Online Comment'



Statutory Consultee

If you are a Consultee and would like to submit an on-line Comment on this application please **Submit A Consultee Online Comment**

24/05/2021

Biggleswade Town Council

12:30

Detailed Balance Sheet - Excluding Stock Movement**Month 12 Date 31/03/2021**

Page 1

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	OP'L F/H LAND & BUILDINGS	1,813,044	456,657	1,356,387
2	OP'L L/H LAND & BUILDINGS	9,095	0	9,095
21	VEHICLES & EQUIPMENT	807,385	522,103	285,282
41	INFRASTRUCTURE ASSETS	303,110	247,880	55,230
61	COMMUNITY ASSETS	15,380	0	15,380
	Total Fixed Assets	2,948,014	1,226,640	1,721,374
	<u>Current Assets</u>			
91	CAPITAL WORK IN PROGRESS	7,325		
100	DEBTORS - TOWN COUNCIL	18,961		
101	DEBTORS - ALLOTMENTS	400		
102	DEBTORS - PITCH HIRE	1,480		
103	DEBTORS - ORCHARD CENTRE	3,262		
105	VAT REFUNDS	31,717		
109	DEBTOR- AMPOWER	2,572		
110	PREPAYMENTS	18,960		
115	ACCRUED INCOME	18,000		
202	LLOYDS CURRENT BANK A/C	85,587		
204	LLOYDS SALARY A/C	109		
210	PETTY CASH	416		
224	PUBLIC SECTOR DEPOSIT	475,000		
	Total Current Assets		663,789	
	<u>Current Liabilities</u>			
501	TRADE CREDITORS	37,305		
510	ACCRUALS	23,712		
515	PAYE & NI DUE	9,760		
519	UNION FEES	12		
525	ALLOTMENT DEPOSITS	3,150		
530	INC IN ADVANCE - COMMUTED	23,000		
537	SUNDRY CREDITORS	(2,044)		
	Total Current Liabilities		94,894	
	Net Current Assets			568,894
	Total Assets less Current Liabilities			2,290,268
	<u>Long Term Liabilities</u>			
401	PWLB LOANS	111,224		
430	LEASE CREDITOR (GROSS)	3,576		
435	LEASE CREDITOR (DEF'D INT)	(268)		
	Total Long Term Liabilities		114,532	
	Total Assets less Total Liabilities			2,175,736
	<u>Represented by :-</u>			
301	CURRENT YEAR FUND	(36,719)		
310	GENERAL RESERVE	134,400		
327	EMR TWINNING	1,500		
329	EMR DEPOT	1,500		

Detailed Balance Sheet - Excluding Stock Movement**Month 12 Date 31/03/2021**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
343	EMR ELECTION FUND	4,000	
349	ROLLING CAPITAL FUND	456,887	
350	CAPITAL FINANCING RESERVE	1,311,985	
451	DEF'D GRANTS APPLIED	608,674	
452	DEF'D GRANTS W/BACK	(306,492)	
	Total Equity		2,175,736

26/05/2021

Biggleswade Town Council

Item 10a: Summary Inc & Exp

14:11

Summary Income & Expenditure by Budget Heading 31/03/2021

Month No: 12

Committee Report

Page 1

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Finance & General Purposes								
101	B'SWADE MAGISTRATES COURT	Income	2,161	800	0	(800)		0.0%
		Expenditure	3,774	800	0	(800)	(800)	0.0%
	Movement to/(from) Gen Reserve	(1,613)	0					
108	GRANTS (INCL S137)	Expenditure	34,642	31,450	32,017	567	567	98.2%
109	CAPITAL EXPENDITURE	Income	0	2,687	0	(2,687)		0.0%
		Expenditure	120,359	92,720	120,200	27,480	27,480	77.1%
	Movement to/(from) Gen Reserve	(120,359)	(90,034)					
111	CORPORATE MANAGEMENT	Income	1,011,651	1,167,097	1,171,677	4,580		99.6%
		Expenditure	134,043	171,390	122,729	(48,661)	(48,661)	139.6%
	Movement to/(from) Gen Reserve	877,608	995,707					
112	DEMOCRATIC REP'N & MGMT	Income	6,950	7,800	0	(7,800)		0.0%
		Expenditure	192,733	257,342	187,376	(69,966)	(69,966)	137.3%
	Movement to/(from) Gen Reserve	(185,783)	(249,542)					
113	CIVIC ACTIVITIES & EXPENSES	Income	538	577	0	(577)		0.0%
		Expenditure	1,695	1,000	3,600	2,600	2,600	27.8%
	Movement to/(from) Gen Reserve	(1,157)	(423)					
115	ORCHARD COMMUNITY CENTRE	Income	51,091	23,422	50,250	26,828		46.6%
		Expenditure	88,022	87,393	105,942	18,549	18,549	82.5%
	Movement to/(from) Gen Reserve	(36,931)	(63,971)					
901	CENTRAL SERVICES	Expenditure	0	355	0	(355)	(355)	0.0%
	Finance & General Purposes Income	1,072,390	1,202,382	1,221,927	19,545			98.4%
	Expenditure	575,267	642,450	571,864	(70,586)	0	(70,586)	112.3%
	Movement to/(from) Gen Reserve	497,122	559,932					
Public Land & Open Spaces								
102	ALLOTMENTS	Income	6,521	9,682	6,600	(3,082)		146.7%
		Expenditure	1,474	1,681	2,015	334	334	83.4%
	Movement to/(from) Gen Reserve	5,047	8,001					
104	BURIAL GROUNDS	Income	15,289	24,152	17,300	(6,852)		139.6%
		Expenditure	103,204	98,461	104,123	5,662	5,662	94.6%
	Movement to/(from) Gen Reserve	(87,915)	(74,309)					
210	GENERAL	Expenditure	0	3,876	3,000	(876)	(876)	129.2%
212	RECREATION GROUNDS	Income	9,305	8,888	9,240	352		96.2%
		Expenditure	368,426	349,409	369,209	19,800	19,800	94.6%
	Movement to/(from) Gen Reserve	(359,121)	(340,520)					
902	WORKS SERVICES	Expenditure	1,500	0	0	0	0	0.0%

Continued over page

Summary Income & Expenditure by Budget Heading 31/03/2021

Month No: 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Public Land & Open Spaces Income		31,114	42,723	33,140	(9,583)			128.9%
Expenditure		474,603	453,426	478,347	24,921	0	24,921	94.8%
Movement to/(from) Gen Reserve		(443,489)	(410,703)					
Town Centre Management								
103 STREET LIGHTS	Expenditure	10,302	0	0	0		0	0.0%
105 CAR PARKS	Income	55,920	13,071	53,000	39,929			24.7%
	Expenditure	99,844	99,295	94,732	(4,563)		(4,563)	104.8%
Movement to/(from) Gen Reserve		(43,924)	(86,224)					
106 MARKET	Income	12,213	3,803	13,400	9,597			28.4%
	Expenditure	33,616	43,595	32,623	(10,972)		(10,972)	133.6%
Movement to/(from) Gen Reserve		(21,403)	(39,792)					
107 TOWN CENTRE GENERAL	Income	702	345	0	(345)			0.0%
	Expenditure	100,352	110,081	119,141	9,060		9,060	92.4%
Movement to/(from) Gen Reserve		(99,651)	(109,736)					
110 PUBLIC CONVENIENCES	Income	0	650	0	(650)			0.0%
	Expenditure	22,324	22,770	24,760	1,990		1,990	92.0%
Movement to/(from) Gen Reserve		(22,324)	(22,120)					
Town Centre Management Income		68,834	17,869	66,400	48,531			26.9%
Expenditure		266,438	275,741	271,256	(4,485)	0	(4,485)	101.7%
Movement to/(from) Gen Reserve		(197,604)	(257,873)					
Grand Totals:- Income		1,172,338	1,262,974	1,321,467	58,493			95.6%
Expenditure		1,316,309	1,371,617	1,321,467	(50,150)	0	(50,150)	103.8%
Net Income over Expenditure		(143,970)	(108,644)	0	108,644			
Movement to/(from) Gen Reserve		(143,970)	(108,644)					

26/05/2021

Biggleswade Town Council

Item 10aiii Detailed Inc & Exp

14:11

Detailed Income & Expenditure by Budget Heading 31/03/2021

Month No: 12

Committee Report

Page 1

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & General Purposes								
101 B'SWADE MAGISTRATES COURT								
1081 INC-RENT	2,161	680	0	(680)			0.0%	
1091 INC-MISCELLANEOUS	0	120	0	(120)			0.0%	
B'SWADE MAGISTRATES COURT :- Income	2,161	800	0	(800)				0
4007 HEALTH & SAFETY	0	294	0	(294)		(294)	0.0%	
4008 STAFF TRAINING	0	270	0	(270)		(270)	0.0%	
4011 RATES	14,313	14,220	11,960	(2,260)		(2,260)	118.9%	
4012 WATER RATES	560	425	500	75		75	85.1%	
4013 RENT	(37,147)	(46,090)	(34,760)	11,330		11,330	132.6%	
4014 ELECTRICITY	2,928	2,384	3,000	616		616	79.5%	
4015 GAS	1,652	3,992	2,000	(1,992)		(1,992)	199.6%	
4016 CLEANING COSTS	11,757	11,766	9,000	(2,766)		(2,766)	130.7%	
4021 TELEPHONE & FAX	0	122	0	(122)		(122)	0.0%	
4023 STATIONERY	0	180	0	(180)		(180)	0.0%	
4026 COMPUTER	0	59	0	(59)		(59)	0.0%	
4029 OFFICE REFURBISHMENT	360	154	0	(154)		(154)	0.0%	
4036 PROPERTY MAINTENANCE	4,494	678	4,000	3,322		3,322	16.9%	
4042 EQUIPT MAINT/REPAIR	620	649	500	(149)		(149)	129.8%	
4067 PEST CONTROL	0	0	100	100		100	0.0%	
4104 REFUSE COLLECTION	1,161	1,187	1,000	(187)		(187)	118.7%	
4110 FIRE PRECAUTIONS	477	704	1,200	496		496	58.6%	
4128 EQUIPMENT	0	403	0	(403)		(403)	0.0%	
4134 SECURITY/CCTV	986	7,789	1,500	(6,289)		(6,289)	519.3%	
4790 DEFERRED GRANTS RELEASED	(2,593)	(2,593)	0	2,593		2,593	0.0%	
4999 DEPRECIATION CHARGED	4,206	4,206	0	(4,206)		(4,206)	0.0%	
B'SWADE MAGISTRATES COURT :- Indirect Expenditure	3,774	800	0	(800)	0	(800)		0
Net Income over Expenditure	(1,613)	0	0	0				
108 GRANTS (INCL S137)								
4261 GRANTS UNDER OTHER POWERS	23,392	19,950	20,767	817		817	96.1%	
4264 Community Agent Grant	11,250	11,500	11,250	(250)		(250)	102.2%	
GRANTS (INCL S137) :- Indirect Expenditure	34,642	31,450	32,017	567	0	567	98.2%	0
Net Expenditure	(34,642)	(31,450)	(32,017)	(567)				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
109 CAPITAL EXPENDITURE								
1074 INC-DONATIONS	0	1,020	0	(1,020)			0.0%	
1175 INC-SALES OF FIXED ASSETS	0	1,667	0	(1,667)			0.0%	
CAPITAL EXPENDITURE :- Income	0	2,687	0	(2,687)				0
4053 LOAN INTEREST	5,879	5,383	5,383	(0)		(0)	100.0%	
4253 LEASE INTEREST REPAID	401	401	401	(0)		(0)	100.1%	
4801 CP - New Vehicles\Equipment	0	0	0	(0)		(0)	0.0%	
4802 CP - New Computer Installation	(0)	(1)	0	1		1	0.0%	
4808 CP - Website Re-design	0	0	5,000	5,000		5,000	0.0%	
4842 CP - The Orchard Furniture & E	0	0	0	0		0	0.0%	
4900 ROLLING CAPITAL FUND ALLOC'N	100,000	71,500	71,500	0		0	100.0%	
4979 NEW LOAN COSTS	0	0	28,500	28,500		28,500	0.0%	
4980 LOAN REPAYMENT	9,115	9,453	9,453	(0)		(0)	100.0%	
4981 TFR TO CFR NEW ASSETS	13,526	15,830	0	(15,830)		(15,830)	0.0%	
4982 LEASE CAPITAL REPAID	4,963	4,963	4,963	0		0	100.0%	
4990 ASSET FUNDING FROM RCP	(13,526)	(14,810)	(5,000)	9,810		9,810	296.2%	
CAPITAL EXPENDITURE :- Indirect Expenditure	120,359	92,720	120,200	27,480	0	27,480	77.1%	0
Net Income over Expenditure	(120,359)	(90,034)	(120,200)	(30,166)				
111 CORPORATE MANAGEMENT								
1076 PRECEPT RECEIVED	1,011,058	1,166,677	1,166,677	0			100.0%	
1096 INTEREST RECEIVED	593	420	5,000	4,580			8.4%	
CORPORATE MANAGEMENT :- Income	1,011,651	1,167,097	1,171,677	4,580			99.6%	0
4057 AUDIT FEES	3,735	3,375	3,720	345		345	90.7%	
4080 BAD DEBTS WRITTEN OFF	0	3,992	0	(3,992)		(3,992)	0.0%	
4901 C.S. SALARY RECHARGE	70,888	65,173	63,456	(1,717)		(1,717)	102.7%	
4911 C.S. O'HEAD RECHARGE	59,420	98,850	55,553	(43,297)		(43,297)	177.9%	
CORPORATE MANAGEMENT :- Indirect Expenditure	134,043	171,390	122,729	(48,661)	0	(48,661)	139.6%	0
Net Income over Expenditure	877,608	995,707	1,048,948	53,241				
112 DEMOCRATIC REP'N & MGM'T								
1078 INC-MISC GRANTS	6,950	7,800	0	(7,800)			0.0%	
DEMOCRATIC REP'N & MGM'T :- Income	6,950	7,800	0	(7,800)				0
4024 SUBSCRIPTIONS	3,355	2,992	3,200	208		208	93.5%	
4026 COMPUTER	0	0	1,500	1,500		1,500	0.0%	
4082 NEIGHBOURHOOD PLAN	7,621	24,167	20,000	(4,167)		(4,167)	120.8%	
4135 ELECTION PROVISION	528	0	4,000	4,000		4,000	0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4790 DEFERRED GRANTS RELEASED	(1,806)	(1,806)	0	1,806		1,806	0.0%	
4901 C.S. SALARY RECHARGE	94,518	86,897	84,608	(2,289)		(2,289)	102.7%	
4911 C.S. O'HEAD RECHARGE	79,226	131,800	74,068	(57,732)		(57,732)	177.9%	
4991 TRANSFER TO E/MARKED RESERVE	0	4,000	0	(4,000)		(4,000)	0.0%	
4999 DEPRECIATION CHARGED	9,292	9,292	0	(9,292)		(9,292)	0.0%	
DEMOCRATIC REP'N & MGM'T :- Indirect Expenditure	192,733	257,342	187,376	(69,966)	0	(69,966)	137.3%	0
Net Income over Expenditure	(185,783)	(249,542)	(187,376)	62,166				
113 CIVIC ACTIVITIES & EXPENSES								
1091 INC-MISCELLANEOUS	585	577	0	(577)			0.0%	
1300 INC-MAYORS CHARITY	(47)	0	0	0			0.0%	
CIVIC ACTIVITIES & EXPENSES :- Income	538	577	0	(577)				0
4008 STAFF TRAINING	290	0	500	500		500	0.0%	
4009 STAFF TRAVEL	0	0	500	500		500	0.0%	
4112 TOWN MAYOR'S ALLOW.	845	0	1,000	1,000		1,000	0.0%	
4166 TWINNING	0	0	1,000	1,000		1,000	0.0%	
4179 CIVIC FUNCTIONS	60	0	1,000	1,000		1,000	0.0%	
4180 CIVIC REGALIA REPAIRS ETC	0	0	100	100		100	0.0%	
4991 TRANSFER TO E/MARKED RESERVE	500	1,000	0	(1,000)		(1,000)	0.0%	
4992 TRANSFER FROM E/MARKED RESERVE	0	0	(500)	(500)		(500)	0.0%	
CIVIC ACTIVITIES & EXPENSES :- Indirect Expenditure	1,695	1,000	3,600	2,600	0	2,600	27.8%	0
Net Income over Expenditure	(1,157)	(423)	(3,600)	(3,177)				
115 ORCHARD COMMUNITY CENTRE								
1077 INC-S106 GRANTS	800	800	0	(800)			0.0%	
1078 INC-MISC GRANTS	18,000	18,000	18,000	0			100.0%	
1081 INC-RENT	54	346	0	(346)			0.0%	
1082 INC-LETTINGS	32,014	4,276	32,000	27,724			13.4%	
1109 INC-COFFEE MACHINE	224	0	250	250			0.0%	
ORCHARD COMMUNITY CENTRE :- Income	51,091	23,422	50,250	26,828			46.6%	0
4001 STAFF SALARIES	53,589	54,292	54,599	307		307	99.4%	
4002 EMPLOYERS N.I	5,014	4,962	5,153	191		191	96.3%	
4003 EMPLOYERS SUPERANN.	12,754	13,099	13,540	441		441	96.7%	
4007 HEALTH & SAFETY	0	966	500	(466)		(466)	193.1%	
4009 STAFF TRAVEL	429	129	300	171		171	42.9%	
4011 RATES	0	0	5,500	5,500		5,500	0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4012 WATER RATES	789	341	450	109		109	75.8%	
4014 ELECTRICITY	4,231	4,623	10,000	5,377		5,377	46.2%	
4015 GAS	209	1,062	4,500	3,438		3,438	23.6%	
4016 CLEANING COSTS	4,795	1,440	4,500	3,060		3,060	32.0%	
4020 MISC. ESTABLISH.COST	9	226	500	274		274	45.1%	
4021 TELEPHONE & FAX	190	0	1,200	1,200		1,200	0.0%	
4026 COMPUTER	565	1,516	1,500	(16)		(16)	101.0%	
4032 PUBLICITY	0	0	500	500		500	0.0%	
4036 PROPERTY MAINTENANCE	2,089	241	1,000	759		759	24.1%	
4038 MAINTENANCE CONTRACT	4,005	1,121	1,500	379		379	74.7%	
4042 EQUIPT MAINT/REPAIR	0	505	200	(305)		(305)	252.4%	
4080 BAD DEBTS WRITTEN OFF	0	2,327	0	(2,327)		(2,327)	0.0%	
4081 Licences	309	315	300	(15)		(15)	105.0%	
4110 FIRE PRECAUTIONS	0	41	0	(41)		(41)	0.0%	
4128 EQUIPMENT	60	1,200	200	(1,000)		(1,000)	600.0%	
4790 DEFERRED GRANTS RELEASED	(12,430)	(12,430)	0	12,430		12,430	0.0%	
4999 DEPRECIATION CHARGED	11,417	11,417	0	(11,417)		(11,417)	0.0%	
ORCHARD COMMUNITY CENTRE :- Indirect Expenditure	88,022	87,393	105,942	18,549	0	18,549	82.5%	0
Net Income over Expenditure	(36,931)	(63,971)	(55,692)	8,279				
901 CENTRAL SERVICES								
4001 STAFF SALARIES	186,172	174,241	193,197	18,956		18,956	90.2%	
4002 EMPLOYERS N.I	14,645	15,552	18,323	2,771		2,771	84.9%	
4003 EMPLOYERS SUPERANN.	35,477	27,449	47,915	20,466		20,466	57.3%	
4005 AGENCY STAFF	43,519	135,350	0	(135,350)		(135,350)	0.0%	
4007 HEALTH & SAFETY	0	638	2,500	1,862		1,862	25.5%	
4008 STAFF TRAINING	2,827	1,607	2,000	393		393	80.4%	
4009 STAFF TRAVEL	3,147	1,134	3,000	1,866		1,866	37.8%	
4010 MISC. STAFF COSTS	180	834	1,000	166		166	83.4%	
4013 RENT	37,147	46,090	34,760	(11,330)		(11,330)	132.6%	
4020 MISC. ESTABLISH.COST	137	0	250	250		250	0.0%	
4021 TELEPHONE & FAX	8,208	9,108	6,500	(2,608)		(2,608)	140.1%	
4022 POSTAGE	547	1,044	1,000	(44)		(44)	104.4%	
4023 STATIONERY	5,971	2,051	5,000	2,949		2,949	41.0%	
4025 INSURANCE	19,492	19,545	21,000	1,455		1,455	93.1%	
4026 COMPUTER	33,873	48,743	30,000	(18,743)		(18,743)	162.5%	
4027 PHOTOCOPIER	2,771	2,505	3,500	995		995	71.6%	
4030 RECRUIT. ADVERTISING	0	8,668	0	(8,668)		(8,668)	0.0%	
4031 ADVERTISING	0	0	400	400		400	0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4032 PUBLICITY	2,420	2,527	3,500	973		973	72.2%	
4041 EQUIPMENT HIRE	0	355	0	(355)		(355)	0.0%	
4042 EQUIPT MAINT/REPAIR	314	0	0	0		0	0.0%	
4051 BANK CHARGES	2,109	1,020	2,100	1,080		1,080	48.6%	
4056 LEGAL EXPENSES	1,850	7,102	1,220	(5,882)		(5,882)	582.1%	
4058 PROFESSIONAL FEES	12,030	17,067	2,000	(15,067)		(15,067)	853.4%	
4060 OFFICE EQUIPMENT	2,645	737	500	(237)		(237)	147.4%	
4073 PAYROLL BUREAU FEES	794	2,911	2,000	(911)		(911)	145.6%	
4074 ACCOUNTANCY FEES	15,693	15,193	15,000	(193)		(193)	101.3%	
4125 Misc Costs	86	52	30	(22)		(22)	172.3%	
4901 C.S. SALARY RECHARGE	(236,294)	(217,242)	(211,520)	5,722		5,722	102.7%	
4911 C.S. O'HEAD RECHARGE	(198,065)	(329,501)	(185,175)	144,326		144,326	177.9%	
4999 DEPRECIATION CHARGED	2,307	5,574	0	(5,574)		(5,574)	0.0%	
CENTRAL SERVICES :- Indirect Expenditure	0	355	0	(355)	0	(355)		0
Net Expenditure	0	(355)	0	355				
Finance & General Purposes :- Income	1,072,390	1,202,382	1,221,927	19,545			98.4%	
Expenditure	575,267	642,450	571,864	(70,586)	0	(70,586)	112.3%	
Movement to/(from) Gen Reserve	497,122	559,932						
Public Land & Open Spaces								
102 ALLOTMENTS								
1087 INC-ALLOTMENTS	6,521	9,682	6,600	(3,082)			146.7%	
ALLOTMENTS :- Income	6,521	9,682	6,600	(3,082)			146.7%	0
4013 RENT	233	581	465	(116)		(116)	125.0%	
4037 GROUNDS MAINTENANCE	399	73	1,000	928		928	7.3%	
4067 PEST CONTROL	675	860	550	(310)		(310)	156.4%	
4999 DEPRECIATION CHARGED	167	167	0	(167)		(167)	0.0%	
ALLOTMENTS :- Indirect Expenditure	1,474	1,681	2,015	334	0	334	83.4%	0
Net Income over Expenditure	5,047	8,001	4,585	(3,416)				
104 BURIAL GROUNDS								
1084 INC-BURIAL FEES	14,453	24,152	17,000	(7,152)			142.1%	
1097 INC-MEMORIALS	836	0	300	300			0.0%	
BURIAL GROUNDS :- Income	15,289	24,152	17,300	(6,852)			139.6%	0
4011 RATES	4,702	4,786	4,800	14		14	99.7%	
4012 WATER RATES	80	111	150	39		39	74.1%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4014 ELECTRICITY	2,868	106	150	44		44	70.4%	
4036 PROPERTY MAINTENANCE	1,088	730	2,000	1,270		1,270	36.5%	
4104 REFUSE COLLECTION	0	303	0	(303)		(303)	0.0%	
4110 FIRE PRECAUTIONS	368	153	500	347		347	30.7%	
4178 PATHS MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
4901 C.S. SALARY RECHARGE	14,178	13,034	12,691	(343)		(343)	102.7%	
4902 W.S. SALARY RECHARGE	49,101	46,183	59,441	13,258		13,258	77.7%	
4911 C.S. O'HEAD RECHARGE	11,884	19,770	11,111	(8,659)		(8,659)	177.9%	
4912 W.S. O'HEAD RECHARGE	16,685	11,033	12,280	1,247		1,247	89.8%	
4999 DEPRECIATION CHARGED	2,250	2,250	0	(2,250)		(2,250)	0.0%	
BURIAL GROUNDS :- Indirect Expenditure	103,204	98,461	104,123	5,662	0	5,662	94.6%	0
Net Income over Expenditure	(87,915)	(74,309)	(86,823)	(12,514)				
210 GENERAL								
4064 ANNUAL HANGING BASKETS	0	3,876	3,000	(876)		(876)	129.2%	
GENERAL :- Indirect Expenditure	0	3,876	3,000	(876)	0	(876)	129.2%	0
Net Expenditure	0	(3,876)	(3,000)	876				
212 RECREATION GROUNDS								
1077 INC-S106 GRANTS	2,600	2,600	0	(2,600)			0.0%	
1081 INC-RENT	4,521	2,720	5,240	2,520			51.9%	
1082 INC-LETTINGS	(202)	0	0	0			0.0%	
1083 INC-PITCH HIRE	2,385	261	4,000	3,739			6.5%	
1091 INC-MISCELLANEOUS	0	3,308	0	(3,308)			0.0%	
RECREATION GROUNDS :- Income	9,305	8,888	9,240	352			96.2%	0
4011 RATES	4,468	4,527	4,565	38		38	99.2%	
4012 WATER RATES	2,430	9,480	11,000	1,520		1,520	86.2%	
4013 RENT	0	0	1	1		1	0.0%	
4014 ELECTRICITY	6,721	2,794	6,000	3,207		3,207	46.6%	
4016 CLEANING COSTS	98	0	400	400		400	0.0%	
4036 PROPERTY MAINTENANCE	0	0	5,000	5,000		5,000	0.0%	
4037 GROUNDS MAINTENANCE	1,151	470	2,500	2,030		2,030	18.8%	
4038 MAINTENANCE CONTRACT	7,896	7,430	6,500	(930)		(930)	114.3%	
4039 PLAY. EQUIP. MAINT.	2,057	0	3,000	3,000		3,000	0.0%	
4043 FENCING & GATES	157	0	1,000	1,000		1,000	0.0%	
4044 TREES & PLANTS	3,543	1,110	2,500	1,390		1,390	44.4%	
4067 PEST CONTROL	700	400	1,500	1,100		1,100	26.7%	
4080 BAD DEBTS WRITTEN OFF	0	1,237	0	(1,237)		(1,237)	0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4100 FERT./SEEDS/WEEDKILL	174	41	2,000	1,959		1,959	2.0%	
4104 REFUSE COLLECTION	3,828	4,680	6,000	1,320		1,320	78.0%	
4110 FIRE PRECAUTIONS	753	476	750	274		274	63.5%	
4114 LITTER BINS	1,437	0	2,000	2,000		2,000	0.0%	
4139 GRASS CUTTING	4,236	0	0	0		0	0.0%	
4790 DEFERRED GRANTS RELEASED	(11,187)	(11,187)	0	11,187		11,187	0.0%	
4901 C.S. SALARY RECHARGE	37,807	34,759	33,843	(916)		(916)	102.7%	
4902 W.S. SALARY RECHARGE	171,855	161,641	208,042	46,401		46,401	77.7%	
4911 C.S. O'HEAD RECHARGE	31,691	52,720	29,628	(23,092)		(23,092)	177.9%	
4912 W.S. O'HEAD RECHARGE	58,398	38,617	42,980	4,363		4,363	89.8%	
4999 DEPRECIATION CHARGED	40,215	40,215	0	(40,215)		(40,215)	0.0%	
RECREATION GROUNDS :- Indirect Expenditure	368,426	349,409	369,209	19,800	0	19,800	94.6%	0
Net Income over Expenditure	(359,121)	(340,520)	(359,969)	(19,449)				
902 WORKS SERVICES								
4001 STAFF SALARIES	192,644	180,216	222,166	41,950		41,950	81.1%	
4002 EMPLOYERS N.I	17,059	15,345	19,939	4,594		4,594	77.0%	
4003 EMPLOYERS SUPERANN.	35,804	35,354	55,098	19,744		19,744	64.2%	
4007 HEALTH & SAFETY	503	822	500	(322)		(322)	164.5%	
4008 STAFF TRAINING	1,809	132	2,500	2,368		2,368	5.3%	
4009 STAFF TRAVEL	291	46	300	254		254	15.3%	
4010 MISC. STAFF COSTS	0	0	300	300		300	0.0%	
4014 ELECTRICITY	5,507	(3,543)	200	3,743		3,743	(1771.5%	
4025 INSURANCE	636	0	0	0		0	0.0%	
4036 PROPERTY MAINTENANCE	115	0	200	200		200	0.0%	
4041 EQUIPMENT HIRE	216	183	400	217		217	45.8%	
4042 EQUIPT MAINT/REPAIR	3,562	5,435	4,500	(935)		(935)	120.8%	
4046 VEHICLE LEASING	9,650	9,698	11,000	1,302		1,302	88.2%	
4047 MATERIALS/TOOLS	16,719	9,566	12,000	2,434		2,434	79.7%	
4048 VEHICLE MAINT/REPAIR	10,465	4,303	10,000	5,697		5,697	43.0%	
4049 VEHICLE FUEL	7,435	5,808	8,000	2,192		2,192	72.6%	
4050 VEHICLE TAX	455	675	500	(175)		(175)	135.0%	
4060 OFFICE EQUIPMENT	0	29	0	(29)		(29)	0.0%	
4103 PROTECTIVE CLOTHING	2,636	3,036	2,500	(536)		(536)	121.4%	
4119 SKIP HIRE	2,981	2,048	3,000	952		952	68.3%	
4125 Misc Costs	16	0	0	0		0	0.0%	
4128 EQUIPMENT	442	490	500	10		10	98.0%	
4134 SECURITY/CCTV	0	0	2,000	2,000		2,000	0.0%	
4136 RENEWALS/REPLACEMENT	0	0	3,000	3,000		3,000	0.0%	
4790 DEFERRED GRANTS RELEASED	(2,536)	(2,536)	0	2,536		2,536	0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4902 W.S. SALARY RECHARGE	(245,507)	(230,916)	(297,203)	(66,287)		(66,287)	77.7%	
4912 W.S. O'HEAD RECHARGE	(83,425)	(55,166)	(61,400)	(6,234)		(6,234)	89.8%	
4991 TRANSFER TO E/MARKED RESERVE	1,500	0	0	0		0	0.0%	
4999 DEPRECIATION CHARGED	22,524	18,975	0	(18,975)		(18,975)	0.0%	
WORKS SERVICES :- Indirect Expenditure	1,500	0	0	0	0	0		0
Net Expenditure	(1,500)	0	0	0				
Public Land & Open Spaces :- Income	31,114	42,723	33,140	(9,583)			128.9%	
Expenditure	474,603	453,426	478,347	24,921	0	24,921	94.8%	
Movement to/(from) Gen Reserve	(443,489)	(410,703)						
Town Centre Management								
103 STREET LIGHTS								
4014 ELECTRICITY	10,302	0	0	0		0	0.0%	
STREET LIGHTS :- Indirect Expenditure	10,302	0	0	0	0	0		0
Net Expenditure	(10,302)	0	0	0				
105 CAR PARKS								
1088 INC-CAR PARKING FEES	34,975	7,316	36,000	28,684			20.3%	
1089 INC - PARKING PERMITS WORK	11,722	2,475	11,000	8,525			22.5%	
1099 INC-INSURANCE (CLAIM)	2,688	0	0	0			0.0%	
1189 INC-PARKING PERMITS RES	6,534	3,280	6,000	2,720			54.7%	
CAR PARKS :- Income	55,920	13,071	53,000	39,929			24.7%	0
4011 RATES	25,704	26,318	26,250	(68)		(68)	100.3%	
4014 ELECTRICITY	0	0	500	500		500	0.0%	
4021 TELEPHONE & FAX	0	0	600	600		600	0.0%	
4038 MAINTENANCE CONTRACT	10,322	7,583	7,500	(83)		(83)	101.1%	
4047 MATERIALS/TOOLS	2,025	810	2,000	1,190		1,190	40.5%	
4056 LEGAL EXPENSES	0	495	1,000	505		505	49.5%	
4092 Card Processing Fees	1,145	423	1,000	577		577	42.3%	
4108 SURFACE REPAIRS	0	0	3,000	3,000		3,000	0.0%	
4126 CAR PARK LEASE	29,000	32,345	29,001	(3,344)		(3,344)	111.5%	
4790 DEFERRED GRANTS RELEASED	(742)	(742)	0	742		742	0.0%	
4901 C.S. SALARY RECHARGE	3,544	3,259	3,173	(86)		(86)	102.7%	
4902 W.S. SALARY RECHARGE	12,275	11,546	14,860	3,314		3,314	77.7%	
4911 C.S. O'HEAD RECHARGE	2,971	4,943	2,778	(2,165)		(2,165)	177.9%	
4912 W.S. O'HEAD RECHARGE	4,171	2,758	3,070	312		312	89.8%	
4999 DEPRECIATION CHARGED	9,428	9,559	0	(9,559)		(9,559)	0.0%	
CAR PARKS :- Indirect Expenditure	99,844	99,295	94,732	(4,563)	0	(4,563)	104.8%	0
Net Income over Expenditure	(43,924)	(86,224)	(41,732)	44,492				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
106 MARKET								
1085 INC-TUESDAY MARKET RENTS	2,250	697	2,900	2,203			24.0%	
1086 INC-SATURDAY MARKET RENTS	9,605	3,106	10,500	7,394			29.6%	
1091 INC-MISCELLANEOUS	357	0	0	0			0.0%	
MARKET :- Income	12,213	3,803	13,400	9,597			28.4%	0
4001 STAFF SALARIES	0	388	0	(388)		(388)	0.0%	
4002 EMPLOYERS N.I	0	152	0	(152)		(152)	0.0%	
4003 EMPLOYERS SUPERANN.	0	741	0	(741)		(741)	0.0%	
4004 MARKET STAFF	4,959	6,407	5,250	(1,157)		(1,157)	122.0%	
4011 RATES	5,097	5,364	5,205	(159)		(159)	103.1%	
4012 WATER RATES	42	613	0	(613)		(613)	0.0%	
4014 ELECTRICITY	440	981	1,200	219		219	81.7%	
4032 PUBLICITY	343	608	550	(58)		(58)	110.5%	
4047 MATERIALS/TOOLS	218	0	250	250		250	0.0%	
4081 Licences	0	0	333	333		333	0.0%	
4901 C.S. SALARY RECHARGE	11,815	10,862	10,576	(286)		(286)	102.7%	
4911 C.S. O'HEAD RECHARGE	9,903	16,475	9,259	(7,216)		(7,216)	177.9%	
4999 DEPRECIATION CHARGED	800	1,004	0	(1,004)		(1,004)	0.0%	
MARKET :- Indirect Expenditure	33,616	43,595	32,623	(10,972)	0	(10,972)	133.6%	0
Net Income over Expenditure	(21,403)	(39,792)	(19,223)	20,569				
107 TOWN CENTRE GENERAL								
1145 INC-CHRISTMAS ACTIVITIES	702	345	0	(345)			0.0%	
TOWN CENTRE GENERAL :- Income	702	345	0	(345)				0
4001 STAFF SALARIES	24,799	26,401	26,050	(351)		(351)	101.3%	
4002 EMPLOYERS N.I	2,232	2,431	2,402	(29)		(29)	101.2%	
4003 EMPLOYERS SUPERANN.	5,902	6,344	6,458	114		114	98.2%	
4009 STAFF TRAVEL	499	98	250	152		152	39.4%	
4014 ELECTRICITY	7	0	0	0		0	0.0%	
4036 PROPERTY MAINTENANCE	194	688	1,000	312		312	68.8%	
4044 TREES & PLANTS	0	200	0	(200)		(200)	0.0%	
4064 ANNUAL HANGING BASKETS	2,991	0	0	0		0	0.0%	
4104 REFUSE COLLECTION	0	150	0	(150)		(150)	0.0%	
4116 WAR MEM & REM SERV	301	0	750	750		750	0.0%	
4117 CLOCK REPAIRS	0	0	350	350		350	0.0%	
4138 MARKET SQUARE EVENTS	0	2,772	15,000	12,228		12,228	18.5%	
4140 CHRISTMAS ACTIVITIES	6,413	13,640	7,000	(6,640)		(6,640)	194.9%	
4144 CCTV	14,833	15,378	18,000	2,622		2,622	85.4%	
4145 CHRISTMAS LIGHTS	18,660	18,914	18,000	(914)		(914)	105.1%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4790 DEFERRED GRANTS RELEASED	(571)	(571)	0	571		571	0.0%	
4901 C.S. SALARY RECHARGE	3,544	3,259	3,173	(86)		(86)	102.7%	
4902 W.S. SALARY RECHARGE	12,275	11,546	14,860	3,314		3,314	77.7%	
4911 C.S. O'HEAD RECHARGE	2,971	4,943	2,778	(2,165)		(2,165)	177.9%	
4912 W.S. O'HEAD RECHARGE	4,171	2,758	3,070	312		312	89.8%	
4999 DEPRECIATION CHARGED	1,131	1,131	0	(1,131)		(1,131)	0.0%	
TOWN CENTRE GENERAL :- Indirect Expenditure	100,352	110,081	119,141	9,060	0	9,060	92.4%	0
Net Income over Expenditure	(99,651)	(109,736)	(119,141)	(9,405)				
110 PUBLIC CONVENIENCES								
1091 INC-MISCELLANEOUS	0	650	0	(650)			0.0%	
PUBLIC CONVENIENCES :- Income	0	650	0	(650)				0
4011 RATES	3,093	3,134	3,160	26		26	99.2%	
4012 WATER RATES	2,143	627	1,600	973		973	39.2%	
4014 ELECTRICITY	180	0	1,000	1,000		1,000	0.0%	
4036 PROPERTY MAINTENANCE	181	6,516	2,500	(4,016)		(4,016)	260.6%	
4038 MAINTENANCE CONTRACT	16,667	12,493	16,500	4,007		4,007	75.7%	
4999 DEPRECIATION CHARGED	60	0	0	0		0	0.0%	
PUBLIC CONVENIENCES :- Indirect Expenditure	22,324	22,770	24,760	1,990	0	1,990	92.0%	0
Net Income over Expenditure	(22,324)	(22,120)	(24,760)	(2,640)				
Town Centre Management :- Income	68,834	17,869	66,400	48,531			26.9%	
Expenditure	266,438	275,741	271,256	(4,485)	0	(4,485)	101.7%	
Movement to/(from) Gen Reserve	(197,604)	(257,873)						
Grand Totals:- Income	1,172,338	1,262,974	1,321,467	58,493			95.6%	
Expenditure	1,316,309	1,371,617	1,321,467	(50,150)	0	(50,150)	103.8%	
Net Income over Expenditure	(143,970)	(108,644)	0	108,644				
Movement to/(from) Gen Reserve	(143,970)	(108,644)						

Date: 24/05/2021

Biggleswade Town Council

Item 10aiv Lloyds Payments

Time: 12:32

Lloyds Current A/C

List of Payments made between 01/03/2021 and 31/03/2021

Page 1

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/03/2021	Kubota Finance	STD ORD	536.40		Kubota Finance Leasing
01/03/2021	Bank charge payable	CHRG	98.28		Bank charge payable
01/03/2021	F & R Cawley Ltd	DD01	1,093.35		377175/1542/F & R Cawley Ltd
01/03/2021	OPUS Energy (Corporate) Limite	DD02	3,159.83		P/Ledger Electronic Payment
01/03/2021	Luci-Parking Permit Refund	000351	187.50		Luci-Parking Permit Refund
01/03/2021	Lamps & Tubes Illuminations Lt	CNXL000345	-7,671.00		P/Ledger Electronic Payment
02/03/2021	Colin Ross Workwear & Safety	201677	53.99		8849/1517/Colin Ross Workwear
02/03/2021	Chubb Fire Ltd	201678	239.20		8581002/1498/Chubb Fire Ltd
02/03/2021	Enterprise Personnel Ltd	201679	429.00		E-2801/1499/Enterprise Personn
02/03/2021	Harrier Office Supplies Ltd	201680	478.59		448541/1515/Harrier Office Sup
02/03/2021	Hemming Group Limited	201681	1,980.00		AD1924/1500/Hemming Group Limi
02/03/2021	Professional Pest Management	201682	150.00		INV-33106/1504/Professional Pe
02/03/2021	Peninsula Business Services Li	201683	34.67		U002038324/1502/Peninsula Busi
02/03/2021	DCK Accounting Solutions Ltd	201684	4,224.20		TPC9301/1512/DCK Accounting So
02/03/2021	Hire or Buy Group Ltd	201685	32.51		1045338/1501/Hire or Buy Group
05/03/2021	Central Bedfordshire Council	Std Ord	5,120.00		Central Beds Rates 20/21
05/03/2021	AO Retial Limited	DD	138.98		AO Retial Limited
08/03/2021	OPUS Energy (Corporate) Limite	DD03	768.89		40282897/1497/OPUS Energy (Cor
11/03/2021	BNP Paribus	SO	584.17		BNP Paribus LN69 XVL Leasing
11/03/2021	Node IT Solutions Ltd	DD04	119.98		5716/1544/Node IT Solutions Lt
11/03/2021	Node IT Solutions Ltd	DD05	211.20		5714/1548/Node IT Solutions Lt
11/03/2021	Node IT Solutions Ltd	DD06	2,929.30		5715/1543/Node IT Solutions Lt
11/03/2021	OPUS Energy (Corporate) Limite	DD07	2,849.78		P/Ledger Electronic Payment
12/03/2021	ICO Membership	DD	35.00		ICO Membership
15/03/2021	The right Fuelcard Company Lim	DD08	3.60		1551-Motor fuel
15/03/2021	Lex Autolease Ltd	DD09	410.64		1555-Vehicle lease rental Feb
15/03/2021	Post Office Ltd	000353	234.50		2 pks 1st class stamps
15/03/2021	Petty Cash	000354	350.00		Petty Cash
16/03/2021	Fuel Genie DDR	DD10	386.49		1554-Motor fuel
17/03/2021	Lloyds Salary A/C	Tfr	28,450.00		Top Up - Salary A/C
17/03/2021	Beds Pension Due	BACS	8,333.64		Beds Pension Due
18/03/2021	AIB Merchant Services	DD11	26.40		1550-Card processing charge
22/03/2021	Public Works Loan Board	DD12	7,398.45		1618-PWLB Loan repayment
23/03/2021	EE - DDR	DD13	94.80		1611-Monthly phone charge
23/03/2021	Nina Villa	BACS	1,800.00		Guardian-recruitment advert
24/03/2021	CoolerAid Ltd	201686	106.97		1575-Sanitization Credit
24/03/2021	British Telecommunications PLC	201687	541.80		1568-Monthly phone+broadband
24/03/2021	George Browns Ltd	201688	8,295.84		1583-New tipping trailer
24/03/2021	L. Bennett & Son Ltd	201689	34.49		1569-Kent Sponge, wash+wax
24/03/2021	BHIB Limited	201690	4,606.90		1570-re-Vehicle insurance
24/03/2021	Bedfordshire Rural Communities	201691	4,500.00		1572-Green infas. plan,space
24/03/2021	Rosetta Publishing Ltd	201692	290.40		1598-Beds Bulletin Mar 21
24/03/2021	Central Bedfordshire Council	201693	15,999.28		1800080843/1474/Central Bedfor
24/03/2021	Chandlers (Farm Equipment) Ltd	201694	1,836.00		1616-Stihl Mulching Mower
24/03/2021	Deeping Direct Limited	201695	57.60		1578-Container hire Feb
24/03/2021	Enterprise Personnel Ltd	201696	1,725.76		1617-Staff w.c. 01.03.21
24/03/2021	Flowbird Smart City UK Ltd	201697	159.60		1582-Parking equip servicing

Continued on Page 2

List of Payments made between 01/03/2021 and 31/03/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
24/03/2021	GH Online Accounting Limited	201698	724.80		1584-Payroll qtr ended 31Dec20
24/03/2021	Harrier Office Supplies Ltd	201699	267.37		1586-Jumbo white roll,etc.
24/03/2021	Henlow Building Supplies	201700	358.20		1588-Brass double locking padl
24/03/2021	Lamps & Tubes Illuminations Lt	201701	1,971.00		1590-Xmas lightng display 20
24/03/2021	LGRC Associates Ltd	201702	9,057.60		1591-P.T. Feb,N.V. Feb
24/03/2021	The Lion Press (Sandy) Ltd	201703	1,564.80		1604-Parking signs+entrance
24/03/2021	Biggleswade MOT Centre Ltd	201704	25.00		1571-Puncture repair
24/03/2021	Pellys Solicitors Limited	201705	1,560.00		1592-Adoption of Apollo Garden
24/03/2021	Professional Pest Management	201706	240.00		1596-Pest services 16/03/2021
24/03/2021	Peninsula Business Services Li	201707	34.67		1593-EAP Services
24/03/2021	DCK Accounting Solutions Ltd	201708	1,344.90		1577-Contract work - Feb
24/03/2021	R & C Hyett	201709	1,498.00		1597-Market Sq Toilet cleaning
24/03/2021	Hire or Buy Group Ltd	201710	18.00		1589-Hedge trimmer
24/03/2021	SLCC Enterprises Ltd	201711	858.00		1600-Job advert service. Feb21
24/03/2021	Spaldings UK Limited	201712	132.72		1601-Dustbin liners
24/03/2021	Staywell Occupational Health L	201713	270.00		1603-Phone assessment 25.03.21
24/03/2021	Turfcare Leisure Services Ltd	201714	690.47		1606-Bowling green maint
24/03/2021	The Tree People Bedford Ltd	201715	564.00		1605-Arboricultural work
24/03/2021	Unison	201716	11.50		1621-union due for Feb 2021
24/03/2021	Urban Vision Enterprise CIC	201717	7,245.00		1608-ProjManager Dec+Jan21
24/03/2021	Veolia UK Ltd	201718	85.54		1609-Euro lift rental
24/03/2021	Wellers Law Group LLP	201719	3,866.04		1610-New lease of Unit 11 Eldo
26/03/2021	Enterprise Personnel Ltd	REFUND	-900.00		P/Ledger Electronic Payment
26/03/2021	Chubb Fire Ltd	DD01	376.44		P/Ledger Electronic Payment
29/03/2021	OPUS Energy (Corporate) Limite	DD14	172.21		1690-Gas 20.01.21-17.03.21
29/03/2021	OPUS Energy (Corporate) Limite	DD15	785.71		1689-Gas 02-01-21-17.03.21
29/03/2021	Bank charge payable	CHRG	93.33		Bank charge payable
29/03/2021	Kubota Finance Leasing	SO	536.40		Kubota Finance Leasing
30/03/2021	F & R Cawley Ltd	DD16	498.53		1553-Waste collection Rec Grnd
31/03/2021	CoolerAid Ltd	DD	106.97		P/Ledger Electronic Payment
Total Payments			137,484.18		



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Mr Peter Tarrant
Chief Executive and Town Clerk
Biggleswade Town Council
3 April 2021

Dear Mr Tarrant

Grant request for Home Visiting and Benefit Specialist Project 'Outreach'

This letter is to ask whether the Council would consider awarding grant towards funding the above project which costs £18,000 per annum to run.

You may recall that the project has been in place over 20 years and is designed to meet the needs of the very vulnerable members of the community who need our help and are unable to get to our offices. These are mainly the elderly and those suffering from physical or mental disabilities. The service has always provided home visits plus specialist benefit casework advice particularly where there are complex application forms to be completed and appeals to be made. The service is manned 15 hours per week by an experienced Outreach Worker plus a volunteer who focuses on the completion of complex disability benefit application forms. Outreach does not form part of our core funding grant and so we have a rolling programme to raise the funding needed for the project.

The COVID situation for the last 12 months has severely affected the whole of our advice activities as the lockdowns have meant that we cannot see clients at our offices and no home visits can be made by Outreach. However within a few days of the initial lockdown we were able to set up the service using telephone advice with all staff and volunteers working from home.

In the last 11 months the overall service has helped 1,561 clients through telephone advice; 298 of these were from Biggleswade. The Outreach team have employed a number of ingenious work-rounds and have managed to assist 191 clients during the same period; 34 were from Biggleswade. We hope to start home visits again when lockdown eases.

We should be very grateful for any grant amount that you are able to donate. We are happy to complete a formal grant application form.

Yours sincerely

Christina King
Chief Officer

Citizens Advice Mid Bedfordshire is an operating name of Mid Bedfordshire Citizens Advice Bureau. Charity registration number 1109976. Company limited by guarantee. Registered number 5351800 England. Authorised and regulated by the Financial Conduct Authority FRN: 617668. Registered office: Century House, Biggleswade.



CPRE Bedfordshire Guide to East West Rail Route Alignment Consultation (31st March to 9th June 2021)

Introduction

CPRE Bedfordshire believes that this consultation is fundamentally flawed because it is entirely focused on the EWR Company (EWR Co) preferred corridor (Route E), which passes north through the urban area of Bedford before turning east, through tranquil open countryside and rural villages, causing huge environmental damage.

CPRE Bedfordshire has been working with BEFARe (Bedford For a Re Consultation), a coalition of Parish Councils and residents in north Bedfordshire, to put pressure on EWR and Bedford Borough Council, demanding that the current consultation arrangements are abandoned to allow for reconsideration of the choice of the EWR Cos preferred Route E.

CPRE Bedfordshire and BEFARe say that a better alternative could be developed, based on Route B from the previous consultation, which minimises environmental damage by utilising the A421 travel corridor south of Bedford. (See maps of Route B and Route E on page 7).

The options for railway alignments within Route E proposed in this consultation are therefore completely unacceptable.

What is East West Rail (EWR)?

EWR is a major rail project to improve transport connections between Oxford and Cambridge. In Bedfordshire, EWR involves an upgrade to the existing Marston Vale line, and the creation of an entirely new railway route from Bedford to the border with Cambridgeshire.

CPRE Bedfordshire supports the concept of East West Rail as a scheme that can bring benefits by reducing car journeys and heavy goods vehicles on our roads.

What is this consultation about?

The consultation puts forward options for station locations and routes (alignments) for EWR between Bletchley and Cambridge.

The full Consultation Document can be found at;

<https://eastwestrail-production.s3.eu-west-2.amazonaws.com/public/Consultation-Document.pdf>

What are the implications for Bedfordshire?

The options under consideration in Bedfordshire are concerned with;

- The number and location of stations between Bletchley and Bedford on the existing Marston Vale line (Section B of the Consultation Document).
- The alignments for the railway on a new line between Bedford and the boundary with Cambridgeshire, where an interchange station with the East Midlands Mainline is to be located somewhere between St Neots and north of Sandy (Sections C and D of the Consultation Document).

Why does CPRE Bedfordshire say Route E is unacceptable?

CPRE accepts that some environmental harm will be inevitable in the construction of a major new railway line, but we recognise the benefits of better east/west rail connections which will provide important opportunities to reduce reliance on roads for cars and heavy goods vehicles.

However, we believe that EWR Co have got their priorities totally wrong in their choice of Route E;

- CPRE Bedfordshire believe it is essential that the railway is developed in a way that makes minimising environmental harms to both urban and rural areas, a primary priority.
- By their own admission EWR Co state in the Consultation Document that the key project priorities are to develop the railway in a way which best supports economic growth and new large scale housing growth.
- Although EWR Co state that environmental considerations are taken into account, these are largely absent from the Consultation Document as far as the Bedford Borough area is concerned.

CPRE Bedfordshire believe the case against Route E can be demonstrated as follows;

1. Environmental Impact - a detailed Environmental Impact Assessment of the choice of Route E, both on the urban areas of Bedford and the rural areas of the north Bedfordshire countryside, has not been undertaken.

- Implications for the urban areas of Bedford not considered;
 - Impact on properties in the Ampthill Road/Kempston Road areas of Bedford
 - Impact on the surrounding areas of increased use of St Johns Station, potentially as the principal EWR station in Bedford
 - No impact assessment of Route E on the Poets area of Bedford town, and no clear estimate of the cost implications
 - EWR proposals involve increased train speeds in urban areas from 25mph to 50/60 mph
 - Freight trains will operate 24/7.

- Implications for the rural areas of the Borough not considered;
 - Impact of the massive viaduct over the A6 on the River Great Ouse Valley area
 - Impact on north Bedfordshire countryside across the length of Route E
 - Impact on rural communities from Route E
 - Potential environmental impact of New Towns associated with Route E e.g., Twinwoods/Clapham/Milton Ernest/Bletsoe and Sharnbrook/Colworth
 - Impact on biodiversity - EWR Co say they are committed to achieving biodiversity net gain across the programme, yet there is no detail of the steps that will be taken to achieve it, by what date, how and what level of biodiversity net gain is expected.

2. Freight on East West Rail - in its communications with the public EWR Co has continually played down the potential for the line to develop as a strategically important route for freight.

The impact of freight has been ignored by EWR Co in this consultation. The true extent of EWR Cos ambitions for freight can be found in the East West Rail Consortium's Terms of Reference, which state their intention to seek out opportunities to use EWR to;

- 'Develop freight services as part of the UK rail network, recognising the opportunity EWR brings in terms of better connectivity to eastern ports, and as an alternative to routing traffic around London.'

CPRE Bedfordshire recognises the extremely important part that EWR can play in reducing road freight and the associated carbon footprint.

However;

- Taking large freight trains through the urban areas of Bedford is not a good idea. Residents whose homes are already close to the rail network e.g., the Ampthill Road area, will be subjected to additional noise, vibration and air pollution.
- Route B, utilising an existing transport corridor, is a much more environmentally suitable route for the new railway for both passenger and freight traffic.
- Bedford Borough Council appears not to have thought this through in their enthusiastic support for Route E.

3. Project Costs - the Costs of Route E should be subject to independent review and comparison, between Route E and the principal alternative, Route B.

CPRE Bedfordshire believe that EWR Company's assertion that Route E is the most cost-effective route is simply not credible.

The following facts give cause for concern;

- The cost comparison figures put forward by the EWR Co in the Route Option Consultation of January 2019, where the upfront capital costs for Route B were presented as being significantly less than those for Route E, have been substantially revised without explanation, to show the preferred Route E as cheaper in terms of upfront costs compared to all other route options.
- The EWR Co have acknowledged that many substantial costs, for example those due to the proposed demolition of properties in the Poets area of Bedford, were not taken into account when the Route E cost calculations used for this Consultation were published.

- There are very obvious technical challenges for Route E associated with the steep gradient in Bedford from the A6 to Clapham that will clearly carry heavy cost implications.
- For Section D in Cambridgeshire, East West Rail Co have said that they wish to “take advantage of the already established A 428 transport corridor” created by Highways England from the Black Cat roundabout on the A1 to Cambridge, recognising the substantial cost and environmental benefits of doing so.
- Why doesn’t EWR Co recognise the same benefits can be achieved in Bedfordshire by using the A421 transport corridor from Bedford to the Black Cat roundabout via Route B?

EWR Company have been persistently asked by CPRE Bedfordshire and BFARe for more information about how the cost estimates were created and revised, but their promises to share more financial information have not been kept. This is despite the fact that they made more detailed financial information available to the consultants engaged by Bedford Borough Council to review the route options in 2019.

4. Economic Growth - the case made by Bedford Borough Council that Route E can deliver greater economic benefits than Route B is unreliable, and inconsistent with the analysis put forward by EWR Co;

- Bedford Borough Council’s response to the Route Option Consultation of March 2019 suggested that economic benefits of a Bedford Midland route are 12% higher than a route south of Bedford.
- EWR Cos Technical report published in January 2019 indicated that route options serving Bedford Midland would generate slightly smaller increases in jobs and productivity than routes serving a new station to the south of Bedford, due to faster journey times across the Oxford-Cambridge Arc.
- The EWR Co Preferred Route Option report of January 2020 stated that further economic modelling they commissioned suggests the likely Gross Value Added (GVA) productivity benefits of routes via Bedford Midland and routes via a new station to the south of Bedford, would be very similar.

CPRE Bedfordshire believes that this is the wrong priority for the EWR project and that these unreliable and inconsistent estimates of potential economic benefits, represent a very unconvincing case to justify the extensive damage to the countryside and rural communities that will follow if Route E is pursued.

5. Housing Growth Opportunities - this is another area where EWR Cos position has shifted, presumably due to pressure or persuasion by Bedford Borough Council.

EWR Cos Technical report of January 2019 stated that;

- “although Route E could support additional housing through the densification of Bedford town centre, this is likely to offer significantly less potential than to the south of Bedford where Route B could support significant additional housing (aligned with the recent strategic allocation of land at Wixams).

Bedford Borough Council, in their response to the Route Option Consultation, say there is little or no scope to include development south of Bedford as a benefit of a southerly route for EWR.

In their consultation response the Borough Council highlights;

- “four new settlement proposals, at Colworth, Twinwoods, Thurleigh and Wyboston. Whilst none of these has yet been allocated, they are likely to be considered for allocation in future plans.”
- “Each site is to the north of Bedford and would be better served by a northern route for EWR through Bedford Midland...”

CPRE Bedfordshire maintain that through their support for Route E, the Borough Council are positioning EWR as a means to unlock north Bedford for the development of major new settlements which, with associated road infrastructure, would overwhelm and urbanise the character of this area of precious countryside.

The position that the Borough Council has taken on housing growth in north Bedford is one that CPRE Bedfordshire will be challenging in the upcoming Local Plan Review Consultation. We will be encouraging our members and local people to vigorously oppose any steps towards planning large New Towns in the north Bedfordshire countryside.

What are the proposals for the Marston Vale line?

Section B of the Consultation Document looks at the options for operating EWR between Bletchley and Bedford using the existing Marston Vale line. EWR Co proposals are focused on the frequency of services, how vehicles and pedestrians cross the railway, and the number and location of stations.

EWR Co has developed two alternative concepts for the train services and stations on the Marston Vale Line;

- Concept 1 - retains the existing hourly service that stops at all current intermediate stations and introduces a fast limited-stop Oxford – Cambridge services alongside it.
- Concept 2 - merges a number of the existing intermediate stations together to provide five new stations on the Marston Vale Line with improved facilities and more frequent and faster trains.

CPRE Bedfordshire favours Concept 1 because it:

- Retains all existing stations, providing easier access for local people to rail services for local travel. A ‘greener’ and more sustainable option.
- Avoids the extensive development and relocation of some stations involved in Concept 2, which involves building new stations in open countryside.

CPRE Bedfordshire believes that it is essential that the views of Parish Councils and local people are fully considered, and that resident’s current travel patterns are fully understood, before making decisions about which option will be chosen.

HOW TO MAKE YOUR VIEWS KNOWN TO EWR Co

The EWR Co feedback form is inevitably structured in a way which seeks views on the options they have put forward for delivering Route E. As a result, it does not cater well for responders like us, who are totally opposed to Route E.

If you are in agreement with CPRE Bedfordshire's view that Route E is totally unacceptable, we advise that you take the alternative, offered by EWR Co, to send your views by emailing EWR Co at: consultation@eastwestrail.co.uk or writing to Freepost EAST WEST RAIL.

We recommend you state in your response that you are responding the EWR public consultation dated April - June 2021, wish your email/letter to be considered as your formal response and request confirmation of receipt.

We suggest that you make a clear statement that Route E is unacceptable and that the project programme and consultations should be revised to allow for an objective detailed re-examination of the relative benefits of Routes B and E.

Also, add your reasons for supporting the case against Route E and for favouring a southern route for EWR in Bedford Borough, using the information provided here that you find most closely reflects your concerns and objections.

The consultation closes on 9th June 2021

References and further reading

EAST WEST RAIL - Consultation March 2019: CPRE Bedfordshire's Preferred Route - Route B
<https://www.cprebeds.org.uk/resources/ewr-briefing-march-2019/>

EWR Route Option Consultation January 2019
<https://eastwestrail-production.s3.eu-west-2.amazonaws.com/public/MediaObjectFiles/fe0f74c338/EWR-Consultation-Document.pdf>

Bedford Borough Council Response to EWR Consultation March 2019
[https://bbcdevwebfiles.blob.core.windows.net/webfiles/Parking%20Roads%20and%20Travel/Strategies%20and%20projects/Bedford%20EWR%20Response%20Final%2011-3-19%20%20BCC%20\(4\).pdf](https://bbcdevwebfiles.blob.core.windows.net/webfiles/Parking%20Roads%20and%20Travel/Strategies%20and%20projects/Bedford%20EWR%20Response%20Final%2011-3-19%20%20BCC%20(4).pdf)

BFARe
<https://bfare.org.uk/provide-comparative-costings-for-all-routes/>
<https://bfare.org.uk/the-new-31-03-2021-consultation-is-based-upon-a-flawed-2019-route->

May 2021

CPRE Bedfordshire campaigns for a thriving countryside that benefits everyone.

We'll keep standing up for the Bedfordshire countryside. Want to stand with us? Sign up now for monthly news on our work, make a donation or join as a member from just £3 a month.

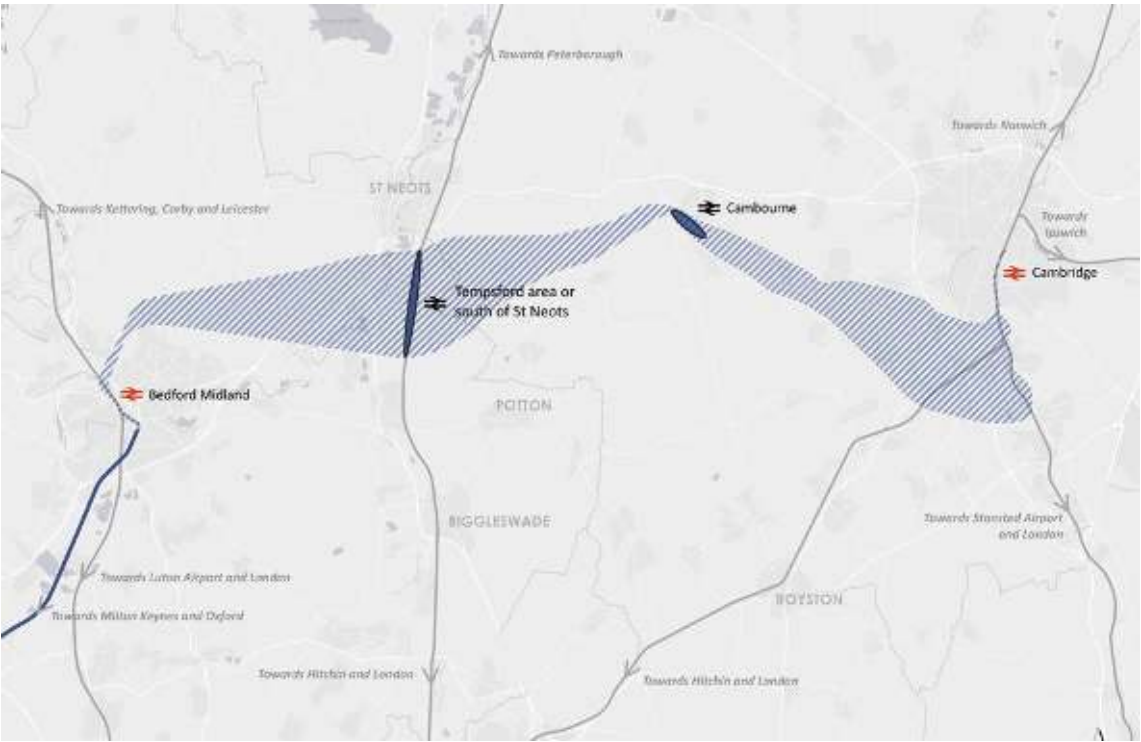
www.cprebeds.org.uk/get-involved/

EWR Maps showing Route B and Route E corridor options (Jan 2019)

ROUTE B



ROUTE E



To: All Town & Parish Council Clerks

<AllTown&ParishCouncilClerks@CentralBedfordshireCouncil.onmicrosoft.com>

Cc: Partnerships Community & Engagement Team

<Partnerships.CommunityEngagementTeam@centralbedfordshire.gov.uk>

Subject: New Bidding Round - Community Assets Grant Scheme

Dear Clerks

I am pleased to let you know that the Community Asset Grant scheme has been given the green light to go ahead with another bidding round. Further details including guidance for applicants and an e-form for applications is available on our [website](#).

£200,000 has been allocated to help town and parish councils, local voluntary and community organisations make their projects a reality. Groups can bid for matched-funding grants of up to £25,000 to invest in capital projects, such as a new roof for a village hall or to improve access for people with disabilities. As a result of the last bidding rounds, it meant that 32 projects got underway or were completed, including resurfaced tennis courts for the Flitwick and Ampthill Lawn Tennis Club and Leighton Linlade Town Council's adult outdoor gym.

The grant scheme is open to a range of Central Bedfordshire organisations, including voluntary and community groups, not-for-profit organisations, Parish or Town Councils.

A briefing session will be held on 14 May from 10am to 11am for applicants. To take part, please email community.grants@centralbedfordshire.gov.uk

Please contact the team if you have any queries.

Kind Regards

Community Engagement Team
Communications and Engagement
Transformation Directorate

Central Bedfordshire Council Priory House, Monks Walk, Chicksands, Shefford, Bedfordshire, SG17 5TQ

| Email: Partnerships Community & Engagement Team

Partnerships.CommunityEngagementTeam@centralbedfordshire.gov.uk



Community Asset Grant Scheme

Guidance for Applicants

Updated April 2021

 www.centralbedfordshire.gov.uk/grants

A great place to live and work.



Community Assets Grant Scheme

Applicant Guidance notes and Application Form

Community Assets Grant Scheme - What it is ..

The Community Assets grant scheme is designed to:

- help local voluntary and community organisations to deliver their ambitions with access grant funding to support community infrastructure improvements in their communities.
- encourage and lever contributions from other sources to raise 50% of the total costs of schemes.
- enable investment in community assets (such as community buildings / community facilities/community infrastructure) which support the social wellbeing of the local community.
 - improve community facilities; or
 - create new community facilities that will benefit local residents and encourage community cohesion.

Speak to your Ward Councillor

Before completing an application form, discuss your idea with your local Central Bedfordshire Ward Councillor.

Find Your Ward Councillor

You will need to be able to explain how your idea or project will make a difference and deliver positive benefits to their communities.

Ward Cllr will be consulted on applications received for their ward

Community Benefit

Applicants must explain the community benefit they aim to achieve with a Community Assets Grant

How much is available?

£200,000 capital funding is available to allocate as grants during bidding round 3 (April 29th to July 1st). Any unallocated monies will be rolled forward into a further bidding round in 2021/2022.

The minimum grant amount is £2,000 and the maximum individual grant amount is £25,000 and a group cannot receive more than one grant from this scheme in a period of 2 years, subject to continuation of the grant scheme.

The grant criteria and what the grant scheme can support
External improvements such as a new roof
Extensions such as additional toilet facilities or storage;
Internal refurbishment and improvements,
Improvements to water/heating systems, lighting, access or security.
Improvements to accessibility - installation of a hearing loop or other similar improvements.
Improvements to play areas/ outdoor and indoor sports facilities/open space areas with public access.
Feasibility studies associated with a planned improvement (provided that improvement is funded and takes place).
Additional criteria <ul style="list-style-type: none"> Geographic allocation– In order to ensure that the Community Asset Grant Scheme benefits the whole area of Central Bedfordshire, no more than one project will be funded per ward area. Demonstrable financial support- in addition to the 50% match funding requirement, evidence of additional investment from other sources (leverage) will be taken into account.

What the grant will NOT fund
<p>Funding is not available to individuals for personal benefit or for the delivery of any statutory functions, or organisations with no local connection. Support will not be given to the same organisation on more than two occasions in the rolling period of four years without strong and justifiable reasons for doing so.</p> <p>The funding is <u>capital funding</u> and cannot fund revenue costs such as venue hire, professional training, political activities, registered formal personal care. Funding cannot be used to settle debts or contributions to the operation of organisational offices or hinder the activities of the Ward Councillor or Central Bedfordshire Council.</p>

Match Funding
<p>For all applicants at least 50% of the total costs of the project must come from other sources. Other sources of eligible match funding might include Lottery, private donations, Charitable Trusts. A link to sources of external funding is here</p> <p>Volunteer time in kind <u>cannot</u> be used as match funding.</p>

Who can apply
<p>A wide range of local groups voluntary and community organisations can apply they must have a Central Bedfordshire focus and connection:</p> <ul style="list-style-type: none"> Voluntary and community groups with a constitution Not for profit organisations Parish or Town Councils Schools / Parent Associations (in relation to their wider community role)

- Formally Constituted Groups
- Community Groups/Associations
- Social Enterprises
- Community Interest Companies
- Community Benefit Societies.
- Faith Organisations (in relation to their wider community role)

Applicants must have a UK bank account. This can be an account for an organisation, community group, charity or specifically set up for the scheme being applied for. It cannot be a personal bank account used for personal finances. Town wide bids are also eligible.

When can I apply ?

Funds will be released through a series of bidding rounds to ensure wide access to the scheme.

Bidding Round	Opens	Closes
1. Spring	April 29 th 2021	5pm July 1 st 2021

How can I apply?

Once you have read these Guidance Notes use the link to the application e-form at [Community Grants](#) on our website. Make sure you read through the form first before completing it to ensure you have all the information you need to complete the form.

Where can I get help?

You can contact the Partnerships and Community Engagement Team for help about the application process. For advice and information about aspects of your project and completing the application form, contact

Community and Voluntary Service

43 Bromham Road
Bedford
MK40 2 AA
info@cvsbeds.org.uk

How will my application be assessed ?

Each eligible application will be scored against the following criteria:

Criteria	Scoring
Criteria 1 Project Description and Contribution to CBC priorities Demonstrating that the project is supporting at least one of our strategic priorities <ul style="list-style-type: none"> • enhancing Central Bedfordshire • great resident services • improving education and skills • protecting the vulnerable and improving wellbeing 	8

<ul style="list-style-type: none"> creating stronger communities 	
Criteria 2 Evidence of community benefit outcomes Applicants should demonstrate how the asset to be improved or enhanced provides a clear community benefit. Evidence of planned consultation with residents, if applicable.	10
Criteria 3 Evidence of meeting a local need Applicants should demonstrate how they are meeting a local need such as a deficit in community infrastructure.	10
Criteria 4 Collaboration Evidence of local partnership and community involvement	8
Criteria 5 Risk Management Applicants must demonstrate a good understanding of risks to delivery and how these can be managed.	8
Criteria 6 Leverage Evidence that <u>more than</u> the 50% match funding has been secured 0 – No additional match funding (over eligibility requirement of 50%) 3 – 51%-55% match funding 5 – 56%-60% match funding 8 – 61% or above match funding	8
Criteria 7 Value for Money Projects should demonstrate they have achieved best price and value for money with no ongoing funding requirements for Central Bedfordshire Council.	8
Criteria 8 Governance arrangements Applicants must demonstrate a robust governance framework with all personal liabilities covered.	8
Criteria 9 Deliverability Applicants must have all project delivery elements in place, or it should be evident that, it can be delivered within the time frame outlined. There should be well-planned timetables for achieving short-term and medium-term deliverables. There should be sufficient delivery capability in place.	10
Ward Councillor Views	Yes/No
Total	78

Minimum Threshold	50
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Decision Making
<p>Once the application has been assessed and scored by officers against the criteria, the application will be passed to the Director of Resources for a decision on behalf of the Council who will also consider</p> <ul style="list-style-type: none"> • Geographic allocation– in order to ensure that the Community Asset Grant Scheme benefits the whole area. • Feedback will be given to unsuccessful applicants. The Council’s decision will be final and not subject to appeal, but the applicant may re-apply if the reasons for rejection can be resolved.

Grant Agreement
<p>Approved projects will receive an Offer Letter confirming the grant award subject to signing a legally enforceable Grant Agreement.</p> <p>Work cannot proceed until you have received formal notification of the grant.</p>

Procurement Compliance
<p>When applying for grants of £2,000 or above, we will require you to request 3 quotes against the works you are seeking to complete and provide evidence of these alongside your application.</p>

Monitoring and accountability
<p>The applicant must provide monitoring reports</p> <ul style="list-style-type: none"> • Progress against delivery milestones identified in the application. • Evidence that the funding is devoted to the specific areas proposed in the application. • Information on local community benefit. • An end of project report demonstrating how the grant has been spent and the community benefit achieved. <p>Frequency of reporting progress will be agreed with the grant recipient.</p>

Additional information
<p>Successful applicants will be required to sign up to terms and conditions to receive the grant funding. These will be set out in the legally enforceable Grant Agreement. The terms and conditions will be proportionate to the value of the grant and cover the following:</p> <ul style="list-style-type: none"> • Full bank account details will be required and must be submitted on the organisation’s headed paper and signed by the Chair or Treasurer. • The Community Engagement Team must be notified if the organisation in receipt of the grant ceases to trade or the project funded by the grant ceases. • Central Bedfordshire Council reserve the right to recover grant funding where it is not being used for the purpose stated in the application. • Any unspent grant funding must be returned at the end of the grant period.

- Grant recipients will be responsible for arranging appropriate insurance cover for their project. This might include public liability insurance, employee liability insurance and public indemnity insurance.
- Grant recipients will allow their project to be used for Central Bedfordshire Council promotional and publicity purposes where appropriate
- Grant recipients will agree to submit financial details for their scheme where this is requested.
- All projects in receipt of a Community Asset grant will be expected to acknowledge grant funding from Central Bedfordshire Council in all publicity associated with the project.

If you have any questions or require support regarding your application form and the process, contact the [Community Engagement Team](#)

Community Asset Grant Scheme

Application Form

1. Applicant's details

Name of Applicant:	
Name of Organisation / Group	
Email address:	
Address (including postcode):	
Preferred telephone number:	
Name of project:	

2. About your Community Asset project

a) Which criteria fits your project	Criteria	Tick
	External improvements such as a new roof	
	Extensions such as additional toilet facilities or storage;	
	Internal refurbishment and improvements,	
	Improvements to water/heating systems, lighting, access or security.	
	Improvements to accessibility – installation of a hearing loop or other similar improvements.	
	Improvements to play areas/ outdoor and indoor sports facilities/open space areas with public access.	
	Feasibility studies associated with a planned improvement (provided that improvement is funded and takes place).	
b) The Project		
i) Location, description and, ownership of asset		
ii) Description of your project		
Please give a full description of the project for which funding is sought.		
Scoring criteria 1		

<p>c) Community Benefit</p> <p><i>Please describe how your project will benefit the community including vulnerable groups. Please include, if required your consultation process with local residents.</i></p> <p>Scoring Criteria 2</p>			
<p>d) How does this meet the local need?</p>			
<p>e) Milestones and timescale (Please set out a timeline for starting / completing the project, including key dates and milestones)</p> <p>Scoring Criteria 9</p>	Key Date & Timeline	Milestone	How it will be achieved
<p>f) Partnership and collaboration</p> <p><i>Please identify any other organisations who will be working with you to deliver this project.</i></p> <p>Scoring Criteria 3</p>			
<p>g) Project Organisation</p> <p><i>Is planning permission required / sought / secured.</i></p> <p><i>Do you have land / asset owners permission.</i></p> <p>Scoring Criteria 9</p>			
<p>h) Risk Management</p> <p><i>(please identify the risks associated with your project</i></p>			

<p>and how these will be mitigated / managed)</p> <p>Scoring Criteria 4</p>				
<p>i) Implementation</p> <p>Please describe your arrangements for managing the delivery and implementation of your project.</p> <p>Scoring Criteria 9</p>				
<p>j) Outcomes</p> <p>What outcomes do you propose to achieve as a result of delivering your project.</p> <p>Scoring Criteria 2</p>				
3. Funding				
a) Preferred bidding round	Bidding Round	Opens	Closes	Tick
	1. Spring	April 29 th 2021	5pm July 1 st 2021	
<p>b) How much is required from the Community Asset grant scheme?</p> <p>(Please provide the total cost of the project and a breakdown of how the money will be spent. The minimum grant amount is £2,000 and the maximum is £25,000)</p>	Total cost of project (including match funding):			£
	Total amount required from CAG:			£
	Item	Amount £	CAG £	Match Funding £
<p>c). Match Funding</p> <p>(Please include details of your match-funding secured from other sources)</p>	Source of match funding		How much £	Confirmed

Scoring criteria 6			
d) Please explain how the project provides value for money. Scoring criteria 7			
Governance			
a). Governance <i>(Please state the number of people who are currently on your governing body or committee and attach your constitution if appropriate or other governing document)</i> Scoring criteria 8			
8. Account <i>(Please confirm you have full bank account details and attach the last years accounts)</i>			
Insurance			
a) Please give details of the insurances you hold and the level of cover this provides.			

Declaration Please sign this form to confirm that: The information supplied is full and correct to the best of our knowledge; we have read, understood and complied with the conditions of funding; we understand that Central Bedfordshire Council reserve the right to reclaim the grant in the event of it being used for purposes other than permitted by this scheme, or the organisation ceases to operate. Note: by signing this form you acknowledge and agree to comply with the conditions of funding and agree to repay the grant if any of the conditions are not met.

Signed:
Name:
Position:
Date:

Submit your form

Online: https://www.centralbedfordshire.gov.uk/info/42/stronger_communities/678/community_grants/3

Email: community.grants@centralbedfordshire.gov.uk

The General Data Protection Regulations (GDPR) and Data Protection Act 2018 replaced the Data Protection Act 1998 on 25 May 2018.

The new regulations are very much focused on protecting you and how your data is handled and here at Central Bedfordshire Council we want to keep you in the picture as to how we do that.

The information you supply us with is used to validate and process your nomination form.

The information you have submitted to us will be stored securely on the Council's BOX Cloud System and is only accessible by the Partnerships & Community Engagement Team.

Your data will only be held for as long as is necessary or as governed by other statutory regulations and will be disposed of securely.

If you have any questions contact the [information governance team](#)

You can find out more about how data is managed at Central Bedfordshire Council by [clicking here](#)

Central Bedfordshire in contact

From: Lord Lieutenant <Lord.Lieutenant@centralbedfordshire.gov.uk>
Sent: 10 May 2021 15:01
Subject: Queens Award for Voluntary Service

Dear Colleagues,

The Queen's Award for Voluntary Service (QAVS) aims to recognise outstanding work by volunteer groups to benefit their local communities. It was created in 2002 to celebrate the Queen's Golden Jubilee. Winners are announced each year on 2nd June, the anniversary of the Queen's Coronation. It is the MBE for volunteer groups.

I am extremely committed to ensuring that Bedfordshire groups receive the national recognition they so richly deserve and to achieve this I need your support and help.

It has been my absolute delight to present these much-treasured and highly respected awards on behalf of HM The Queen to Bedfordshire volunteer groups who play such a key role in our county.

During the course of your duties in your towns and parishes, you will come across many outstanding volunteer groups and the purpose of this note is to ask you to promote the awards to any groups that you feel would be deserving of national recognition.

The nomination window for 2022 round opened on 1st April and will close on 15th September and nominations can be made online at <https://link.edgepilot.com/s/1f5231ac/DM6VseUlqkK9H8jaSB1UiQ?u=https://qavs.culture.gov.uk/>. I have attached a couple of leaflets that you may find useful and a visual image promoting the awards.

Dr Rob Oakley OBE DL chairs my QAVS panel and works with my team to assess nominated groups. As well as promoting the awards in your towns and parishes, if you (or your team) identify any specific voluntary groups that you think might be worthy of an award, Rob would welcome the details of any such group which you can feed direct through to him. Rob will happily follow this up and make contact with the group. You can contact Rob direct at: robertoakley1@hotmail.com or on 07721 336329.

Thank you in advance for all that you are doing to promote the QAVS and making sure that local voluntary groups get the national recognition they deserve.

Kindest regards

Helen

Helen Nellis

HM Lord-Lieutenant of Bedfordshire

Mobile: 07711289403

Twitter: @LLieutenantBeds



THE QUEEN'S AWARD FOR VOLUNTARY SERVICE

The Queen's Award for Voluntary Service (QAVS) is the **highest award given to local volunteer groups** across the UK. It was created in 2002 to celebrate the anniversary of the Queen's Coronation. **It is the MBE for volunteer groups and is awarded for life.**

Who is it awarded to?

It is awarded to exceptional groups of volunteers whose level of initiative and impact are truly exceptional. A successful group will normally have the following characteristics:

- **Volunteer-led:** The volunteers are in the driving seat, setting the direction for the group's work and spotting opportunities to develop it still further each year.
- **Exceptional compared with comparable groups:** This group is likely to be one of the best of its kind in the country.
- **Making a considerable difference locally:** The initiative of this group and the efforts of its volunteers have changed the situation dramatically for its beneficiaries.
- **Well-run:** There are high standards of governance, financial management and safeguarding.
- **Outstanding reputation locally:** The group has a high standing in the community and has an excellent reputation with beneficiaries, service providers and others.

Benefits to the group

QAVS are only awarded to the very best of hundreds of nominations each year. This is a badge of excellence and a real achievement for a group. It provides a big boost to the volunteers as well as great publicity for their work.

Successful groups are presented with a crystal award and a certificate bearing Her Majesty's signature. They gain the right to use the QAVS logo on their stationery and other material. They are also invited to nominate two volunteers to attend a Royal Garden Party. The names of awarded groups are announced on 2 June in The Gazette and promoted widely elsewhere.



How to nominate a group

Anyone can nominate a group, as long as they are not one of its employees or volunteers. **Nominations can be submitted between April-September each year via the Award's website <https://qavs.culture.gov.uk/>.** Nominations are particularly encouraged from beneficiaries of a group's work, or from those who are not involved with the group but have observed and admired the results of their work.

Key eligibility requirements

1. The group must have **3 or more members**.
2. It must be based **in the UK**, Channel Islands or Isle of Man.
3. It must have been **operating for a minimum of 3 years**.
4. It must provide a specific **local benefit** (QAVS is not intended for national organisations, although a branch can be nominated).
5. We are looking for evidence that volunteers are initiating and driving the group's work. It may have some paid staff, but we expect **at least half of the people who work in the group to be volunteers**.
6. Groups operating solely for the benefit of animals are not eligible.



More guidance is available on the QAVS website www.qavs.culture.gov.uk.

Contact us

The QAVS Team at the Department for Digital, Culture, Media and Sport administers the Award and will happily help with any queries. You can contact them at queensaward@dcms.gov.uk or 0207 271 6206.





The Queen's Award for Voluntary Service

Nominations for The Queen's Award for Voluntary Service 2022 open on 1st April 2021 and close on 15th September 2021.

Nominations must be submitted using the online form at:
<https://qavs.culture.gov.uk/>

The nomination form and letters of support must not be written or submitted by a volunteer, employee, trustee or anyone involved with the running of the group.

The Awards are published on **2nd June**, the anniversary of Her Majesty's coronation.

The Queen's Award for Voluntary Service is for **exceptional groups** of volunteers who are making a **positive impact** in their **community** and **benefiting others** through their work. We are looking for volunteers who have taken the **initiative to create, lead and drive** forward the work of their organisation and are doing this in a way that is truly **distinctive and excellent**.



Cymer Afan Community Library



Sollus School of Highland Dance



queensaward@dcms.gov.uk



020 7271 6206



Flamingo Chicks



Wonderfully Made Woman



Friends of Telford Town Park

Eligibility Requirements

- ✓ The group must be made up of three or more people.
- ✓ The group must be based in the UK, Channel Islands or Isle of Man.
- ✓ The group must have been operating for at least three years.
- ✓ It must provide a specific local benefit.
- ✓ QAVS is not intended for national organisations. However, an individual branch that serves a local community can be nominated.
- ✓ We are looking for evidence that the volunteers are initiating and managing the group's work. We would expect the group to have more volunteers than paid staff.
- ✓ More than half the group's volunteers must have the right of residence in the UK.
- X Groups operating solely for the benefit of animals are not eligible.

For detailed requirements and more information about groups that are branches of national organisations, based in statutory settings, fundraising and/or grant giving visit:

<https://qavs.culture.gov.uk/guidance-notes>



Nelson's Journey Youth Panel and Young Volunteers



queensaward@dcms.gov.uk



020 7271 6206



The Queen's Award for Voluntary Service



OUTCOME OF CBC DETERMINED PLANNING

Council 01/06/2021
Items for Information
Item 12a -Planning Application Outcomes

Address	Application No.	Committee date	BTC Decision	Description	Comments	Central Beds Outcome/Date	"Called In"
2018							
Ullswater Close, 2	18/04253/FULL	27/11/2018	No Objection.	Single & two storey rear extension.		Awaiting Decision	
2019							
Dunton Lane, Stratton Park Drive	19/02839/VOC	08/10/2019	No Objection.	Variation of Condition no.1 on Planning Permission MB/83/456 "Renewal of Planning Permission for caravan park on a permanent basis" to state that the total number of caravans shall not exceed twenty-two at any time.		Awaiting Decision	
Land North of Biggleswade	19/04301/OUT	14/01/2020	Strongly Object - does not comply with NPPF and various other comments made against the Applicant.	Outline Application: planning permission with all matters reserved except for access for the development of the land situated north of Biggleswade, east of the ECML railway to provide for up to 406 dwellings including affordable housing: green infrastructure accommodating landscaping, allotments, community orchard, public open space, children's playspace; new roads, car parking, cycleways and footways; associated infrastructure; including a sustainable drainage system; vehicular access to be secured from Furzenhall Road.		Consultation Period	
Land North of Biggleswade	19/02827/PAPC	08/09/2020	Strongly Object - For reasons set out in previous correspondences. Council also agreed that Cllr G Fage would be appointed to represent BTC and to speak at the Development Management Committee Meeting. It was Resolved that the draft letter be approved, and that letter and the previous letter of objection be sent to the named planning officer and to the general planning address. Further, that a shorter version be circulated to Members of the CBC Development Management Committee for information.	Development Brief relating to residential scheme of around 400 dwellings at land north of Biggleswade, with access taken from Furzenhall Road.		No Information as at 24/05/2021	
Lincoln Crescent, 48	19/03482/FULL	12/11/2019	No Objection.	Proposed Single Storey rear extension.		Awaiting Decision	
2020							
Biggleswade Road, Land East of	20/00959/OUT	28/04/2020	No Objection - provided the following points are considered: 1) Dunton Lane is upgraded. 2) The speed limit from Saxon Drive be reduced from the current 60 mile per hour to 40 miles per hour. 3) The necessary facilities be provided for pedestrian footpath and cyclist pathway. 4) Adequate access for Motorists to the A1.	Outline application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,bc,B2, B8) up to 5ha of primary school development (class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61 ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities. Subject to Environmental statement.		See Below	Yes

Address	Application No.	Committee date	BTC Decision	Description	Comments	Central Beds Outcome/Date	"Called In"
2020 (Cont.)							
Biggleswade Road, Land East of	20/00959/OUT	28/04/2020	No Objection - provided the following points are considered: 1) Dunton Lane is upgraded. 2) The speed limit from Saxon Drive be reduced from the current 60 mile per hour to 40 miles per hour. 3) The necessary facilities be provided for pedestrian footpath and cyclist pathway. 4) Adequate access for Motorists to the A1.	Outline application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,bc,B2, B8) up to 5ha of primary school development (class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61 ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities. Subject to Environmental statement.		See Below	Yes
Biggleswade Road, Land East of	20/00959/OUT	11/08/2020	Resolution as above	Outline application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,bc,B2, B8) up to 5ha of primary school development (class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61 ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities.		See Below	
Biggleswade Road, Land East of	20/00959/OUT	13/10/2020	Resolution as above	Outline Application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,b,c, B2, B8) up to 5ha of primary school development (Class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities. Subject to Environmental statement.		See Below	
Biggleswade Road, Land East of	20/00959/OUT	12/01/2021	It was Resolved that the Town Council will submit further correspondence to Central Bedfordshire Council to include the previous comments of objections due to: 1) Dunton Lane is upgraded. 2) The speed limit from Saxon Drive reduced from the current 60 mile per hour to 40 miles per hour. 3) The necessary facilities provided for pedestrian footpath and cyclist pathway. 4) Adequate access for Motorists to A1. Additional comment: 5) There are to be improvements to Chambers Road/London Road junction.	Outline Application: seeking Planning Permission for up to 1,500 dwellings (use Class C3) and up to a 2ha of commercial development (use Class A1, A2, A3, A4, A5, B1a,b,c, B2, B8) up to 5ha of primary school development (Class D1) and up to 4ha of other leisure and community development (Use Classes D1 and D2) up to 61ha of open space including play space, allotments and a country park, infrastructure including site access, internal roads, car parking, footpaths, cycle ways, drainage and utilities. Subject to Environmental statement.		Awaiting Decision	
Britten Place 7 & 11	20/03824/FULL	09/02/2021	Strongly Object as per previous objections - due to loss of commercial space. Amenities, including Retail units promised by the Developer are still yet to be delivered with the loss of these units, such delivery will be highly unlikely.	Conversion of commercial office space (B1) to two residential dwellings. Amended proposal and information from applicant correcting the proposed use of the existing units from B1 office use (not Class A2 use as previously specified) to residential, and submission of additional marketing information to support application. Revised existing floor plans to specify correct existing use as B1 office.		Granted 0505/2021	
Church Street, Asda Store	20/03923/VOC	10/11/2020	No Objection - provided that all lorry delivery hours not changed.	Variation of condition 3 of appeal decision APP/P0240/A/12/2185842 (Redevelopment for construction of retail store with catering facilities, bakery, pharmacy, dry cleaners, crèche and associated level parking for 363 cars, store serving and access arrangements (all matters reserve except siting and means of access). Change of opening hours.		Awaiting Decision	

Address	Application No.	Committee date	BTC Decision	Description	Comments	Central Beds Outcome/Date	"Called In"
2020 (Cont.)							
Drove Road, The Annexe, 148B	20/04125/FULL	08/12/2020	No Objection.	Retrospective planning permission for annexe.		Awaiting Decision	
Fennel Drive, 20	20/04305/FULL	04/05/2021	No Objection - provided that: 1) the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. 2) there will be no loss of parking.	Single storey rear extension with patio-style doors to the west, bi-folding rear doors to the south and pitched/gable roof with two Velux-type windows along with conversion of single attached garage into a double-bedroom with an en-suite wet room and patio-style doors to the patio area and garden.		Consultation Period	
High Street 24A and B	20/04731/VOC	12/01/2021	Strongly Object - because it is in the conservation area. The original planning permission clearly sets out the type of window finish that should be complied with. Should the Central Bedfordshire Planning Team approve this application, then the Town Council requests that this planning application is called in for review by the DMC in order to preserve the Town Council's conservation area rules.	Variation of condition number 2 of planning permission CB/17/02774/Full Installation of replacement windows - Removal of condition Installed without wood grain effect to standard UPVC finish.	http://plantech.centralbedfordshire.gov.uk/PLANTECH/DCWebPages/acolnetcoi.gov?ACTION=UNWRAP&RIPNAME=Root.PgeConditions&TheSystemkey=621402	Granted 14/04/2021	
London Road, 4	20/03885/ADV	09/03/2021	It was resolved that the Town Council has no objection to this planning application. Biggleswade Town Council welcomes new business to the town.	Advertisement: Flat panel sign with gold wording "The Chic House" on front elevation, with down lights.		Granted 12/04/2021	
Mitchell Green, 4	20/04658/FULL	12/01/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Single storey rear extensions.		Granted 05/03/2021	
2021							
Anne Street, 10	21/00869/FULL	06/04/2021	As above.	Single storey rear extension.		Granted 23/04/2021	
Anne Street, 21	21/01050/FULL	06/04/2021	As above.	Single storey extension.		Granted 20/04/2021	
The Baulk, 29	21/01544/FULL	04/05/2021	As above.	Single storey side extension.		Awaiting Decision	
The Baulk, 33	21/01006/FULL	06/04/2021	As above.	Single storey rear / side extension.		Granted 14/04/2021	
Beech Avenue, 48	21/00210/FULL	09/02/2021	As above.	First floor side extension.		Granted 08/03/2021	
Boddington Gardens, 4	21/00315/FULL	09/02/2021	As above.	Proposed demolition of existing single storey rear extension and erection of single rear/side extension and replacement of garage flat roof.		Granted 17/03/2021	
Chestnut Avenue, 2	21/01673/FULL	04/05/2021	As above.	Single storey rear extension.		Awaiting Decision	
Eagle Farm Road, 3	21/01631/FULL	04/05/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. It is to be noted that the Council has a concern that work has already started before the planning application was submitted.	Proposed single storey rear/side extension, front porch extension, replacement front dormers, new rear dormer, replacement doors and windows throughout, Rendering externally to whole property.		Awaiting Decision	
Eagle Farm Road, 15	21/00817/FULL	06/04/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Proposed part two storey and single storey rear extension.		Granted 10/05/2021	

Address	Application No.	Committee date	BTC Decision	Description	Comments	Central Beds Outcome/Date	"Called In"
2021 (Cont.)							
Eagle Farm Road, 15	21/00817/FULL	04/05/2021	As above. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents. It is to be noted work has started before the planning application has come through.	Proposed part two storey and single storey rear extension. Amendments to this application in respect of the above property. Revised Floor Plans and Elevations received - Plan No: PL01, PL02, PL03, PL04, PL05, PL06. Revised plans include a garage conversion.		Granted 10/05/2021	
Eldon Way, Trading Estate, Unit 9-11	21/00240/FULL	09/03/2021	It was resolved that the Town Council would not comment on this planning application as the Town Council has an interest in this property.	Sub-division of existing warehouse Unit 9-11 to form two independent warehouses at Unit 9-10 & Unit 11 respectively. Construction of new full height internal division wall to separate warehouse Unit 9-10 & Unit 11.		Granted 06/04/2021	
Elm Road, 19	21/00481/FULL	09/03/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Two storey side extension.		Granted 16/03/2021	
Exmoor Avenue, 10	21/00268/FULL	09/02/2021	As above.	Single storey side extension.		Granted 27/04/2021	
Fairfield, 66	21/00936/FULL	06/04/2021	As above.	First floor side extension and single storey rear extensions		Granted 21/04/2021	
Handel Way, 4	21/01491/FULL	04/05/2021	Objection - due to: 1) Loss of parking space 2) As the property was built in 2018, Planning will need to check that there are no covenants that prevent any changes to the building in the first five years.	Garage conversion and rear extension with raised roof and 2 velux Windows.		Consultation Period	
Hitchin Street, 11	21/01204/FULL	04/05/2021	Objection - due to: 1) the effect on the residents in the street from the waste caused. 2) nuisance from extractor fans and, 3) the very poor presentation of the planning application.	Change of use from A1 to A5 takeaway.		Awaiting Decision	
Holly Close, 1	21/00978/FULL	06/04/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Part conversion of garage, single storey rear extension and first floor side rear extension		Consultation Period	
Holme Court Avenue, 5	21/01041/FULL	06/04/2021	As above.	Two storey rear extension and single storey rear extension.		Awaiting Decision	
Holme Court Avenue, 37	21/01047/FULL	06/04/2021	As above.	Single storey flat roofed rear extension.		Granted 20/04/2021	
Ivel Valley School Secondary Site	21/01582/REG3	05/05/2021	No Objection - provided that: 1) There is sufficient staff parking and, 2) unfettered access to the three bungalows which are on the approach to the school. The Council has an observation that any future planning applications should be for permanent buildings rather than temporary modular classrooms.	Installation of a three temporary modular classrooms on site for a temporary period of 5 years.		Awaiting Decision	
Lawrence Road, 48- 52	21/00899/FULL	06/04/2021	Objection - due to: 1) poor access. 2) lack of capacity on the road. 3) raising the issue of construction lorries and the right of way access for four houses. 4) Road must be made a one-way. 5) The two storeys are overbearing and intrusive of the neighbours.	Construction of new residential house, formation of access, parking, turning and garden areas.		Refused 27/04/2021	

Address	Application No.	Committee date	BTC Decision	Description	Comments	Central Beds Outcome/Date	"Called In"
2021 (Cont.)							
London Road, 4	21/01218/LB	06/04/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Listed Building: To put retail sign on building.		Granted 10/05/2021	
London Road, 35	21/00352/FULL	09/03/2021	As above.	Demolition of existing conservatory and garage and construction of ground floor extension.		Granted 01/04/2021	
London Road, Holme Court	21/00536/FULL	09/03/2021	No Objection	Removal of covered lean-to and erection of new warehouse extension.		Withdrawn 12/04/2021	
Mill Lane, Ivel Mill, 6	21/00355/LB	09/02/2021	No Objection - provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.	Listed Building: Replacement of single glazed timber windows, external French doors & sills.		Granted 26/03/2021	
Mullberry Close, 14	21/01666/FULL	04/05/2021	No objection - provided that: 1) the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. 2) provision is made for adequate off-road parking.	Proposed two storey front extension.		Awaiting Decision	
Mullberry Close, 16	21/01669/FULL	04/05/2021	As above.	Two storey front extension.		Awaiting Decision	
Ouse Way, 4	21/00142/FULL	09/02/2021	Objection - due to the loss of off-street parking.	Single storey rear extension and partial garage conversion with addition of rear roof light.		Withdrawn 16/03/2021	
Station Road, Railway Station	21/01403/REG3	06/04/2021	Holding Objection	Creation of transport interchange and associated infrastructure uncontrolled pedestrian crossings; rearrangement and resurfacing of existing footways; bus concourse; demolition of existing building; landscaping works and ancillary works.			
Whittle Drive, 42	21/00349/FULL	09/02/2021	No Objection - provided neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.	Loft conversion with roof lights to rear and 2 pitched roof dormers to front.		Granted 03/03/2021	



CHILDREN'S SERVICES ANNUAL REPORT

April 2020– March 2021

Executive Summary

The restrictions and isolation regulations put in place due to the Covid-19 pandemic have been particularly challenging for families with autistic members and the majority of those that we support do not understand why their lives are being impacted. They are struggling to cope with the social isolation and changes to their normal daily routines / activities, which they find extremely upsetting and many are suffering from very high levels of anxiety and stress. More than ever, they have needed access to specialist trained support to cope with and get through this difficult time.

During the periods of lockdown, we had to cancel many of our 'in person' services for autistic people and their families in order to reduce risks to our members and our staff. With the help of emergency grant funding, our office staff have been able to work from home in order to continue to provide vital support by increasing and developing our phone, email, social media and online services for autistic people in Bedfordshire. They have the knowledge and expertise to work with these vulnerable individuals and have been creative in ways to keep them active and distracted from the current crisis and uncertainty about the future.

Our objectives remain as they have always been, namely to:

- Reduce isolation and provide practical and emotional support for autistic people and their families
- Improve confidence, self-esteem, communication, social and life skills for autistic people.
- Reduce stress and improve coping abilities amongst parents and carers
- Improve parent/carer knowledge about autism, which will help them better support their autistic child and siblings.



We are tremendously proud of our team at Autism Bedfordshire, who continue to adapt our offer to meet the significant demand for our services and support. Over the last year, we have facilitated and led more sessions, through a blended offer of 'in-person' and online services, than ever in these unprecedented times and we will continue to strive to prevent crisis and create new ways to serve and support autistic people and their support networks across Bedfordshire and beyond.

Details of what we have achieved and the difference this has made to the lives of our members are outlined in this report.

HEADLINE FIGURES

202

autistic children
and young
people
supported

33

siblings
joined in the
fun

454

Helpline
contacts

120

in-person
activity
sessions

2,348

hours of support
for autistic
children and
young people

108

online
activity
sessions

939

sensory kits
and resources
sent out

14

parent
training
sessions

248

parents and
carers received
much needed
training

17

training
courses for
professionals

152

professionals
trained

5

day parent
conference with
talks from
professionals and
subject specialists

102

hours of
training
delivered

SENSORY PLAY KITS



"My son loved his sensory pack."

Thanks to funding from Bedfordshire CCG, Bedford Borough, Luton Borough and Central Bedfordshire Councils we were able to provide Sensory Play Kits to help support young people during Covid-19.

758

Sensory kits were sent out between April 2020 and March 2021



"Brilliant idea during lockdown."

SOCIAL STORIES

We made Social Stories to help parents support their children during the pandemic. Social stories are short descriptions of a particular situation, event or activity, which include specific information about what to expect in that situation and why. They can be themed around an individual's interests to make them more understandable and appealing.



"Thank you so much for M's Social Story. She loves it. I honestly can't thank you enough for all the help, support and contact over this difficult time."



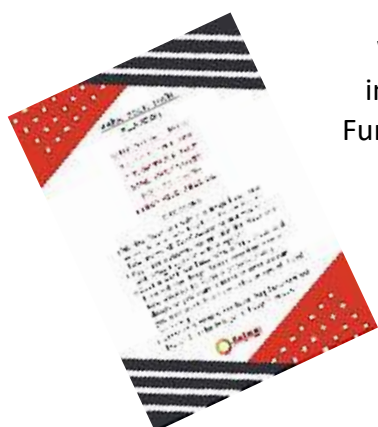
33

Social Stories were created between April and June

"It really made 'going back to school' a little less bumpy yesterday, so thank you!"

PERSONALISED RESOURCE PACKS

We produced personalised resources for families, including activity packs, games and daily schedules. Further resources are downloadable from our website.



148

packs have been sent out



HELPLINE SERVICE

We have continued to operate our Helpline service by phone and email, and introduced a new weekly evening texting service plus bespoke 1:1 phone support for those most vulnerable and at risk.

454

Helpline contacts dealt with
between April 2020 to March 2021

"I honestly can't thank you enough for all help, support and contact over this difficult time. You have gone above and beyond expectations and I'm so grateful to you and all at Autism Beds. Thank you."

"Thank you so much for your help today. I could cry at how kind and helpful you have been"



255

hours of support given

SOCIAL MEDIA

We set up a Children's Services Covid-19 Support Group for parents and carers to support each other and share ideas, resources, and top tips. Our dedicated Children's Services team monitor the group and answer any queries or signpost to further support.

"Thank you for continuing with your efforts to make things more manageable for families like mine, it is much appreciated."



161
members
of our
Covid-19
support
group



**753 Likes since
November 2020**

Regrettably, in September 2020, we lost our Facebook page, which had over 4,300 followers. After a long three months of trying, we were finally able to get a new Facebook page up and running.



1,509 followers



472 followers

EVENING YOUTH CLUBS

'WANTED FUN'

During the periods of lockdown, in place of our fortnightly face-to-face social groups for autistic teenagers, we established weekly online chat room/Zoom sessions facilitated by our staff. Sessions included quizzes, scavenger hunts, games, karaoke, escape rooms and competitions.



92

Zoom sessions
have been run

81

young people
enjoyed the
online sessions

226

hours of support
were provided

"I just wanted to send a thank you to the team for keeping Wanted Fun going through this craziness! S, and I'm sure everyone else, has really enjoyed the Thursdays and looked forward to every session! Thank you all for all the effort for the kids - it's been absolutely brilliant!!!
You're all superstars!!"

After restrictions were eased, we were able to re-open our in-person groups in the autumn term and again in March 2021, which was greatly welcomed by our autistic young people and their families. We also ran two bowling trips for our Central Bedfordshire groups.

25

in-person
sessions

67

young people
attended

419

hours of
support



6

art
sessions

6

quiz
sessions

29

autistic young
people attended

162

hours of
support

Between January and March 2021, we launched an art course and a quiz course, both delivered via Zoom.

Family Support and Activity Groups "Loads of Autistic Fun"

During the first lockdown, we had to cancel our face-to-face sessions of L.O.A.F. in order to reduce risks to our members and our staff. In September, we were able to re-open our 'Loads of Autistic Fun' groups in Bedford and Luton, followed by our Biggleswade and Leighton Buzzard groups in October. We restricted places to 6 - 8 families, depending on what the venue could accommodate within the government safety regulations. To support as many families as possible, we split the normal 3-hour sessions into two shorter sessions. We have continued to run sessions through to March 2021.



"L.O.A.F. has been such an amazing thing for L and us as a family. L has gained so much confidence from going to L.O.A.F. and has started attending other things now. He has just started at a Wednesday club and a dance club at his school. We cannot believe he is able to access things that he could not before. We have learnt a lot from L.O.A.F. about how to make things more accessible to him and how to support him better."



"It's a very welcome break at the weekend where my autistic child is happy and I get to talk to parents with similar challenges."



The activities are carefully planned and tailored to the abilities and interests of the children and aim to help build their confidence and self-esteem, as well as developing their social, communication and life skills. They have included arts and crafts, cooking/food preparation, sensory activities, toys and games, and plenty of outdoor play.



"I'm not sure if the staff at LOAF fully appreciate that because of the time and effort they give to our children, an invaluable support network has developed amongst the parents whereby we can share support, ideas and information with each other - and for that we will be eternally grateful."



"It is such a lovely group, where my son can actually go and feel free to play and be himself without judgement - this is priceless."

SUMMER ACTIVITIES

Following the easing of restrictions, we were delighted to be able to run an adapted programme of summer activities to support autistic children and young people and provide short breaks for their families. All staff received additional Covid-19 and PPE training and were provided with appropriate PPE equipment. Between 20th July and 7th August, 3 schemes ran in Bedford and 4 in Luton. Each scheme is specifically designed to cater for the different needs, interests, ages and abilities of the children:

39
days of
activities

- Junior Schemes: 1:1 support for autistic 3-9 year olds, including those with learning difficulties
- Holiday Clubs: 1:1 support for autistic young people aged 10-17 with learning difficulties
- Summer Fun: for 10-17 year olds with Asperger Syndrome or low support needs



80
autistic children and young
people were supported

..."he can go there & be himself, the staff just get him & are incredibly approachable, genuinely caring and kind. This year it has helped him no end with alleviating some of his anxieties - he didn't leave the house for over 3 months during lockdown and summer scheme has given him back some of his confidence to leave the house again."

Whilst we couldn't organise any trips out this year, we were able to arrange some exciting visiting entertainment. For the younger children, this included Ark Farm, Wycomb Pastures Petting Farm and Reptile World. Onsite we provided Covid-safe individual personalised learning boxes and activity areas, sensory play, giant outside games and film projections. For the Summer Fun groups, we had Rubik's Cube workshops, Abacas Netball, Cricket East and a Macdonalds delivery! Other activities included cooking, dance, quizzes, picnics, sports, films, crafts, spaghetti & marshmallow challenge, orienteering and ping pong.



976
hours of short
breaks were
enjoyed by the
families

"You need to know that this is not just a summer scheme, it is a lifeline for many families. The impact is far reaching and not always possible to quantify. It seems like a short break but as parents, we can breathe for a while for a few hours in each day we get, we don't have to worry about that child. He is having fun and I am not on the edge expecting a phone call to come and pick him up because he is with people who get him and are not fazed by him. You can't put a price on that."

FAMILY FARM DAYS

Later in the summer we ran 2 farm days at Animal Edge where families and their children could spend 1½ hours in allotted timeslots, enjoying time with the animals. In October, we arranged a another day out at the farm. In total, 31 families attended.

49

parents

32

autistic children

27

siblings

47

hours of support



"Thank you so much for organising the trip to Animal Edge farm. My child really enjoyed himself with the freedom of it not being crowded and space to be away from people when he needed a break. I got to speak to a mum who was going through similar things to myself and we have been able to swap contact details to meet up."



"It was good, I liked that the chickens and ducks were walking around with us. I would love to go again."

SPORTING ACTIVITIES



In October, in partnership with the Bedford Blues Foundation & Blues Community, we organised an 8 week long Rugby and Multisports course for autistic young people aged 10 to 17 years. We also organised a 6 week long tennis course at the Riverside Tennis Club in Bedford.



The uptake for these sporting activities was very encouraging and, although both courses had to be cut short due to the second lockdown, the young people who attended enjoyed the opportunity of partaking in activities that were safe, uncrowded and autism-friendly.

In February 2021, we organised 4 online tennis sessions which 4 young people attended.

3

rugby
sessions

25

autistic young
people supported

91

hours of
support

8

tennis
sessions

" My son really enjoyed the experience - it was nice and quiet for him so nothing else to worry about."

PARENT TRAINING

Our parent training resumed in the Autumn term, delivered via Zoom. We ran workshops on **First Steps to Supporting a Child with Autism Spectrum Conditions** for parents of newly diagnosed or undiagnosed children, and further autism training sessions covering **Autism and Behaviour, Anxiety and Behaviour, Demand Avoidance, Sensory Processing, Teenagers and Autism**, and **Women, Girls and Autism**. We offered morning and evening sessions where possible to allow as many parents/carers as possible to benefit.



The First Steps to Supporting a Child with Autism Spectrum Conditions
A workshop for parents/ carers

5
two hour workshops run

144
parents / carers
attended training

8
Autism training
sessions delivered

"I really felt she [the trainer] understood the challenges."

"Thank you again for the great training and for giving your time to help parents like us, we really appreciate it."

CHILDREN'S SERVICES ONLINE CONFERENCE

Following the success of our 2019 conference, we arranged a week-long online conference for parents and carers across Bedfordshire. Talks and workshops were scheduled throughout the day between 23rd and 27th November, delivered by professionals, subject-specialist trainers and autistic adults.



Autism Bedfordshire 23RD - 27TH NOVEMBER 2020
CHILDREN'S SERVICES ONLINE CONFERENCE 2020
Following the success of our 2019 conference, we have arranged a week-long online conference this year for parents and carers across Bedfordshire.

Speakers:
 - **Simon Chavley** (The Impact of COVID-19 on Mental Health and ASD & Data)
 - **Katie Ross-Maher** (Laughter Therapy to Combat Stress & Anxiety)
 - **Susan Gollins** (Mindfulness, Relaxation & 'Let it Be')
 - **Martyn Lee** (Teen Brain Matters)
 - **Paula Roberts** (Talking with Children: a parent psychoeducation group)
 - **Emma Carr** (Understanding the SEN Process: 100 Years)
 - **Sharon Adams** (Classroom Matters)
 - **Dr Francesca Davidson** (How do we know if a child is autistic?)
 - **Joanne Wilcock** (Autism, Behaviour & Anxiety)
 - **Mandy Hogg** (PGL - Pathological Demand Avoidance)
 - **Deborah Powers** (Toilet Training for Communication)
 - **Deanna Richardson** (Toilet Training for autistic children)
 - **Joanne Caines** (Autism and the SEN process: understanding the SEN process and what it means for you)
 - **Mark Hogg** (Understanding the SEN process: understanding the SEN process and what it means for you)
 - **Information talks from local SENCOs and Parent Carer Forums (PCFs) and all 100s**

Topics included:

- Mindfulness
- Impact of Covid on mental health
- Laughter therapy
- Social Communication
- Autism, Behaviour and Anxiety
- ASD assessments
- The Asperger world
- Sleep
- Autism and girls
- Pathological Demand Avoidance
- Parent Carer Forums & advice services
- Toilet training
- Understanding the SEN process
- Teen Brain matters
- Eating difficulties
- Wellbeing

"Thank you for organising such a super conference week. I was able to attend many of the lectures/workshops - all of which has increased my knowledge of autism and given me greater confidence."

"Incredible insight – thank you so much! My daughters will benefit so much from your story."

132
parents benefited

22
hours of training

TRAINING FOR PROFESSIONALS

We offer training to professional practitioners, mainstream services, schools and community groups to develop understanding of autism across Bedfordshire. During the first lockdown, we had to suspend our courses but were able to restart them, and rebook previously commissioned training, in the Autumn term. Between September 2020 and March 2021 we ran the following courses:

Autism & Sensory Processing

A half day workshop on the relationship between autism and sensory processing

"I found it helpful that Mandy discussed her own experiences as well as providing knowledge and information about topic."

Autism and Behaviour

A half day course on the impact of autism in managing behaviour and how to support individuals of all ages

Autism in the Classroom

A two part course for professionals working in a school environment who work with autistic children of all ages on a regular basis

Autism and Demand Avoidance

A half day workshop on how to prevent and manage demand avoidant behaviour

Autism, Women & Girls

A half day workshop about the differences often found in the 'female' or 'internalised' presentation of autism

Autism and Mental Health

A half day course on the mental health conditions often experienced by autistic people

"Really informative and able to take resources that I can use with children and families I work with."

"I found that the examples given and the explanations were fantastic!"

14

in-person courses delivered

3

online courses delivered

152

professionals trained

How delegates rated our training:

69% Excellent

29% Very Good

2% Good

Covid-19 has had a significant impact on our organisation in terms of both service provision and income. The majority of our services are traditionally face-to-face, and we have had to adapt these in order to continue to provide vital support to the autistic community during such uncertain times.

Our members, and others who had previously not reached out to us, are in need of emotional and practical support more than ever and we are having to deal with an increased number of crisis situations where we must provide remote interventions to prevent them escalating. For some individuals, this involves regular phone calls or online meetings to check how well people are coping and to provide some sort of constancy in their very disrupted routines.

Our guidance, support services and resources have been helping hundreds of people who are struggling to get through each day, as evidenced by the feedback we have received. We are reaching an exceptional number of people through these interventions and we desperately want to continue to be there for those who need our support.

The emergency grant funding that we have secured has massively helped us to keep afloat during these difficult times and we have managed to cover our costs this year. The future is still very uncertain, but we have a robust and innovative senior team who are doing everything possible to ensure that we not only get through this crisis but that we become stronger as a result of it. We have developed online services that have reached new people and we will be able to continue these once things start to return to normal. We have learned many lessons about how we can communicate with the autistic community and will incorporate these into our services, going forwards.

We wholeheartedly thank all those who have supported us during this difficult time, whether that be funders, venue providers, our technical support team, and those individuals and businesses who have fundraised and donated to us – we could not have done it without you.

Thank you



Registered Charity No: 1100722

Suite B1, 1 Hammond Road, Elms Industrial Estate, Bedford, MK41 0UD
Tel: 01234 350704 (helpline) / 01234 214871 (general enquiries)
Email: enquiries@autismbeds.org
Website: www.autismbedfordshire.net



Dear Partners,

I hope this letter finds you well. We have been at the count today for the role of the Office of the Police and Crime Commissioner. We have heard that the people of Bedfordshire have elected **Festus Akinbusoye** to be our next Commissioner.

They officially take office from May 13th 2021. In the early weeks my office will be working with them to turn their manifesto (upon which they were elected) into a draft Police and Crime Plan. We would like to offer you reassurance that as an office we have also taken research items from local, regional and national works to establish an intelligence base for areas that should also be in the plan. Once a draft is ready we will be coming back to partners to consult before a launch of the plan which is expected in late August 2021.

May I take this opportunity to thank you for your continued connection with us as a team, and wish you all the very best for the rest of 2021.

Yours sincerely

A handwritten signature in black ink, appearing to read "Clare Kelly".

Clare Kelly

**Chief Executive
Office of the Police and Crime Commissioner
For Bedfordshire**

Office of The Police and Crime Commissioner for Bedfordshire

Bedfordshire Police Headquarters | Woburn Road | Kempston | Bedford | MK43 9AX

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Web: bedfordshire.pcc.police.uk | Twitter: [@BedsPCC](https://twitter.com/BedsPCC)



The Office of the Police and Crime Commissioner Newsletter - April 2021



Spring is most certainly with us now and as we embrace the season focused on growth it is important that we in policing reach out to those who have been affected by crime to ensure they know about the practical resources available to them so they can cope with the impact and in their own time and their own way, recover.

For Bedfordshire; this is Signpost, who can be contacted on 08082 000 247. Please note you do not need to report a crime to police to receive support from Signpost

With the vaccine being rolled out, you may see some of our posters in the vaccine centres. We are focusing on Domestic Abuse, Fraud support and Mental Health messages.

This is not ok.

I will make it up to you tonight
I had too much to drink.
It won't happen again
I just love you too much, I can't lose you. I don't want you wearing that outfit again.
Where are you?
I didn't mean to hurt you, you made me do it.

You do not deserve this.
It is not your fault.
You are not alone.

Domestic Abuse can happen to anyone, at any age.
It can be physical or mental abuse.
It can be controlling.

Please call **0808 2000 247** for advice and support. We can help to get you through this, your way, when you're ready.
In an emergency, always call 999. If you are afraid to speak or cannot speak, call 999 from a mobile, await operator instructions and press 5, 5.

Signpost
to Support Bedfordshire

DOMESTIC ABUSE PARTNERSHIP

If home isn't safe, we're here to help.

If you or someone you know is experiencing Domestic Abuse, call 0808 2000 247 for advice and support.

In an emergency, always call 999.
If you are afraid to speak or cannot speak, call 999 from a mobile, await operator instructions then 5, 5.

Signpost
to Support Bedfordshire

DOMESTIC ABUSE PARTNERSHIP




Womens Network

The International Women's Day 2021 theme this year was #ChoosetoChallenge. Bedfordshire's Women's Network marked the day on 8 March by inviting personnel from across the Force to share what they choose to challenge and hosted a fantastic guest speaker. Lt Col Chris Murray, a serving Army Intelligence Corps Officer, who spoke about the challenges she has faced in her military and sporting career and how at the age of 44 she has just been selected for an elite athletes' programme. Chris delivered a presentation about her challenges, how she has learnt from setbacks, and then spent time answering our questions.




The network will continue the theme of choose to challenge over the coming months. They will be conducting some 'spotlight on' interviews of women across the Force, enabling them to share their experiences of the challenges they have faced in their careers and how they have learnt from them. We will also be running some confidence building workshops based on the hugely successful google initiative #IamRemarkable – dates to follow in the next newsletter. If you would like to get involved in the network please get in touch (WomensNetwork@bedfordshire.pnn.police.uk), all are welcome!

The OPCC has worked with our Independent Advisory Group and Bedfordshire Police to form a statement about the national conversation about male violence.



If you need to talk, please call 116 123



We know this is a difficult and distressing time for women and girls who have suffered violence, harassment or abuse.

We want to reassure you that your safety really matters to us at Bedfordshire Police.

We will do everything we can to keep you safe, and that starts with targeting offenders and working together with our partners to reinforce that such behaviour will not be tolerated in our society.

We are also looking hard internally at our culture, systems and processes to see how we can improve the journey for those who have been impacted, to see how we can learn from your experiences.

We will use our platform and access to government to make sure the voices of those affected are heard and understood.

Together we can make a difference.

The global pandemic has meant a restructure to our lives, but the unexplored beauty of this world is still out there. The pandemic cannot stop your dreams or hopes of what you want to do with your life. The unexplored means different things to different people, it may well be a place you wish to visit, a new skill you plan to acquire or a life event that is soon approaching. In order to embrace this we need to ensure we are looking after ourselves and seeking support when needed. The OPCC was pleased to support the week of action that the Wellbeing team in Force delivered in March both financially and with supporting the ethos behind it but urge all residents across Bedfordshire to take time for their own wellbeing and to reach out to services for support, so that we can all be prepared for the road map ahead.



If you need support...

The uncertainty of the unexplored can be both exhilarating and cause trepidation. You may be looking forward to seeing family again or you may be nervous about a routine before the pandemic coming back. You do not have to go through this uncertainty alone.

There are incredibly supportive networks available for you and you are welcome to access their services here:

	<p>Samaritans 24/7 helpline – call: 116 123 Send an email – email: jo@samaritans.org Or download the Samaritans Self-help App: https://www.samaritans.org/how-we-can-help/contact-samaritan/self-help/</p>
	<p>NHS England Find your local NHS urgent mental health helpline: https://www.nhs.uk/service-search/mental-health/find-an-urgent-mental-health-helpline</p>
	<p>SHOUT A 24/7, free and confidential mental health support <u>text</u> helpline. Text 'SHOUT' to 85258 https://giveusashout.org/</p>



Being a parent or carer has seen individuals have to take on many different roles this past year. Day job, teacher, advisor, hairdresser or barber, we appreciate this has been a huge undertaking and that the children of Bedfordshire have experienced something none of us saw coming in its totality. An important area to focus on as we move forward is the support towards our young people in our community. We need to ensure they feel supported, listened to and have their needs met appropriately. The OPCC have funded organisations that will be working directly with young people in 2021 and 2022.

<p>Bruno's Brazilian Soccer School CIC</p>	<p>bsantos.bs855@gmail.com</p> <p>Want to learn to play football the Brazilian way? Contact Bruno's Brazilian Soccer School, where you will learn to play with freedom and flair.</p> <p>At Brazilian Soccer School we have three main purposes.</p> <ul style="list-style-type: none"> - First to play with confidence and no fear to express yourself on the pitch. - Second is social development, we want kids to come out of their shells and make new friends and new experiences. - Finally, just to have fun and enjoy yourselves.
<p>Embrace – KIDVA Service</p>	<p>kayleigh@embracevoc.org.uk</p> <p>Kayleigh runs the KIDVA project in Bedfordshire, supporting young people who have been affected by domestic abuse.</p> <p>Kayleigh is also a qualified youth worker and has a wealth of experience writing and delivering specialist intervention programmes for young people.</p>
<p>Families First Bedfordshire (a trading name of the Early Childhood Partnership)</p>	<p>admin@familiesfirstbedfordshire.org.uk or call 01234 341 977</p> <p>Families First Bedfordshire offer Therapeutic Services for Young People including Play Therapy.</p> <p>Play Therapy uses a variety of play and creative arts techniques to alleviate chronic, mild and moderate psychological and emotional conditions in children that are causing behavioural problems and/or are preventing children from realising their potential.</p> <p>The Play Therapist works integratively using a wide range of play and creative arts techniques, mostly responding to the child's wishes. The</p>

	<p>Play Therapist forms a short to medium term (minimum 12 weeks) therapeutic relationship and often works systemically taking into account and perhaps dealing with the social environment of the clients (peers, siblings, family, school etc).</p> <p>Play therapy is particularly effective with children who cannot, or do not want to talk about their problems.</p>
Luton Town Community Trust	<p>community@lutontown.co.uk or call 01582 561 622</p> <p>On International Day of Families, Luton Town FC Community Trust is partnering with EFL Trust and Ferrero to launch the 'Joy of Moving Home School Festival', a full afternoon of home school activities and games to get children and their families moving and having fun.</p> <p>To read more, click here: https://www.lutontowncommunity.co.uk/joy-of-moving</p>
Marsh Farm Futures	<p>Futures Young Voice is a group of young people aged between 14 -17 years who formed to represent young people of Area North. They want to try and address issues and concerns of other young people and consult with them to find out how they can best help. They actively lead on projects in the area with support from Marsh Farm Futures, other agencies and voluntary organisations.</p> <p>For more information contact Cathy McShane on 01582 512 555.</p>
OK2B - LGBT Youth Project	<p>info@tokko.co.uk or call 01582 544 990</p> <p>OK2B is a support group run for the LGBT Youth from across the area where there is currently no existing provision. Through our pilot study young people, schools, youth and education providers have engaged and requested further support mechanisms. This runs on youth need frequency basis and also has the capacity to support young people on an individual basis.</p> <p>Young people are also offered a 1-2-1 mentoring with an experienced youth worker to be able to openly discuss and get personal advice and guidance. Don't hesitate to reach out (see contact information) if you feel you'd benefit from mentoring.</p> <p>The project is based at TOKKO, giving the young people activities and projects to take part in as well as a support service. We have formulated, produced and delivered a concentrated and targeted, on-going programme of awareness on the consequences towards homophobia, trans-phobia and bi-phobia for young people.</p> <p>https://tokko.co.uk/projects/ok2b-lgbt-project/</p>

We know many of you have benefited from our four-legged friends as we took our daily exercise over the past year. In policing, dogs are working animals but just the same as all our beloved pets they are part of the family too. The rise in dog thefts is highly concerning, the link to organised crime and the miserable endings of these loyal creatures is one the OPCC and Police family are highly concerned about.

Police tactics will certainly be deployed where there is a good trail of evidence to follow, however there is more we can do.



The OPCC is backing the petition to 'Make dog theft a specific criminal offence'. If you would also like to sign the petition, click here: <https://petition.parliament.uk/petitions/560216>.

The OPCC have also supported the Dog Watch schemes across the County with £5,000 towards the Community Watch team. If you would like to find out more about the Dog Watch scheme, [click here](#).



PCC Elections 2021



A message from our Chief Executive on the 2021 PCC Elections:

"Like all of you, we understand the importance of safety as we continue to experience the Covid-19 pandemic. The government have decided that they will continue safely with an election and

so my office and I are also preparing for this but in a safe and appropriate way.

On May 6th, your voice is being called upon to vote for your new Bedfordshire Police and Crime Commissioner. Our Local Authorities are working hard to ensure the voting process will be as safe as possible for you.

My office and I cannot comment on any of the candidates that have put their names forward for this important position in our community, but after taking counsel from community peers, I have decided to create and share content about the election through online channels.

The purpose of this is to offer information to the community so they can access what they need to make their decision about how they will use their voice on May 6th."

The 'Inquisitive Lens' vlogs will be focussed around the four main areas within the Office of the Police and Crime Commissioner:



We work in **partnership** with organisations locally and nationally to both deliver our commissioning duties and enhance partnership working across Victim Care, Criminal Justice and Reducing Re-offending with service users always at the heart of design.



Through community engagement we ensure the **voice of the public** is appropriately considered in both design and delivery of the police service across our county, promoting and enabling positive interactions that work towards gaining trust and confidence.



We ensure compliance with our **transparency** duties and support the PCC in delivering their **statutory duties** in line with the Code of Ethics, as well as the **delivery** of their Police and Crime Plan.



We hold Bedfordshire Police to account in delivering an efficient and effective policing service, whilst **ensuring policing standards** are met.

If you would like to watch the Chief Executive, Clare Kelly's 'Inquisitive Lens' vlog, [click here](#).

Press Releases - March 2021



[OPCC share plans for change after listening to those who have experienced crime in Bedfordshire](#)

Published 26/03/2021

Victims of crime and those affected by crimes impacts are a fundamental focus within policing and for the Office of Police and Crime Commissioner (OPCC). Every OPCC must be a champion for victims as per their statutory obligations.



[PCC launches fifth and final year report as she wins £2.1m more for Bedfordshire Police and submits a further £1.8m in Safer Streets bids to the Home Office](#)

Published 18/03/2021

Bedfordshire's Police and Crime Commissioner, Kathryn Holloway, has produced a report to mark the end of her five year term as a further £2.1m Special Grant has been won to help her force fight Organised Crime Groups and £1.8m more is being requested from the Home Office in Safer Street bids countywide.



[Virtual Community Event for 'Safer Streets'](#)

Published 17/03/2021


The Safer Streets project in the Midland Road area has seen a major upgrade to the CCTV system, home safety equipment and advice offered to residents, and home visits carried out by Bedford Borough Council, Bedfordshire Police, Bedfordshire Fire & Rescue and other local organisations, as part of this Home Office funded project.



[Office of the Police and Crime Commissioner supports NO MORE WEEK as new laws are added to support those affected by domestic abuse](#)

Published 10/03/2021

This week sees the eighth annual NO MORE Week. NO MORE Week is an annual, international opportunity to come together to raise awareness of domestic abuse and sexual violence, inspiring individuals, organisations, and communities to make change.




[PCC wins more than 2 million to fund Bedfordshire Polices biggest ever crackdown on organised crime gangs.](#)

Published 05/03/2021

Bedfordshire's PCC, Kathryn Holloway, has succeeded in her latest bid to gain bespoke funding from the Home Office - winning over £2m in her latest Special Grant for police to target the criminal masterminds behind Organised Crime Groups across the county.

The funding will allow Bedfordshire Police to focus on Organised Crime Groups after new leads emerged as a result of the National Crime Agency's Operation Venetic, which managed to crack the encryption of the network EncroChat, used by such groups to manage their criminal trade in drugs, weapons and people.




[Bedfordshire Police Partnership Trust launch new branding for a new focus](#)

Published 05/03/2021

The Bedfordshire Police Partnership Trust (BPPT) was launched as a Registered Charity on 16th September 1997 with help from a grant from the national lottery, with the key aim to engage with partners from the business community in Bedfordshire, to enhance Community Safety across the county.

With a legacy of over 20 years operation, this vision has proved to be vital for so many. In its early years, the BPPT operated a Driver Awareness Program and a Grant Program. However, in 1999, the flagship of the Trust was launched, in the form of the Bobby Van Scheme. The Bobby Scheme and Grant Programme are still at the heart of the Charity's work today.





The Office of the Police and Crime Commissioner Newsletter - May 2021

On 6 May the election in Bedfordshire will take place to appoint a new Police and Crime Commissioner. The individual will come into office officially on 14 May and a new Police and Crime Plan will be designed in consultation with partners and the public.

The winning candidate will be supported by the current office who are politically independent. Their role is to ensure the delivery of the statutory duties of a Commissioner and to ensure the views of the local community are heard and responded to. However, even in the interim period between the outgoing and incoming PCC, the office does not stop and we have been continuing our work, with a few new opportunities to share.

Road Safety Fund 2021/2022 (Deadline May 6th)

Road safety is an integral part of community safety which is in turn a matter of significant importance to the people who live in, work in and visit Bedfordshire. Which is why a fund of money is available for community groups and relevant partners to bid into in order to try and reduce the number of people harmed on our roads.

The Office of the Police and Crime Commissioner (OPCC) is now encouraging applications from projects and organisations which aim to make the county's roads safer and help with any of the following objectives set:



- To reduce the number of young drivers, passengers, riders and pedestrians killed or seriously injured in Bedfordshire
- To reduce the social impact of road casualties, at an individual, family and community level
- To reduce the number of cyclists killed or seriously injured on Bedfordshire's roads whilst increasing the levels of cycling and cycle stages undertaken.
- To reduce the number of pedestrians killed or seriously injured on Bedfordshire's roads.
- To reduce the number of motorcyclists killed and seriously injured on Bedfordshire's roads.
- To reduce the number of older people (aged 60 or over) killed or seriously injured on Bedfordshire's roads.
- To help build up the confidence of those drivers who have been prevented from driving during the pandemic.

For more information on this fund, please click:

<https://www.bedfordshire.pcc.police.uk/general.php?id=331>

Youth Space's Fund for local communities (7th May deadline)

The Office of the Police and Crime Commissioner, with the Violence Exploitation Reduction Unit (VERU), are running a bidding process to that seeks to improve shared community environments for young people in Bedfordshire.

The OPCC has a fund available of £28,000.00 to support projects throughout Bedford, Central Bedfordshire and Luton that Town and Parish Councils can bid into. Community groups are welcome to bid but need the support of their local Parish or Town.

Applications of no more than £5k per bid are welcomed before the 7th May 2021. Bidders are encouraged to match fund where possible.



The decision making on winning bids will be made by young people themselves with the new Police and Crime Commissioner.

For more information on this fund, please click:

<https://www.bedfordshire.pcc.police.uk/general.php?id=306>

The Office continues with our statutory duties surrounding:



Partnership working for efficiencies and quality improvements across victim care, offender management and the Criminal Justice System



Working with the public to understand local issues and represent them to Bedfordshire Police



Ensure Bedfordshire Police and our own office is transparent with their duties



Ensuring policing standards are met through formal scrutiny

Your Bedfordshire team are one of the smallest OPCCs in the Country in terms of size yet has achieved considerable wins for Bedfordshire. They have delivered over £16 million pounds worth of services to the people of Bedfordshire over the past five years.

The office has in recent years added to its responsibilities by bringing victim services in house through the creation and then management of Signpost, the service that supports people who have experienced crime. They have also taken on the lead for the charity that supports elderly and vulnerable community members with crime prevention; The Bedfordshire Police Partnership Trust.

The connection of both these teams has already seen positive results for our community where people can get practical and quick assistance for issues affecting their lives because of crime.

Information for the 6 May Vote

The Office of the Police and Crime Commissioner cannot publish any materials from any candidate in the election. However, we have been observing the campaigns in order to best support the winning candidate when the public select them. We have also seen questions from the public around the actual role of the Police and Crime Commissioner and would like to offer the following information to help answer those questions.

The legislative definition of a Police and Crime Commissioner:

- To be an advocate for the voice of the public
- To hold the Police to account formally
- To support the service to cut crime
- To deliver an effective and efficient Police service
- To set the strategic direction through the Police and Crime Plan
- To set the overall budget, not getting into specific monetary area per department or area geography
- To appoint and dismiss the Chief Constable
- To commission victim services
- To work with partners in order to build confidence and trust with the public
- To ensure that community policing needs are met by advocating and communicating local priorities in balance with the policing need
- Unified approach to reducing crime with partners at a local and national level
- To ensure the office reviews the appeals on complaints that are concluded by Professional Standards



For more information please visit <https://www.choosemypcc.org.uk/area/bedfordshire>

- ❖ Thank you to Gareth from Focus on Flitwick for inviting Chief Executive - Clare Kelly to speak about the PCC Elections and answer questions on the role of the office and the PCC. To hear the full interview, click here: <https://www.facebook.com/gareth.mackey/videos/3998003090259162/>
- ❖ Our Chief Executive, Clare Kelly, was invited back to Pamtego radio by host Lady Munya to discuss the upcoming PCC elections. When asked what skill set is most important for a PCC? Clare answered... "The skill of listening, actually hearing what someone is saying and moving to action to solve problems. Being able to see the bigger picture or solution is key for this role." To hear the full interview, click here: <https://www.facebook.com/Pamtego/videos/914900992628297/>

The Roles within the OPCC

The **Chief Executive** supports the PCC to

- Set the strategic direction through the Police and Crime Plan (completing the process on behalf of the PCC)
- Appoint and dismiss the Chief Constable (completing the process on behalf of the PCC)
- Hold the Police to account, making the police answerable to the communities they serve.

Chief Executive supported by the work of the stop and search scrutiny panel show the transparency of how the Force are responding to audits, reviews and recommendations. Supported by the Transparency Manager.

Chief Financial Officer reporting to the Chief Executive will support the PCC to

- Set the budget

Delivery Manager working with the Chief Executive will ensure the PCC can

- Deliver an effective and efficient police service
- Support police reform – i.e. Policing Vision 2025 (soon to be 2030)
- Progress emergency services collaboration and Fire devolution

Project Managers and **Victim Care Lead** working to the Delivery Manager/Chief Exec will support

- The process of cutting crime
- Unified approach to reducing crime with partners at a local and national level
- Ensure that community policing needs are met

Transparency Manager working to the Chief Executive will deliver

- The dip sampling of Police complaints to ensure transparency
- Review/Appeals process (New Complaints Reform 2020 – Legislation change Feb 2020)
- Manage Risk (Strategic Risk Register, through BRM and JAC)

Commissioning Officer/ Criminal Justice Project Manager/Engagement Officer working to the Chief Executive will

- Commission victim services
- Work with partners to build confidence and trust with the public
- Criminal Justice devolution
- Devolution of Victim and Witness services

Events & Community/Partner Engagement Officer and the **Communications Officer** will actively listen to the

- Voice of the public (Surveys / Media Releases / Public Events)

Celebrating our partners

Commissioned Service – Direction for Bedfordshire

The OPCC would like to thank partner organisations for adapting their provision to support not only to their existing service users, many of whom have seen needs increased as a result of the pandemic, but also to cater for a surge of new clients whose circumstances have also dramatically changed. Bedfordshire as a whole should be proud of the work they have delivered.

As with all challenges, opportunities also present themselves and Direction for Bedfordshire has seen positives that have arisen from these unprecedented times.

Direction for Bedfordshire is delivered by a local charity, YouTurn Futures, with the support and funding of the Bedfordshire OPCC.

Direction for Bedfordshire was created under a two-strand vision; firstly, to connect individuals who engage with/are at risk of criminality with services that can help them get back on track; secondly, to promote better partnership working in Bedfordshire and connect services with each other.

This month sees Direction for Bedfordshire's second anniversary. Since their launch in April 2019, Direction have received over 600 referrals and are now receiving roughly 1000 website views a month.



Director of YouTurn Futures, Stuart Smith, said "In the two years since the service was launched it has developed from a telephone service providing signposting advice for those wanting to move away from crime to a comprehensive advisory and support service delivering drop in sessions across Bedfordshire, helping all who are marginalised and vulnerable and also providing assistance to professionals who need help in managing clients with complex needs.

"The need for the Direction for Bedfordshire Service is demonstrated by the increasing demand for its services with nearly 8000 website hits and 500 referrals in the last year.

"With the support of the OPCC, YouTurn will be developing the service further over the next year, offering drop in centres across a wider range of venues, ensuring Direction for Bedfordshire is accessible to all in need."

COVID-19 understandably has limited Directions face-to-face engagement with both partners and service users, and one solution to this was to virtually connect with various partners across the county. By using Zoom, Direction have been hosting two forums a month to cover the North and South areas of Bedfordshire since April 2020. Since then, Direction have received a wide range of interest with 20+ different services and organisations attending across the two forums.

In the last month, Direction have linked in with multiple organisations including 'PoetsIN'. who are an award-winning creative mental health charity. PoetsINhelp adults, children and young people struggling with their mental health, using the power of words via online and in-person creative writing

workshops and online communities. They provide a community, tools and education to empower the self-management of symptoms, and also create open discussion to reduce the stigma surrounding mental ill-health.

Direction also reached out to '2Makeit' who have adapted their prison based music programmes for the pandemic and have produced an innovative 'Songbird Project' - prisoners can write lyrics from within their cells, they then send their lyrics to 2Makeit where their in-house musician puts music to the lyrics and they will produce a CD for the prisoner and their family.

If you or someone you know could benefit from the services Direction for Bedfordshire provide, please do get in contact with them:

PHONE: 0800 917 5579

WEBSITE: <https://directionforbedfordshire.co.uk/>

EMAIL: info@directionforbedfordshire.co.uk

TWITTER: @Direction4Beds

FACEBOOK: @direction4beds

Dog Watch Scheme

We know many of you have benefited from our four-legged friends as we took our daily exercise over the past year. In policing, dogs are working animals but just the same as all our beloved pets they are part of the family too. The rise in dog thefts is highly concerning, the link to organised crime and the miserable endings of these loyal creatures is one the OPCC and Police family are highly concerned about.

Police tactics will certainly be deployed where there is a good trail of evidence to follow, however there is more we can do.



The OPCC is backing the petition to 'Make dog theft a specific criminal offence'. If you would also like to sign the petition, click here: <https://petition.parliament.uk/petitions/560216>.

The OPCC have also supported the Dog Watch schemes across the County with £5,000 towards the Community Watch team. If you would like to find out more about the Dog Watch scheme, [click here](#).

Press Releases – April 2021




[The OPCC supports National Crime Victims' Rights Week with enhanced training on the new Victims Code](#)

Published 22/04/2021

National Crime Victims' Rights Week takes place between 18th to the 24th April. The week is dedicated to the learning around victimisation, and the effect that this can have on individuals, families, friends and the community. It promotes laws, policies, and programs to help and support victims of crime.

This year's theme is "Support Victims. Build Trust. Engage Communities." which emphasises the importance of leveraging community support to help victims of crime.




[Youth Spaces Fund opens for local communities](#)

Published 19/04/2021

The Office of the Police and Crime Commissioner, with the Violence Exploitation Reduction Unit (VERU), have launched a new fund for Bedfordshire. The Youth Space's Fund 2021/2022, which seeks to improve shared community environments for young people in Bedfordshire.

The OPCC has a fund available of £28,000.00 to support projects throughout Bedford, Central Bedfordshire and Luton that Town and Parish Councils can bid into.

The funding can be used by Town and Parish councils for a wide range of projects that would improve locations for young people with the ambition of deterring them from unsafe spaces or by investing in areas where young people can socialise in safety.




[OPCC fund to purchase specialist telephones for the community to crack down on scammers.](#)

Published 13/04/2021

The Office of the Police and Crime Commissioner has teamed up with Age UK by funding the purchase of specialist telephones which prevent scam callers from connecting to potentially vulnerable individuals and in turn, preventing fraudsters from deceiving older people out of money via telephone

scams.

The OPCC has provided Age UK with £20,000 to purchase the specialist devices which have an inbuilt scam calling blocker. These devices prevent known incoming scam numbers from being able to connect to the client's home telephone number.




[The Office of the Police and Crime Commissioner gets ready for a new PCC](#)

Published 08/04/2021

The Police and Crime Commissioner's role is certainly an extensive one, they are supported by a small team whose role is to ensure the delivery of the statutory duties of a Commissioner, their office and to ensure the views of the local community are heard and responded to.

Your Bedfordshire team are one of the smallest OPCCs in the Country in terms of size yet has achieved considerable wins for Bedfordshire. They have delivered over £16 million pounds worth of services to the people of Bedfordshire over the past five years. The team focuses on five key areas, these are; representing the voice of the public, working with partners to ensure services for victims, offender management strategy and the commissioning and delivery of early intervention programmes. They also work with Bedfordshire Police to ensure they are delivering an effective and transparent service.



[Road Safety fund 2021/22 - is now open](#)

Published 06/04/2021

Road safety is an integral part of community safety which is in turn a matter of significant importance to the people who live in, work in and visit Bedfordshire. Which is why a fund of money will be available for community groups and relevant partners to bid into in order to try and reduce the number of people harmed on our roads.

The partners that make up the Bedfordshire Road Safety Partnership are all committed to improving road safety and to this opportunity. Road casualties devastate families and communities. Collisions also cost the national economy an estimated £16.3 billion a year and add pressure on the NHS and emergency services.



Social Media – April 2021

You Retweeted

Susan Lousada DL @susanlousada · Apr 6

Chief Constable Garry Forsyth received an award on behalf of The Bedfordshire Constabulary @bedspolice. This award recognises the role the police have played in keeping us all safe during this pandemic. My special thanks to all the Officers, Staff, Specialists and Volunteers.



Bedfordshire Police and 1 others

7

17

68



You Retweeted

QP Community Organisation @QPCBEDFORD · Apr 4

We are delighted to announce the Installation of the New High Sheriff of Bedfordshire 2021-2022.

On 4th April 2021 at 4pm, Eric Masih, Chair of @QPCBEDFORD Live broadcast on the following link:

youtu.be/RXjTabLibXfA



You and 9 others

6

14

32



You Retweeted

Sustrans @sustrans · Apr 1

Join thousands of families across the country in #walking, #wheeling, #cycling and #scooting to school between 19-30 of this month for the #BigPedal! And help win your school some amazing prizes. Find out more: sustrans.org.uk/our-blog/proje...



31

52

52



You Retweeted

YoungMinds @YoungMindsUK · Apr 1

An expert shares their tips for coping with stress this April is Stress Awareness Month. #StressAwarenessMonth



What is Stress Awareness Month and how can I reduce my stress? April is Stress Awareness Month.

minds.co.uk

8

67

82



Bedfordshire OPCC @BedsOPCC

Fancy pushing your fitness this half term? See if you can work your way through James Campbell's work out videos!



Fitness with James Campbell How to train @youtube.com

1:30 PM · Apr 1, 2021 · Hootsuite Inc.

Bedfordshire OPCC @BedsOPCC · Apr 1

The OPCC is currently recruiting Independent Custody Visitors (ICV). If you are interested in becoming an ICV or would like more information, please see our website:

bedfordshire.pcc.police.uk/independent-cu...



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Bedfordshire OPCC @BedsOPCC · Apr 8

Your Bedfordshire team are one of the smallest OPCCs in the Country in terms of size yet has achieved considerable wins for Bedfordshire. They have delivered over £15 million pounds worth of services to the people of Bedfordshire over the past five years!

www.beds.gov.uk



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12 April 2021

Biggleswade Town Council
The Old Court House
4 Saffron Road
Biggleswade
SG18 8DL

Dear Sirs

We would like to thank Biggleswade Town Council for the recent donation of £1,850 to BigglesFM.

Your help in continuing to support BigglesFM is very much appreciated.

Yours faithfully

A handwritten signature in black ink, appearing to be "Alan Waring", written over a horizontal line.

Alan Waring
Station Manager

36 Sutton Mill Road, Potton, Sandy, Beds, SG19 2QB
Studio: 01767 260111
Office: 01767 260637
Email - admin@bigglesfm.com
Website - www.bigglesfm.com

East Beds Community Bus Ltd
operating the

Ivel Sprinter

A Registered Charity
Industrial & Provident Society No: 27804R
VAT no 974 6777 53
www.ivalsprinter.org

General Secretary:

Terry Woods
40 The Paddocks
Potton
SG19 2QD



To Biggleswade Town Council
The Old Court House
4 Saffron Rd
Biggleswade
SG18 8DL

Y/Ref PGT/Grants/2021/22

Date: 2 April 2021.

Attn Peter Tarrant. Town Clerk

Dear Peter,

On behalf of us all at East Beds Community Bus Ltd I write to thank you & all at the Town Council for receipt of your grant cheque for £750.

It is really a big help especially in these very difficult times.

Thank you once again.

From: PETER DAVIES
ACTING PUBLICITY OFFICER
IVEL SPRINTER
24FOXGLOVE DRIVE
BIGGLESWADE
SG18 8SP