



Ref: Agenda/TCM-20022018

15 February 2018

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Town Centre Management Committee** that will take place on **Tuesday 20 February 2018**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at **7.00 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

Rob D McGregor  
Town Clerk

Distribution:      All Town Councillors                                      Bedfordshire Constabulary  
                         Notice Boards (2)    The Editor, Bedfordshire on Sunday  
                         Central Bedfordshire Council                                      County Library, Biggleswade  
                         The Editor, Biggleswade Advertiser                                      The Editor, Biggleswade Comet

Committee Members:              Cllr M Foster                                      (Chair)  
   Cllr M Russell                                      (Vice Chair)  
   Cllr D Albone  
   Cllr I Bond  
   Cllr B Briars  
   Cllr G Fage  
   Cllr F Foster  
   Cllr J Medlock  
   Cllr M North  
   Cllr S Patel  
   Cllr P Sheldon  
   Cllr D Strachan

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. DECLARATIONS OF INTEREST

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

### 3. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed (one) three-minute slot.

**4. MINUTES OF MEETINGS**

- a. For Members to receive the minutes of the Town Centre Management meeting held on 7 November 2017 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

**5. MATTERS ARISING**

- a. Matters arising from the minutes of the Town Centre Management meeting held on 7 November 2017.

**6. ITEMS FOR CONSIDERATION**

**a. Street Lighting Upgrade & Maintenance**

For Members to consider the attached report.

**b. Market Layout & Management**

For Members to consider the layout and management of the Saturday market.

**c. Deliveries to Wetherspoons**

For Members to consider the impact of high street deliveries to Wetherspoons.

**d. A Boards**

To carry out a review of the A Board Policy. (Policy attached).

**7. ITEMS FOR INFORMATION**

**a. Vermin Control – CBC Compound**

Outcome of meeting between CBC and BTC on Friday 2 February 2018 regarding vermin in the compound at Century House. (Attached).

**8. PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed (one) three-minute slot.

**9. EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(No Exempt Items)

Pursuant to Section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.